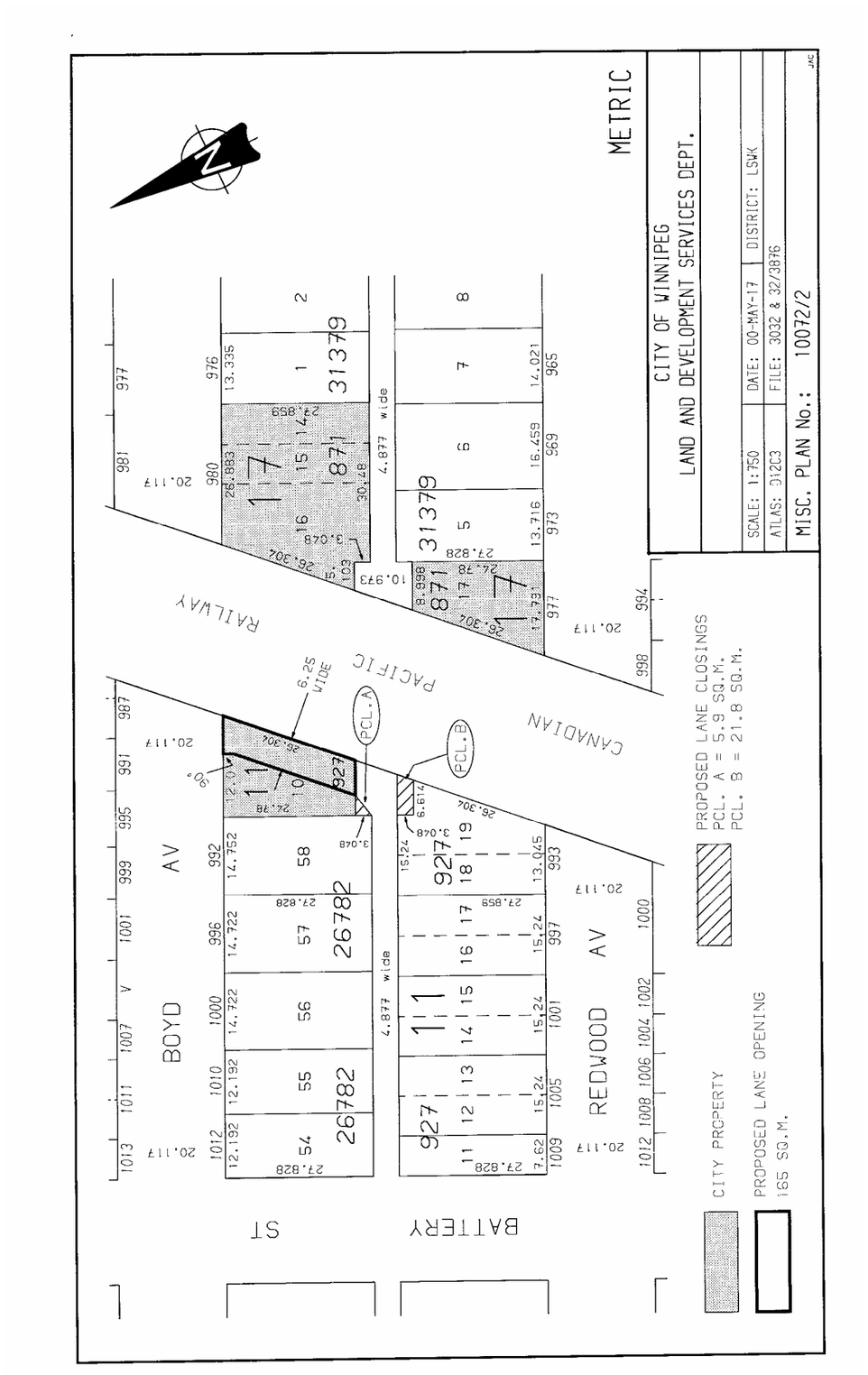
251 - Schedule "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001



252 - Schedule "A" referred to in Clause 3 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001

By-Law No. _____

File No. **DASZ 13/2000**

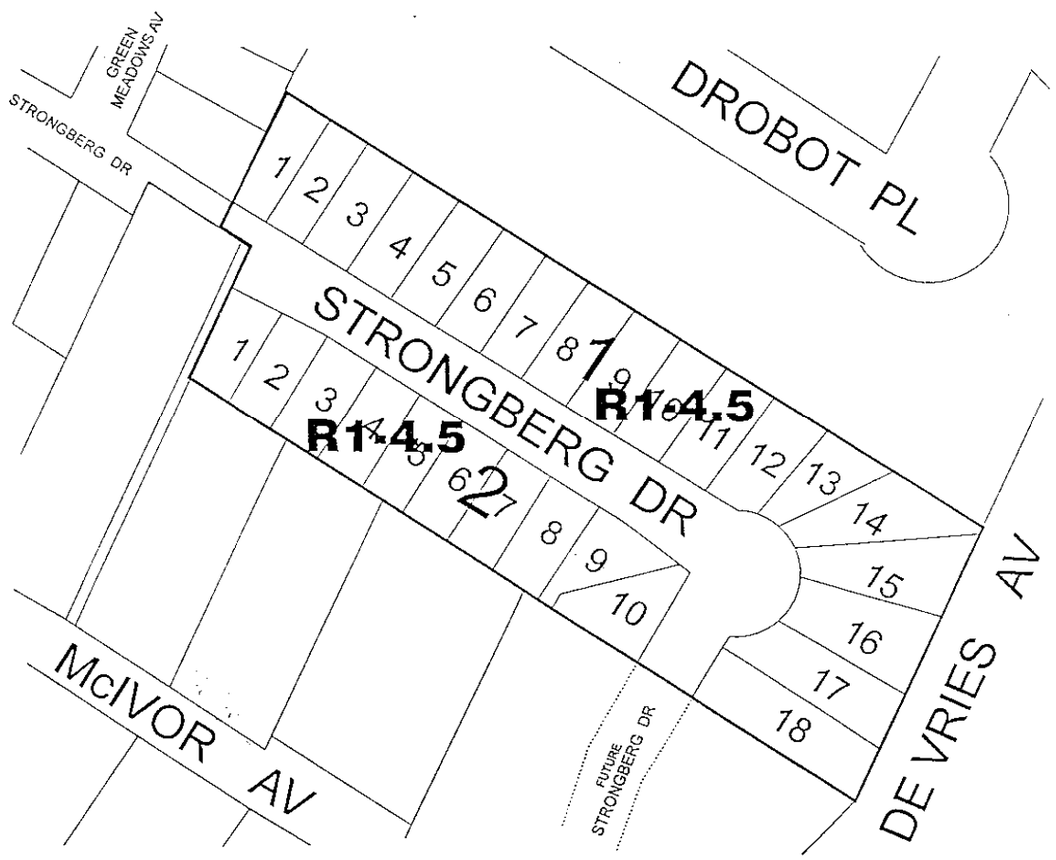
Atlas Sheet No. U32

N

EAST KILDONAN TRANSCONA COMMUNITY

Explanation

A proposal to subdivide the land shown outlined below and for a proposed zoning change to By-law No. 6400/94 by rezoning the land located at 1965 De Vries Avenue from an "A.5" AGRICULTURAL DISTRICT to an "R1-4.5" SINGLE-FAMILY DISTRICT as shown outlined below.

