Minutes – Executive Policy Committee – July 19, 2006

REPORTS

Minute No. 519 Winnipeg Parking Authority Special Operating Agency – 2006 Selection Report
File GL-5.6.1

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendations of the Alternate Service Delivery Committee and Standing Policy Committee on Infrastructure Renewal and Public Works, as amended, and recommends to Council:

1. That the Winnipeg Parking Authority Special Operating Agency 2006 Selection Report (a summary of the Business Plan), including the 2006 Budget be approved, and the Financial Projections for 2007 to 2010, as outlined in Appendix A in the report from the Chief Information Officer dated July 5, 2006, be received as information.

2. That the operating line of credit to support the Winnipeg Parking Authority Special Operating Agency be increased from $500,000.00 to $3,000,000.00, said funds to be accessed through the inter-company balance with the General Revenue Fund at the City's short-term borrowing rate to meet ongoing cash flow requirements of the Agency.

3. That the changes to off-street parking fees, on-street event fees, residential parking permits, and parking violation fines for 2006, as outlined in Appendix B in the report from the Chief Information Officer dated July 5, 2006, be approved.

4. That the Chief Operating Officer of the Winnipeg Parking Authority SOA be authorized, as part of the Residential Permit Program, to issue Residential Visitor's Parking Permits to temporary visitors whose hosts qualify for Residential Parking Permits at no charge where space allows.

5. That the Chief Administrative Officer be delegated the authority to establish hourly rates and time limits for parking meters as a pilot project, and that the Winnipeg Parking Authority not change the hours of operation for metered parking without approval by City Council.

6. That the amending by-law, as outlined in Appendix F in the report from the Chief Information Officer dated July 5, 2006, which updates parking fees and fines, and allows the Chief Operating Officer, Winnipeg Parking Authority to issue Visitor's Residential Parking Permits, be amended and submitted to Council for consideration.

7. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Clement,

That the recommendations of the Alternate Service Delivery Committee and the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in, with the following amendment, namely:

- Administrative Recommendation 2.C. - Delete and substitute the following:

  "That the Chief Administrative Officer be delegated the authority to establish hourly rates and time limits for parking meters as a pilot project, and that the Winnipeg Parking Authority not change the hours of operation for metered parking without approval by City Council",

and forwarded to Council.

Carried

ALTERNATE SERVICE DELIVERY COMMITTEE RECOMMENDATION:

On July 17, 2006, the Alternate Service Delivery Committee concurred in the administrative recommendation 1.A. and 1.B. and submitted its recommendation to the Executive Policy Committee and Council.

STANDING COMMITTEE RECOMMENDATION:

On July 11, 2006, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the administrative recommendation 2.A., 2.B., 2.C. and 2.D. and submitted its recommendation to the Executive Policy Committee and Council.

RE: 2006 Selection Report (Summary of the Business Plan) – Winnipeg Parking Authority Special Operating Agency

FOR SUBMISSION TO: Alternate Service Delivery Committee and Infrastructure Renewal and Public Works Committee

ORIGINAL REPORT SIGNED BY: Cliff Jeffers, Chief Information Officer

REPORT DATE: July 5, 2006

RECOMMENDATION(s):

1. That the Alternate Service Delivery Committee recommend the following to Council:

    a) That the 2006 Selection Report (a summary of the Business Plan) for the Winnipeg Parking Authority Special Operating Agency including the 2006 budget be approved, and the 2007 to 2010 financial projections, as set out in Appendix A, be received as information.

    b) That the operating line of credit be increased from $500,000 to $3,000,000 to support the Special Operating Agency, said funds to be accessed through the inter-company balance with the General Revenue Fund at the City's short-term borrowing rate to meet ongoing cash flow requirements of the Agency.

2. That the Standing Policy Committee on Infrastructure Renewal and Public Works recommend the following to Council:

    a) That the proposed changes to off-street parking fees, on-street event fees, residential parking permits, and parking violation fines for 2006, as outlined in Appendix B, be approved.

    b) That the Chief Operating Officer of the Winnipeg Parking Authority be authorized, as part of the Residential Permit Program, to issue Residential Visitor's Parking Permits to temporary visitors whose hosts qualify for Residential Parking Permits at no charge where space allows.

    c) That the Chief Administrative Officer of the City be delegated authority to establish hourly rates, time limits and hours of operation for parking meters as a pilot project.

    d) That the amending By-law in Appendix F, which incorporates Recommendations #2a, b and c as well as other amendments, be enacted.

3. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REPORT SUMMARY

KEY ISSUES:

- In 2005, the Winnipeg Parking Authority earned a net profit from operations of $4.02 million while returning $5.61 million to the City's General Revenue Fund. The Agency increased services and revenues in key areas under its direct control, and this will continue in 2006 as service enhancements are implemented.

- The $5.61 million distribution to the City was comprised of the budgeted distribution of $5.3 million as stated in its 2005 approved business plan plus an additional distribution of $306,000. In 2006, the City will receive the planned $5.3 million distribution from the Agency as well as an additional distribution of $770,000. The additional distribution of $770,000 plus additional start-up and related expenditures will result in a total accumulated deficit of $2.3 million by the end of 2006.

- The Agency is recommending that beginning in 2007 the total distribution to the City is adjusted to allow it to retain sufficient earnings for reinvestment and ongoing operations as envisioned in its Operating Charter and original 5 year business plan. As this figure is not yet established, the attached projections continue to show the level of distribution 2007-10 at $ 5.3 million.

- The Agency's operating line of credit needs to be increased from $500,000 to $3,000,000 to support operations until it has retained sufficient earnings to repay the line of credit and establish an operating reserve so as it can adjust to normal business fluctuations without having to rely on the City for financing.

- In the 2005 fiscal year, unpaid parking fines, dating from 1990, with an indicated book value of over $10 million were transferred to the Winnipeg Parking Authority from Winnipeg Police Service. The Agency may have opportunities to collect all or some of this amount.

- The existing obsolete single space mechanical parking meters will be replaced with electronic, solar, wireless multi space meters ("Pay Stations"). A minimum of one hundred units will be deployed on a full cost recovery basis as identified in Appendix D.

- Changes to parking fees and fines for by-law violations are proposed in Appendix B.

- The Agency is seeking greater flexibility for the CAO to implement, as a pilot project, different rates, hours of operation and time limits for metered parking to achieve better utilization of meters and increase turnover in high demand areas.

- On streets where a Residential Parking Permit is required, the Agency is seeking authority to issue a free Visitor's Residential Parking Permit for temporary visitors to the City.

IMPLICATIONS OF RECOMMENDATION(S)

General Implications:

X	None
	For the organization overall and/or for other departments
	For the community and/or organizations external to the City of Winnipeg
	Involves a multi-year contract

Policy Implications:

	No
X	Yes

Comment(s): The Agency is proposing

- new fees, charges and fines which require by-law amendments;
- a delegation of authority to the CAO, as a pilot project, to establish rates, maximum times and hours of operation for metered parking;
- a new Visitors Residential Parking Permit at no charge to the hosts.

Regulatory Implications:

	None
X	Eliminates or reduces regulatory impact
	Proposes regulatory impact

Comment(s): The proposals in this Report reduce "red tape" and increase the entrepreneurial flexibility of the Agency by authorizing the CAO to make some operational decisions respecting metered parking as a pilot project. In addition, the Agency is proposing a new offence – "permit not displayed". While ostensibly an additional regulatory burden, it would actually reduce the fine (from $100 to $5 in the case of a disabled parking permit) for someone who has the required pass but fails to display it properly. Also, the proposed free Visitor's Parking Permit allows a more flexible and customer friendly approach to residential parking restrictions.

Environmental Implications:

X	No
	Yes

Human Resource Implications:

X	No
	Yes

Comment(s): The Agency will transition personnel from departments to positions within the Agency as required and in accordance with established collective agreements.

Financial Implications:

X	Within approved current and/or capital budget
	Current and/or capital budget adjustment required

Comment(s): Please refer to attached Appendix A for details of financial projections related to the Agency

REASON FOR THE REPORT:

The Winnipeg Parking Authority's Operating Charter stipulates that an annual business plan be submitted to Council each year.

The Standing Policy Committee on Infrastructure Renewal and Public Works considers and makes recommendations on matters, amongst other things, parking sites, parking meters, and rates and charges on City-owned, off-street parking facilities.

Any amendments to by-laws governing Special Operating Agencies require Council approval.

HISTORY:

The Winnipeg Parking Authority (WPA) was designated as a special operating agency effective January 1, 2005. The Agency was created to manage City owned on-and-off-street parking resources and parking enforcement.

DISCUSSION:

2005 was the first year of operation for the new Winnipeg Parking Authority. As a new Agency, WPA is responsible for:

- off-street public parking at City-owned parkades;
- employee fee-based parking at City facilities;
- on-street public metered parking;
- on-street residential parking permits; and
- parking enforcement, including associated enforcement administration and collections procedures, through the Corps of Commissionaires.

Recent Achievements

In 2005, the Winnipeg Parking Authority achieved approximately 50% of its anticipated three year program to upgrade existing parking facilities, improve public services, and improve access to the downtown by creating a modern, efficient, productive and accountable public parking organization. This extraordinary effort places the Winnipeg Parking Authority about one year ahead of schedule in achieving certain areas of its business plan objectives.

The Agency ran a successful parking management seminar for the Prairie Region of the Canadian Parking Association, in February 2005, drawing attendees from as far away as Toronto, ON and Lethbridge, AB.

