THE CITY OF WINNIPEG
FORM 1 TO THE CAMPAIGN EXPENSES AND CONTRIBUTIONS

BY-LAW NO. 5550/90 AS AMENDED

REFERENCE : SECTION 5

For Office Use Only

☐ Mayor

☐ Councillor

NOTICE OF REGISTRATION

NOTE: This form must be fully completed, signed by the candidate and filed with the Senior Election Official in accordance with the following:

In a regular election,
a) for mayoralty candidates, between May 1 and the close of the Nomination Period, 36 days prior to the election date.
b) for councillor candidates, between June 30 and the close of the Nomination Period, 36 days prior to the election date.

In an election to fill a vacancy,
a) for both mayoralty and councillor candidates, between the day on which a warrant to hold the election is issued, and the close of the Nomination Period, 36 days prior to the election date.

1. TYPE OF REGISTRATION

☐ NEW / INITIAL REGISTRATION

☐ CHANGING / AMENDING REPORTED INFORMATION
- Changes must be submitted immediately / The form must be fully completed.

2. NAME OF CANDIDATE

Name of candidate (same will appear on the Nomination Form)		
Permanent mailing address		
		Postal Code
Phone (Business)	Phone (Home)	Fax Number

3. NAME OF OFFICE

Name of the office of which the candidate is seeking election	Ward Name (if councillor candidate)

4. OFFICIAL AGENT (SECTION 7)

Name	Mailing Address / Postal Code	
Phone (Business)	Phone (Home)	Fax Number

5. AUDITOR (SECTION 14(3)) (Must be a professional accountant who is a registered member in good standing of an institute, association or society of accountants established by an Act of the Legislature)

Firm or individual Accountant	
Name of Registering Institute / Association	
Contact Person	Mailing Address / Postal Code
Phone (Business)	Fax Number

6. DEPOSIT OF CONTRIBUTIONS (add additional names of the designated signing officers on separate sheet)

Name and address of financial institution	Account number(s)
Signing Officer	Mailing Address / Postal Code
Signing Officer	Mailing Address / Postal Code
Signing Officer	Mailing Address / Postal Code
Signing Officer	Mailing Address / Postal Code

7. PLACE WHERE CANDIDATE'S RECORDS ARE MAINTAINED (e.g. office, home, etc.)

Name of Place	
Contact Person	Mailing Address / Postal Code

8. DECLARATION OF CANDIDATE

I, _____ a candidate nominated
(NAME OF CANDIDATE)

for election as a member of Council for the City of Winnipeg at this election, do solemnly declare:

(a) That the information contained in this Notice of Registration is to the best of my knowledge and information true and correct.

(b) That I am a Canadian citizen and of the full age of eighteen years.

(c) That I am not subject to any disqualification for the office for which I am a candidate under *The Municipal Councils and School Boards Elections Act* , *The City of Winnipeg Charter* , or any other Act of the Manitoba Legislature.

(d) That I am an elector of the local authority aforesaid, being the City of Winnipeg.

(e) My place of residence is _____

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act.*

Declared before me at the City of Winnipeg
in the Province of Manitoba

this ___ day of _____,

_____
(SIGNATURE OF CANDIDATE)

_____
COMMISSIONER FOR OATHS
(or as the case may be)

_____
(SIGNATURE OF
SENIOR ELECTION OFFICIAL)

_____
DATE

Explanation for Candidates

- Section (b) requires that a candidate be eighteen years of age at the date of the election.
- Section (d) requires that the candidate is an elector of the City of Winnipeg as defined in Sections 21 and 22 of *The Municipal Councils and School Boards Elections Act* .
- While a candidate need not reside in the Ward in which he/she is nominated, the nominee must either
  - (a) reside in the authority, i.e. within the City of Winnipeg, or
  - (b) reside within the Province of Manitoba and own property within the authority.

NOTE: It is the responsibility of the person applying for registration to file a complete and accurate Notice of Registration. Failure to provide the necessary and accurate information required in this application will cause the registration application to be declared invalid.