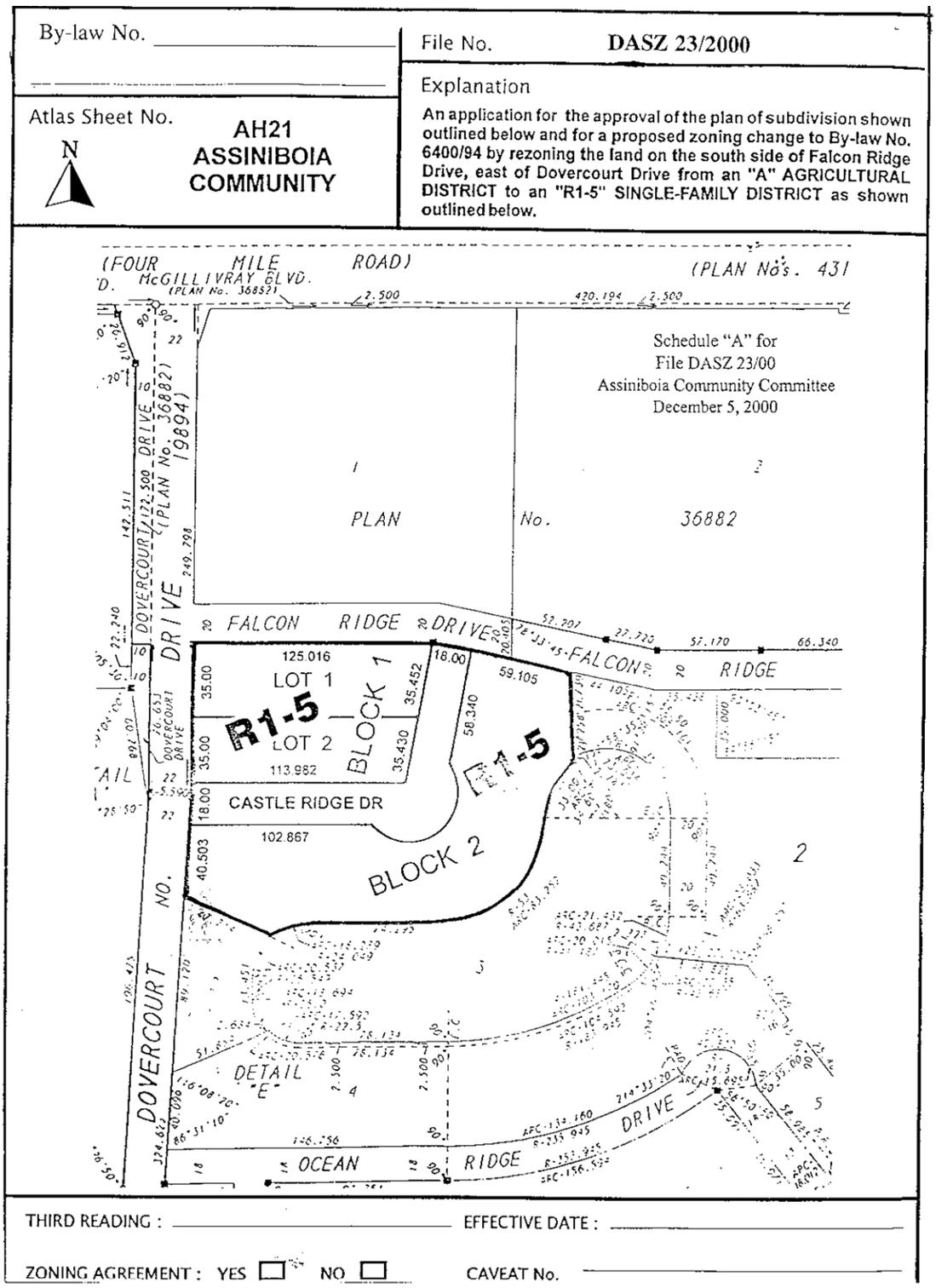


Schedule "A" for
File DASZ 13/00
East Kildonan-Transcona
Community Committee
September 18, 2000

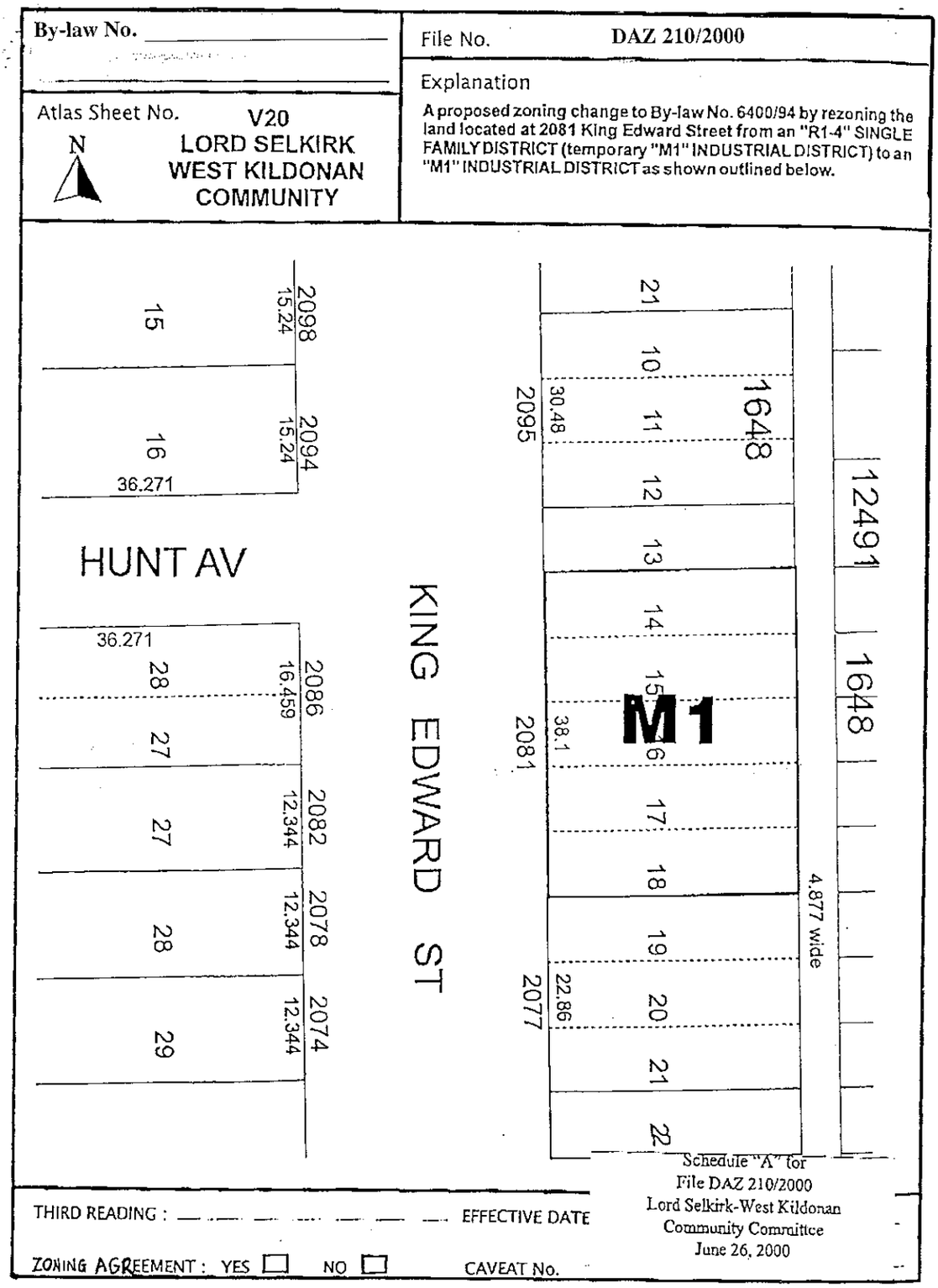
THIRD READING : _____ EFFECTIVE DATE : _____