The Agency established the first-ever centralized service centre for public parking in Winnipeg. It established new and higher standards for service in the local parking market and set higher benchmarks for local industry. It worked with local businesses to eliminate red tape and participated in projects which promote and enhance the downtown business environment. It established the foundation for service developments that will provide sophisticated, modern parking facilities for Winnipeggers on a scale comparable to other first rank Canadian cities.

There were several very positive media encounters resulting in positive press for Agency's initiatives related to changes to enforcement systems, the Parking Store concept, the customer car care facility, and the new visibility and positive outlook of by-law enforcement staff. There was enthusiastic support from local business and development agencies which see these changes to parking systems and facilities as very positive for the City and for the local business climate.

Financial Performance

In 2005, the Agency generated a net profit from operations of $4.02 million through reinvestment in facilities and services at no additional cost to the taxpayer. The Agency incurred additional expenses of $856 thousand primarily due to increased labour and materials charges associated with one time only clean up, repair and improvement of parking facilities and equipment. Also, there were one time only staffing assistance costs in support of the business start up, initial inventory and set up costs of the business office and services, and additional costs assigned by Planning Property and Development in support of MTS Centre opening and Millennium Library and Skywalk renovation.

The Agency's audited financial highlights for 2005 are as follows:

- Gross revenues were $11.026 million Parkade revenues increased by 4.6% to $3.37 million due to improvements in services to customers and changes in pricing policies.
- Surface lot revenues increased by 15.6% to $560 thousand due to the installation of Pay Stations and increased diligence in customer service.
- Meter revenues decreased by $111 thousand due to losses through theft of existing parking meters and reductions in maintenance prior to the Agency taking control of daily operations.

- On-street permit revenues decreased by 18.0% to $233 thousand due to changes in pricing policies and reductions in collections prior to the Agency taking control of daily operations.
- Unpaid parking fines with a book value of over $10 million were transferred to the Parking Authority from Police. For purposes of the financial projections, it has been conservatively projected that the full balance receivable is uncollectible and very little of this total will ultimately be received.
- The establishment of the $917,000 receivable for 2005 while pre-2005 collections will be recognized as revenue using the cash basis of accounting in future years as collected.

Strategic Direction

The Winnipeg Parking Authority will continue to manage its assets with a focus on optimizing services and financial return to the City. The Agency will build on last year's activities and implement the following selected operational activities in 2006:

1. *Parkades*
   - Complete paint and graphics work at the Civic Centre and Winnipeg Square Parkades to improve customer appeal and visual safety.
   - Add a number of cameras and emergency telephones to Civic Centre and Winnipeg Square Parkades locations to enhance revenue control and customer safety.
   - Complete the parking gate equipment work at all locations with resultant increases in revenue due to increased efficiency.

2. *Surface Lots*
   - Produce a new permit renewal system for monthly parkers, including City employees, which will improve revenues and increase accountability.
   - Conduct some limited repairs to surface lots, and release several of non-fee-based surface lot facilities back to City departments, resulting in cost to the SOA.
   - Develop an internal maintenance team from existing staff to provide maintenance and augment snow removal.
   - Deploy cameras and emergency telephone units to lots where there are documented customer safety and security risks.

3. *Meters*
   - Deploy a minimum of 100 new Pay Station units to City streets.
   - Purchase up to 300 new single space meters to provide replacement parts for the remaining 1,500 single space meters.
   - Absorb staff from the existing Public Works Department meter shop.
   - Develop new pre-purchase smart cards for meters and pay-by-cell-phone permits that will enhance services.

4. *Enforcement*
   - Develop a new parking meter by-law that will accommodate greater flexibility for downtown businesses in the management of on-street parking resources (e.g. flexibility in costs of time at meters, meter time limitations).
   - With legislative changes and administrative concurrence from the Province of Manitoba, provide a more streamlined system for adjudicating parking tickets which will enhance revenues and reduce court costs by improving the speed and efficiency of new tag transactions.
   - Act to recover unpaid fines, preferably by having the Registrar of Motor Vehicles withhold driver's license and vehicle registration renewals where a fine is unpaid. This will require the cooperation from the Registrar of Motor Vehicles and the Department of Justice.

5. *Finances*

   In 2006, the Agency will continue to improve services for Winnipeggers through the acquisition of a minimum of 125 Precise ParkLink solar powered on-street Pay Station units which are expected to increase meter receipts by 30% and usable curbside space by 10% in areas where they are installed. The Pay Station project will be implemented over 3 years (100 machines per year) and will be self supporting within the Agency's budget. The device selected has been fully tested in the Winnipeg environment and is the most common such device in use in Canada. Performance and productivity estimating has been verified with current high volume municipal users. The cost per unit was negotiated at $14,500 until 2010 with one year deferred payment and a 4 year repayment period per machine at 0% interest. This will result in positive net revenues which will sustain this project in each successive year until payoff, after which there will be very significant net revenues accruing in full.

6. *Human Resource Framework*

   In 2005, the Winnipeg Parking Authority assumed ongoing responsibility for the City contract governing provision of parking enforcement services (the Commissionaires). On January 1, 2006, the Agency assumed direct control of the parking meter repair technician group (10 CUPE) and the Civic parkade cleaning technician (1 CUPE). The Agency will retrain these individuals to service the new pay station technology planned for On-Street metering as well as accomplish other tasks associated with direct and indirect maintenance of units, informational signage, and customer amenities in and around the Agency's parking facilities. All former Public Works staff will retain their line of progression through Public Works as identified in the collective agreement.

   In 2006, the Winnipeg Parking Authority will draw all information technology services, financial services and human resources support from Corporate Information Technology (CIT) and Corporate Services. The Agency contracted with CIT to select, maintain and operate a sophisticated information management system that would offer wireless interface with hand held computers for parking enforcement staff in the field. The system was acquired and installed and will be more fully deployed in 2006. CIT will continue to provide hardware and software support as required.

7. *Physical Assets Management*
   The fee-based on- and off-street asset base, together with operating equipment, vehicles, and administrative systems are assessed at $12,217,700, as determined at January 1, 2004. The condition of parking structures is in keeping with their age of 20 to 40 years. A considerable amount of deferred maintenance and equipment replacement is required. The Winnipeg Parking Authority continues to hold an unfunded requirement for up to $13,000,000 for major structural repairs to the three City owned parkades, the major element being the Civic Centre Parkade ($6,000,000). If this facility is allowed to continue to decline, engineers advise that it is likely to be permanently closed in 2009 or 2010 due to structural integrity. A funding solution for the repair of this facility will be developed in 2006.

   On-street meter stalls are generally in good condition, matching the condition of their associated roadway, but meter parts are no longer available. Where appropriate, the existing units will be replaced with Pay Stations. In conjunction with the implementation of Pay and Display meters, up to 300 new meters of the existing model will be purchased and used to phase out the oldest on-street meters over the next three years at an estimated total cost of $500,000.

   The vehicles used for parking enforcement are each in excess of 200,000 km and will be replaced with Ford Escape hybrids in 2006 and 2007. The anticipated increased leasing cost will be partially offset by cost savings on gasoline and maintenance. Those vehicles used for mechanical parking meter servicing may be returned or replaced.

8. *Performance Measurement*
   The performance of the Agency is measured through benchmark comparisons with similar North American parking agencies, particularly the Calgary Parking Authority, whose operations are most similar to that of Winnipeg, and to the Toronto Parking Authority. For the Winnipeg Parking Authority, representative benchmarks are considered to be:
   - revenue and expense performance per parking stall adjusted for participation and the local economy;
   - percentage return to operations; and
   - amount of the annual distribution to the City.

The Winnipeg Parking Authority will continue to follow its practice to provide a proactive approach to parking and bring its revenue composition over time in line with those of other Canadian municipalities such as Calgary and Toronto. This will be accomplished by continuing to provide enhanced customer service, public awareness, and through continued upgrades and maintenance of City owned parking facilities. The Agency will have less reliance on a reactive approach using enforcement. This strategy will shift revenue composition from enforcement to off-street and promote Winnipeg as a parking friendly City while sustaining revenue.

The Winnipeg Parking Authority
2005 Composition of Gross Revenues per Stall

	Composition of Revenue per Stall			
	Winnipeg 2002	**Winnipeg 2005**	**Toronto 2004**	**Calgary 2005**
Number of Stalls:	5,645	5,735	37,723	12,925
On-Street:	23%	21%	38%	21%
Off-Street:	30%	39%	62%	58%
Enforcement:	47%	40%	N/A*	21%
Total:	100%	100%	100%	100%
Distribution to City:	51%	51%	40%	34%

** The Toronto Parking Authority does not receive revenues from municipal enforcement.*

As the above table on the comparison of gross revenues per stall shows, while the on-street revenue per stall for the Winnipeg Parking Authority is in line with Calgary there is room for improvement through the replacement of the malfunctioning and obsolete existing meters with new technology pay and display meters. Off-street revenue per stall for the Agency has been underperforming by 20-30%. This is primarily due to the lack of reinvestment in technology and its facilities.

The Agency currently distributes 51% of its gross revenues to the City which is considerably higher than Toronto or Calgary (40% and 34% respectively). This higher-than-industry return adversely affects the Agency's ability to reinvest in its facilities and technologies and to improve its service delivery. The ability to retain earnings for reinvestment purposes must be addressed to bring the distribution to the City in line with the other municipalities.

