REPORT OF THE

EXECUTIVE POLICY COMMITTEE

DATED NOVEMBER 29, 2000

On motion of His Worship Mayor Murray, the Report of the Executive Policy Committee, dated November 29, 2000, was considered clause by clause.

Moved by His Worship Mayor Murray,
That the Consent Agenda, Clauses 1,2,3,4,5,6,7 and 8, be adopted.

Carried.

Proposed Closing of Part of Paris Street, East of Auburn Street
File DAC 3/00

98 - 1. On June 23, 1999, Council adopted the recommendations made in a report from the Standing Policy Committee on Property and Development dated April 26, 1999 and declared the lands shown as ACity Property on Schedule AB≅, Misc. Plan No. 10620, to be surplus to the City's requirements.

The report adopted by Council described the Real Estate Division's plan to market the land in three stages. The portion of Paris Street identified as AProposed Closing on Schedule AA≅ is to be incorporated into the parcels being offered for sale in Stage 1 of the marketing plan. Stage 1 is illustrated on Schedule AC≅, Misc. Plan No. 10620/1. Applications to close the other portions of Paris and Auburn Streets will be made when Stages 2 and 3 are implemented.

The proposed closing has been circulated to all affected City departments and public utilities and has been reviewed by the Administrative Coordinating Group.

The Transportation Division of the Public Works Department has, in consideration of the fact that the balance of Paris and Auburn Streets are to be closed in conjunction with Stages 2 and 3 of the marketing plan, waived its usual requirement for the reservation of lands for vehicular turnarounds. They have advised that, in the event that these streets cannot be closed in the future, it will be necessary to construct cul-de-sac turnarounds to dimensions and standards as determined by and to the satisfaction of the Director of Public Works within the adjacent City lands.

Manitoba Hydro advised that it would require an easement for the maintenance of its plant within the street in its original response to the circulation of this proposal. It has since withdrawn this requirement.

The proposed closing was approved by the Riel Community Committee at its public meeting held on March 14, 2000.

This report is submitted in accordance with the provisions of By-law No. 7325/98, a by-law to amend current procedures to allow certain street opening and closing applications to be submitted to the Executive Policy Committee for report to Council without the requirement to be reviewed by a Standing Policy Committee.
The following criteria must be met before the authority given in the by-law may be exercised:

1. The proposed closing must have been addressed at a public meeting and received approval from the Committee before which the public meeting took place.

2. The proposed closing and sale must have been approved by the Director of Public Works.

3. The proposed closing must have been submitted to all affected City Departments and public utilities with no objections having been received.

4. Any conditions regarding engineering aspects (i.e. relocation of facilities) must have been mutually agreed to.

5. The terms and conditions of any easement agreements created by the proposed closing and sale must have been addressed.

Report of the Executive Policy Committee dated November 29, 2000

6. The proposed closing must have been approved by the affected property owner(s).

7. The terms and conditions of any agreements concerning the proposed closing and sale must have been approved by the Director of the department that requested the closing and either the Standing Committee on Fiscal Issues, the Standing Policy Committee on Property and Development, or the Director of Planning, Property and Development, as is appropriate.

All of these criteria have been met.

All costs involved in this street closing will be charged to Account No. 09 116304 010101.

The closure of this street requires a by-law pursuant to Section 495 of The City of Winnipeg Act.

The Executive Policy Committee recommends:

I. That the City Solicitor be instructed to prepare the necessary by-law for submission to Council to effect the street closing in accordance with Schedule AA≅, Misc. Plan No. 10620/7.

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Copy of attachment referred to in the above clause is on file in the office of the City Clerk.

Adopted by consent.

Discount(s) to be Allowed for the Prepayment of 2001 Realty and Business Tax

File FL-2.1 (Vol. 3)

99 - 2. Executive Policy Committee has been advised that it is necessary to establish a discount rate that will financially assist in accommodating the City's fiscal requirements and at the same time, provide an attractive investment opportunity for Winnipeg taxpayers.

The proposed rate is based on information received from the Financial Services Division, which considers a 6.00% annual rate as the City's current cost of borrowing funds for a five month period. Current annualized deposit rates available to taxpayers range between 3.40% and 4.45% for a six month duration. An equivalent annual rate of approximately 4.00% is considered to be fair to both the City and to the taxpayer.

The statistics on the prepayment of discounted taxes for 2000 and 1999 comparative are outlined in Appendix "A".

The accelerated cash flow generated by the pre-payment of realty and business taxes (2000 total $15.2 million) reduces the City's short term borrowing costs for the period January to June. The investment income earned from these early payments continues to exceed the tax discount given (2000 actual of $242,841) as well as the cost of administering the program (approximately $10,000.00) by the Taxation and Revenue Division.