ZONING AGREEMENT : YES ☐ NO ☐ CAVEAT No. _____

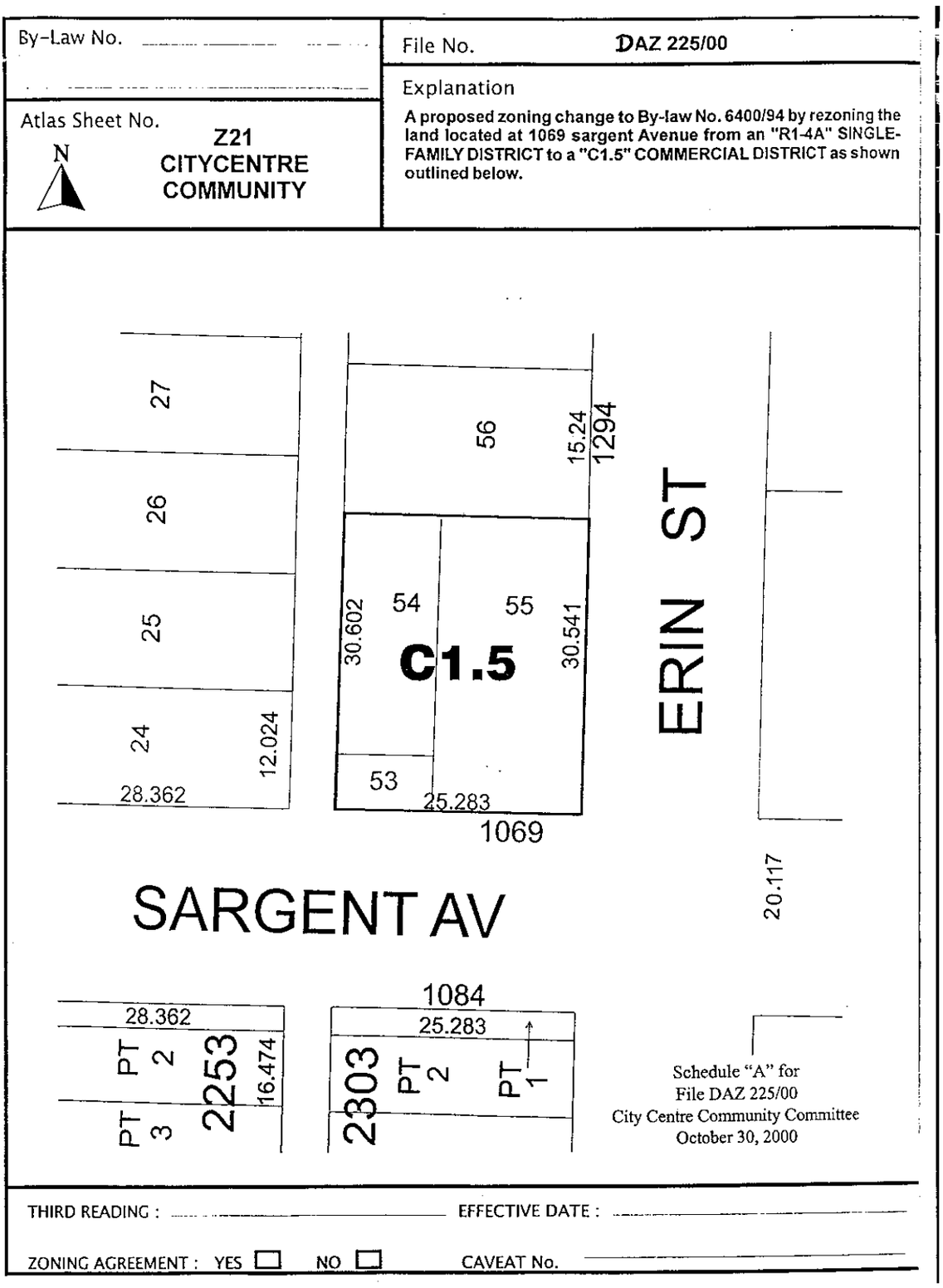
253 - Schedule "A" referred to in Clause 4 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001



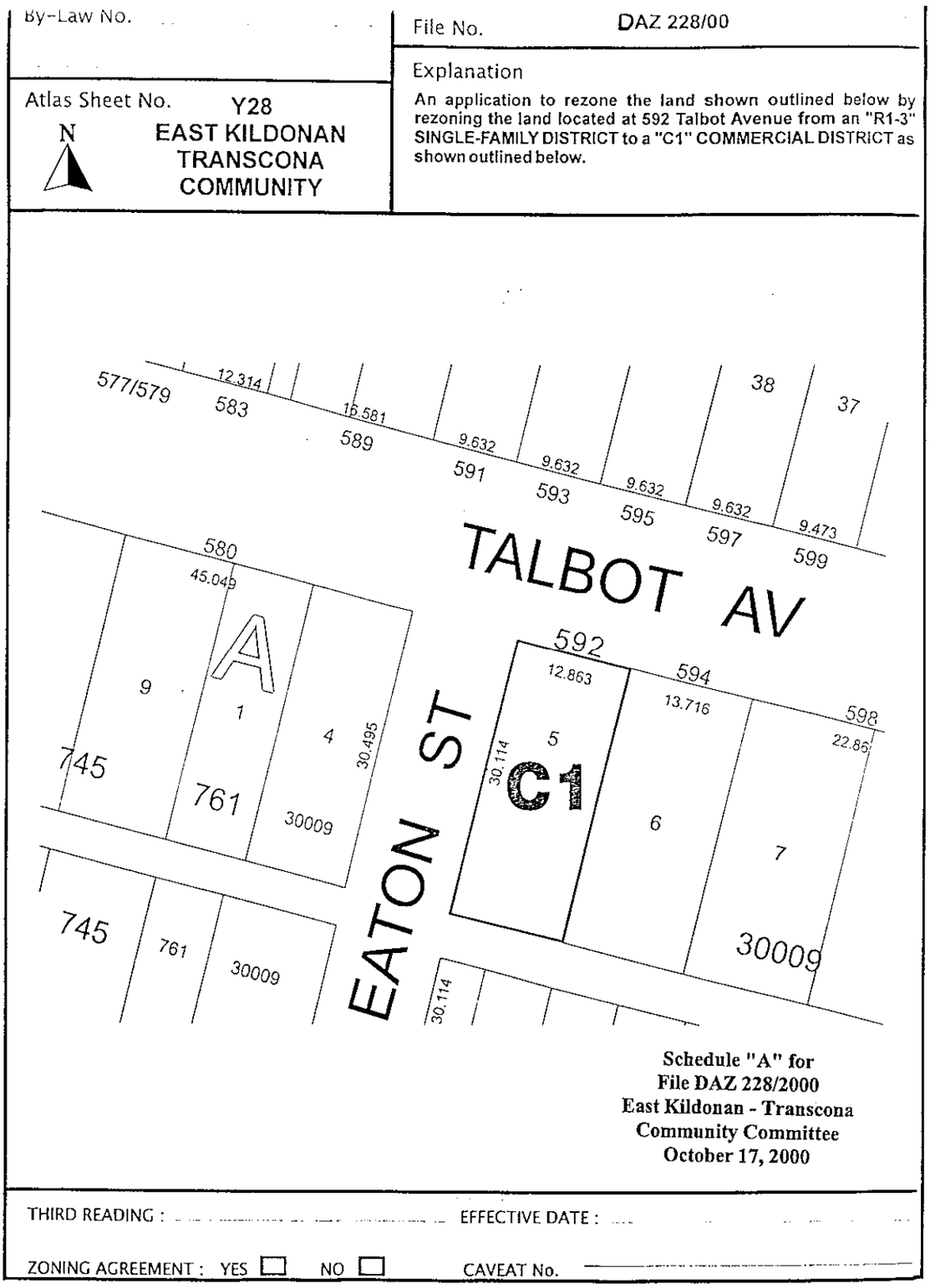
254 - Schedule "A" referred to in Clause 5 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001



