Minutes – Executive Policy Committee – October 19, 2005

REPORTS

Minute No. 611 **Consultant Assignments for the Second Quarter - April 1 to June 30, 2005**
File ST-7

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee concurred in the administrative recommendation, namely, that the report dated September 21, 2005 be received as information, and requested that a copy be forwarded to all Members of Council for information.

DECISION MAKING HISTORY:

Moved by Deputy Mayor Pagtakhan,
That the administrative recommendation be concurred in.

Carried

Re: CONSULTANT ASSIGNMENTS FOR THE SECOND QUARTER - APRIL 1 TO JUNE 30, 2005

For submission to: **EXECUTIVE POLICY COMMITTEE**

Submitted by: **R. P. Gannon, Chief Financial Officer**

Report date: **September 21, 2005**

Recommendation:

That this report be received as information and a copy forwarded to all Members of Council for information.

Report Summary

Key Issues:

Council delegated authority to the Chief Administrative Officer to retain consultants, as required, and to report on the delegation of authority.

Implications of the Recommendation(s):

General Implications

X None
☐ For the organization overall and/or for other departments
☐ For the community and/or organizations external to the City of Winnipeg
☐ Involves a multi-year contract

Comment:

Policy implications

X No
☐ Yes
Comment:

Environmental Implications

X No
☐ Yes
Comment:

Human Resource Implications

X No
☐ Yes
Comment:

Financial Implications

X Within approved current and/or capital budget

 Current and/or capital budget adjustment required

Comment: There are no financial implications as this is an informational report.

REASON FOR THE REPORT:

On March 24, 2004, Council adopted Item 1 of the Report of the Executive Policy Committee, dated March 10, 2004, delegating to the Chief Administrative Officer certain authorities of the Materials Management Policy. Under this policy, the Chief Administrative Officer is required to report quarterly on the assignment of consultants.

DISCUSSION:

A summary of consultant assignments retained by The City of Winnipeg to the second quarter are listed as follows:

RETENTION OF CONSULTANTS	
Department	**Amount**
Audit	$ 0
CAO Secretariat	23,523.50
City Clerk's	98,366.00
Community Services	76,755.70
Corporate Finance	67,884.04
Corporate Information	158,281.59
Corporate Services	353,210.81
EPC Secretariat	67,086.68
Fire Paramedic Service	0
Planning, Property and Development	836,761.00
Winnipeg Police Service	0
Property Assessment	81,541.46
Public Works	2,635,277.00
Transit	156,660.93
Water and Waste	6,198,390.00
Total	**$10,753,738.71**

The following is a listing of engineering, design and professional services consultant assignments and/or management consultant assignments for the period January 1 to June 30, 2005:

AUDIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – Jun 30	Assignments Jul 1 – Sep 30	Assignments Oct 1 – Dec 31	TOTAL
Nothing to report	0	0			0
TOTAL	**0**	**0**			**0**

CAO SECRETARIAT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Canada West Foundation	$11,833.50				$11,833.50
Probe Research Inc.	390.00				390.00
People First HR Services Ltd.		$3,300.00			3,300.00
ICF Consulting		8,000.00			8,000.00
TOTAL	**$12,223.50**	**$11,300.00**			**$23,523.50**

CITY CLERK'S DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Bill Treytiak	$5,000.00	---			$5,000.00
Jenex	~~28,636.79~~ $46,114.25*	$47,251.75			$93,366.00
TOTAL	**$51,114.25**	**$47,251.75**			**$98,366.00**

*Note: $17,477.46 was missed when 1st quarter calculation was submitted for Jenex Consultants.

COMMUNITY SERVICES DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Michael Shaen	$2,140.00	$31,155.00			$33,295.00
CH2M Hill	$17,102.12	$7,803.58			$24,905.70
Alliance Francaise de Manitoba	$3,880.00	$1,160.00			$5,040.00
Collège Universitiare de Saint-Boniface		$1,025.00			$1,025.00
Lifesaving Society		$12,490.00			$12,490.00
*Stechesen Katz Architects***		*$7,490.00*			
TOTAL	**$23,122.12**	**$53,633.58**			**$76,755.70**