THE CITY OF WINNIPEG
FORM 2 TO THE CAMPAIGN EXPENSES AND CONTRIBUTIONS
BY-LAW NO. 5550/90 AS AMENDED
REFERENCE : SECTION 11(2)

CERTIFICATE OF AUTHORITY TO INCUR CAMPAIGN EXPENSES

For the campaign period:	From	To

Surname of Registered Candidate	Given Names
Candidate for office of	Ward Name
Address of residence	

PERSON AUTHORIZED TO INCUR CAMPAIGN EXPENSES

Name
Address of residence

DATE

SIGNATURE OF CANDIDATE

THE CITY OF WINNIPEG
FORM 3 TO THE CAMPAIGN EXPENSES AND CONTRIBUTIONS
BY-LAW NO. 5550/90 AS AMENDED
REFERENCE : SECTION 11(6)

CERTIFICATE OF MAXIMUM CAMPAIGN EXPENSES

For the campaign period:	From	To

Municipality	
Office	Ward Name

I certify that the maximum amount of campaign expenses for the above mentioned office is:

DATE

SIGNATURE OF CAMPAIGN EXPENSES
AND CONTRIBUTIONS OFFICER

Copy to be sent by registered mail or delivered to candidates for such office.

THE CITY OF WINNIPEG
FORM 4 TO THE CAMPAIGN EXPENSES AND CONTRIBUTIONS
BY-LAW NO. 5550/90 AS AMENDED
REFERENCE : SECTION 14

FINANCIAL STATEMENT AND AUDITOR'S REPORT

For the campaign period: From: _____ To: _____

NAME OF CANDIDATE AND OFFICE

FULL NAME OF REGISTERED CANDIDATE		
PERMANENT MAILING ADDRESS - STREET NUMBER & NAME, P.O. BOX, APT. #		
CITY, PROVINCE		POSTAL CODE
BUSINESS PHONE NUMBER	FAX NUMBER	HOME PHONE
NAME OF OFFICE FOR WHICH THE CANDIDATE SOUGHT ELECTION		WARD NAME

SUMMARY OF CAMPAIGN INCOME AND EXPENSES

Campaign Expense Limitation (as per form 3) $ _____

Campaign Expenses Subject to Limitation $ 0
(as per Statement of Income and Expenses)

Total Campaign Income $ _____ (A)

Total Period Expenses $ _____ (B)

Campaign Period Surplus (Deficit) ((A) - (B)) $ 0

DECLARATION OF CANDIDATE

I, _____ hereby declare that
Name of Candidate

to the best of my knowledge and belief this financial statement and supporting schedules as set out herein are true and correct and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the City of Winnipeg in the Province of Manitoba this _____ day of _____

(Signature of Campaign Expenses and Contributions Officer) (Signature of Candidate)

DECLARATION OF OFFICIAL AGENT

I, _____ have prepared this Campaign Period Return
Name of Official Agent

and supporting schedules as set out herein for _____ and hereby
Name of Candidate

declare that to the best of my knowledge and belief this Financial Statement and supporting schedules as set out herein are true and correct and I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the City of Winnipeg in the Province of Manitoba this _____ day of _____

(Signature of Campaign Expenses and Contributions Officer) (Signature of Official Agent)

STATEMENT OF INCOME AND EXPENSES

FROM _____ TO _____

INCOME

Candidate's Surplus from immediately preceding Election Released by the Senior Election Official	$
Contributions (attached Schedule 1)	$
Fund-Raising Event (attached Schedule 2)	$
Interest Income	$
Other (Please Specify):	$
TOTAL INCOME	$ **0**

EXPENSES

(ATTACH SCHEDULE 4; IF ANY DISPUTED CLAIMS, ATTACH SCHEDULE 5)

CAMPAIGN EXPENSES SUBJECT TO LIMITATION

Advertising	$
Bank Charges	$
Brochures	$
Candidate's Personal Expenses	$
Furniture	$
Insurance and Utilities	$
Meetings, Social Functions, Rallies	$
Office Rent	$
Office Supplies	$
Postage	$
Salaries and Benefits	$
Signs	$
Stationery	$
Telephone	$
Travel	$
Other (Please Specify):	$
SUB-TOTAL CAMPAIGN EXPENSES SUBJECT TO LIMITATION	$ **0**