255 - Schedule "A" referred to in Clause 6 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001

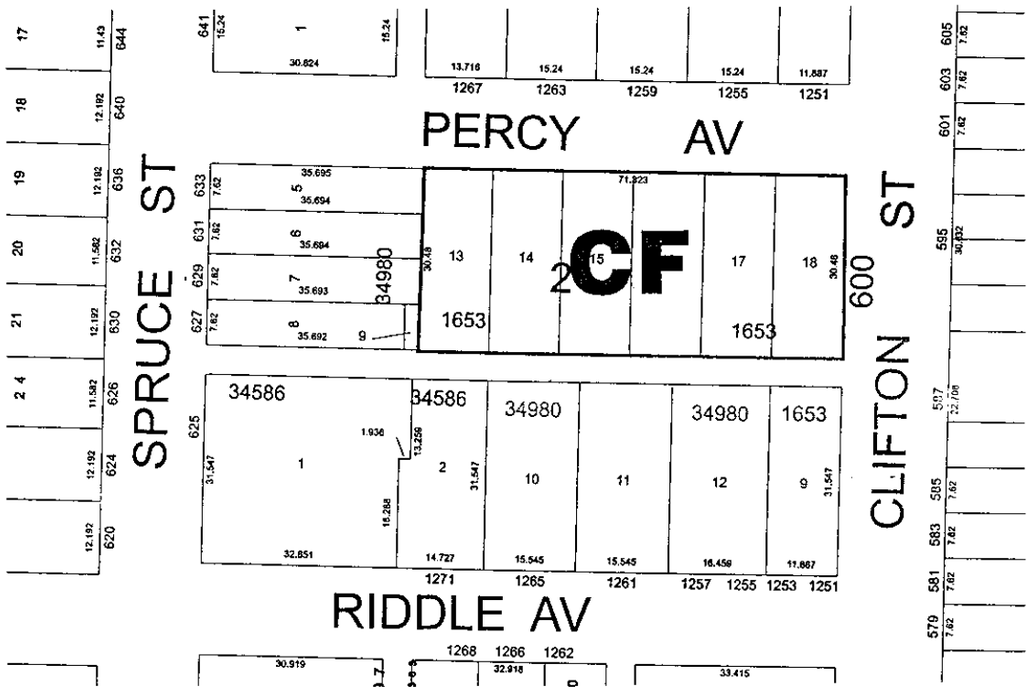


256 - Schedule "A" referred to in Clause 7 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001



257 - Schedule "A" referred to in Clause 8 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001

By-Law No.	File No. **DAZ 232/00**
Atlas Sheet No. **AA21 CITY CENTRE COMMUNITY** (N)	Explanation **A proposed zoning change to By-law No. 6400/94 by rezoning the land at 600 Clifton Street from an "R1-4A" SINGLE-FAMILY DISTRICT to an "CF" COMMERCIAL FABRICATION DISTRICT as shown outlined below.**



Schedule "A" for
File DAZ 232/00
City Centre Community Committee
November 28, 2000

THIRD READING : _____ EFFECTIVE DATE : _____

ZONING AGREEMENT : YES ☐ NO ☐ CAVEAT No. _____

258 - Appendix "A" referred to in Clause 12 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001

CHIEF PEGUIS SCHOOL/PEGUIS TRAIL HEALTH AND FITNESS CENTRE
PROPOSED TERMS AND CONDITIONS

1. The Agreement shall be between The City of Winnipeg and the River East School Division No. 9.

2. The facility is located at Chief Peguis Junior High School at 1400 Rothesay Street, Winnipeg, Manitoba, which is owned by the River East School Division No. 9.

3. The facility consists of 24,255 square feet of basement space at the school within the perimeter fencing and the improvements made thereupon for the development of a fitness centre, as well as the exterior entranceway to the facility. The facility does not include building amenities not directly related to the operation of the fitness centre, i.e. pipes, ventilation, etc.

4. The School Division shall provide five parking stalls for use by the public utilizing the Fitness Centre at any time. Additional parking in the adjacent lot will be available for the public only during evening hours, on weekends and on days when school is not in session.

5. The City shall manage the facility, including hiring staff; determining hours of operation, fees and charges, and program content; facility scheduling; promotion of the facility; and financial control of the revenues and expenses.

6. Any surplus revenues after all the facility operation costs have been met shall be invested back into the Fitness Centre for equipment and fitness programming.

7. The Fitness Centre shall have priority use of the facility twenty-four hours per day, seven days per week. Operation of the facility will generally be only between the hours of 5:00 a.m. and 12:00 Midnight.

8. The School Division shall be given second priority for use of the facility, for School Division sponsored activities only, at no charge between 9:00 a.m. and 3:30 p.m., Monday through Friday.

   The School Division shall apply to the City for use of the facility, or portions thereof, and such use shall not be unreasonably withheld.

   In order to facilitate the reasonable requirements of the School Division and to maintain continuity in the operation of the facility on behalf of the Fitness Centre members, the School Division shall identify to the City its basic requirements for use of the facility or portions thereof in May each year and both parties will meet to develop a mutually acceptable schedule for use in June of each year. This will not prevent the School Division from requesting additional use of the facility or portions thereof at other times during the year based on its needs and the availability of the facility.

   The City shall have the right to pre-empt the School Division's use of the facility or portions thereof by providing a minimum of 72 hours notice or upon the agreement of both parties. The City will endeavour to provide as much advance notice as possible for any cancellations.

   The School Division's use of the facility shall be limited to those portions of the facility as permitted by the City.

   At all times, the School Division shall provide appropriate supervision of all students and teachers during the permitted time.

9. The School Division shall be provided with a key to access the facility through the main doors of the Fitness Centre for emergency purposes.

10. The School Division shall have access to the facility to view the state of repair and to attend to business, and to do such things as may be necessary to maintain the safety and repair of the premises.

11. The School Division shall be responsible for any damages to the facility that are a result of circumstances beyond the operation or development of the facility, i.e. structural defects, burst water pipes, etc.

Appendix "A" referred to in Clause 12 of the Report of the Standing Policy Committee on Property and Development dated January 9, 2001 (continued)

12. The School Division shall pay the utility costs related to the facility.

13. The City shall be responsible for all janitorial and maintenance services directly related to the facility for the duration of the agreement.

14. Any future improvements and additions of equipment to the facility shall require the administrative approval of the School Division and the City.

15. The facility shall not be used for any purpose other than a health and fitness centre.

16. The City shall provide insurance in a form satisfactory to the School Division for the operation of the facility.

17. The parties hereto shall indemnify and save the other harmless from and against all actions and claims arising out of the use of the facilities, and shall each maintain a general liability policy covering bodily and personal injury. The City and the School Division shall each be added as an additional insured to the other party's insurance policy, and the policy must contain a cross liability clause.

18. The City has provided various weight and aerobic training equipment, furnishings, sound equipment, and track surfacing that is currently being utilized at the facility. Should the agreement be terminated for any reason the City shall remove all of this equipment from the facility within a mutually agreeable timeframe.

19. The City of Winnipeg and River East School Division representatives (administrative levels) shall meet annually, and early in the year, for the purpose of reviewing the past year's operation. This annual review shall include an analysis of actual expenditures and revenues, attendance, trends in use, problems encountered, and plans for the coming year. In the event that a pattern of operating surplus is apparent, taking mutually agreed capital improvement plans into consideration, the parties agree to share proportionately in the surplus until the initial capital investments are recovered.

