**Agenda - Executive Policy Committee – November 16, 2005**

## REPORTS

**Item No. 4 Northwood Community Centre Storage Shed Upgrade - Land Dedication Reserve**
**File EP-2**

COMMUNITY COMMITTEE RECOMMENDATION:

On November 8, 2005, the Lord Selkirk-West Kildonan Community Committee recommended to the Executive Policy Committee:

1. That funding to assist with the cost of the storage shed upgrades project in the amount of $2,743.60 be allocated from the Lord Selkirk-West Kildonan Land Dedication Reserve to the Northwood Community Centre.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

COMMUNITY COMMITTEE RECOMMENDATION:

On November8, 2005, the Lord Selkirk-West Kildonan Community Committee recommends to the Executive Policy Committee:

1. That funding to assist with the cost of the storage shed upgrades project in the amount of $2,743.60 be allocated from the Lord Selkirk-West Kildonan Land Dedication Reserve to the Northwood Community Centre.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

COMMUNITY COMMITTEE DECISION:

On November 8, 2005, the Lord Selkirk-West Kildonan Community Committee received as information the application from Northwood Community Centre for a Community Incentive Grant in the amount of $2,743.60.

Winnipeg

# COMMUNITY INCENTIVE GRANT PROGRAM
## APPLICATION EVALUATION

| | | | |
|---|---|---|---|
| **Applicant:** | Northwood Community Centre | **Total Project Cost:** | $2,743.60 |
| **Project Description:** | **NWCC Storage Shed Upgrades** | **Grant Requested:** | **$2,743.60** |
| | | **Maximum Allowed:** | $1,371.80 |
| **Date of Application:** | **October 25, 2005** | **% of Total Project Cost:** | **100%** |

| **Funding Sources:** | **Amount** | **Confirmed** |
|---|---|---|
| | | |
| | | |
| | | |
| **Total** | | |

| | **Meets Program Eligibility and Selection Criteria** | **Yes** | **No** |
|---|---|---|---|
| 1a) | Organization is a **non-profit community organization offering sport or recreation services** or is a non-profit community organization that **contributes to the health and well-being of the community**; | X | |
| b) | through the development of a **sport or recreation capital project**; | X | |
| c) | that is **accessible to the community**. | X | |
| 2 | Makes a significant contribution to the **long-term benefit** of the community at large in terms of **improved facilities.** | X | |
| 3 | Does not compete with or duplicate other community facilities. | X | |
| 4 | **Benefits the community at large** and remains **accessible to all members of the community**. | X | |
| 5 | Includes confirmation of sufficient resources to maintain and operate completed projects. | X | |
| 6 | Clearly articulates a plan of activities including projected work schedules, material, labour, equipment and other project requirements. Project leads to the completion of a substantial physical product. | X | |
| 7 | Is feasible within the project management capabilities of the applicant. | X | |
| 8 | Total project funding is confirmed. | | X |
| 9 | **Does not include any funds from the City**. | | X |

**Criteria Exceptions:**

- The total project funding is **not** confirmed.
- This applicant is requesting support at **100%** of the total project cost.

**Department Financial Implications:**

**Departmental Recommendations:**
The Department recommends that this application be denied.

**Prepared by:** Community Services Department

**Date:** **October 25, 2005**
Application Evaluation Revised September 25, 2003

THE CITY OF WINNIPEG
COMMUNITY INCENTIVE GRANT PROGRAM
# APPLICATION

Please refer to the "Guide to Applicants" for assistance completing this form.