STATEMENT OF INCOME AND EXPENSES (continued)

Total Income (reported from previous page)			$ **0**
Sub-total Campaign Expenses Subject to Limitation		$ **0**	
CAMPAIGN EXPENSES EXCLUDED FROM LIMITATION			
Accounting and Audit	$		
Court action commenced under Part 9, *The Municipal Councils and School Boards Elections Act*	$		
Expense in holding a Fund-Raising Function	$		
Interest on Loans	$		
Recount	$		
SUB-TOTAL CAMPAIGN EXPENSES EXCLUDED FROM LIMITATION		$ **0**	
TOTAL PERIOD EXPENSES			$ **0**
CAMPAIGN PERIOD SURPLUS (DEFICIT)			$ **0**

SCHEDULE 1 - FOR MAYORALTY CANDIDATES ONLY

CONTRIBUTIONS
(FOR USE BY MAYORALTY CANDIDATES ONLY (Section 8(7)(a)))

PART I

From a single source totalling more than $250 (complete Part III below)	$
Total of contributions in the Form of Goods and Services from a single source of more than $250 (complete Part II below)	$
Total of single source contributions of $250 or less	$
From candidate and/or candidate's spouse	$
TOTAL CONTRIBUTIONS	$ **0**

CONTRIBUTIONS IN EXCESS OF LIMITS

Excess cash over $1500 - Returned to the Contributor	$
Excess over $1500 in the form of Goods and Services - Returned to the Contributor	$

CONTRIBUTIONS TO BE PAID TO THE SENIOR ELECTION OFFICIAL

From anonymous sources	$
Cash and/or Goods and Services in excess of limits	$
TOTAL TO BE PAID TO THE SENIOR ELECTION OFFICIAL	$ **0**

SCHEDULE 1 - FOR MAYORALTY CANDIDATES ONLY (continued)

PART II

List of Contributions in the Form of Goods and Services

Itemized list:

Nature of Goods and Services	Supplier	Value

Sub-total from supplementary list if used $ _____

Total (sum to equal D above) $ **0**

SCHEDULE 1 - FOR MAYORALTY CANDIDATES ONLY (continued)

PART III

List of Contributors from Single Source totalling more than $250

Name	Address	Value

TOTAL $ **$0.00**

SCHEDULE 1 - FOR COUNCILLOR CANDIDATES ONLY

CONTRIBUTIONS
(FOR USE BY COUNCILLOR CANDIDATES ONLY (Section 8(7)(b)))

PART I

From a single source totalling more than $250 (complete Part III below)	$
Total of contributions in the Form of Goods and Services from a single source of more than $250 (complete Part II below)	$
Total of single source contributions of $250 or less	$
From candidate and/or candidate's spouse	$
TOTAL CONTRIBUTIONS	$ **0**

CONTRIBUTIONS IN EXCESS OF LIMITS

Excess cash over $750 - Returned to the Contributor	$
Excess over $750 in the form of Goods and Services - Returned to the Contributor	$

CONTRIBUTIONS TO BE PAID TO THE SENIOR ELECTION OFFICIAL

From anonymous sources	$
Cash and/or Goods and Services in excess of limits	$
TOTAL TO BE PAID TO THE SENIOR ELECTION OFFICIAL	$ **0**

SCHEDULE 1 - FOR COUNCILLOR CANDIDATES ONLY (continued)

PART II

List of Contributions in the Form of Goods and Services

Itemized list:

Nature of Goods and Services	Supplier	Value

Sub-total from supplementary list if used $ _____

Total (sum to equal D above) $ **0**

SCHEDULE 1 - FOR COUNCILLOR CANDIDATES ONLY (continued)

PART III

List of Contributors from Single Source totalling more than $250

Name	Address	Value

TOTAL $ **$0.00**

SCHEDULE 2

FUND RAISING EVENTS INCOME STATEMENT
(ATTACH A DIFFERENT SCHEDULE FOR EACH EVENT HELD)

FUND RAISING FUNCTION

Date: _____

Held at: _____

Type of Function: _____

*Admission Charge (per person) $ _____ **A**

Number of Tickets sold $ _____ **B**

REVENUE FROM FUNCTION (A X B) $ _____

Other Revenue (Please Specify): $ _____

_____

_____

_____

TOTAL GROSS REVENUE: $ 0

* If admission charge per person is not consistent, please provide complete breakdown of all ticket sales.