20. Any dispute arising from the interpretation, application or administration of this Agreement or any subsequent renewal terms thereof shall be considered in the first instance by the on-site representatives (School Principal and Fitness Centre Technician) and secondly by City and School Division administrative levels, which shall refer any matters which cannot be resolved under established policies of the parties to this agreement to arbitration in accordance with the provisions of The Manitoba Arbitration Act.

21. The term of the agreement is to be effective October 1, 2000, for a period of two years at the end of which it may be renewed for three additional five-year terms subsequent thereto, with the mutual consent of both parties. Any party may, by written notice, request a review, revision, or termination of this agreement that upon mutual consent, shall become effective sixty (60) days from the date of receipt of notice or as otherwise agreed.

259 - Appendix "A" referred to in Clause 7 of the Report of the Standing Policy Committee on Protection and Community Services dated January 15, 2001

FINANCIAL IMPACT:

	2001	2002	2003	2004	2005
Capital					
Capital Expenditures Required	$	$	$	$	$
Less: Existing Budgeted Costs					
Additional Capital Budget Required	$ 0	$ 0	$ 0	$ 0	$ 0
Funding Sources:					
Debt - Internal	$	$	$	$	$
External					
Grants (identify)					
Reserves, Equity, Surplus, Other					
Total Funding	$ 0	$ 0	$ 0	$ 0	$ 0
Total Additional Capital Budget Required	$ 0				
Total Additional Debt Required	$ 0				
Current Expenditures/Revenues					
Direct Costs	$47,764	$48,794	$49,824	$	$
Less: Incremental Revenue/Recovery	0	0	0		
Net Cost / (Benefit)	$47,764	$48,794	$49,824	$ 0	$ 0
Less: Existing Budget Amounts	47,764	48,794	49,824		
Net Budget Adjustment Required	$ 0	$ 0	$ 0	$ 0	$ 0
Additional Comments:					

260 - Appendix "A" referred to in Clause 4 of Report "A" of the Standing Policy Committee on Public Works dated September 5, 2000

City of Winnipeg

Water and Waste Department

INSERT POLICY FOR WATER/SEWER BILLS

1. The prior approval of each insert by the Chairperson of the Standing Policy Committee on Public Works is required.

2. Inserts will be restricted to the organizations name below and in the priority listed:

A. Information on behalf of the Corporation (City of Winnipeg), such as the Mayor□s Office and the Office of the CAO Secretariat
B. Information from the Water and Waste Department
C. Information from other City of Winnipeg Departments
D. Information from groups or events that are co-sponsored/partners of the City of Winnipeg (i.e. Tourism Winnipeg)

3. A maximum of two inserts will be included in the water/sewer bill envelope at any one time, with total envelope weight (including the water/sewer bill) not to exceed 30 grams. If there are more than two submissions for a quarterly billing, the guideline is the priority listing outlined above. The Water and Waste Department has the option of one or two inserts per bill.

- *The only exception to the two insert maximum per billing cycle is if the Water and Waste Department identifies a need for distributing more than two inserts. The total envelope weight must meet the guidelines.*

4. All groups on the priority listing are:

- responsible for all costs associated with the insertion process. Groups will be advised of the charges upon receiving their submission. Fees will be set annually, and are subject to change without notice.

- required to comply with all relevant corporate policies and By-laws, such as the French Language Services By-law.

5. The Water and Waste Department reserves the right to discontinue the delivery of any insert at its discretion. Where it is necessary to discontinue delivery, written notice will be provided to the group. The Department will only discontinue delivery in exceptional circumstances, and will make every effort to reschedule delivery (except in instances where delivery has been discontinued due to citizen complaints).

6. Any exceptions to points 2 to 5 above will require the approval of the Manager of Customer Services.

7. If an organization feels that it has been unjustly dealt with, the decision may be appealed in writing to:

Director of Water and Waste
City of Winnipeg
1155 Pacific Avenue
Winnipeg, Manitoba R3E 3P1

261 - Appendix "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001

FINANCIAL IMPACT: **Engineering Services for a Biosolids Management Study**

		2000	2001	2002	2003	2004
VARIABLE (COST)/BENEFIT						
Revenues/Expenditure Reductions	*[B]*	$0	$0	$0	$0	$0
Expenditures	*[A]*	$0	$0	$0	$0	$0
Annual Variable (Cost)/Benefit		$0	$0	$0	$0	$0
Cumulative Variable (Cost)/Benefit		$0	$0	$0	$0	$0
FULL (COST)/BENEFIT						
Revenues/Expenditure Reductions	*[B]*	$0	$0	$0	$0	$0
Expenditures	*[E]*	$0	$0	$0	$0	$0
Annual Full (Cost)/Benefit	*[C]*	$0	$0	$0	$0	$0
Cumulative Full (Cost) / Benefit	*[D]*	$0	$0	$0	$0	$0

If Capital Recommendation, Total Capitalized Portion of the Recommendation $500,000
If Capital Recommendation, Total Non-Capitalized Portion of the Recommendation $39,753 (amount will stay in the Current Budget)
IF CAPITAL RECOMMENDATION, CAPITAL COST OF THE PROJECT $539,753

Are Additional Capital Budget Funds Required? ___ - Yes x - No

If Yes, put in the appropriate Amounts below, tick "No" for the Cash Flow Question, and insert the applicable Current Budget Funds Required
If No, Go to the Next Question on Cash Flow.

Capital Budget Funds Required	$0	$0	$0	$0	$0

Total Project Borrowing Authority Required $0

If no Capital Budget Funds are required, has the Capital Project been "Cash Flow Forecasted"?
___ - N/A x - Yes ___ - No

If No, then the Current Budget Funds required equals the Revenue and Expenditure from the Variable (Cost)/Benefit above.
If Yes, then there are no Current Budget Funds required for the Debt Costs and the Interest & Administrative Charges only

Are Additional Current Budget Funds Required? ___ - Yes x - No

Variable (Cost)/Benefit - Revenues	*$0*	*$0*	*$0*	*$0*	*$0*
Variable (Cost)Benefit - Expenditures	$0	$0	$0	$0	$0
less: Current Budget Staff/Benefits (presently Staff/Benefits)	$0	$0	$0	$0	$0
Expenditure Budget Funds Required (positive is additional expenditure funds)	*$0*	*$0*	*$0*	*$0*	*$0*
Net Budget Adjustment Required (negative is overall additional expenditure funds required)	*$0*	*$0*	*$0*	*$0*	*$0*

This Recommendation addresses the following goals of the Financial Management Plan:

___ - Reduce Property Tax Reliance
___ - Renew Infrastructure
___ - Combine Existing Utility Charges
___ - Remove Education Support Levy
___ - Reduce Debt
___ - Rebuild Reserves
___ - Reduce Unfunded Liabilities
___ - Reduce Expenditures
___ - Improve Financial Reporting
___ - Develop Contingency Plan

COMMENTS/CONCLUSION:
Funds for this project are available from the Fort Garry West Interceptor Sewer - Kenaston/McGillivray Project, Account No. 44 118xxx 5100070702.

(Financial Impact Developer)
John Elias C.E.T.
December 15, 2000

(Departmental Controller)

(Department Head)

Version 2.2 04/06/98

Appendix "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001 (continued)

DETAILED COST MAKEUP OF CAPITAL PROJECT

Project Name:

First Year of Program 2000

Engineering Services for a Biosolids Management Study
Date: December 15, 2000

DETAILED CAPITAL PROJECT COST

Fixed Expenditures

Fixed Overhead Charges (Note 1)	$3,531
Hired Equipment Cost - Fixed Overhead Charges (Note 2)	$0
Total Fixed Expenditures	$3,531

External Costs
$471,298

Variable Expenditures

Existing Staff Costs	$30,000
Existing Staff Overhead Charges (Note 1)	$6,222
Additional Staff Costs	$0
Additional Staff Overhead Charges (Note 1)	$0
Hired Equipment Expenditures	$0
Variable Overhead Charges (Note 2)	$0
Consultant Costs	$471,298
Contractor Costs	$0
Insurance Costs for Project	$0
Equipment Costs (Rental or Purchase)	$0
Expropriation Costs	$0
Material Costs	$0
Non-Recoverable GST (3%)	$14,139
Interest and Administrative Expenditure @ 3% (Note 3)	$14,563
Total Variable Expenditures	$536,222
TOTAL CAPITAL EXPENDITURE	$539,753

This is the total amount paid to outside contractors and/or suppliers. i.e., non-city staff costs. Based on this amount, interest and admin. overheads and non-recoverable GST are calculated and added to the total Capital Project Cost.