1. Name of Organization: Northwood Community Center
2. Mailing Address: 1415 Burrows Avenue
   Postal Code: R2X 0S7 Phone No.: 582 7555
   Fax No: 586 1647 Email: gvander@mts.net
3. Name of designated officials to be contacted about this application:
   Name: George Vanderlip Phone (Res.): ____
   Position: President Phone (Bus.): 582 7555 (NWCC)
   Name: Cathy Gouthro Phone (Res.): ____
   Position: Treasurer Phone (Bus.): 582 7555 (NWCC)
4. How long has the organization been in operation? since 1953
5. **CIGP Requested Amount** $2,743.60 * request waiver * (Max. 50% of Total Project Cost)

| LIST OTHER SOURCES OF FUNDING | AMOUNT | CONFIRMED |
|---|---|---|
| SOURCE # 1. N/A | $ | YES ☐ NO ☐ |
| SOURCE # 2. | $ | YES ☐ NO ☐ |
| SOURCE # 3. | $ | YES ☐ NO ☐ |
| SOURCE # 4. | $ | YES ☐ NO ☐ |
| **Total Project Cost** | $2,743.60 | |

Has this project received prior funding under the Community Incentive Grant Program? YES ☐ NO ☑

6. Name of Project: NWCC Storage Shed upgrades
7. Location of Project: 1415 Burrows Ave
   Preferred Start Date: Summer 2005 End Date: December 2005
8. **Detailed Project Description: Attach on separate sheets or use the reverse side of this application.**

**APPLICANT SIGNATURES**

I/We hereby certify that I/we am/are the authorized signing officer(s) of the applying organization and this application is accurate to the best of my/our knowledge.

| SIGNATURE | TITLE/POSITION | DATE |
|---|---|---|
| Gouthro | Treasurer | Oct 22/05 |
| George Vanderlip | President | Oct 22/05 |

**NORTHWOOD COMMUNITY CENTRE**
**1415 BURROWS AVENUE**
**WINNIPEG, MB R2X 0S7**
**PHONE: (204) 582-7555 FAX: (204) 586-1647**

**FRANK WHYTE SITE: 1245 FIFE**
**PHONE: (204) 633-0298**

October 24, 2005

Community Incentive Grant Program
Community Services Department
8th. Floor – 395 Main Street
Winnipeg, Manitoba
R3B 3N8

The Northwood Community Centre executive is requesting funding from the Community Incentive Grant Program towards two projects that are presently being done at our centre that we are not in a financial position to make payment for. It is very urgent that these two projects be completed before the snowfall. Any delay in these projects would jeopardize them and result in further deterioration or loss of any benefits being realized by our centre.

Both projects were due to unexpected events that necessitated that repairs or renovations to the structures involved be done expediently before the coming of winter.

***Funding request # 1 in the amount of approximately $2,500. plus applicable taxes is for replacement of one walk-in door and one overhead door to our outdoor storage shed, paint for exterior finish of this shed and lighting upgrade for the interior of this shed.***

***Funding request # 2 for approximately $1,500. plus applicable taxes is for rebuilding the flooring of a players box for hockey rink #2 at Northwood Community Centre. This structure was destroyed by winds during the July 16th. storm and the rebuilding of the frame structure, excluding flooring, is being fully covered by the City of Winnipeg Claims department. Reference number for this insurance claim is # 272.***

As Northwood Community Centre is financially unable at this time to expend any funding to these renovations/repairs, and that all other funding has been secured, we are asking that the 50% maximum funding from the C.I.G.P. program be waived at this time to ensure completion, and payments, of the two noted projects.

Please contact the writer if you require any further information regarding the above.

Yours sincerely,

George Vanderlip

George Vanderlip
President, Northwood Community Centre

Northwood Community Centre request for Community Incentive Grant Program
October 24, 2005

**Request for funding for Doors to Storage Shed**
**Northwood Community Centre**
**1415 Burrows Avenue**

Funding requested:

1. Overhead door (1) – quote obtained for $1,102 including taxes
2. Walk-in door (1) – quote obtained for $770. plus taxes
3. Paint for exterior finish to shed – maximum of $400.
4. Lighting upgrade for interior of shed – maximum of $270.

