REPORT OF THE

SECRETARIAT COMMITTEE

DATED OCTOBER 16, 2001

On motion of Councillor Eadie, the Report of the Secretariat Committee, dated October 16, 2001, was considered.

Schedule of Council and Committee Meetings and Amendment to Procedure By-law No. 5400/90

File GC-4 & GK-4

944 - 1. Section 6.3 of the Procedure By-law requires that Council set the date of the first meeting of Council of the next calendar year, including the Schedule of Meetings and the period during which Council shall prorogue, at a meeting prior to January 1st of the next calendar year.

Council instituted the prorogation of meetings of the Standing Committees and Council commencing in the year 1988 and has prorogued during the month of August each year since that time.

Council, on April 24, 1994 amended the Procedure By-law to provide for a required prorogue period during the month of October in an election year.

On September 18, 2001, the Secretariat Committee, while considering the 2002 meeting schedule, raised the matter of Council having to pass a resolution in order to change the date and time of a Committee of Council meeting. Committee was of the opinion that the respective Committee Chairperson should have the discretion to change the date and time in consultation with members of the Committee and providing sufficient notification, without requiring Council approval.

The Secretariat Committee recommends:

I. That 2002 Schedule of Council and Committee Meetings as outlined in Appendix "A" be approved.

II. That Section 6.4 of the Procedure By-law No. 5400/90 be amended by adding a delegation of authority to a Council Committee Chairperson to vary the date and time of a meeting in consultation with the Committee members and providing sufficient notification.

Moved by Councillor Eadie,
Adoption of the clause.

Carried.

(See next page for attachment)

Report of the Secretariat Committee dated October 16, 2001

Appendix "A" referred to in Clause 1 of the Report of the Secretariat Committee dated October 16, 2001

Winnipeg

PROPOSED 2002
CITY OF WINNIPEG
SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS

Public Works	Property and Development	Protection and Community Services	Fiscal Issues	Executive Policy Committee	Council	Riverbank Management	Appeal Hearings* *
Tuesday 9:00 a.m.	Tuesday 9:00 a.m. Thursday 9:00 a.m.	Monday 9:00 a.m.	Tuesday 9:00 a.m.	Wednesday 9:00 a.m.	Wednesday 9:30 a.m.	Thursday 1:00 p.m.	Thursday 9:00 a.m.***
January 8	January 8 January 10	*Thursday January 10	January 15	January 9 January 16 January 23	January 30	January 24	January 17 January 31
February 5	February 5 February 7	February 11	February 12	February 6 February 13 February 20	February 27	February 21	February 14 February 28
March 5	March 5 March 7	March 11	March 12	March 6 March 13	March 20	March 21	March 14
April 2	April 2 April 4	April 8	April 9	April 3 April 10 April 17	April 24	April 18	April 11 April 25
April 30	April 30 May 2	May 6	May 7	May 1 May 8 May 15	May 22	May 16	May 9 May 23
May 28	May 28 May 30	June 3	June 4	May 29 June 5 June 12	June 19	June 13	June 6 June 20
June 25	June 25 June 27	*Tuesday July 2	July 2	June 26 July 3 July 10	July 17	July 11	July 4 July 18
August 20	August 20 August 22	*Thursday August 22	*Friday August 23	August 21 August 28	September 4	September 5	August 29
September 10	September 10 September 12	September 9	*Friday September 13	September 11 September 18	September 25	September 19	September 12 September 26
COUNCIL AND STANDING COMMITTEE MEETINGS PROROGUED OCTOBER 1 - OCTOBER 31, 2002							
CIVIC ELECTION DAY - WEDNESDAY, OCTOBER 23, 2002							
INAUGURAL MEETING OF COUNCIL - TUESDAY, NOVEMBER 5, 2002 AT 8:00 P.M. ORGANIZATIONAL MEETING OF COUNCIL - WEDNESDAY, NOVEMBER 13, 2002 AT 9:30 A.M.							
November 19	November 19 November 21	November 25	November 26	November 20 November 27 December 4	December 11	November 14 December 5	November 14 November 28 December 12

SPRING BREAK: MARCH 25 - 29

* NOTE CHANGE IN DAY OF WEEK

** APPEAL BODY:
- NOVEMBER 1, 2001 - APRIL 30, 2002 — STANDING POLICY COMMITTEE ON PROPERTY AND DEVELOPMENT
- MAY 1, 2002 - SEPTEMBER 30, 2002 — STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES
- NOVEMBER 1, 2002 - APRIL 30, 2003 — STANDING COMMITTEE ON FISCAL ISSUES
- MAY 1, 2003 - OCTOBER 30, 2003 — STANDING POLICY COMMITTEE ON PUBLIC WORKS

*** OR SUCH ALTERNATE TIME AS MAY BE FIXED BY THE APPEAL BODY

2002 HOLIDAYS	CIVIC CENTRE CLOSED	2002 HOLIDAYS	CIVIC CENTRE CLOSED
New Year's - January 1	Tuesday, January 1	Rosh Hashanah - September 7	--
Christmas - January 7 (Julian Calendar)	--	Yom Kippur - September 16	--
New Year's - January 14 (Julian Calendar)	--	Thanksgiving - October 14	Monday, October 14
Good Friday - March 29	Friday, March 29	Remembrance Day - November 11	Monday, November 11
Easter Monday - April 1	Monday, April 1	Hanukkah - November 30 - December 7	--
Victoria Day - May 20	Monday, May 20	Christmas Day - December 25	Wednesday, December 25
Canada Day - July 1	Monday, July 1	Boxing Day - December 26	Thursday, December 26
Civic - August 5	Monday, August 5	New Year's Day - January 1	Wednesday, January 1, 2003
Labour Day - September 2	Monday, September 2		

SECRETARIAT COMMITTEE

CONSIDERATION OF BY-LAWS

945 - On motion of Councillor Eadie, By-law No. 7918/2001, a by-law of The City of Winnipeg to amend the Procedure By-law No. 5400/90 was read a first, second and third time, the rule being suspended for the third reading, and was passed and ordered to be signed and sealed. File FL-6 (Vol. 24)

Moved by Councillor Prystanski,
That Council do now adjourn.

The Clerk called the Roll.

Present: The Speaker Councillor O'Shaughnessy, Councillors Lazarenko, Angus, Clement, De Smedt, Gerbasi, Lubosch, Prystanski, Smith, Steek, Steeves, Deputy Mayor Thomas, Timm-Rudolph, Vandal, Eadie and His Worship Mayor Murray.

The motion to adjourn was put and carried and Council adjourned at 10:48 a.m.

APPROVED AND CONFIRMED

City Clerk Speaker