_____

_____

_____

SCHEDULE 3

BORROWINGS, OVERDRAFT, ETC.

Name of financial institution: _____

Address: _____

_____

_____

Amount borrowed: $ _____

GUARANTORS (attach supplementary list if space insufficient)

Name	Address	Amount of Guarantee

SCHEDULE 4

STATEMENT OF DISPUTED CLAIMS
(ATTACH LIST IF MORE SPACE REQUIRED)

	Amount included in expenses	Disputed amount
Name & Address of Claimant Nature of Expense Reason for Dispute	$	$
Name & Address of Claimant Nature of Expense Reason for Dispute	$	$
Name & Address of Claimant Nature of Expense Reason for Dispute	$	$
TOTAL FROM SUPPLEMENTARY LIST ATTACHED	$	$
TOTAL DISPUTED CLAIMS	**$ 0**	**$ 0**

AUDITOR'S REPORT
REFERENCE: SECTION 14

Name of Candidate _____

Official Agent _____

Office for which candidate sought election _____

Ward Name _____

I / we have examined the statements of assets and liabilities and income and expenses of

_____ candidate, for the campaign period ending
(Name of Candidate)

_____ relating to the election held on _____
(Date Campaign Period Ended) (Date of Election)

These statements, which have not been , and were not intended to be, prepared in accordance with Canadian generally accepted accounting principles, are solely for the information and use of the Campaign Expenses and Contributions Officer for the City of Winnipeg for complying with By-law NO. 5550/90 of the City of Winnipeg Charter. The statements are not intended to be and should not be used by anyone other than the specified users or for any other purposes.

These financial statements are the responsibility of the registered candidate and official agent. My/our responsibility is to express an opinion on these financial statements based on my/our audit.

My/our examination was made in accordance with generally accepted auditing standards. Those standards require that I/we plan and perform an audit to obtain responsible assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes such test and other procedures as I/we consider necessary in the circumstances except as explained in the following paragraph.

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, receipts and disbursements for the campaign period. Accordingly, my/our verification of these transactions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of the candidate, in accordance with established accounting procedures and I/we was/were not able to determine whether any adjustments might be necessary to receipts and disbursements.

In my/our opinion, except for the effect of adjustments, if any, which I/we might have determined to be necessary had I/we been able to satisfy myself/ourselves as to the completeness of the records as described in the preceding paragraph, these statements present fairly the information contained in the accounting records on which the statements are based in accordance with prescribed accounting treatment.

_____ _____
(Date) (Signature of Auditor)

THE CITY OF WINNIPEG
FORM 5 TO THE CAMPAIGN EXPENSES AND CONTRIBUTIONS
BY-LAW NO. 5550/90 AS AMENDED
REFERENCE : SECTION 8(4)

RECEIPT FOR CAMPAIGN CONTRIBUTIONS

CANDIDATE FOR MUNICIPAL ELECTIONS RECEIPT NO. _____

NOT VALID FOR INCOME TAX PURPOSES

Date Accepted:	Year	Month	Date
Date Issued:	Year	Month	Date
Amount Received:			

Received From	
	Individual
	Organization
	Corporation
	Trade-Union
	Cash/Cheque/Money Order/Credit Card
	Goods/Services/Advertising

Full name and mailing address of individual, organization, corporation, or trade union.

Name of Office of which Candidate is Registered
Signature of Official Agent
Print - Name of candidate

(Prepare in duplicate)
COPIES: Original to be given to contributor
Copy to be retained by Official Agent.