Advisory Board

The role of the Advisory Board is to provide advice on the Agency's strategic operations and on changes to its mandate, structure, business practices, and finances. The Advisory Board is comprised of the following members:

- Dave Hill, COO, Acting Chair
- Diane Bampton, Centre Venture
- Stefano Grande, Downtown BIZ
- Lisa Holowchuk, Exchange BIZ
- Greg Dandewich, Destination Winnipeg

Issues and Challenges

- The Agency will carry an accounts receivable for 2005 of $917,000 due to shortfalls in enforcement revenue collection efforts prior to the transition of staff and systems to the SOA. It also absorbed a $165,000 decline in meter revenues due to reduced maintenance on parking meters prior to the transition of staff and systems to the SOA.

- The $5.61 million distribution to the City was comprised of the budgeted distribution of $5.3 million as stated in its 2005 approved business plan plus an additional distribution of $306,000. In 2006, the City will receive the planned $5.3 million distribution from the Agency as well as an additional distribution of $770,000. The additional distribution of $770,000 plus additional start-up and related expenditures will result in a total accumulated deficit of $2.3 million by the end of 2006.

- The Agency is recommending that beginning in 2007 the total distribution to the City is adjusted to allow it to retain sufficient earnings for reinvestment and ongoing operations as envisioned in its Operating Charter and original 5 year business plan. As this figure is not yet established, the attached projections continue to show the level of distribution 2007-10 at $ 5.3 million.

- The Agency's operating line of credit needs to be increased from $500,000 to $3,000,000 to support operations until it has retained sufficient earnings to repay the line of credit and establish an operating reserve so as it can adjust to normal business fluctuations without having to rely on the City for financing.

- In the 2005 fiscal year, unpaid parking fines, dating from 1990, with an indicated book value of over $10 million were transferred to the Winnipeg Parking Authority from Winnipeg Police Service. The Agency may have opportunities to collect all or some of this amount.

- The existing obsolete single space mechanical parking meters will be replaced with electronic, solar, wireless multi space meters ("Pay Stations"). A minimum of one hundred units will be deployed on a full cost recovery basis as identified in Appendix D. The proposed amendments to the Parking Meter By-law (see Appendix F) will accommodate these new technologies and other parking meter improvements.

- In keeping with the entrepreneurial flexibility intended for special operating agencies, the Agency proposes that the CAO be delegated, as a pilot project, the authority to utilize new technologies and experiment with differential fees for on- and off-street parking.

- In accordance with requests received from the disabled community, fine amounts for parking infractions that endanger health or life safety (disability parking and fire lane violations) will increase.

- An overhauled Parking Meter By-law will be brought to Council in the near future that will:
  - Update an 11 year old by-law passed in 1995;
  - Accommodate new parking meter technologies (e.g. pay stations);
  - Cut internal "red tape" wherever possible;
  - Eliminate outdated terminology; and
  - Use "plain language" drafting.

Notes to the Recommendations

Amendments to Fees and Fines
It is proposed that the default conviction fine (i.e. the fine imposed if the person fails to pay the fine within two weeks) for an expired parking meter offence will be reduced to $40 from $50. This decrease will put the Agency in line with other Canadian municipalities.

A new enforcement violation for Permit Not Displayed with a fine of $5 is proposed. This violation will be applied by a magistrate in lieu of a more serious offence where a person had been issued a disabled person's parking permit, a residential parking permit, or a parking meter permit but had failed to display it appropriately within the vehicle. In the case of a person who is entitled to use a disabled parking permit but fails to display it, for example, it will reduce the fine from $100 to $5. It is expected that this innovation will reduce adjudication time and cost as well as the regulatory burden on motorists.

It is proposed that the default conviction fine for parking in a No Parking/Stopping Zone, a Snow or Emergency Route, or in a Fire Lane should increase from $70 to $100 as a deterrent and to reflect the severity of the offence that could potentially impact the delivery of emergency services.

It is proposed that the default conviction fine for No Parking/Stopping in a Disability Zone should increase from $150 to $200 to reflect the severity of the offence and the inconvenience for disabled motorists. This is in response to the disabled community request.

It is proposed that the default conviction fine for No Stopping Rush Hour (7:00 – 9:00 and 15:30 – 17:30) violations should increase from $70 to $100 as a deterrent and to help facilitate the flow of traffic on these routes.

It is proposed that Residential Parking Permits be renewed and updated on an annual basis to provide greater ability to manage on-street parking and provide better access to current information in support of snow bans and street cleaning. This will result in better customer service and fewer vehicle tows. The proposed permit fee will be $25 fee per year.

Operational Directives
It is proposed that general parking meter fees and times will not be increased in 2006. However, in keeping with the entrepreneurial flexibility that was intended for the Winnipeg Parking

Authority as a Special Operating Agency, the Agency would like to implement operational improvements employing the capabilities of the new pay station technology to manage parking spaces more effectively and efficiently. For example, it is now considered "best practice" in other cities to manage stall turnover in some high demand parking areas by utilizing differential fees instead of relying exclusively on parking enforcement tags. To achieve this and help reduce internal "red tape", it is recommended that Council, as a pilot project, delegate to the Chief Administrative Officer of the City authority to determine hours of operation, time limits and meter rates in high demand areas rather than requiring each of these operational changes be brought to Council for approval. Any operational changes would only be instituted after appropriate consultations with local businesses, the Agency's Advisory Board, which includes representatives of the Downtown BIZ and the Exchange District BIZ, as well as City departments that could be affected. It is expected that there would be a report provided within a year on the use of the CAO's delegated power.

It is proposed that the Chief Operating Officer be authorized to issue a free Visitor's Residential Parking Permit to allow visitors who are visiting residents on streets with a residential parking restriction to park without restrictions. It allows a more flexible and customer friendly approach to residential parking restrictions and is consistent with the practice in other Canadian municipalities.

In order to cut "red tape" and in keeping with the entrepreneurial approach associated with the Agency, it is proposed that Council delegate to the Chief Operating Officer authority to determine the form and conditions of use for an on-street parking meter permit. The permits will be issued under the prescribed rates set out in Appendix B.

The proposed By-law which enacts the above By-law changes is attached as Appendix F. The proposed By-law also makes some technical amendments to reflect the responsibility of the Parking Authority in administering the City's parking meters and to clear up a discrepancy between the Snow Emergency Route By-law and the Voluntary Payment of Fines By-law.

Line of Credit

As a result of the appropriation of funds by the City, and shortfalls in collections received from other departments prior to transfer of operations to the Agency, the Winnipeg Parking Authority needs to increase its operating line of credit with the City from $500,000 to $3,000,000.

An increased operating line of credit is required to be available in order for the Agency to sustain operations over its initial transition period and continue with its planned implementation for the replacement of obsolete on-street meters with new pay and display meter technology, as well as provide sufficient financial resources should the Agency be required to accelerate its deferred maintenance projects as noted in Appendix C.

Conclusion

The annual business plan for 2006 builds on the success of the Agency's first year of operation and drives toward the dual goals of service improvement and revenue generation that were established in Council's Downtown Parking Policy and the Agency's original business plan and operating charter. The Agency will continue to provide a distribution of $5,300,000 to the City's General Revenue Fund each year as committed in its approved business plan.

IN PREPARING THIS REPORT, THERE WAS:

Internal Consultation With and Concurrence By:

Corporate Finance Department
Corporate Services Department

External Consultation With:

The Agency's Advisory Board

THIS REPORT SUBMITTED BY:

Department: Corporate Information Technology
Division: Winnipeg Parking Authority
Prepared by: David Hill, Chief Operating Officer

Financial Impact Statement

Date: January 31, 2006

Project Name:

Winnipeg Parking Authority Special Operating Agency

First Year of Program 2006

	2006	2007	2008	2009	2010
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
External	-	-	-	-	-
Grants (Identify)	-	-	-	-	-
Reserves, Equity, Surplus, Other	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ -	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ -	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments:

Please refer to attached Appendix C for details of financial projections related to the proposed Winnipeg Parking Authority SOA.