Using the 2000 actual prepayment information, with the City's 2001 expected short term investment interest rate of (5.90%), the following represents the interest income that could be expected in 2001 from depositing the tax prepayments:

January Prepayments		
Realty Tax	$13,979,935 x 5.90% x 5/12	$343,674.00
Business Tax	$504,785 x 5.90% x 4/12	$9,927.00
February Prepayments		
Realty Tax	$955,112 x 5.90% x 4/12	$18,784.00
Business Tax	$18,391 x 5.90% x 3/12	$271.00
Total Investment Income Expected in 2001		$372,656.00

The cost of administering the program (approximately $10,000.00), the tax discount expenditure (2001 projection $243,000.00), as well as the additional investment income (estimated $373,000.00) are already incorporated in the

Report of the Executive Policy Committee dated November 29, 2000

tax-supported estimates. No changes to the budget are required to continue with this tax prepayment program.

The Executive Policy Committee recommends:

I. That Council pass a by-law to provide for discounts on the prepayment of the City's 2001 realty and business taxes, and such discounts be allowed on prepayments received by the Taxation and Revenue Division during the months of January and February, 2001 at the following discount rates:

	Face Value Discount Rate	Equivalent Annual Discount Rate
Realty Tax – Payable at Par Up to June 29th		
January	1.60%	3.98%
February	1.30%	3.97%
Business Tax – Payable at Par Up to May 31st		
January	1.30%	4.01%
February	1.00%	4.01%

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Copy of attachment referred to in the above clause is on file in the office of the City Clerk.

Adopted by consent.

2001 Local Improvement Interest Rates
File SL-1 (Vol. 21)

100 - 3. The Executive Policy Committee has been advised that for many years all local improvements have been financed through the General Reserve Fund and it is appropriate that the 2001 interest rates be established before the end of 2000.

Section 357 of The City of Winnipeg Act states that when local improvements are financed by means other than issuing debentures, the City Treasurer shall determine the appropriate rates of interest and the interest rates are to be authorized by resolution of Council.

Section 380 of The City of Winnipeg Act states that the City may establish the interest rates for local improvement assessment at up to 1% above the City's cost of funds to cover the costs of assessment and collection.

There is no financial impact as the interest rates set for financing local improvements through the General Reserve provide for recovery of the City's cost of capital and assessment and collection costs.

The Executive Policy Committee recommends:

I. That the interest rates for local improvements in 2001 be established as follows:

Term	Current Market Interest Rate	Amount Added for Assessment and Collection	Total Interest Rate for Assessment
2 – 5 years	6.10%	1%	7.10%
6 – 15 years	6.35%	1%	7.35%
16 – 20 years	6.60%	1%	7.60%

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Adopted by consent.

Report of the Executive Policy Committee dated November 29, 2000

By-law to Authorize the Borrowing of Monies During the Year 2001 Under Section 281(1) of The City of Winnipeg Act
File FC-2 (Vol. 18)

101 - 4. The Executive Policy Committee has been advised that on December 16, 1992, Council adopted a policy whereby the annually approved short-term borrowing limit is established based on an analysis of cash flow projections and estimates requirements.

The short-term borrowing limit for 2000 was $250 million.

An analysis of the City's cash flow projections for the balance of 2000 and 2001, indicates that a short-term borrowing limit of $250 million will meet the City's requirements for 2001.

There is no financial impact as the associated interest costs are budgeted through debt and finance charges. This request seeks authorization to issue/borrow through promissory notes an aggregate sum of $250 million.

The City is authorized under Section 281(1) of The City of Winnipeg Act to pass a by-law to provide for the borrowing for capital and current purposes from banks or from any other persons or corporations in such amounts as the Council may deem necessary, and to issue promissory notes in respect thereof.

The Executive Policy Committee recommends:

I. That Council approve the By-law as to financial details by the City Treasurer and certified as to form by the City Solicitor/Manager of Legal Services authorizing the City of Winnipeg to borrow monies for capital and current purposes during the year 2001, not exceeding in the aggregate the sum of $250 million at any one time, and to authorize the issuance and delivery of promissory notes in respect thereof.

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Adopted by consent.

Expenditure from the Land Dedication Reserve Fund – Maples Recreation Association – Lord Selkirk – West Kildonan Community
File FG-1.1(1) (Vol. 1), EP-2 (Vol. 28)

102 - 5. The Executive Policy Committee has been advised that the Lord Selkirk-West Kildonan Community Committee has recommended the allocation of $3,700.00 from the Lord Selkirk-West Kildonan Land Dedication Fund to the Maples Recreation Association to replace the double steel doors at the Community Centre and the steel entrance door at the Elwick Community Centre.

The Executive Policy Committee concurs with the above and recommends that funds in the amount of $3,700.00 be approved from the Lord Selkirk-West Kildonan Community Committee Land Dedication Reserve Fund for the project.

Adopted by consent.

Report of the Executive Policy Committee dated November 29, 2000

Expenditure from the Land Dedication Reserve Fund – Tuxedo Boulevard / Grenfell Park Drainage Improvements – Assiniboia Community
File EP-2 (Vol. 28)

103 - 6. The Executive Policy Committee has been advised that the Assiniboia Community Committee has recommended the allocation of $10,383.00 from the Assiniboia Land Dedication Fund to install a sub-surface land drainage system, and to construct drainage swales to the triangular shaped area at the Tuxedo / Grenfell / Corydon junction.