**contract through PP & D

CORPORATE FINANCE DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Gavin Wood Law Office (Claims)	$9,504.18	$51,541.06			$61,045.24
Rose Gingell Gill Reporting (Claims)	$1,352.25	$408.00			$1,760.25
Bodnarchuk, Nestor (Claims)		$1,023.11			$1,023.11
G.V. Cann Collission Consultants (Workers Compensation)		$495.00			$495.00
James Dube Spraggs Adjusters Ltd. (Claims)		$486.45			$486.45
McMullan & Associates (Claims)		$1,250.00			$1,250.00
Miller Thompson LLP (Claims)		$1,525.24			$1,525.24
Reid Reporting Services		$298.75			$298.75
TOTAL	**$10,856.43**	**$57,027.61**			**$67,884.04**

CORPORATE INFORMATION TECHNOLOGY DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 – Mar 31	Assignments Apr. 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct. 1 – Dec 31	TOTAL
CBF Software Technologies Inc.	$45,830.00	$36,395.00			$82,225.00
Cognos Incorporated	52,169.10	4,998.08			57,167.18
Intergraph	-	2,835.00			2,835.00
Lyris Technologies	-	1,054.41			1,054.41
Institute of Public Administration	-	15,000.00			15,000.00
TOTAL	**$97,999.10**	**$60,282.49**			**$158,281.59**

CORPORATE SERVICES DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan 1-Mar 31	Assignments Apr 1-Jun 30	Assignments Jul 1-Sep 30	Assignments Oct 1-Dec 31	TOTAL
Academy of Learning	$ 250.00	-			$ 250.00
Addictions Foundation of Manitoba	1,600.00	-			1,600.00
Aikins Macaulay & Thorvaldson LLP	-	$ 536.85			536.85
Bob Wilson	1,200.00	1,500.00			2,700.00
Carole Freynet-Gagne	3,063.90	-			3,063.90
CDI Education	1,580.00	-			1,580.00
Computer Learning Centre Inc.	350.00	-			350.00
Conrad Padilla	550.00	450.00			1,000.00
D'Arcy & Deacon	8,688.07	7,129.15			15,817.22
Dr. M. Shnider	-	50.00			50.00
Dr. S. Szajkowski	-	50.00			50.00
Earned Value Management Services	5,863.11	-			5,863.11
Eclectic Communications	1,350.00	2,700.00			4,050.00
Enviro Test Laboratories	-	55.50			55.50
Erhard Associates	2,205.00	-			2,205.00
Fanny Drouet	-	1,070.00			1,070.00
Fillmore Riley LLP	-	14,439.31			14,439.31
Garrick Consulting Services Inc	3,050.00	1,000.00			4,050.00
Gange Goodman & French	-	11,707.15			11,707.15
Gavin Wood Law Office	12,178.33	13,009.91			25,188.24
Hay Group Limited	48,556.83	28,019.07			76,575.90
Helene Poirier	2,856.60	-			2,856.60
Helen Maupin	428.00	3,900.00			4,328.00

Janice Lankester	-	900.00			900.00
JJ Wolfart	-	60.00			60.00
Jerry Stunick	3,135.00	1,230.00			4,365.00
Joseph Polimeni Medical Corporation	570.00	570.00			1,140.00
Kevin Partaker	1,500.00	1,500.00			3,000.00
Kristina Ryan	3,860.00	10,157.00			14,017.00
Lancaster House	525.00	643.00			1,168.00
Manitoba Blue Cross	-	550.00			550.00
Manitoba X-Ray Clinic	40.00	87.50			127.50
Marnie Turner	5,100.00	4,350.00			9,450.00
Marie-Helene Duval	2,234.80	1,915.80			4,150.60
Martin L. Fogel Medical Corporation	17,250.00	26,475.00			43,725.00
McFarlan Rowlands Insurance Brokers Ltd.	-	296.00			296.00
Mediation Services	5,200.00	1,100.00			6,300.00
Mercer Human Resource Consulting Ltd.	120.65	-			120.65
Motsart	823.63	-			823.63
Murray Ten		1,773.63			1,773.63
Patricia Turenne	576.20	124.40			700.60
People First HR Services Ltd	-	350.00			350.00
Radiology Consultants	331.50	433.50			765.00
Receiver General of Canada	90.00	2,000.00			2,090.00
Seafield Training & Development	-	2,000.00			2,000.00
Sherryl & David Blacksmith	5,000.00	5,000.00			10,000.00
Society for MB with Disabilities	1,600.00	-			1,600.00
St. Boniface Clinic	-	50.00			50.00
St. Boniface General Hospital	4,626.72	579.67			5,206.39
Stephanie Zack	3,525.00	1,350.00			4,875.00
Straight to the Top	-	1,801.25			1,801.25