"Original signed by"
Paul Rogan CGA
Financial Analyst

APPENDIX A

Audited Financial Statements 2005

Financial Projections 2006-2010

Financial Projections

- Audited Statement of Financial Position 2005 15
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Appendix A

Winnipeg Parking Authority
- Special Operating Agency

STATEMENT OF FINANCIAL POSITION
As at December 31
(in thousands of dollars)

	2005 $
ASSETS	
Current	
Cash	173
Accounts receivable, net	1,043
Inventory	157
	1,373
Property, equipment and leasehold improvements, net (Note 4)	13,206
	14,579
LIABILITIES	
Current	
Due to City of Winnipeg – General Revenue Fund (Note 5)	2,606
Accounts payable and accrued liabilities	220
Vacation payable	95
Current portion of long term debt (Note 6)	12,776
	15,697
Retirement allowance (Note 7b)	77
Long-term debt (Note 6)	224
	301
	15,998
CAPITAL DEFICIENCY	
Contributed surplus (Note 3)	172
Deficit	-1,591
	-1,419
	14,579

See accompanying notes to the financial statements

Winnipeg Parking Authority
-Special Operating Agency

STATEMENT OF OPERATIONS AND DEFICIT
For the year ended December 31
(in thousands of dollars)

	2005 $
REVENUES	
Enforcement (Note 8)	4,275
Parking fees (Note 10)	4,178
Meters	2,247
Winnipeg Square Ground Lease	326
Total Revenues	11,026
EXPENSES	
Services (Note 10)	3,477
Salaries and employment benefits (Note 7)	1,563
Municipal tax equivalency charge (Note 10g)	758
Debt and finance charges (Note 6b)	760
Materials, parts and supplies (Note 10)	615
Amortization	475
Overhead charge (Note 10d)	152
Recoveries	-28
Total Expenses	7,772
Income before other items and income tax equivalency	3,254
OTHER INCOME (LOSS)	
Write-down of assets	-144
Income before income tax equivalency	3,110
Income tax equivalency charge (Note 9)	1,152
Net income for the year	1,958
Transfer to The City of Winnipeg – General Revenue Fund	3,549
DEFICIT, END OF YEAR	-1,591

See accompanying notes to the financial statements

Winnipeg Parking Authority
- Special Operating Agency

STATEMENT OF CASH FLOWS

For the Year Ended December 31
(in thousands of dollars)

NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:

	2005 $
OPERATING	
Net income for the year	1,958
Non-cash items related to operations	
Write-down of assets	144
Amortization	475
Retirement Allowance	77
Working capital from operations	2,654
Net change in working capital	-885
	1,769
FINANCING	
Increase in due to City of Winnipeg – General Revenue Fund	2,606
Increase in long-term debt	13,000
Increase in contributed surplus	172
Transfer to City of Winnipeg – General Revenue Fund	-3,549
	12,229
INVESTING	
Transfer of City Assets to Agency	-12,390
Purchase of capital assets	-1,435
	-13,825
CASH POSITION, END OF YEAR	173

See accompanying notes to the financial statements

Winnipeg Parking Authority
-Special Operating Agency

NOTES TO THE FINANCIAL STATEMENTS
As at December 31, 2005
(In thousands of dollars)

1. Description of Business

On March 20, 1997 Council adopted the Reshaping Our Civic Government document identifying the development of Special Operating Agencies ("SOA") as one of five strategic initiatives needed to create a more affordable City government.

On Feb. 24, 1999 Council adopted the 1999 Alternative Services Delivery Review Agenda which identified the municipal parking services operations as an Alternative Services Delivery ("ASD") candidate. A Feasibility Study was subsequently prepared and presented to the ASD Committee.

On December 11, 2002, Council adopted the recommendation of the ASD Committee that an Operating Charter and Business Plan for a SOA with a mandate to manage and be accountable for city-owned parking resources, be prepared for consideration by Council.

The Winnipeg Parking Authority, SOA was created effective October 27, 2004 and commenced operations on January 1, 2005.

The Agency manages the parking facilities and related assets owned and previously operated by the City of Winnipeg. The intent of the Agency is to provide excellent customer service, maximize the annual return of parking operations, and ensure its long-term sustainability.

2. Summary of Significant Accounting Policies

The preparation of periodic financial statements necessarily involves the use of estimates and approximations because the precise determination of financial data frequently depends on future events. These financial statements have been prepared by management within reasonable limits of materiality and within the framework of accounting policies summarized below.

The financial statements have been prepared on the basis of Canadian generally accepted accounting principles and include the following significant accounting policies:

a) ***Revenue recognition***

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period which it is earned provided it is measurable and collection is reasonably certain. Expenses are recorded in the period in which they are incurred as a result of receipt of goods or services and the creation of a legal obligation to pay.

b) Inventory

Inventory is recorded at the lower of cost and market value.

c) Property, equipment and leasehold improvements

Land and equipment were transferred January 1, 2005 from the City at a fair market value as determined by independent consultants.

Property, equipment and leasehold improvements are amortized on a straight-line basis over the estimated useful life of the asset. In the year of acquisition, 50% of the applicable amortization rates are used, with the exception of assets transferred from the City.
The amortization rates are as follows:

Leasehold improvements	15 Years
Parking surfaces	5%
Parkades	2%
Vehicles	20%
Meters	10%
Equipment	10-20%
Computer equipment	33%
Office furniture and equipment	20%

d) Financial instruments

Financial instruments include cash, accounts receivable, due to City of Winnipeg – General Revenue Fund, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Agency is not exposed to significant interest, currency or credit risks arising from these financial instruments. The book value of the Agency's financial assets and liabilities approximates their fair value.

3. Assets and Liabilities Acquired on Start-up

The following assets and liabilities were acquired on start-up:

	2005 $
Due from City of Winnipeg – General Revenue Fund	37
Land	172
Parking surfaces	57
Parkades	10,700
Vehicles	129
Meters	1,300
Equipment	15
Office furniture and equipment	10
Computer equipment	7
Vacation payable	-37
Long-term debt	-12,218
Contributed surplus	172

4. Property, Equipment and Leasehold Improvements

	Cost $	Accumulated Amortization $	2005 Net $
Land	172	0	172
Leasehold improvements	397	10	387
Parking Surfaces	100	4	96
Parkades	10,700	214	10,486
Vehicles	139	27	112
Meters	1,472	131	1,341
Equipment	217	17	200
Computer equipment	329	55	274
Office furniture and equipment	155	17	138
	13,681	475	13,206

5. Due to City of Winnipeg – General revenue Fund

The City of Winnipeg operates a centralized treasury function with a single operating bank account in the General Revenue Fund. Consequently, the Agency does not have a bank account. Bank transactions are credited or charged to the "Due (to)/from" account when they are processed through the bank. Interest is charged or credited based on the City's average short-term earnings (cost of funds) on the single bank account. The limit of this line of credit, which has temporarily been exceeded, is $500 thousand.

6. Long-Term Debt

	2005 $
City of Winnipeg – General Revenue Fund Start-up loan, interest at 6%, with no specific terms of repayment.	12,218
City of Winnipeg – Idea Bank Reserve Loan repayable December 2006 with interest at 6%	500
Equipment financing Loan repayable $83 thousand per year including imputed interest at 6.9% with a 12 month deferral of first payment.	282
	13,000
Current Portion	-12,776
	224

Long Term Debt – Cont'd

a) Principal repayments due within the next five years are as follows:

	$
2006	558
2007	68
2008	72
2009	77
2010	7
	782

b) Interest on the start-up loan was $753 thousand during the year and has been paid to the General Revenue Fund.

7. Employee Benefits

a) Pension

The agency's employees are eligible for pensions under the Winnipeg Civic Employee's Benefits Program. The plan is a defined benefit plan. The City of Winnipeg allocates its pension costs to various departments. During the year, $57 thousand of pension costs were allocated to the Agency. An actuarial valuation for the Winnipeg Civic Employees' Benefit Program was made as of December 31, 2004 and has an actuarial surplus.

b) Retirement Allowance

Under the retirement allowance plan, qualifying employees become entitled to a cash payment upon retirement, death or termination of service under certain conditions (not resignation). The costs are actuarially determined using the projected benefit valuation method pro-rated on services and reflects management's best estimate of retirement ages of employees, salary escalation and length of service. In addition, adjustments arising from plan amendment, changes in assumptions, and experience gains and losses are amortized on a straight-line basis over 9.7 years, which represents the expected average remaining service life of the employee group. Amortization is calculated beginning in the year following the year of occurrence of the actuarial gains or losses.

The Agency measures its accrued retirement allowance obligation as at December 31 of each year. The most recent actuarial valuation report was at December 31, 2005.

Information about the Agency's retirement allowance benefit plan is as follows:

	2005 $
Retirement allowance – accrued obligation:	
Balance, beginning of year	0
Transfer between departments	77
Balance, end of year	77

Unamortized net actuarial loss	0
Retirement allowance – accrued liability	77

Employee Benefits – Cont'd

The significant actuarial assumptions adopted in measuring the retirement allowance obligation for the year ended December 31 are as follows:

	2005
Valuation interest rate	**4.50%**
General increases in pay	**3.00%**

8. Enforcement Revenue

Prior to 2005, enforcement revenue was accounted for using the cash basis of accounting. At January 1, 2005 a gross enforcement receivable was estimated at $12,182 thousand, which was assumed by the Agency, and a corresponding allowance for doubtful accounts set up. The Agency will recognize revenue as these doubtful accounts are recovered. Current year's collections of pre-2005 citations totaled $662 thousand.

9. Income Tax Equivalency

As part of the municipal government, the Agency is not subject to corporate income taxes. However, in order to approximate a business model, the operation of the Agency is assessed with an income tax equivalency charge which is payable to the City of Winnipeg based on the following rates:

Small business rate on the first $300 thousand of net income	18.10%
Regular corporate rate on the balance	37.10%

The loss on write-down of assets is added back to net income for the purposes of the tax calculation.

An amount of $1,152 thousand has been transferred to the General Revenue Fund for 2005.