The Executive Policy Committee concurs with the above and recommends that funds in the amount of $10,383.00 be approved from the Assiniboia Community Committee Land Dedication Reserve Fund for the project.

Adopted by consent.

Modification of the Standard Administrative Report Format to Revise the Financial Impact Section
File F-1 (Vol. 15)

104 - 7. On March 26, 1997, Council adopted the Report of the Executive Policy Committee which passed a motion regarding Fiscal Prudence with relation to Ongoing Expenditures. The specific section addressing the format of the Standard Administrative Report stated:

THEREFORE BE IT RESOLVED that all reports, motions, Capital Expenditures and/or initiatives considered by Council Committee and/or Board of Commissioners:

- *identify current budget impacts over a five year period; and*
- *include all staff costs, salaries, benefits, fixed costs, fixed overhead costs, equipment costs, contract costs, insurance costs, consulting costs and any additional costs over the five year period.*

AND BE IT ALSO RESOLVED that the standard administrative report form be amended to acknowledge this identification.

On November 24, 1997, the Standing Committee on Fiscal Issues approved the recommendations regarding the Modification of the Standard Administrative Report Format to include a Financial Impact Section. The recommendations included a proposed format for presentation of the Financial Impact Section in the report and that Corporate Finance and the Departments work together to finalize the required format.

The format for the Standard Administrative Report was established in 1975, and included Recommendation(s), Reason, History, Discussion, Enclosures and Points to remember. Since that time, minor modifications have been made, with only the first four sections staying relatively constant.

Although some Reports had included the final recommendations financial consequences, the inclusion of a Financial Impact analysis within the current Report format has been a requirement since 1997.

This revised Financial Impact was developed to provide more summarized information to the decision makers in a standardized format. The focus of the revised Financial Impact is on the total net direct capital and current costs of the report recommendation and the related impact on the capital and/or current budgets. The revised Financial Impact will still be required to include the financial impact of a decision over a five year time frame as previously directed by Council.

Under the revised Financial Impact Section, the financial impact analysis will no longer be included as an attachment to the Standard Administrative Report Format but rather would be included under the Financial Impact Section in the body of the Standard Administrative Report Format.

Report of the Executive Policy Committee dated November 29, 2000

The departmental controllers will now be required to sign off in the body of the Standard Administrative Report Format under the financial impact analysis regarding the Financial Impact. This will provide the decision makers and users of the Financial Impact with the assurance that the financial information accurately represents the costs associated with the report recommendation and that it has been reviewed by the person having the financial expertise in the respective departments. However, it is the department head that still signs the Standard Administrative Report Format and is responsible for the contents, recommendation and financial implications of the entire report.

For those report recommendations that are of a more significant or complex nature, additional supporting financial analysis could be included as an attachment to the Standard Administrative Report Format, however the Financial Impact should still be completed in the body of the report for these recommendations.

In those instances where there is no financial impact related to a report recommendation (e.g. For Information Purposes Only, Change In Policy), the Financial Impact table will not need to be included in the Standard Administrative Report Format, however a comment is required under the Financial Impact Section stating that there is no financial impact and why.

Although the backup documentation supporting the Financial Impact will not accompany the Standard Administrative Report Format, the departments will be required to maintain this information in the event that the Chief Financial Officer, the Standing Committees or Council requests it.

There is no financial impact associated with the report recommendations.

On November 21, 2000, the Standing Committee on Fiscal Issues considered and concurred in the following recommendations as outlined in the administrative report dated November 3, 2000 from the Chief Financial Officer.

The Executive Policy Committee recommends:

I. That the Standard Format for Reports (Recommendation, Reason, History, Discussion and Financial Impact) be amended to include a revised Financial Impact format in the Financial Impact Section.

II. That the Department Controllers review and sign-off all Financial Impact sections included in their Departmental Reports.

III. That Appendix “A” be the proposed revised format for inclusion in the Financial Impact Section in the Report.

IV. That Corporate Finance develop guidelines for developers and users to help facilitate the preparation and understanding of the revised Financial Impact Section.

V. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.

Copy of attachment referred to in the above clause, is on file in the office of the City Clerk.

Adopted by consent.

Transfer To and From the Fiscal Stabilization Reserve
File FE(2001) (Vol. 1)

105 - 8. On November 29, 2000, the Executive Policy Committee passed the following motion, namely:

WHEREAS Council is required to adopt annual operating estimates not later than March 31st of each year;

AND WHEREAS it is desirable that Council adopt the annual estimates as early as practicable in order to provide certainty to members of the public and the civic administration as to the expenditures that Council has authorized to support the implementation of its programs and policies;

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AND WHEREAS it is inevitable that certain changes in the assessment rolls will occur between the dates that the annual estimates are developed and the tax bills are subsequently produced;

THEREFORE BE IT RESOLVED that the regulations governing the Fiscal Stabilization Reserve be amended to provide for transfers to or from that reserve to offset any variance in the tax projections used in the development of the annual estimates and the actual amounts billed in the Spring of each year, and that any corresponding transfers be approved;

and submits same to Council for approval.