Strata Benefits Consultants Inc.	-	500.00			500.00
Taylor McCaffrey LLP	41,436.97	986.80			42,423.77
The Training Source	-	2,250.00			2,250.00
Thompson Dorfman Sweatman	-	572.64			572.64
Trainor Laboratory	844.35	2,890.00			3,734.35
Wellness Institute	-	213.75			213.75
Wendy Elliott	975.00	-			975.00
Wordsworth Translations	149.27	-			149.27
Wordwise Communication	1,600.00	-			1,600
TOTAL	**$194,883.93**	**$158,326.88**			**$353,210.81**

NOTE: Report includes consulting transactions for Operating, Commitment Reserves and CUPE Education Fund.

EPC SECRETARIAT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Marlene Bilous	$7,968.38	$1,932.27	--	--	$9,900.65
Kevin Kofler	6,333.34	791.67	--	--	7,125.01
Gerry Forrest	19,707.99	3,362.38	--	--	23,070.37
Blaine Communications	9,000.00	15,000.00	--	--	24,000.00
Brian Light	--	2,990.65	--	--	2990.65
TOTAL	**$43,009.71**	**$24,076.97**	**0**	**0**	**$67,086.68**

FIRE PARAMEDIC SERVICE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Nothing to Report	0	0			0
TOTAL	**0**	**0**			**0**

PLANNING, PROPERTY & DEVELOPMENT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Andre Van De Walle Land Surveys	$700				$700
Canadian Corps of Commissionairs	4,806				4,806
C N Watson & Associates		$4,673			4,673
Cohlmeyer Architects Ltd.	758	10,000			10,758
Community Enhancement & Organizing		3,193			3,193
CSDC Systems	21,600				21,600
Cynthia Cohlmeyer, Landscape Arch	2,418	1,445			3,863
D K Bennet		3,200			3,200
D Oleksiuk	1,100	2,791			3,891
David Wagner		10,714			10,714
Eng-Tech	10,756				10,756
Ernst & Young	16,020				16,020
Friesen Tokar Architects	68,233	62,520			130,753

Gerald A Korzeniowski Arch Inc.	4,098	3,829			7,927
Harold Funk Architect	7,073				7,073
Hilderman Thomas Frank Cram	4,026	6,289			10,315
J C Paving		14,690			14,690
Ken Rech Landscape Architects Inc	22,250	8,350			30,600
Ken Richardson Fire Inspections		2,600			2,600
KGS Group		3,800			3,800
L M Architectural Group		15,579			15,579
McGowan Russell Group		4,800			4,800
Marian Leech		8,008			8,008
Murray Peterson	11,500	1,980			13,480
ND Lea Engineers & Planners Inc	2,158				2,158
Number Ten Architectural Group	5,119	101,488			106,607
Olia Skala		6,610			6,610
Pinchin Environmental Ltd.	10,025	600			10,625
Pollock & Wright	162,880	47,070			209,950
Prairie Architects Inc	15,000				15,000
Quanternay Consultants		1,337			1,337
Read Jones Christoffersen Ltd		18,740			18,740

R J Bartlett Engineering		4,564			4,564
Retro Specs Consultants		8,400			8,400
Scatliff & Miller & Murray	7,207	16,273			23,480
SDS Strategic Directions & Solutions		4,500			4,500
Sequus	1,500	1,000			2,500
SLMcLeod Constuling	8,750	3,000			11,750
SMS Engineering	665	4,500			5,165
St. Goddard Project Management	5,078	9,213			14,291
Stevenson Advisors Ltd		2,500			2,500
Tuplin Group		5,400			5,400
UMA Engineering		800			800
Wardrop Engineering Inc	27,382	9,160			36,542
Wilson & Neal	2,043				2,043
TOTAL	**$423,145**	**$413,616**			**$836,761**

WINNIPEG POLICE SERVICE

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan 1 – Mar 31	Assignments Apr 1 – June 30	Assignments July 1 – Sept 30	Assignments Oct 1 – Dec 31	TOTAL
Nothing to Report	0	0			0
TOTAL	**0**	**0**			**0**