10. Related Party Transactions

In addition to those transactions described elsewhere in the notes, included in the Agency's financial statements are the following amounts which occurred in the normal course of operations and are recorded at the exchange amount:

a) In Revenues, an amount of $297 thousand is recorded representing sales to the City of Winnipeg.

b) In Services, an amount of $29 thousand for general government charges has been included and paid to the General Revenue Fund which represents the estimated share of the City of Winnipeg's general expense applicable to the Agency.

c) In Services, an amount of $53 thousand has been charged by the Civic Accommodations Fund for the rental of office space.

d) An amount of $152 thousand has been charged by the General Revenue Fund, which represents a transfer to the City of Winnipeg as determined by the Corporate Finance Department.

e) In Services, an amount of $66 thousand has been transferred to the Corporate Information Technology Department – General Revenue Fund for the cost of support services.

f) In Service, an amount of $345 thousand has been charged by the Building Services Fund for services provided at the various locations.

g) An amount of $758 thousand has been transferred to the General Revenue Fund for payment in lieu of business and municipal taxes. These charges are based on estimated assessments and the mill rate that would have been applicable had these facilities been privately owned.

h) In Services and Materials, parts and supplies, an amount of $148 thousand has been charged by Fleet Management – Special Operating Agency for insurance, fuel, maintenance and rental on vehicles owned/leased by the Agency.

i) In Accounts receivable, an amount of $53 thousand is included for parking charges owing from the City of Winnipeg.

Winnipeg Parking Authority
- Special Operating Agency

Projected Statement of Financial Position
December 31

	2006 $	2007 $	2008 $	2009 $	2010 $
ASSETS					
Current					
Cash	2,500	2,500	2,500	2,500	2,500
Accounts receivable, net	701,000	701,000	701,000	701,000	701,000
Inventory	125,000	103,000	84,872	69,935	72,032
	828,500	806,500	788,372	773,435	775,532
Property, equipment and leasehold improvements, net	13,987,093	14,636,331	15,269,738	14,388,621	13,550,238
	14,815,593	15,442,831	16,058,110	15,162,056	14,325,770
LIABILITIES					
Current					
Due to City of Winnipeg – General Revenue Fund	2,847,939	2,375,700	2,249,816	2,299,000	2,347,617
Accounts payable and accrued liabilities	100,000	103,000	106,090	109,273	112,551
	2,947,939	2,478,700	2,355,906	2,408,273	2,460,168
Retirement allowance	77,000	77,000	77,000	77,000	77,000
Long-term debt	13,918,411	14,922,883	15,564,729	14,393,450	13,305,575
	13,995,411	14,999,883	15,641,729	14,470,450	13,382,575
	16,943,350	17,478,583	17,997,635	16,878,723	15,842,743
CAPITAL DEFICIENCY					
Contributed surplus	172,368	172,368	172,368	172,368	172,368
Deficit	-2,300,125	-2,208,119	-2,111,892	-1,889,035	-1,689,341
	-2,127,757	-2,035,751	-1,939,524	-1,716,667	-1,516,973
	14,815,593	15,442,831	16,058,110	15,162,056	14,325,770

Winnipeg Parking Authority
- Special Operating Agency

Projected Statement of Operations and Deficit
For the Year Ended December 31

	2006 $	2007 $	2008 $	2009 $	2010 $
REVENUES					
Sales - Public	4,231,638	4,358,572	4,489,314	4,623,978	4,762,683
Sales – Meters	2,637,140	2,862,280	3,087,420	3,087,420	3,087,420
Enforcement	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000
Winnipeg Square Ground Lease	325,587	325,587	325,587	325,587	325,587
	12,494,365	12,846,439	13,202,321	13,336,985	13,475,690
EXPENSES					
Services	3,114,948	3,398,077	3,591,245	3,694,727	3,802,179
Salaries and employee benefits	1,134,417	1,168,449	1,203,503	1,239,608	1,276,796
Materials	863,893	793,794	865,662	933,368	961,369
Municipal taxes	675,161	695,416	716,278	737,767	759,900
Amortization	638,182	765,536	850,738	881,116	838,384
Supplies	254,865	251,311	258,850	244,639	251,978
Business taxes	105,868	109,044	112,315	115,685	119,155
Interest and financing	30,000	0	0	0	0
Recoveries	-30,000	-30,900	-31,827	-32,782	-33,765
	6,787,333	7,150,727	7,566,765	7,814,128	7,975,996
INCOME BEFORE OTHER ITEMS	5,707,031	5,695,712	5,635,556	5,522,858	5,499,694
OTHER INCOME (LOSS)					
Disposal of assets	-347,957	-303,706	-239,330	0	0
NET INCOME	5,359,074	5,392,006	5,396,226	5,522,858	5,499,694
DEFICIT, BEGINNING OF YEAR	-1,588,669	-2,300,125	-2,208,119	-2,111,892	-1,889,035
Budgeted transfer to The City of Winnipeg – General Revenue Fund	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000
Additional distribution to The City of Winnipeg – General Revenue Fund	770,530	0	0	0	0
	-7,659,199	-7,600,125	-7,508,119	-7,411,892	-7,189,035
DEFICIT, END OF YEAR	-2,300,125	-2,208,119	-2,111,892	-1,889,035	-1,689,341

Winnipeg Parking Authority
- Special Operating Agency

Projected Statement of Cash Flows
For the Year Ended December 31

NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES	**2006** **$**	**2007** **$**	**2008** **$**	**2009** **$**	**2010** **$**
OPERATING					
Net income	5,359,074	5,392,006	5,396,226	5,522,858	5,499,694
Add non-cash items:					
Loss on disposal of assets	347,957	303,706	239,330	0	0
Amortization	638,182	765,536	850,738	881,116	838,384
	6,345,213	6,461,248	6,486,294	6,403,974	6,338,078
Changes in non-cash working capital items:					
(Increase) decrease in Accounts receivable	341,657	0	0	0	0
(Increase) decrease in Inventory	32,237	22,000	18,128	14,937	-2,098
Increase (decrease) in Accounts payable	-213,971	3,000	3,090	3,183	3,278
Net cash used in operating activities	6,505,136	6,486,248	6,507,512	6,422,094	6,339,258
FINANCING					
Budgeted to the City of Winnipeg – General Revenue Fund	-5,300,000	-5,300,000	-5,300,000	-5,300,000	-5,300,000
Additional distribution to the City of Winnipeg – General Revenue Fund	-770,530	0	0	0	0
Increase (decrease) in Long-term debt	867,096	1,004,471	641,846	-1,171,279	-1,087,875
	-5,203,434	-4,295,529	-4,658,154	-6,471,279	-6,387,875
INVESTMENT					
Purchase of parking meters	-162,328	-166,445	-171,440	0	0
Purchase of pay and display units	-1,552,035	-1,552,035	-1,552,035	0	0
	-1,714,363	-1,718,480	-1,723,475	0	0
INCREASE (DECREASE) IN CASH AND EQUIVALENTS	-412,661	472,239	125,884	-49,185	-48,617
CASH AND EQUIVALENTS – BEGINNING	-2,432,777	-2,845,438	-2,373,199	-2,247,315	-2,296,500
CASH AND EQUIVALENTS – ENDING	-2,845,438	-2,373,199	-2,247,315	-2,296,500	-2,345,117

Winnipeg Parking Authority
Notes to the Unaudited Financial Projections
For the Year Ended December 31

1. Description of Business

On March 20, 1997 Council adopted the Reshaping Our Civic Government document identifying the development of Special Operating Agencies ("SOA") as one of five strategic initiatives needed to create a more affordable City government.

On Feb. 24, 1999 Council adopted the 1999 Alternative Services Delivery Review Agenda which identified the municipal parking services operations as an Alternative Services Delivery ("ASD") candidate. A Feasibility Study was subsequently prepared and presented to the ASD Committee.

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The Winnipeg Parking Authority, SOA was created effective October 27, 2004 and commenced operations on January 1, 2005.

The Agency manages the parking facilities and related assets owned and previously operated by the City of Winnipeg. The intent of the Agency is to provide excellent customer service, maximize the annual return of parking operations, and ensure its long-term sustainability.

2. Summary of Significant Accounting Policies

The preparation of periodic financial statements necessarily involves the use of estimates and approximations because the precise determination of financial data frequently depends on future events. These financial statements have been prepared by management within reasonable limits of materiality and within the framework of accounting policies summarized below.

The financial statements have been prepared on the basis of Canadian generally accepted accounting principles and include the following significant accounting policies:

a) ***Revenue recognition***

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period which it is earned provided it is measurable and collection is reasonably certain. Expenses are recorded in the period in which they are incurred as a result of receipt of goods or services and the creation of a legal obligation to pay.

b) Inventory

Inventory is recorded at the lower of cost and market value.

c) Property, equipment and leasehold improvements

Land and equipment were transferred January 1, 2005 from the City at a fair market value as determined by independent consultants.

Property, equipment and leasehold improvements are amortized on a straight-line basis over the estimated useful life of the asset. In the year of acquisition, 50% of the applicable amortization rates are used, with the exception of assets transferred from the City.
The amortization rates are as follows:

Leasehold improvements	15 Years
Parking surfaces	5%
Parkades	2%
Vehicles	20%
Meters	10%
Equipment	10-20%
Computer equipment	33%
Office furniture and equipment	20%

d) Financial instruments

Financial instruments include cash, accounts receivable, due to City of Winnipeg – General Revenue Fund, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Agency is not exposed to significant interest, currency or credit risks arising from these financial instruments. The book value of the Agency's financial assets and liabilities approximates their fair value.