Adopted by consent.

REPORT OF THE

EXECUTIVE POLICY COMMITTEE

DATED DECEMBER 6, 2000

On motion of His Worship Mayor Murray, the Report of the Executive Policy Committee, dated December 6, 2000, was considered clause by clause.

Moved by His Worship Mayor Murray,
That the Consent Agenda, Clauses 1,2,3,4,5 and 6, be adopted.

Councillor Steek requested that Clause 6 be pulled from the Consent Agenda.

The motion to adopt the Consent Agenda, Clauses 1,2,3,4 and 5, was put and declared carried.

Review of The City of Winnipeg Policy on Travel

File GU-2.10 (Vol. 7)

106 - 1 - On September 24, 1997, Council approved new per diem rates for the City of Winnipeg Policy on Travel and requested that the per diem rates be reviewed every three years.

On July 10, 1991, Council adopted the City of Winnipeg Policy on Travel. The policy provides for a per diem allowance, calculated annually to offset costs related to dining (including gratuities and other related expenses) for each attended day at a function with an additional day permitted, if necessary, to coincide with arrival and departure requirements. The per diem allowance effective January 1, 1997, had been calculated at $59 CDN (within Canada) and $55 US (outside Canada) based on the following formula.

$$\frac{\text{October/96 CPI}}{\text{October/86 CPI}} \times \text{1986's per diem} = \text{1997 per diem for travel outside Canada} \times 1.07 = \text{1997 per diem for travel within Canada}(1)$$

(1) 1.07 represents the Goods and Services Tax Rate.

On September 24, 1997, Council adopted that the City of Winnipeg Policy on Travel be amended by decreasing the per diem allowance from $59 CDN to $45 CDN (within Canada) and from $55 US to $45 US (outside Canada). These rates were based upon a review of the Travel Policies of the Province of Manitoba, and the Cities of Calgary, Edmonton, Vancouver, Saskatoon, and Regina and the "Trends and Forecasts for the Canadian Business Travel Industry 1997", researched by the Conference Board of Canada.

They also approved that the per diem rates be reviewed every three years to ensure a reasonable level of reimbursement.

The travel policies of the Province of Manitoba, and the cities of Calgary, Edmonton, Vancouver, Saskatoon and Regina have been used for comparison purposes:

Report of the Executive Policy Committee dated December 6, 2000

	Travel in Canada	Travel in US	Incidental Cost Allowance
Province of Manitoba	$26 - $28 within Manitoba No receipts/no limit (outside Manitoba)	receipts only/no limit	$4
City of Calgary	no receipts/no limit	no receipts/no limit	none
City of Edmonton	receipts/$45 max	receipts/$45 US max	none (1)
City of Vancouver	no receipts/$40 - $50 max	no receipts/$40-50 US max	none (2)
City of Saskatoon	no receipts/$42 max	no receipts/$42 US max	$5
City of Regina	no receipts/$40 max	no receipts/$40 US max	$5
City of Winnipeg	no receipts/$45 max	no receipts/$45 US max	none

Note:
(1) There is a $10 per diem allowance where an employee's meal costs have been included in course or conference fees.
(2) If a traveller receives a meal(s) as part of the base training/conference registration fee, the traveller may use the following breakdown as a guide to adjust the per diem. It is left to the discretion of the traveller and the approval authority to deduct these meals; Breakfast $6/Lunch $9.

The most recent report on the average meal costs for major Canadian Cities was prepared based on 1996 cost. The data was converted based on October/96 CPI converted to August/2000. The figures are as follows:

City	Breakfast	Lunch	Dinner	Total
Vancouver	$11.92	$11.76	$23.36	$47.04
Calgary	11.01	10.14	22.82	43.97
Edmonton	8.63	8.74	18.13	35.50
Winnipeg	9.06	8.96	21.47	39.49
London	9.39	9.93	22.07	41.39
Hamilton	8.42	8.36	23.63	40.41
Toronto	13.22	11.28	24.12	48.62
Ottawa	9.93	9.23	21.58	40.74
Montreal	11.71	12.57	30.59	54.87
Quebec City	10.84	11.17	25.95	47.96
Halifax	10.84	11.17	25.95	47.96
Average costs for meals (all Canadian Cities averaged)				$44.36

Based on a review of the above information it is recommended that the per diem should be maintained at their current levels of $45 CDN (if travel occurs within Canada) and $45 US (if travel occurs outside Canada).

The Executive Policy Committee recommends:

I. That the Per Diem Allowance included in the City of Winnipeg Policy on Travel be maintained at their current levels at $45 CDN (within Canada) and $45 US (outside Canada).

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Adopted by consent.

Soldiers' Taxation Relief Assistance
File FL-2.3 (Vol. 8)

107 - 2. The Executive Policy Committee has been advised that the "The Soldiers' Taxation Relief Act" requires City Council to annually approve applications for tax assistance and forward a copy to the Province of Manitoba for reimbursement.