***Total amount requested form the G.I.C.P. funding is approximately $2,544 plus applicable taxes.***

***As Northwood Community Centre is financially unable at this time to expend any funding to these renovations/repairs, and that all other funding has been secured, we are requesting that the 50% maximum funding from the C.I.G.P. program be waived at this time to ensure completion.***

The Storage shed is approximately 24 ft. x 26 ft. and is constructed of wood framing with a plywood exterior sheathing. This building is approximately twenty years old. The shed was subject to regular flooding in the spring and from severe rainstorms and resulted in the building being unusable for storage during these periods. The Northwood Community Centre also suffered loss of equipment and materials of items stored in this facility.

Upon inspection of this building the City of Winnipeg Public Works department partially rebuilt the structure and raised the complete structure twenty inches from its original base. The final step is to asphalt the surrounding base of this shed to prevent future flooding from occurring. It is important that this project be completed before winter so that no further flooding will occur and negate the work that has been carried out on this building. The City of Winnipeg has approved funding for the renovations to the storage shed, as outlined above, but will be unable to fund the expenses for the requested doors.

The Northwood Community Centre executive feels that the present doors on the building need replacing as they have been subject to a number of attempted break-ins over the past few years and that with all of the work completed to this building by the City of Winnipeg Public Works Department that the doors should be replaced at this time. An insurance claim for the walk-in door was initiated by Northwood Community Centre in June of 2003 but we were not in a financial position to replace the door and the time limitations for claim reimbursement has passed and the cost of replacement of this door is now the centre's responsibility.

Painting of the exterior of the renovated storage shed is required at this time as new lumber was used on the outside of the structure and would suffer weather damage if not painted prior to the coming of winter. We would also upgrade the interior lighting to this building to further enhance its function ability and increase safety.

RELIABLE Overhead Door Systems Ltd.
287 Riverton Avenue
Winnipeg, MB R2L 0N2
Ph: 204.779.1209 Fax: 204.663.9508

# Quotation

DATE 9/14/2005
Quotation # 3306924

| | | | |
|---|---|---|---|
| **Company:** | Northwood Comm. Centre | **Attention:** | Dave Fenn |
| **Location:** | 1415 Burrows | **Project Name:** | Back shed door |
| **Phone:** | 582-7555 | **Fax:** | 586 - 1647 |

*We are pleased to provide you with our proposal covering your door requirements :*

| Description | AMOUNT |
|---|---|
| **Supply & install:**<br><br>**8 x 7' 6" TD138 insulated overhead door complete with all hardware and 2" tracks. Must install low headroom kit (10" headroom). Includes two interior sliding locks plus one step plate handle.**<br><br>Framing must be completed (2 x 6 on inside) | |
| **Lot Price** | $ 1,102.54<br>PST Included<br>GST Included |

**TERMS**

1. Price stated above is valid for 30 days from quotation date.
2. Installation does not include wiring, framing, or extensions.

**Delivery 2 to 4 weeks!**

*Accepted :* _____ Purchaser

Per : David K. Claeys

*WE LOOK FORWARD TO RECEIVING YOUR VALUED ORDER!*

TOTAL P.01

**BROTHERS LOCK & SAFE**

Where *Each* customer is important!

607 WALL STREET
WINNIPEG, MANITOBA R3G 2T5
PH.: (204) 774-5474 FAX: (204) 774-9402

CUSTOMER: Northwoods C.C. FAX PHONE: 586-1647

ADDRESS: BUSINESS PHONE:

JOB ADDRESS: ESTIMATE NUMBER

| | | |
|---|---|---|
| Supply + Install 1 only | | |
| 3'0 x 6'8 Steel Door Ins. c/w | | |
| Frame, Sweep, W/Strip, Threshold, | | |
| B160 Deadlocks for 2 Lockset | 760. | |
| Plus Appl. Taxes | | |
| Master Padlocks - 1 5" Body - | | |
| Keyed to existing - ea - | 10 | 00 |

DATE ESTIMATED Sept 15, 03 DATE APPROVED

LOCKSMITH ESTIMATOR Randy Sackney CUSTOMER APROVAL

FAIR PRICES - FREE ESTIMATES - QUALITY WORK - FULLY GUARANTEED - BRAND NAME SAFES & LOCKS