ANNUAL CASH OUTFLOW FOR 5 YEARS

	2000	2001	2002	2003	2004	2004
Project Expenditures	$0	$539,753	$0	$0	$0	$0
Project Expenditures	$0	$0	$0	$0	$0	$0
Project Expenditures	$0	$0	$0	$0	$0	$0
Implementation Expenditures	$0	$0	$0	$0	$0	$0
Total Project Cash Outflow	$0	$539,753	$0	$0	$0	$0
Less Grants Cash Inflow (Note 4)	$0	$0	$0	$0	$0	$0
Reserve Financing/Retained Earnings	$0	($500,000)	$0	$0	$0	$0
Current Budget Costs (Note 5)	$0	($39,753)	$0	$0	$0	$0
Net Cash Outflow - Debt Financed	$0	$0	$0	$0	$0	$0
Cumulative Debt Finance Outflow	$0	$0	$0	$0	$0	$0

TOTAL PROJECT COST	$539,753
Less: Non Debt Financed Expenditures	($539,753)
TOTAL DEBT FINANCING REQUIRED	$0

Amounts must agree

Version 2.2 04/06/98

Appendix "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001 (continued)

Notes to Analysis

General

The level of detail presented in the preceding schedule is the most appropriate for analysis. The cost categories included are done so as an example only. Depending on the type or size of the project, more or less different categories may be necessary. Interest and Administration and Non-recoverable GST charges are the only required amounts in all analyses.

Any assumptions must be included as part of the "Notes" for all Analyses.

(1) Different Overheads will be attributed for different employees, generally, the overheads include:

Employee Benefits	15.74%	
Holiday and Sick	0.00% (Hourly/Seasonal Employees only)	
Workers Compensation	2.00%	11.77% Fixed Portion of Overheads
Tools and Supplies	0.00%	20.74% Variable Potion of Overheads
General Administration	11.77%	
Interest	3.00%	
	32.51% of Salary Costs	

(2) The Hired Equipment expenditure is a rental charge, plus overheads, from Equipment and Material Services to the Department utilizing the equipment.

Hired Trucks and Hired Equipment Surcharge	4.00%	Variable Portion
Divisional Overhead	15.60%	Fixed Portion
Total Hired Trucks Overhead	19.60%	of Hired Trucks and Equipment Cost

(3) These Interest (2%) and Administrative (1%) Costs are charged on external expenditures only in this analysis. Interest and Administration is charged on internal salaries, however, it is included in the Overhead Charges listing above.

(4) These are Cash Inflows as a result of Infrastructure Grants from other Organizations. (i.e. Provincial and/or Federal Governments). Because Grants are typically received in portions over the life of the project, they are used to reduce the Cash Outflow charges on an annual basis. The amount should be recorded in the table as a negative.

(5) Currently, some staff members may work on a Capital Project, but still have their salaries/benefits paid out of the Current Budget rather than be charged to the Capital Project. If a staff member is in this situation, and does not have their costs charged to the Capital Project, they must be eliminated for the calculation of Debt/Finance charges and the Capital and Current Budget Impacts. The amount should be recorded in the table as a negative.

Appendix "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001 (continued)

CAPITAL PROJECT IMPACT - Debt Costs

Project Name: First Year of Program 2000

Engineering Services for a Biosolids Management Study
December 15, 2000

Assumed Debt Life:	20 Years	Assumed Interest Rate:	7.00%
Levy Rate:	3.00%	TOTAL RATE CHARGED	10.00%

Year	Amount of Debt	2000 Charges	2001 Charges	2002 Charges	2003 Charges	2004 Charges
2000	$0	$0	$0	$0	$0	$0
2001	$0		$0	$0	$0	$0
2002	$0			$0	$0	$0
2003	$0				$0	$0
2004	$0					$0
	$0					
TOTAL DEBT CHARGES		$0	$0	$0	$0	$0

NOTES:

(1) In first year of the Debt, only half of the interest portion is calculated as the Payment Charge

(2) The Debt Life and Levy rates may change depending upon the type of Capital Project. Departmental Controller's will provide the developers with the appropriate rates.

The applicable project life rates include:

Years	Rate
5	18.0%
10	7.9%
15	4.6%
20	3.0%

Appendix "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001 (continued)

FIVE YEAR FINANCIAL FORECAST OF EXPENDITURES - CAPITAL BUDGET

Project Name:

Engineering Services for a Biosolids Management Study
December 15, 2000

CURRENT BUDGET (EXPENDITURES) / REVENUES

Current Budget Expenditures		2000	2001	2002	2003	2004
Annual Debt Expenditures (Note 1)		$0	$0	$0	$0	$0
Ongoing Maintenance Costs once project is finished		$0	$0	$0	$0	$0
Annual Current Budget Expenditures	*[A] & [E]*	$0	$0	$0	$0	$0
Current Budget Revenues						
Estimated Annual Revenues (Note 2)		$0	$0	$0	$0	$0
Reduction in Current Budget Expenditures		$0	$0	$0	$0	$0
Capital Project Interest & Administration Recovery (Note 3)		$0	$0	$0	$0	$0
Annual Current Budget Revenues/Expenditure Reductions	*[B]*	$0	$0	$0	$0	$0
Annual Full (Expenditures) / Revenues	*[C]*	$0	$0	$0	$0	$0
Cumulative Full (Expenditures) / Revenues	*[D]*	$0	$0	$0	$0	$0

Notes to Analysis

(1) Debt Cost Calculated for an amortization period of 20 years, with annual principal levy of 3% and interest rate of 7%.

(2) Obviously, certain projects/recommendations may incur little or no financial benefits. Therefore, any "social" benefits applicable to the recommendation should be addressed in either this section or the Discussion section within the Board Report. All Benefits are treated as variable since they would not occur if the Recommendation was not approved.

(3) An interest and administration amount is charged (revenue) by the Current Budget on the total current year Capital Project Cost. The total amount charged is 3% of the current year Capital Costs.