On March 26, 1993, Mayor Susan A. Thompson wrote to the Minister of Urban Affairs requesting that the Province amend "The Soldiers' Taxation Relief Act" by increasing the amount from $50.00 to $100.00, effective in 1994.

Report of the Executive Policy Committee dated December 6, 2000

On June 10, 1993, the Minister of Rural Development acknowledged Mayor Thompson's letter and requested that a report be provided indicating why the proposal is being made at this time, the rationale for the request and revised rebate figures.

On August 26, 1993, the Executive Policy Committee forwarded to the Minister of Rural Development a report as to the Reason and History why "The Soldiers' Taxation Relief Act" should be amended. To date, there has been no reply from the Province on this matter.

"The Soldiers' Taxation Relief Act" provides for the granting of relief from taxation in certain cases in an amount not exceeding $50.00 in each case.

The Director of Corporate Finance has received the applications for relief from taxation for the year 2000 under the provisions of this Act, and has been satisfied as to the bona fide and merit of the applications.

The total amount of this grant, outlined in Schedule "A", is $950.00.

The financial impact is revenue neutral for the City of Winnipeg. This is a Provincial credit Program.

The Executive Policy Committee recommends:

I. That the applications outlined on Schedule "A" be approved under "The Soldiers' Taxation Relief Act" on the understanding that the whole amount be recovered through the Province of Manitoba.

II. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Copy of attachment referred to in the above clause is on file in the office of the City Clerk.

Adopted by consent.

Request for Extension of Time to Report – Task Force on Diversity
File CR (Vol. 10)

108 - 3. On December 6, 2000, the Executive Policy Committee passed the following motion, namely:-

WHEREAS on December 15, 1999, Council adopted Clause 10 of the Report of the Executive Policy Committee dated December 8, 1999, which dissolved the Community and Race Relations Committee and authorized the Mayor to appoint a Task Force January 1, 2000;

AND WHEREAS pursuant thereto on June 20, 2000, the Task Force on Diversity was established by Mayor Glen Murray to develop recommendations and an action plan on the City's equity and diversity policies;

AND WHEREAS the Task Force was directed to bring a report with final recommendations, implementation plan and time line to the Executive Policy Committee by December 31, 2000;

AND WHEREAS the Task Force has met on a regular basis and conducted a number of Public Forums to solicit commentary from the community with respect to the issues outlined in their mandate;

AND WHEREAS the Task Force has commenced the drafting of a Framework Document, including pitfalls and solutions, for submission to the Executive Policy Committee;

AND WHEREAS the aforesaid Framework Document will not be complete prior to the December 31, 2000, deadline established by Council;

THEREFORE BE IT RESOLVED that Council give favourable consideration to an extension of time to March 31, 2001, for the Task Force on Diversity to report to the Executive Policy Committee with final recommendations, implementation plan and time line to extend contracts accordingly;

Report of the Executive Policy Committee dated December 6, 2000

and submits same to Council for approval.

Adopted by consent.

Delegation of Authority – Uniform Identity for the City of Winnipeg
File GK-1 (Vol. 3)

109 - 4. On December 6, 2000, the Executive Policy Committee passed the following motion, namely:-

WHEREAS various logos and symbols are presently being used by the civic departments in the course of their operations;

AND WHEREAS it is desirable that the identify of the City of Winnipeg be communicated to the public in a manner that is distinctive and avoids confusion;

AND WHEREAS Council has previously delegated to Executive Policy Committee and the Mayor certain respective responsibilities relating to the use of the City's name, crest, logo or property for fundraising or other purposes;

THEREFORE BE IT RESOLVED that Executive Policy Committee be requested to review the various logos and symbols that are presently being used in conjunction with the City's operations, and be delegated authority to provide any appropriate directions or approvals in connection with the promotion of a uniform identity for the City;

and submits same to Council for approval.

Adopted by consent.

Appointment of Council Members to the Winnipeg Public Library Board
Files L-11 (Vol. 13), GC-7 (Vol. 30)

110 - 5. Council, at its Organizational Meeting held on November 1, 2000, referred the appointment of six (6) citizen members to the Selection Committee and the appointment of Council Members to the Winnipeg Public Library Board to the Standing Policy Committee on Protection and Community Services.

On November 27, 2000, the Standing Policy Committee on Protection and Community Services considered the above-noted matter and passed the following motion, namely:-

"That Councillor Steeves be recommended for appointment to the Winnipeg Public Library Board as the representative from the Standing Policy Committee on Protection and Community Services, and that Councillor Thomas be recommended for appointment to the Winnipeg Public Library Board as the Council member-at-large, and forwarded to the Executive Policy Committee."

The Executive Policy Committee concurs in the recommendations of the Standing Policy Committee on Protection and Community Services and recommends:

I. That Councillor Thomas be appointed to The Winnipeg Public Library Board in accordance with Section 4.(2)(i) of By-law No. 6946/96, as the Councillor representative for the City-at-large.

II. That Councillor Steeves be appointed to The Winnipeg Public Library Board in accordance with Section 4.(2)(ii) of By-law No. 6946/96 as the representative from the Standing Policy Committee on Protection and Community Services.