PROPERTY ASSESSMENT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Rose Gingell Gill Reporting	$3,382.75	$920.00			$4,302.75
Hanscomb Limited	2,700.00	1,200.00			3,900.00
Russell Reynolds	26,953.05	37,910.06			64,863.11
GHW Appraisals Northwest Ltd		8,125.00			8,125.00
World Investigation Inc		350.60			350.60
TOTAL	**$ 33,035.80**	**$ 48,505.66**			**$81,541.46**

PUBLIC WORKS DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Dillon Consulting	$665,360	$68,447			$733,807
Earth Tech (Canada) Inc.	$323,570	$75,612			$399,182
UMA Engineering Ltd.	$276,650	$107,000			$383,650
ND Lea Inc.	$209,810				$209,810
Wardrop Engineering Inc.	$192,857	$13,628			$206,485
SEG Engineering Inc.	$187,750	$35,260			$223,010
KGS Group	$187,600	$93,000			$280,600
Susan Freig & Associates	$70,000				$70,000
Stantec Consulting Ltd.	$65,120	$10,889			$76,009
F. G. Alden Burows	$19,924				$19,924
GCS Technology	$17,000	$3,800			$20,800
Frank Stokl, Architect	$7,000				$7,000
Synsyshyn Architecture	$5,000				$5,000
TOTAL	**$2,227,641**	**$407,636**			**$2,635,277**

TRANSIT DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Assignments Jan. 1 - Mar. 31	Assignments Apr. 1 - June 30	Assignments July 1 - Sept. 30	Assignments Oct. 1 - Dec. 31	TOTAL
Dillon Consultants	$86,299.24	$60,405.44			$146,704.68
McGowan Russell		$9,956.25			$9,956.25
TOTAL	**$86,299.24**	**$70,361.69**			**$156,660.93**

Please note that in the report of the first quarter consultant assignments an amount of $48,461.85 was reported for McGowan Russell with respect to Rapid Transit. The consultant assignment was approved by Council and should not have been included in the first quarter.

WATER AND WASTE DEPARTMENT

REPORT OF CONSULTANT ASSIGNMENTS

January 1, 2005 to December 31, 2005

Consultant	Payments Jan. 1 - Mar. 31	Payments Apr. 1 - June 30	Payments July 1 - Sept. 30	Payments Oct. 1 - Dec. 31	TOTAL
TetrES Consultants Inc.	$250,000	$31,031			$281,031
Utility Risk Management	13,695				13,695
CH2M HILL Canada Limited	524	40,392			40,916
D. H. Robbins Engineering	4,766	6,712			11,478
Focused on Ergonomics Inc.	6,823				6,823
North/South Consultants Inc.	2,932				2,932
Stantec Consulting Ltd.	7,453	4,544			11,997
CSB Systems	600				600
Booth Associates	8,472				8,472
Gregory Zador	2,111				2,111
Epcor Water Services	142,090	225,530			367,620
KGS Group	34,772	209,047			243,819
Wardrop Engineering Inc.	283,588	190,551			474,139
UMA Engineering	1,430,000	786,346			2,216,346
4119780 Manitoba Ltd.		19,063			19,063
Dillon Consulting Limited		45,994			45,994

Earth Tech Canada Inc.		2,050,944			2,050,944
Intergraph Canada Ltd.		6,213			6,213
ND Lea Engineers and Planners Inc.		15,609			15,609
Personnel Management Group		24,439			24,439
SEG Engineering Inc.		14,741			14,741
SNC Lavalin		26,512			26,512
Strong-Coley & Associates		4,800			4,800
UMA Projects (CM) Ltd.		306,096			306,096
Laurie Nowicki		2,000			2,000
TOTALS	**$2,187,826**	**$4,010,564**			**$6,198,390**

NOTE: THE ABOVE FIGURES REPRESENT PAYMENTS FOR PROFESSIONAL CONSULTING SERVICES. THEY DO NOT INCLUDE G.S.T.

Financial Impact Statement **Date: September 20, 2005**

Project Name: Second Quarter Consultant Report – April 1 to June 30, 2005

There is no financial impact associated with this informational report.

Original signed by:

Chief Financial Officer

In preparing this report, there was consultation with and concurrence by:

All departments have submitted their list of assignments for the creation of this report.

This Report Submitted By:

Department: Office of the Chief Financial Officer
Prepared by: Nancy DeVisser
File No. C/ST-7