3. Property, Equipment and Leasehold Improvements

	2006 $	2007 $	2008 $	2009 $	2010 $
Cost					
Land	172,368	172,368	172,368	172,368	172,368
Leasehold Improvements	397,089	397,089	397,089	397,089	397,089
Parking Surfaces	100,176	100,176	100,176	100,176	100,176
Parkades	10,700,000	10,700,000	10,700,000	10,700,000	10,700,000
Vehicles	88,161	37,853	37,853	37,853	37,853
Meters	2,898,785	4,275,365	5,656,940	5,656,940	5,656,940
Other Equipment	217,244	217,244	217,244	217,244	217,244
Computers	328,791	328,791	328,791	328,791	328,791
Office Furniture and Equipment	155,491	155,491	155,491	155,491	155,491
	15,058,105	16,384,377	17,765,952	17,765,952	17,765,595
Accumulated Amortization	1,071,012	1,748,046	2,496,214	3,377,331	4,215,714
Net Book Value	13,987,093	14,636,331	15,269,738	14,388,621	13,550,238

4. Due to City of Winnipeg – General Revenue Fund

The City of Winnipeg operates a centralized treasury function with a single operating bank account in the General Revenue Fund. Consequently, the Agency does not have a bank account. Bank transactions are credited or charged to the "Due (to)/from" account when they are processed through the bank. Interest is charged or credited based on the City's average short-term earnings (cost of funds) on the single bank account. The limit of this line of credit is currently $500,000 with a requested increase to $3,000,000.

5. Long-Term Debt

	2006 $	2007 $	2008 $	2009 $	2010 $
City of Winnipeg – General Revenue Fund	12,217,700	12,217,700	12,217,700	12,217,700	12,217,700
City of Winnipeg – Idea Bank Reserve	0	0	0	0	0
Equipment financing	1,700,711	2,705,183	3,347,029	2,175,750	1,087,875
	13,918,411	14,922,883	15,564,729	14,393,450	13,305,575

6. Employee Benefits

a) Pension

The agency's employees are eligible for pensions under the Winnipeg Civic Employee's Benefits Program. The plan is a defined benefit plan. The City of Winnipeg allocates its pension costs to various departments. No changes have been reflected for the financial projections.

b) Retirement Allowance

Under the retirement allowance plan, qualifying employees become entitled to a cash payment upon retirement, death or termination of service under certain conditions (not resignation). The costs are actuarially determined using the projected benefit valuation method pro-rated on services and reflects management's best estimate of retirement ages of employees, salary escalation and length of service. In addition, adjustments arising from plan amendment, changes in assumptions, and experience gains and losses are amortized on a straight-line basis over 9.7 years, which represents the expected average remaining service life of the employee group. Amortization is calculated beginning in the year following the year of occurrence of the actuarial gains or losses.

The Agency measures its accrued retirement allowance obligation as at December 31 of each year.

The most recent actuarial valuation report was at December 31, 2005.

No changes have been reflected for the financial projections.

7. Enforcement Revenue

Prior to 2005, the Winnipeg Police Service accounted for enforcement revenue using the cash basis of accounting. At January 1, 2005 there was an estimated gross enforcement receivable outstanding of approximately $12,182,000. Any collection of the pre-2005 enforcement receivable will continue to be recorded using the cash basis of accounting. These projections assume that of the pre-2005 citations outstanding that an amount equivalent to 10% can be recovered over the next five years.

It is estimated that the Agency can collect between 80 - 88% of citations issued during 2006 – 2010 under the assumption that the Province of Manitoba finalizes legislation on drivers license and plate denial for registered owners of vehicles with outstanding parking tickets.

8. Distribution to City

Is set at a flat amount of $5,300,000 for the next five years of operation and is in lieu of a return on equity and interest for the assets transferred to the Agency, the two percent City Charge on expenses, other City surcharges and corporate income taxes.

The City has requested an additional transfer payment of $770,530 for 2006.

	2006 $	2007 $	2008 $	2009 $	2010 $
Corporate income tax equivalency	1,730,554	1,723,658	1,698,254	1,654,607	1,644,812
Interest on transferred assets	753,079	753,079	753,079	753,079	753,079
2% City charge on expenses	135,747	143,015	151,335	156,283	159,520
City of Winnipeg - General Revenue Fund	3,451,150	2,680,248	2,697,332	2,736,031	2,742,589
	6,070,530	5,300,000	5,300,000	5,300,000	5,300,000

9. Hypothesis

The financial projections have been based on the following hypotheses:

a) City by-laws and such, if required, will be changed to accommodate the Agency's business plan on a timely basis;
b) No legislation at any level of Government, whether in place and unapplied or new, will cease operational financial procedures as they are in place today;

c) The surface lots, excluding metered lots, remain the ownership of the City until such time as they become metered. The Agency will manage select fee-supported lots and expend funds up to the funds collected towards the maintenance and operation of these lots. Any expenses beyond the fees collected shall be the responsibility of the City and the affected departments.

10. Assumptions – General Business

Cash deposits for parking permits and such and their amounts owing are considered to be immaterial and self-canceling and for the purpose of this exercise does not have a material impact and thus not reported.

Staff cost and benefits have been included in this budget based on 2005 actual expenses and have been adjusted for any increment in staff. These costs have been escalated each year by 3%.

Deferred maintenance exists in the three Parkades and further degradation may occur. The budget includes preliminary maintenance to maintain operation of the Parkades, until such time that a deferred maintenance plan can be implemented.

Fees for on-street parking and its related enforcement fines are not incremented from their amounts as at December 31, 2003 all other Fees have varying levels of increment.

Inflation of approximately 3% has been factored into staff costs, property and business taxes and other expenses.

11. Assumptions – Revenue

Rate increments for parking in general are in place for all services the Agency provides with the exclusion of Parking Meters and Enforcement fines for the years 2006 to 2010.

Parking Meter Revenue is budgeted to increase in 2006 as new meter replacement and efficiencies in maintenance should allow the Agency to maximize revenues. 300 new Pay and Display meters will replace approximately 2,000 of the existing on-street meters. The new technology is estimated to increase meter revenues by up to 30% by increasing the number of on-street stalls and through the requirement of each vehicle parked to display an individually purchased receipt of time.

Permit revenue for 2006 is forecasted to increase from 2005 when City Departments will begin to have to pay for Parking Privilege Cards. Revenue will increment by 3% in 2006 and future years.

Permit rates will increase as follows:

- **On-street Meter Permits** sold to non-City employees will increase from $ 309 in 2005 to $392 in 2006 and increment at 3% thereafter.
- **On-street Meter Permits** sold to City departments will increase from $309 in 2005 to $392 in 2006 and increment at 3% thereafter.

Currently there are approximately 750 permits issued and it is expected that this number will remain constant over the next 5 years.

- **Residential Parking Permits** will begin to be renewed annually starting in 2006. There will be no charge for the 2006 permit renewal, subsequent renewals and new applications will be at a rate of $22.00 per annum.

There are currently an estimated 15,000 residential permits issued through the City.

Parkade fees will increment on an annual basis approximating four percent. With the Millennium Library Parkade experiencing increased revenues of 15% in 2006 due to the end of the Millennium Library construction project in winter 2005, and increases of 3% thereafter

Surface lot rates (Staff Lots) will increment each year by 3%.

Winnipeg Square Ground Lease "Air Rights" will be transferred to the ownership of the Agency along with the annual payments that are for the years 2003 to 2010 approximately $326,000.

12. Assumptions – Expenses

Inflationary impact on the majority of expenses has been included at approximately 3% per annum.

Services include Direct Purchases from the City for various support functions including Finance, Human Resources, Legal, and Technology. The annual budgeted purchases are:

	2006	**2007**	**2008**	**2009**	**2010**
	$	**$**	**$**	**$**	**$**
Total	28,000	28,000	36,000	36,000	36,000

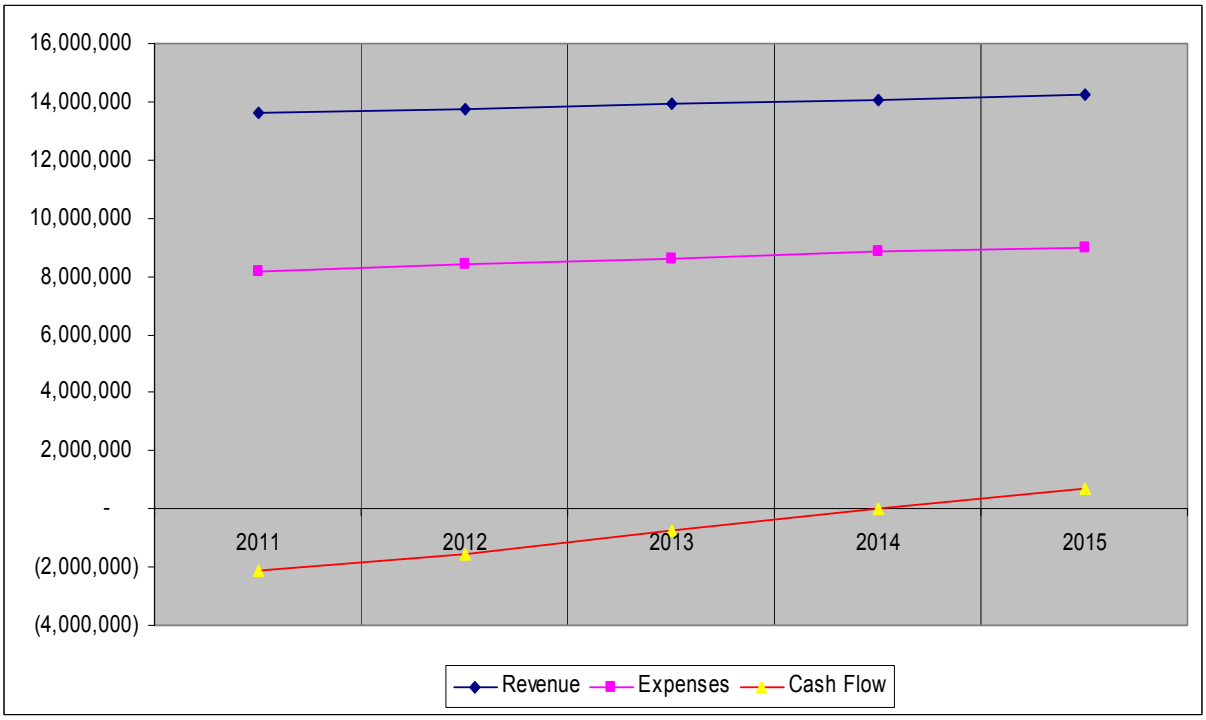
Municipal and Business Taxes on the associated parking assets have been included as charged on assets and their respective amounts in 2005 and incremented at approximately 3% per annum.