Adopted by consent.

Report of the Executive Policy Committee dated December 6, 2000

Utilization of the Forecasted General Revenue Fund Surplus
File FE (2000) (Vol. 1) [c/r GF-1 (Vol. 19), GF-2 (Vol. 52)]

111 - 6. The Executive Policy Committee has been advised that on December 5, 2000, the Standing Committee on Fiscal Issues considered an updated financial status report as at October 31, 2000 which indicated a general revenue fund surplus of $5.8 million detailed as outlined on Schedule "A".

A number of initiatives were identified that could be addressed by utilizing the year end surplus:

Fire Paramedic Service	$800,000.00
Building Safer Communities	250,000.00
Thin Bituminous Overlay Program	500,000.00
Boulevard Tree Planting	500,000.00
Bus Transportation Grant	45,000.00
Downtown Festivals Grant	200,000.00
Arts Stabilization Grant	100,000.00
Economic Development Reserve	1,000,000.00
Contribution to the Heritage Investment Reserve	1,200,000.00
Contribution to the Housing Rehabilitation Reserve	1,000,000.00
TOTAL	$5,595,000.00

Pursuant to the provisions of The City of Winnipeg Organizational By-law on December 5, 2000, the Standing Committee on Fiscal Issues considered the report from the Chief Financial Officer dated December 4, 2000, with respect to the utilization of the Forecasted General Revenue Fund Surplus and approved the following additional appropriations to be funded from the 2000 year end surplus, namely:

- $800,000.00 for Fire Paramedic Service to upgrade fire-paramedic radio equipment;
- $250,000.00 for Building Safer Communities through recreation programming;
- $500,000.00 for Thin Bituminous Overlay Program (road asphalt) to be appropriated equally as possible among the 15 electoral wards; and
- $500,000.00 for Boulevard Tree Planting designated for regional streets with the balance to be appropriated as equally as possible among the 15 electoral wards.

The Standing Committee on Fiscal Issues also approved the utilization of funds from the Forecasted General Revenue Fund Surplus for the following:

Bus Transportation Grant	$45,000.00
Downtown Festivals Grant	200,000.00
Arts Stabilization Grant	100,000.00
Economic Development Reserve	1,000,000.00
Contribution to the Heritage Investment Reserve	1,200,000.00
Contribution to the Housing Rehabilitation Reserve	1,000,000.00

The Standing Committee on Fiscal Issues also recommended:

1. That Council approve the continuation of the recreation programming component of the "Building Safer Communities" Strategy for the year 2001.

2. That the additional funds for the Thin Bituminous Overlay program be appropriated as equally as possible among the 15 electoral wards.

3. That $125,000.00 of the additional funds for the Boulevard Tree Planting Program is designated for regional streets, and the balance be appropriated as equally as possible among the 15 electoral wards.

4. That Executive Policy Committee approve a Bus Transportation Grant in the amount of $45,000.00 for the 2001 International Society for Heart Research XVII World Congress.

5. That Council approve grants to the Winnipeg Arts Council in the amount of $200,000.00 for Downtown Festivals and $100,000.00 for Arts Stabilization.

Report of the Executive Policy Committee dated December 6, 2000

6. That Council approve contributions in the amount of $1,000,000.00 to the Economic Development Reserve, $1,200,000.00 to the Heritage Investment Reserve, and $1,000,000.00 to the Housing Rehabilitation Reserve.

The Executive Policy Committee concurs with the recommendations of the Standing Committee on Fiscal Issues and recommends:

I. That Council approve the continuation of the recreation programming component of the "Building Safer Communities" Strategy for the year 2001.

II. That the additional funds for the Thin Bituminous Overlay program be appropriated as equally as possible among the 15 electoral wards.

III. That $125,000.00 of the additional funds for the Boulevard Tree Planting Program be designated for regional streets, and the balance be appropriated as equally as possible among the 15 electoral wards.

IV. That Council approve grants to the Winnipeg Arts Council in the amount of $200,000.00 for Downtown Festivals and $100,000.00 for Arts Stabilization.

V. That Council approve contributions in the amount of $1,000,000.00 to the Economic Development Reserve, $1,200,000.00 to the Heritage Investment Reserve, and $1,000,000.00 to the Housing Rehabilitation Reserve.

VI. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

For the information of Council, the Executive Policy Committee approved a Bus Transportation Grant in the amount of $45,000.00 for the 2001 International Society for Heart Research XVII World Congress.

Copy of attachment referred to in the above clause is on file in the office of the City Clerk.

