Report of the Executive Policy Committee dated January 31, 1980

City of Winnipeg Emergency Response Organization. File PE-1

402 - 1. Your Committee is of the opinion that it would be prudent at this time to establish a City Emergency Response Organization in order to cope with all possible civil emergencies that my occur. To this end, the Board of Commissioners has obtained plans presently in place in various other departments.

The object of such an organization would be to present co-ordinated and flexible plans of action by The City of Winnipeg to deal with any emergency, to minimize the effects of a disaster upon the population, to restore utilities as quickly as possible and to ensure continuity of government.

In order to continue with detailed formulation and updating of these plans, authorization to assemble a City Emergency Response Organization is required. The Emergency Response Organization will consist of an Emergency Control Committee, an Emergency Planning and Operations Committee and Operations Staff to man the Emergency Operations Centre (EOC).

Several sections of the emergency plans till require detail plans and some sections must be updated. The evacuation plan is a basic plan and requires considerable updating. These changes and additions will be the responsibility of the above mentioned committees. The Provincial Emergency Measures Organization has indicated its willingness to provide assistance.

Your Committee recommends:

1. That a City of Winnipeg Emergency Response Organization be established. This organization to comprise:

   Am Emergency Control Committee
   An Emergency Planning and Operations Committee
   An operations staff for manning of the Emergency Operations Centre

   A Chart showing the composition and responsibilities of the Committees and the staff organization is attached as Exhibit “A”.

2. That the Emergency Control Committee cause a study to be undertaken on the establishment of a central Emergency Control Centre, the location and design of such a Centre, communications and other equipment needed for its operations and costs involved. It would be desirable for such a report to be completed and submitted to The Board of Commissioners within four months after the establishment of the Emergency Control Committee.

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3. That the Emergency Control Committee be responsible for reviewing and updating the Emergency Operational Plans. It would be desirable to have the updating of these Plans completed within four months after the establishment of the above committee.

4. That the Emergency Control Committee be authorized to do everything that is possible and practical, including the expenditure of monies to deal with emergencies, subject to a requirement that a full report be submitted to the Executive Policy Committee as soon as possible thereafter, giving full details of the emergency and the cost associated therewith.

5. Your Committee also recommends that there also be representation on the Emergency Plans and Operations Committee by either the Manitoba Health Organizations Incorporated, or the Manitoba Health Services Commission.

Moved by Councillor McGonigal,
Adoption of the clause.

Carried.

(Note: See Minute No. 408 for attachment)

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408 - This is the attachment referred to in Clause 1 of the Report of the Executive Policy Committee, dated January 31st, 1980.

EXHIBIT "A"

CITY EMERGENCY RESPONSE ORGANIZATION

The Emergency Control Committee -

Mayor - Chairman
Chairman of the Executive Policy Committee
Chairman of the Committee on Works and Operations
Chief Commissioner
Commissioner of Works and Operations
Commissioner of Finance
Commissioner of Environment
Or designated representatives for above.

Responsibilities of the Emergency Control Committee -

(a) Advising the City Council on all matters pertaining to emergencies or disasters,

(b) Implementing direction of the Council,

(c) Recommending emergency legislation to the Council,

(d) Providing direction and guidance to the Emergency Plans and Operations Committee,

(e) Obtaining outside assistance from provincial, federal, private or commercial sources,

(f) Preparing and releasing approved information and instruction releases to the media.

Emergency Plans and Operations Committee -

Commissioner of Works and Operations - Chairman
Representatives - Ambulance
Communications
Environment
Finance
Fire
Health
Hydro (Winnipeg)
Hydro (Manitoba)
Law
Municipal Hospitals
Parks and Recreation
Personnel
Police
Public Welfare
Purchasing
Streets and Transportation
Transit
Waterworks, Waste and Disposal
Winnipeg Gas

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Responsibilities of the Emergency Plans and Operations Committee -

(a) Meeting at the call of the Chairman to assess the emergency situation,

(b) Informing, advising and recommending emergency action on the Control Committee,

(c) Implement the direction of the Control Committee,

(d) Manning the Emergency Operations Centre (EOC) with qualified departmental personnel, (Fire Department assumes responsibility for Ambulance Services in the EOC),

(e) Providing direction and guidance to the EOC,

(f) Reviewing and updating the City Disaster Plan.

Operations Staff (EOC) -

Commissioner of Works and Operations - Coordinator
Representatives - Police
Fire
Health
Welfare
Transit
Hydro (Winnipeg)
Waterworks, Waste and Disposal
Communications
Information
Other Departmental Representatives as required.

Responsibilities of the Operations Staff (EOC) -

(a) Directing and coordinating the emergency response,

(b) Manning the EOC on a part or full time basis as directed by the Controller,

(c) Keeping informed and informing superiors as required,

(d) Implementing the direction of the Control Committee and the Plans and Operations Committee,

(e) Recommending special emergency legislation to the Control Committee,

(f) Implementing evacuation plans on direction from the Control Committee,

(g) Preparing approved information and instructions for releases to the media by the Emergency Control Committee,

(h) Advising the Emergency Control Committee on obtaining outside assistance from provincial, federal, private or commercial sources.