262 - Appendix "A" referred to in Clause 3 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001

FINANCIAL IMPACT STATEMENT

Program: Regional Street Renewals
Location: Main Street - ~~Sutherland~~ Higgins to Redwood **Date:** Dec 12,2000
Prepared By: F. W. Corey **Checked By:**

	2001 (1000's)	2002 (1000's)	2003 (1000's)	2004 (1000's)	2005 (1000's)	2006 (1000's)	Future Years(1000's)
Capital							
Capital Project Costs	$600	$0	$0	$0	$0	$0	
Project Cash Flow - First Year	$510	$0	$0	$0	$0	$0	
Project Cash Flow - Second Year	$0	$90	$0	$0	$0	$0	$0
Total Project Cash Flow	$510	$90	$0	$0	$0	$0	$0
Less: Existing Budgeted Costs							
Additional Capital Budget Required	$510	$90	$0	$0	$0	$0	
Funding Sources							
Debt (internal/external)	$510	$90	$0	$0	$0	$0	
Grants (identify)							
Reserves, Equity, Surplus, Other							
Total Funding	$510	$90	$0	$0	$0	$0	
Total Additional Capital Budget/Debt Required	$0	$0	$0	$0	$0	$0	
Current Expenditures/Revenues							
Projected Interest Rate	8.25%	8.25%	8.50%	8.50%	8.50%	8.50%	
Projected Levy Rate	3.02%	3.02%	3.02%	3.02%	3.02%	3.02%	
Total Charges	11.27%	11.27%	11.52%	11.52%	11.52%	11.52%	
Direct Costs - First Year of Cash Flo	$21	$57	$57	$57	$57	$57	
Direct Costs -Sec. Year of Cash Flo	$0	$4	$10	$10	$10	$10	
Operating Exp. Increase/Decrease	$25	$50	$50	$50	$50	$51	
Total Direct Costs	$46	$111	$118	$118	$118	$119	
Less: Incremental Revenue/Recovery							
Less: Administration Fees	$15	$3	$0	$0	$0	$0	
Less: Public Works Admin. Fees	$15	$3	$0	$0	$0	$0	
Total Incremental Revenue/Recover	$31	$5	$0	$0	$0	$0	
Net Cost/ (benefit)	$15	$106	$118	$118	$118	$119	
Less: Existing Budget Amounts							
Net Budget Adjustment Required	$15	$106	$118	$118	$118	$119	

Additional Comments
Recommended Project limit is extended to Higgins Ave from Sutherland Ave

Departmental Controller (Controller's Name)

263 - Appendix "A" referred to in Clause 4 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001

FINANCIAL IMPACT:

	2000	2001	2002	2003	2004
Capital					
Capital Expenditures Required	$	$	$	$	$
Less: Existing Budgeted Costs					
Additional Capital Budget Required	$ 0	$ 0	$ 0	$ 0	$ 0
Funding Sources:					
Debt - Internal	$	$	$	$	$
External					
Grants (identify)					
Reserves, Equity, Surplus, Other					
Total Funding	$ 0	$ 0	$ 0	$ 0	$ 0
Total Additional Capital Budget Required	$ 0				
Total Additional Debt Required	$ 0				
Current Expenditures/Revenues					
Direct Costs	$625	$625	$625	$625	$625
Less: Incremental Revenue/Recovery					
Net Cost / (Benefit)	$625	$625	$625	$625	$625
Less: Existing Budget Amounts	625	625	625	625	625
Net Budget Adjustment Required	$ 0	$ 0	$ 0	$ 0	$ 0
Additional Comments:					

Darryl Jeffrey
(controller's name)
Departmental Controller

THIS REPORT SUBMITTED BY:
Public Works Department

2000 12 21

Appendix "B" referred to in Clause 4 of the Report of the Standing Policy Committee on Public Works dated January 9, 2001

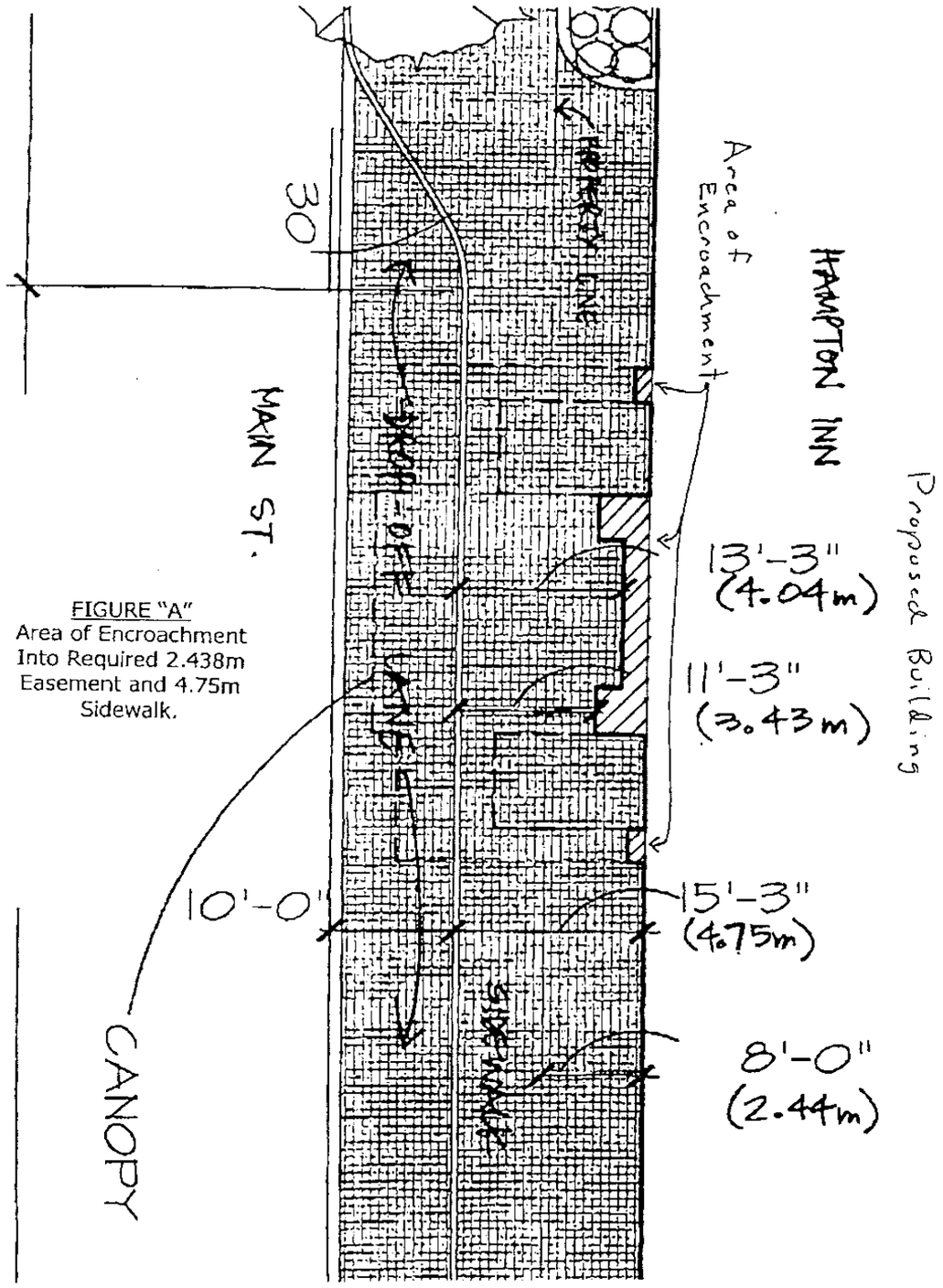


FIGURE "A"
Area of Encroachment
Into Required 2.438m
Easement and 4.75m
Sidewalk.

264 - Appendix "A" referred to in Clause 1 of the Report of the Alternate Service Delivery Committee dated January 12, 2001

APPENDIX "A"

HISTORY

- On January 31, 1996, Council adopted the 1996 Current Estimates which included a number of innovative options for consideration. Innovation Option #16 was "Contracting out of Primary Materials (Quarry) Operations".

- On November 21, 1996, a Draft Business Case was submitted to the Commissioner of Works and Operations and was considered by the Board of Commissioners on November 28, 1996.

- On January 21, 1997, the Committee on Finance and Administration passed a motion that "requested the Administration to issue a Call for Proposals for the Lease and Use of the Pine Ridge Gravel Pit…".

- On January 30, 1997, the Acting Chief Commissioner communicated with CUPE by forwarding them the Draft Business Case tabled with the Joint CUPE/Council Committee and suggested that "the 90-day notice period to CUPE, Local 500, will therefore commence on January 31, 1997".