Moved by Councillor Clement,
Adoption of the clause

In amendment,

Moved by Councillor Steek,
Seconded by Councillor Smith,

WHEREAS The City of Winnipeg is forecasting a yearend surplus of approximately 5.8 million dollars for the fiscal year ending December 31, 2000;

AND WHEREAS the Standing Committee on Fiscal Issues at its special meeting of December 5, 2000, appropriated $500,000 for thin bituminous overlay and $500,000 for tree planting;

AND WHEREAS many fire departments throughout Canada currently use thermal imaging cameras in fighting fires;

AND WHEREAS the Fire Paramedic Service report of December 1, 2000 "sees the use of thermal imaging cameras as an additional life saving tool for fire fighters and a safety tool that minimizes the risks involved in fighting fires":

AND WHEREAS the safety of fire fighting personnel and citizens of Winnipeg must be a priority;

THEREFORE BE IT RESOLVED THAT $50,000 from the above noted thin bituminous overlay and $50,000 from tree planting be reallocated to fire services to assist in the purchase of three thermal imaging cameras.

The amendment was put.

Report of the Executive Policy Committee dated December 6, 2000

Councillor Steek called for the yeas and nays, which were as follows:-

Yea: Councillors Prystanski, Smith, Steek, Timm-Rudolph and Lazarenko. 5

Nay: Councillors Clement, De Smedt, Gerbasi, Lubosch, Steeves, Deputy Mayor Thomas, Vandal, Eadie and His Worship Mayor Murray. 9

and the amendment was declared lost.

The motion for the adoption of the clause was put and declared carried.

REPORT "A" OF THE

EXECUTIVE POLICY COMMITTEE

DATED DECEMBER 11, 2000

On motion of His Worship Mayor Murray, the rule was suspended and Report "A" of the Executive Policy Committee, dated December 11, 2000, was considered.

Award of Contract for PC Hardware, Software and Peripherals – Tender No. RFP No. 61-2000
File GL-9 (Vol. 15)

112 - 1. The Executive Policy Committee has been advised that a Request for Proposal has been issued by the Materials Management Division of the Corporate Finance Department for the supply and delivery of PC Hardware, Software and Peripherals for various City departments on an "as-required" basis.

Inasmuch as the total conditional amount, including PST and GST net of rebates, to be paid by the City pursuant to the contract exceeds $5,000,000 and the contract extends into future budgets, the award of contract must be approved by Council.

Final receipt of bids took place on September 15, 2000 with bids being received from ten bidders.

Offers were received from:

1. Dell Computer Corporation
2. EDS Innovations Inc.
3. Micro Infinitii Inc.
4. Prairie Computers Supplies Ltd.
5. TKW Communications Inc.
6. Face Technologies
7. Kortex Computers Centre Ltd.
8. Myriad Innovative Designs, Inc, o/a Mind Computer Products
9. Powerland Computers Ltd.
10. G.E. Capital Information Technology Solutions Inc.

The Contract for the supply and delivery of PC Hardware, Software and Peripherals allowed the option of awarding as a whole or as Section A and Section B.

The RFP Package specified the following evaluation criteria:

For Sections A:

(1)	qualifications of the Offerer pursuant to BI:10	pass/fail;
(2)	conformance of the Offerer's Proposal Submission with the mandatory requirements of the RFP Package	pass/fail;
(3)	Microsoft Windows 95/98/2000/NT Certified	pass/fail;
(4)	technical and support services	10 points;
(5)	additional services and options which can provide an administrative and/or cost benefit to the City	10 points;
(6)	the Offerer's administrative methods and procedures	20 points;
(7)	level of quality control accreditation	10 points;
(8)	Total Contract Price and price mechanism	50 points.

Report "A" of the Executive Policy Committee dated December 11, 2000

For Section B:

(1)	qualifications of the Offerer pursuant to BI:10	pass/fail;
(2)	conformance of the Offerer's Proposal Submission with the mandatory requirements of the RFP Package	pass/fail;
(3)	technical and support services	20 points;
(4)	additional services and options which can provide an administrative and/or cost benefit to the City	10 points;
(5)	the Offerer's administrative methods and procedures	30 points;
(6)	Total Contract Price and price mechanism	40 points.

The RFP Package also specified that the Contract may be awarded as a whole or separately in sections.

All bids were in accordance with the requirements of the RFP Package except as follows:

a) Dell Computer Corporation qualified their Offer by reserving the right to negotiate the Terms and Conditions, a condition that is unacceptable to the City, and their Offer should be determined to be non-responsive.

b) EDS Innovations Inc. qualified their Offer by reserving the right to negotiate the Terms and Conditions, a condition that is unacceptable to the City, and their Offer should be determined to be non-responsive.

c) Micro Infinitii Inc. did not include the information required in Item 2 on Form D: Offerer's Experience and Capacities, a mandatory requirement. Their Offer should be determined to be non-responsive.

d) TKW Communications Inc. submitted an Offer for both Sections A and B which did not include a pricing mechanism outlined in BI: 9.06, a mandatory requirement. Their Offer should be determined to be non-responsive.

e) Face Technologies did not include the information required Item 1 and 2 on Form D: Offerer's Experience and Capacities, a mandatory requirement. Their Offer should be determined to be non-responsive.

f) Prairie Computers Supplies Ltd. submitted three Offers for Section A, of which two did not conform with the specifications of the RFP document because they did not bid the single brand name as required in BI:3.01.

g) Myriad Innovative Designs, Inc, o/a Mind Computer Products, submitted an Offer for Section A, but did not conform with the specifications of the RFP document because they did not bid the single brand name as required in BI:3.01.

h) Powerland Computers Ltd. submitted two Offers, both of which did not meet the technical specifications. One bid did not conform with the specifications of the RFP document because they did not bid the single brand name as required in BI:3.01 for Section A. The other bid did not meet the technical specifications outlined in Form A: Schedule of Prices for Section A (e.g. did not include Windows 2000/NT certification).

i) G.E. Capital Information Technology Solutions Inc. submitted an Offer to perform services that were not included in this RFP, therefore was not considered a bid and not evaluated.

