

BY-LAW No. 350/73

A By-law of The City of Winnipeg
to regulate and control the Civic
Charities Endorsement Bureau of The
City of Winnipeg.

WHEREAS under its Charter the former City of Winni-
peg duly enacted By-law numbered 16762, being a by-law of said
former City to regulate and control the Civic Charities Endorse-
ment Bureau within the boundaries of the said former City;

AND WHEREAS Section 419 of The City of Winnipeg Act,
Statutes of Manitoba 1971, Chapter 105, reads as follows:

"419. The City may from time to time appoint the
members and regulate the organization and mainten-
ance of a civic charities bureau, whose duties
shall be to examine into the character and bona
fides of all charitable concerns seeking aid from
the city or residents";

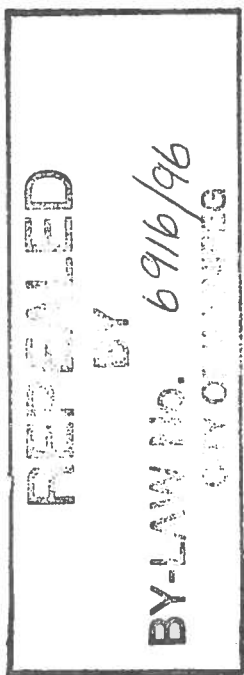
AND WHEREAS it is deemed expedient that the City pass
a by-law to establish a bureau to be known as the Civic Charities
Endorsement Bureau to examine into the character and bona fides
of all charitable concerns seeking aid from the newly established
City or residents thereof;

NOW THEREFORE THE CITY OF WINNIPEG, in Council assembled,
enacts as follows:

1. Definitions

- (a) "Charitable concern"
where this term is used in this by-law
means a concern whose objects are for
a charitable purpose.
- (b) "Charitable purpose"
where this term is used in this by-law
includes any charitable, benevolent,
philanthropic, patriotic, athletic,
artistic, or civic purpose that has as
its object the promotion of a civic
improvement or the provision of a
public service.

2. (1) There is hereby established for the entire City
of Winnipeg a bureau to be styled "The Civic
Charities Endorsement Bureau of The City of
Winnipeg", hereinafter referred to as "the
Bureau".
- (2) The Bureau shall consist of thirteen persons not
members of the Council, one person to be nom-
inated to sit on the Bureau from each of the
Community Committees, such persons to be appointed
in the manner following.



- (3) Every three years, at the first meeting of Council or as soon thereafter as may be, thirteen persons, not members of the Council, one from each of the said Community Committees, shall be appointed to the Bureau for a term of three years.
- (4) At least one member shall be a practising lawyer and another shall be a chartered accountant.
- (5) Whenever a vacancy occurs in the membership of the Bureau, the Community Committee affected shall nominate a successor to hold office for the unexpired term of the person whom he succeeds and Council shall make the appointment.
- (6) Members shall continue to hold office until their successors are appointed.
- (7) The Bureau shall have the power to delegate to a Community Clerk authority to deal with local applications and the Community Clerk shall report quarterly to the Civic Charities Endorsement Bureau of The City of Winnipeg.
- (8) The Bureau shall have authority to establish criteria, not inconsistent with this by-law, for the guidance of the Community Clerk.

3. Duties of Bureau.

The duties of the Bureau shall be to examine into the character and bona fides of all charitable concerns seeking aid from the City or residents, to issue certificates of endorsement to such concerns as it approves of pursuant hereto, and to deal with applications for permission to hold "tag days".

4. When Bureau May Endorse Charitable Institutions.

The Bureau may endorse any charitable concern seeking aid from the City or residents which has first conformed to the provisions of this by-law and to every regulation passed in connection with charitable concerns.

5. Bureau Not to Endorse in Certain Cases.

The Bureau shall not grant endorsement where the methods employed in raising funds are not approved by the Bureau, or where, in its opinion, an excessive percentage is paid to collectors or where the expenses of said entertainments are disproportionate to the anticipated receipts.

6. When Endorsements to be Cancelled.

The Bureau shall cancel the endorsement of any concern violating any of the provisions of this by-law or committing a breach of any regulations made in connection with the endorsement.

7. Applications for Endorsement.

Any charitable concern desiring endorsement shall apply therefor to the Bureau, and shall furnish the Bureau with all such information as the Bureau may require, and if the Bureau shall so require, upon such forms as the Bureau may from time to time prescribe.

8. Conditions to be Observed Before Bureau May Endorse.

No certificate of endorsement shall be issued except under the following conditions:

(a) Every charitable concern seeking endorsement must have responsible and satisfactory local management and an administrative committee or board of managers.

(b) The concern shall agree to co-operate with other charitable concerns in promoting efficiency and economy of administration in the charities of the City as a whole and in preventing duplication of effort.

(c) The concern shall fill a need not already well filled by an existing organization and not capable of being thus filled; those desiring to inaugurate new charitable concerns and seeking endorsement shall give the fullest opportunity for the discussion of the proposed plan by the Bureau.

(d) The accounts of every such concern shall be audited when required by the Bureau by competent accountants satisfactory to the Bureau.

(e) Every such concern shall, within ninety days after the completion of its campaign of solicitation or collection, or of its fund-raising event, file with the Bureau a statement in duplicate, certified by its proper officers in that behalf, showing the total receipt of monies collected within the City and the entire expenditures incurred in the solicitation and the collection thereof, including, without limiting the generality of the foregoing, the expenses incurred for advertising, publicity, education, gratuities, commissions, wages, salaries and rent.

(f) Forthwith upon receipt of a statement referred to in paragraph (e) of this section, the Bureau shall cause a copy of the statement to be forwarded to the City Clerk.

9. Reports.

The Bureau shall report annually to the first meeting of the Council in each year the results of the work during the previous year.

10. Secretary.

The City Clerk of the City, or whomsoever of his staff he shall designate, shall be the Secretary of the Bureau.

11. Duties of Officers.

It shall be the duty of the Secretary:

(a) to keep proper books of and records showing all information received from and concerning the results of all investigations and examinations made in connection with charitable concerns seeking aid from the City or residents, and to compile accurate information on all such concerns;

(b) upon receipt of applications for endorsement to thoroughly enquire into and investigate the same and report thereon;

(c) to give all assistance to and all necessary information and instructions to the representatives of any charitable concern seeking aid from the City or residents to enable them to understand and comply with the requirements for endorsement;

(d) to give information to the Police of or in relation to concerns of doubtful or questionable character and also of any persons fraudulently soliciting for or in connection with any concern seeking aid from the City or residents.

12. Chairman of Bureau.

(1) At the first meeting of the Bureau in each year the members shall elect from their number a chairman.

(2) Where the chairman of the Bureau is presiding over a Bureau meeting he is entitled to cast his vote as a member but in the event of a tie vote the chairman has an additional or casting vote.

13. Repeal.

Subject to the provisions of Section 1 hereof By-laws numbered 16762, 18002, 18723 and 18987 of the former City of Winnipeg are hereby repealed.

DONE AND PASSED in Council assembled this 4th day
of APRIL A.D. 1973.

**REPEALED
BY**

BY-LAW No. 6916/96

CITY OF WINNIPEG

~~certified as to form~~

Mayor.

W.A. Quayle
City Clerk.

K.B. [Signature]
City Solicitor.

for