- On February 10, 1997, a Proposal for the Removal of Material from the Pine Ridge Gravel Pit (PD 97-027) was issued with a closing date of April 10, 1997. The proposal initially had an expiry date of August 8, 1997, which was extended to October 7, 1997, by mutual agreement after communication with each of the vendors.

- On March 20, 1997, Council adopted the *Reshaping Our Civic Government* report, dated March 17, 1997, which contained a large number of initiatives. While not specifically highlighting in its 1997/1998 budget recommendations on quarry operations, Council did reiterate its 1996 initiative of "contracting out quarry operations".

- No meetings of the Joint CUPE/Council Committee took place between November 14, 1996 and May 22, 1997, therefore, the issue of the Pine Ridge Pit was not dealt with by this Committee during this time frame.

- As a result of the availability to the Administration of information from the RFP process, an updated Business Case on the Potential Lease of the Pine Ridge Gravel Pit, dated June 23, 1997, was tabled with the Joint CUPE/Council Committee. In this Business Case, the Administration recommended proceeding to lease the property pursuant to the offers received in response to PD 97-027.

- The Joint Committee considered this report on June 26, 1997, and forwarded it on to the July 16, 1997, meeting of Executive Policy Committee. Executive Policy Committee laid over the matter until September, 1997, in order for representatives from CUPE to continue with their deliberations.

- On July 24, 1997, Councillor Angus appeared at the Joint Committee meeting to discuss the Special Operating Agency (SOA) Evaluation Process. The Committee decided that, over the summer, staff, CUPE and the seconded SOA Coordinator would work toward developing a feasibility study for the creation of a Primary Materials SOA.

- On September 3, 1997, Executive Policy Committee again considered the Business Case for the Potential Lease of the Pine Ridge Pit and again laid the matter over. At that time, the Administration was directed to not issue a tender for the supply and delivery of treated sand and winter aggregates for the 1997/1998 winter season.

- On September 18, 1997, the Joint Committee requested that the Administration seek an extension by the vendors to the offers which were to lapse on October 7, 1997. The closing date for the offers was extended and lapsed on December 12, 1997.

- On December 17, 1997, Executive Policy Committee considered a Feasibility Study for the creation of a Primary Materials SOA, and directed the Administration to determine an evaluation of the Pine Ridge Gravel Pit.

- In August, 1998, UMA Engineering together with Ernst & Young, were assigned the study to evaluate the Pine Ridge Gravel Pit.

Appendix "A" referred to in Clause 1 of the Report of the Alternate Service Delivery Committee dated January 12, 2001 (continued)

In February, 1999, UMA Engineering and Ernst & Young submitted their report.

- In March, 1999, the results of the evaluation and an updated Feasibility Study for an SOA were presented to the Chief Administrative Officer and the Chief Financial Officer.

- In April, 1999, the Public Works Department assigned Ernst & Young to update the Feasibility Study.

- On June 10, 1999, Ernst & Young submitted their report.

- On July 20, 1999, the revised Feasibility Study was presented to the Chief Administrative Officer and the Chief Financial Officer, who requested a market study be undertaken to confirm the sales potential of products to be sold by the proposed SOA.

- On September 22, 1999, QACM Incorporated were assigned by the Public Works Department to conduct a market analysis.

- On November 30, 1999, QACM presented their completed report.

- On December 2, 1999, the results of QACM's report were presented to the Chief Administrative Officer.

- On February 23, 2000, Council adopted the following recommendations contained in Clause 3 of the Report of the Alternate Service Delivery Committee dated February 4, 2000:

    - That Council approve the opportunity to allow the Primary Materials Quarry Operation to compete with the private sector.

- That the Primary Material Services gravel pit operation at the Pine Ridge site become a Special Operating Agency (SOA), and be provided with a five year period in which to prove its viability.

- That the Equipment and Material Services Division of the Public Works Department be authorized to proceed with the development of a Business Plan and Operating Charter to be completed by May 31, 2000.

- That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing, including the execution of any documents related thereto.

- On June 29, 2000, The Manitoba Heavy Construction Association filed a Notice of Application in the Queen's Bench seeking an Order for certiorari to quash the decision made by Council on February 23, 2000, and an Order of mandamus requiring the City to follow procedures set forth in the formal Policy and Framework for Alternative Service Delivery in the City of Winnipeg.

- On December 5, 2000, Justice J. Glowacki granted certiorari quashing the decision of Council on February 23, 2000, but did not grant the Order of mandamus.

Appendix "B" referred to in Clause 1 of the Report of the Alternate Service Delivery Committee dated January 12, 2001

APPENDIX "B"

ADVANTAGES	DISADVANTAGES
Sale of the Asset	
▪ Provides immediate cash to the City	▪ Loss of an important asset ▪ Potential greater cost for material once the asset is depleted ▪ Ownership may be one of only two large concrete companies in the Winnipeg area. A monopoly of aggregate supply may result
Lease of the Pit	
▪ Provides a known cash flow to the City ▪ Ownership of the asset is retained by the City	▪ Potential greater cost for City material purchases once the asset is depleted ▪ No control of material that is removed ▪ Value of the pit is diminished
SOA Option	
▪ Potential greater cash flow to the City ▪ Ownership of the asset is retained by the City ▪ Asset is more effectively utilized ▪ Has a competitive advantage as it is one of the last remaining good quality granular reserves in close proximity to the City ▪ Has its reserves above the water table ▪ Can provide material to the City at competitive prices	▪ Greater risk that potential buyers may not wish the City to be in the marketplace ▪ Criticism of private sector with City directly competing in the marketplace

265 - Appendix "A" referred to in Clause 2 of the Report of the Alternate Service Delivery Committee dated January 12, 2001

APPENDIX "A"

HISTORY

- The City's One Stop Shop (OSS) project was established in 1994. The aim was to provide one central customer service location and improve turnaround time on applications from the public. Efficiencies were anticipated from the concurrent processing and approval of applications within various departments instead of the sequential processing inherent in the existing model.

- In September, 1999, the three Departments primarily involved in the OSS Initiative (Planning, Property and Development, Water and Waste, and Public Works) met with the Chief Administrative Officer to discuss co-location of functions as an option for improvement to the City's application and permit process.

- The Planning, Property and Development Department began working in collaboration with the Public Works and Water and Waste Departments to look at short and long term OSS improvements including: co-location; enhanced communication; systems improvements; and the expanded use of technology.

- In October, 1999, a presentation was made to the Chief Administrative Officer by the OSS Project Working Group to seek approval for the project approach.

- The Working Group then focused on four types of OSS permits: Single-Family Residential; Swimming Pools; Demolition and Removal; and Signs. Each process was mapped and options for improvement identified and prioritized.

- At the same time, and in response to a number of other initiatives occurring in the civic organization, City staff began to investigate the potential for "virtual" co-location and service delivery as opposed to the physical sharing of office space. Initiatives supporting thinking toward "virtual" environments include:

    - The 1999 Arson Task Force, which demonstrates both a successful philosophy and model for cross-departmental cooperation and partnerships.

    - An upcoming pilot project involving the City and the Manitoba Home Builders Association (MHBA) that will allow for electronic submission of permit applications.

    - An Application Service Provider (ASP) Project currently being developed by the Planning, Property and Development, Public Works and Community Services Departments.

- In February, 2000, the One Stop Shop Project was identified as a potential ASD candidate based on potential opportunities for partnerships and technological improvements.

- In March, 2000, Council included the virtual OSS Project as part of the City's ASD Agenda.

- In June, 2000, a Project Manager was appointed within the Planning, Property and Development Department to lead Phase 2 of the BUILD Project (BUILD is the acronym for the Building Inspection and Land Development process improvement project). The aim of Phase 2 of this project is to evaluate and recommend changes to the policies and procedures associated with the permit and application process, as well as to oversee automation of the inspection component of the process.