Snow removal and road maintenance on public streets (add surface lots) where there are pay stations will continue to be performed by the City with no charge to the Agency. Snow removal of excess build up of snow between parking meters that need to be removed has been budgeted based on 2005 actual expenditures with an annual increase of 3%.

Training and Development costs have been factored into the Agency costs to appropriately integrate enhanced Customer Service and the Enforcement Tag System.

Strategic Planning Forecast 2011 - 2015

The following chart represents the 2011 – 2015 forecasted revenues, expenses, and cash position of the Winnipeg Parking Authority as it continues operations subsequent to the 5 year proposed budget.



APPENDIX B

Schedule of Fees
Provided for Information

WINNIPEG PARKING AUTHORITY
MAXIMUM FEES AND CHARGES

PRODUCT GARAGES	DESCRIPTION	FEES 2005	2006	UNITS	DATE LAST REVISION
MILENNIUM LIBRARY					
PARKING FEE	MONTHLY 12 HOUR RESERVED	$136.00	$145.00	PER MONTH	4/30/2003
PARKING FEE	MONTHLY NON RESERVED	$107.00	$110.00	PER MONTH	4/30/2003
PARKING FEE	MONTHLY NON RESERVED EVENINGS	$53.50	$55.00	PER MONTH	
PARKING FEE	CASUAL DAILY MAXIMUM	$10.00	$10.00	MAX PER DAY	4/30/2003
PARKING FEE	CASUAL EVENING MAXIMUM	$5.00	$5.00	MAX PER EVENING	4/30/2003
PARKING FEE	CASUAL EACH HALF HOUR	$1.50	$1.50	PER 1/2 HOUR	4/30/2003
PARKING FEE	CASUAL LOST TICKET CHARGE	$15.00	$15.00	PER OCCURRENCE	4/30/2003
CIVIC CENTRE					
PARKING FEE	MONTHLY 12 HOUR RESERVED	$157.00	$160.00	PER MONTH	
PARKING FEE	MONTHLY NON RESERVED	$85.00	$95.00	PER MONTH	4/30/2003
PARKING FEE	MONTHLY NON RESERVED EVENINGS	$42.50	$60.00	PER MONTH	
PARKING FEE	CASUAL DAILY MAXIMUM	$10.00	$10.00	MAX PER DAY	4/30/2003
PARKING FEE	CASUAL EVENING MAXIMUM	$5.00	$5.00	PER EVENING	4/30/2003
PARKING FEE	CASUAL EACH HALF HOUR	$1.50	$1.50	PER 1/2 HOUR	4/30/2003
PARKING FEE	CASUAL LOST TICKET CHARGE	$15.00	$15.00	PER OCCURRENCE	4/30/2003
WINNIPEG SQUARE					
PARKING FEE	12 HOUR RESERVED MONTHLY	$180.00	$180.00	PER MONTH	4/30/2003
PARKING FEE	MONTHLY NON RESERVED	$141.00	$148.00	PER MONTH	4/30/2003
PARKING FEE	MONTHLY NON RESERVED EVENINGS	$70.50	$74.00	PER MONTH	
PARKING FEE	CASUAL DAILY MAXIMUM	$10.00	$10.00	MAX PER DAY	
PARKING FEE	CASUAL EVENING MAXIMUM	$5.00	$5.50	MAX PER EVENING	
PARKING FEE	CASUAL EACH HALF HOUR	$1.50	$1.50	PER 1/2 HOUR	4/30/2003
PARKING FEE	CASUAL LOST TICKET CHARGE	$15.00	$15.50	PER OCCURRENCE	4/30/2003
SURFACE LOTS					
URBAN ZONE					
PARKING FEE	MONTHLY 12 HOUR RESERVED	$57.00	$75.00	PER MONTH	4/30/2003
PARKING FEE	MONTHLY NON RESERVED		$60.00	PER MONTH	
PARKING FEE	MONTHLY NON RESERVED EVENINGS	$0.00	$30.00	PER MONTH	
PARKING FEE	MONTHLY NON RESERVED SEASONAL	$0.00	$180.00	PER MONTH (Dec-Jan)	
PARKING FEE	CASUAL DAILY MAXIMUM	$5.00	$5.00	PER DAY	4/30/2003
PARKING FEE	CASUAL EVENING MAXIMUM	$5.00	$5.00	PER DAY	4/30/2003
PARKING FEE	CASUAL EACH HALF HOUR	$0.50	$0.50	PER 1/2 HOUR	
PARKING FEE	CASUAL LOST TICKET CHARGE	$5.00	$5.00	PER OCCURRENCE	

Provided for Approval

WINNIPEG PARKING AUTHORITY
MAXIMUM FEES AND CHARGES

PRODUCT GARAGES	DESCRIPTION	2005	2006	UNITS
SUBURBAN ZONE				
PARKING FEE	MONTHLY NON RESERVED	$25.00	$30.00	PER MONTH
PARKING FEE	MONTHLY NON RESERVED EVENINGS	$0.00	$0.00	PER MONTH
PARKING FEE	MONTHLY NON RESERVED SEASONAL	$100.00	$120.00	PER MONTH
METERS				
ON STREET EVENT RESERVED	RESERVED DAILY MAXIMUM	N/A	$25.00	MAX PER DAY
ON STREET MONTHLY	MONTHLY METERS 2 HR ONLY	$35.00	$45.00	PER MONTH
ON STREET DAYTIME	CASUAL EACH HALF HOUR OVER 2 HRS	$1.00	$1.00	PER HALF HOUR
RESIDENTIAL				
RESIDENT	RESIDENT NON RESERVED	$21.00	$25.00	ANNUAL
VISITOR	RESIDENTIAL VISITOR	$0.00	$0.00	
DAILY PARKING	SURFACE LOT	$5.00	$5.00	DAILY
DAILY PARKING GARAGE	DAYTIME	$10.00	$10.00	DAILY
DAILY PARKING GARAGE	24 HOUR	$15.00	$15.00	DAILY

Schedule of Fines
Provided for Approval

	PRODUCT	DESCRIPTION	2005 FINE	2006 FINE	COMMENT
1	PERMIT NOT DISPLAYED	INITIAL CHARGE	NA	$5.00	NEW
		AFTER 15 DAYS	NA	$5.00	NEW
2	EXPIRED PARKING METER	INITIAL CHARGE	$15.00	$20.00	INCREASED
		AFTER 15 DAYS	$50.00	$40.00	DECREASED
2	IMPROPERLY PARKED AT METER	INITIAL CHARGE	$25.00	$25.00	
		AFTER 15 DAYS	$50.00	$50.00	
2	PARKED OVER TIME RESTRICTION	INITIAL CHARGE	$25.00	$25.00	
		AFTER 15 DAYS	$50.00	$50.00	
3	PARK IN RESERVED SPACE	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	NO STOPPING ANYTIME	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	NO PARKING IN ALLEY	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	NO PARKING STREET WORK	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	NO PARKING LOADING ZONE	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	NO PARKING - LIMITED TIMES	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	NO PARKING TAXI STAND	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARKED LEFT SIDE TO CURB	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARKED ON A SIDEWALK	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARK WITHIN 3 METRES OF APPROACH TO SIDEWALK	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARK ON A BOULEVARD	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARK WITHIN 9 METERS OF A TRAFFIC CONTROL DEVICE	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARK WITHIN AN INTERSECTION	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARK WITHIN 3 METRES OF CURB EDGE OR FIRE HYDRANT	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	DOUBLE PARKED	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARK IN FRONT OF DRIVEWAY	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	

Schedule of Fines
Provided for Approval

	PRODUCT	DESCRIPTION	2005 FINE	2006 FINE	COMMENT
3	PARK SO AS TO OBSTRUCT TRAFFIC	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	PARK ON CROSSWALK	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	OVERNIGHT PARKING	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
3	NO STOPPING RUSH HOUR 07:00-09:00; 15:30-17:30	INITIAL CHARGE	$35.00	$50.00	INCREASED
		AFTER 15 DAYS	$70.00	$100.00	INCREASED
4	NO PARKING - PRIVATE PROPERTY	INITIAL CHARGE	$35.00	$35.00	
		AFTER 15 DAYS	$70.00	$70.00	
4	NO PARKING/NO STOPPING SNOW EMERGENCY ROUTE	INITIAL CHARGE	$35.00	$50.00	INCREASED
		AFTER 15 DAYS	$70.00	$100.00	INCREASED
4	NO PARKING/NO STOPPING FIRE ROUTE	INITIAL CHARGE	$35.00	$50.00	INCREASED
		AFTER 15 DAYS	$70.00	$100.00	INCREASED
4	NO PARKING/NO STOPPING DISABLED ZONE	INITIAL CHARGE	$75.00	$100.00	INCREASED
		AFTER 15 DAYS	$150.00	$200.00	INCREASED
	SERVICE FEES AND DISCOUNTS				
5	NSF CHEQUE	AS DET. BY CITY	$40.00	$40.00	
5	REGISTRATION CHARGE	AS DET BY PROV	$40.00	$40.00	
5	ADMINISTRATION FEE		$25.00	$25.00	
5	ABANDONED VEHICLE		$75.00	$75.00	

