Report of the Standing Policy Committee on Protection and Community Services dated September 9, 2002

Award of Contract for the Provision of Photo Radar Operators, Tender No. 445-2002
File GF-2 (Vol. 55)

2. The Standing Policy Committee on Protection and Community Services has been advised that a Request for Tender was issued by the Materials Management Division of the Corporate Finance Department, for the Provision of Photo Radar Operators to facilitate the operation of Photo Radar Vans under the Photo Enforcement Program previously awarded under RFP No. 160-2002.

Final receipt of bids took place at 12:00 noon on June 28, 2002, Winnipeg Time with bids being received from six (6) bidders. All offers were evaluated on a pass/fail basis, for qualifications of the bidder and conformance of the Bid Submission with the mandatory requirements of the Tender Package. The lowest Bid was in accordance with the requirements of the Tender Package.

The Canadian Corps of Commissionaires (Manitoba and Northwestern Ontario Division) made a minor calculation error in their bid submission. The corrected amount does not change the Bid order.

The Winnipeg Police Service is of the opinion that The Canadian Corps of Commissionaires (Manitoba and Northwestern Ontario Division) has the necessary experience and resources to perform all of the work in accordance with the requirements of Tender No. 445-2002.

For these reasons it is recommended that a Contract for the Provision of Photo Radar Operators be awarded to The Canadian Corps of Commissionaires (Manitoba and Northwestern Ontario Division) as recommended. The requirements for Bid and Performance Securities, and the execution of a formal contract were waived for this purchase in accordance with the authority delegated to the Director of Purchasing on April 9, 1992 and February 9, 1995. Bids are valid for acceptance until September 26, 2002.

Pursuant to Section 8 (e) of the Policy on Purchasing Procedures and The Disposal of Surplus Supplies, Council has the authority to approve an award of contract, to be made by the Chief Financial Officer, when the contract requires funding from future budgets.

The Financial Impact Statement is outlined on Appendix “A”.

The Standing Policy Committee on Protection and Community Services recommends:

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I. That a Contract for the Provision of Photo Radar Operators be awarded to The Canadian Corps of Commissionaires (Manitoba and Northwestern Ontario Division), the Bidder who submitted the lowest evaluated responsive bid in the corrected amount of $2,085,806.40 GST extra, PST not applicable, for the period of November 01, 2002 - May 31, 2007.

II. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing, including the execution of any documents related thereto.

Appendix "A" referred to in Clause 2 of the Report of the Standing Policy Committee on Protection and Community Services dated September 9, 2002

Financial Impact Statement:

Project Name: Photo Radar Operators

Date: August 29, 2002 First Year of Program **2002**

	2002	2003	2004	2005	2006
Capital					
Capital Expenditures Required					
Less: Existing Budgeted Costs					
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal					
Debt - External					
Grants (Enter Description Here)					
Reserves, Equity, Surplus					
Other - Enter Description Here					
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 71,597	$ 433,529	$ 445,371	$ 457,207	$ 429,740
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 71,597	$ 433,529	$ 445,371	$ 457,207	$ 429,740
Less: Existing Budget Amounts					
Net Budget Adjustment Required	$ 71,597	$ 433,529	$ 445,371	$ 457,207	$ 429,740

Additional Comments: Contract to begin November 1, 2002 . Amounts include GST @ 3%.

G. Hammond
Manager of Finance/Controller