The proposal submissions of the following five Offerers conformed with the mandatory requirements of the RFP Package:

a) Prairie Computers Supplies Ltd (1 offer of 3 - Section A only);
b) Kortex Computers Centre Ltd (3 Offers);
c) Myriad Innovative Designs, Inc, o/a Mind Computer Products, Section B.
d) Prairie Computers Supplies Ltd., Section B
e) Powerland Computers Ltd., Section B

The five proposals were evaluated by a committee of information technology (IT) representatives from various City departments.

Report "A" of the Executive Policy Committee dated December 11, 2000

Kortex Computers Centre Ltd. submitted the Offer determined to be most advantageous to the City for both sections. Their offer for Section A was for Compaq computer equipment. Kortex Computers Centre Ltd did not bid on item B25 which was determined to be optional.

The recommended Offerer has provided evidence, satisfactory to the Materials Management Division, that they have the necessary abilities and resources to perform the work of this contract.

Offers are valid for acceptance until December 14, 2000.

Funding for this contract is through the budgets of the various user departments.

The work of the contract is performed on an "as-required" basis and the contract does not commit the City to purchase any fixed quantity.

The Executive Policy Committee recommends:

I. That the proposals submitted by Dell Computer Corporation, EDS Innovations Inc., Micro Infinitii Inc., TKW Communications Inc. and Face Technologies be determined to be non-responsive for both Section A and Section B.

II. That the contract for PC Hardware, Software and Peripherals for the period December 14, 2000 to December 13, 2003 with two additional one (1) year extension options be awarded to Kortex Computers Centre Ltd for their Compaq Computers bid, the Offerer who submitted the proposal deemed most advantageous to the City, in the amount of approximately $6,000,000.00 per year, plus G.S.T & P.S.T.

III. That the Manager of Materials be authorized to issue a Purchase Order accordingly.

IV. That the Chief Administrative Officer be authorized to award the contract for the two additional one year options in the amount of approximately $7,000,000.00 per year, plus G.S.T & P.S.T. not to exceed $15,000,000.00.

V. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Moved by His Worship Mayor Murray,
Adoption of the clause.

Carried.

EXECUTIVE POLICY COMMITTEE

CONSIDERATION OF BY-LAWS

113 - On motion of His Worship Mayor Murray, the following by-laws were read a first, second and third time, the rule being suspended for the third reading of each by-law and were passed and ordered to be signed and sealed, namely:

By-law No. 7728/2000, a by-law of The City of Winnipeg to close part of Paris Street, east of Auburn Street. File DAC 3/2000

By-law No. 7739/2000, a by-law of The City of Winnipeg to provide for discounts where Realty or Business Taxes are prepaid. File FL-2.1 (Vol. 3)

By-law No. 7740/2000, a by-law of The City of Winnipeg to authorize the borrowing during the year 2001 of monies not exceeding the sum of $250,000,000.00 in aggregate for capital and current purposes, and to authorize the issuance and delivery of promissory notes as security for such borrowing. File FC-2 (Vol. 18)

Executive Policy Committee – Consideration of By-laws (continued)

By-law No. 7741/2000, a by-law of The City of Winnipeg to amend The City Organization By-law No. 7100/97 in order to implement the recommendations arising from the Internal Programs and Services Review. File GL-5.6 (Vol. 9)

EXECUTIVE POLICY COMMITTEE

QUESTION PERIOD

114 - Councillor Steek referred to a recent court challenge by the Heavy Construction Industry regarding the quarry operations and questioned what the City's legal costs were to defend the case, to which His Worship Mayor Murray advised that matters of litigation should not be discussed on the floor of Council and referred the Councillor to the Legal Services division to obtain the information.

Councillor Steek questioned what the time frame would be for receipt of the report on user pay garbage fees, to which His Worship replied that inasmuch as the Chairperson of Public Works was not at Council today to provide a response, he would take the question under advisement.

Councillor Clement noted that Council approved moving towards an Alternate Service Delivery for the gravel pit operation. He stated the challenge on the issue came from the Heavy Construction Industry and questioned if the City's legal issues were in defense of Council's approval of the matter.

His Worship advised that Council had approved the business planning process to create the charter. He noted that people were free to legally challenge the decision and noted that the Heavy Construction Industry had disagreed with Council's decision. His Worship further stated that legal matters should be dealt with In Camera at Executive Policy Committee and that they shouldn't be discussed at Council.