APPENDIX C

Unfunded Deferred Major Maintenance Costs for Parkades

	2006 $	2007 $	2008 $	2009 $	2010 $	Total $
Civic Centre	1,205,500	1,141,100	1,358,500	1,049,400	1,518,900	6,273,400
Winnipeg Square	1,010,900	839,900	921,200	1,017,700	493,900	4,283,600
Millennium Library	550,600	437,200	517,400	593,600	522,900	2,621,700
	2,767,000	2,418,200	2,797,100	2,660,700	2,535,700	13,178,700

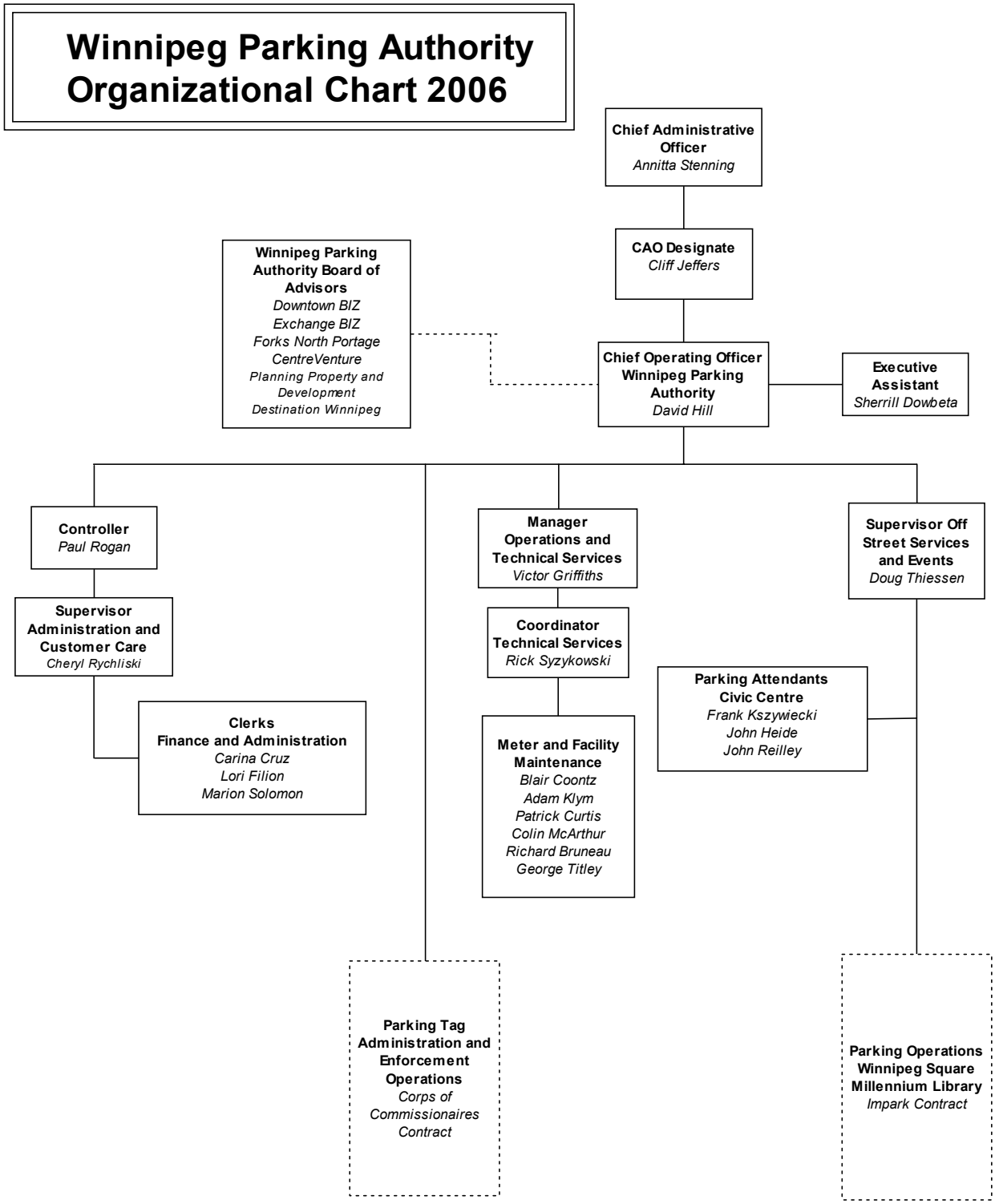
APPENDIX D

Pay Stations

Pay and Display Unit Cost Recovery (Per Unit)	Estimated meter Revenue from an existing single space meter	P&D units yield a 30% increase in revenues	Est. revenue from 1 P&D unit (1 P&D replaces 12-15 single space meters)
Pay and Display Unit Cost			$14,505
Taxes and Installation Costs			2,500
Fixed Annual Costs			1,344
Financing Costs			0
Pay and Display Outlays			$18,349
Single unit revenue	$ 900	$ 270	$15,210
Costs fully recovered in			1.20 Years

APPENDIX E

Organization Chart



APPENDIX F

By-law Amendment

THE CITY OF WINNIPEG

BY-LAW NO. .

A By-law of THE CITY OF WINNIPEG to update parking fees and fines and to permit the Chief Operating Officer of the Winnipeg Parking Authority to issue Visitor's Residential Parking Permits.

THE CITY OF WINNIPEG, in Council assembled, enacts as follows:

Voluntary Payment of Fines By-law Amended

1. Schedule A of the Voluntary Payment of Fines By-law No. 789/74 is amended by striking out the following:

Parked – meter expired	*50*	*15*
No stopping 7:00 – 9:00	*70*	*35*
No stopping 15:30 – 17:30	*70*	*35*
Park/Stop on snow emergency route	*70*	*35*
No parking/No stopping – fire lane	*70*	*35*
No parking/No Stopping - handicapped zone	*150*	*75*

and substituting the following:

Parked – meter expired	*40*	*20*
No stopping – 7:00 – 9:00	*100*	*50*
No stopping – 15:30 – 17:30	*100*	*50*
Park/Stop on snow emergency route	*100*	*50*
No parking/No stopping – fire lane	*100*	*50*
No parking/No stopping designated disabled parking space	*200*	*100*

Failing to display a physically disabled person's parking permit	*10*	*5*
Failing properly to display a Parking Permit under the Parking Meter By-law	*10*	*5*
Failing properly to display a Residential Parking Permit or Visitor's Residential Parking Permit under the Traffic By-law	*10*	*5*

Traffic By-law amended

2. The Traffic By-law No. 1573/77 is amended:

(a) in section 26.1, by

(i) striking out *"Director"* and substituting *"Chief Operating Officer of the Winnipeg Parking Authority"*; and

(ii) adding "*or Visitor's Residential Parking Permit"* immediately after "*residential parking permit"*;

(b) by repealing Schedule 10 and substituting the following:

SCHEDULE 10 TO THE CITY OF WINNIPEG
TRAFFIC BY-LAW 1573/77

RESIDENTIAL PARKING PERMITS AND
VISITOR'S RESIDENTIAL PARKING PERMITS

A. Eligibility

1. Subject to the provisions of this schedule, the Chief Operating Officer of the Winnipeg Parking Authority may issue an annual Residential Parking Permit for any vehicle registered in the name of a person whose residence fronts on a non-regional street

(a) described in subsection 26.1(2); and

(b) in which parking is not prohibited during specific periods of the day.

2. The Chief Operating Officer may not issue a Residential Parking Permit for a vehicle that weighs more than 3700 kilograms.

3. A person whose vehicle qualifies for a Residential Parking Permit under #1 may apply for a Visitor's Residential Parking Permit for a period of up to 30 days for a vehicle that is being used by a person residing temporarily at the residence.

4. A Visitor's Residential Parking Permit may be issued by the Chief Operating Officer where:

(a) allowing an additional vehicle to be parked on the street would not unduly inconvenience or adversely affect residents;

(b) the Chief Operating Officer is satisfied that the Visitor's Residential Parking Permit will in fact be used for a person residing temporarily at the residence.

5. Where the Chief Operating Officer cannot issue a Visitor's Residential Parking Permit because allowing an additional vehicle to be parked on the street would unduly inconvenience or adversely affect residents, he or she may issue a Visitor's Residential Parking Permit for that vehicle to be parked on an nearby street where allowing an additional vehicle to be parked on the street would not unduly inconvenience or adversely affect residents.

B. Application Procedure

1. In order to obtain a Residential Parking Permit, the applicant must provide to the Chief Operating Officer of the Winnipeg Parking Authority:

(a) a copy of the vehicle registration; and

(b) evidence that the vehicle qualifies for a permit;

(c) an annual permit fee in the amount of $25.00.

2. In order to obtain a Visitor's Residential Parking Permit, the applicant must provide to the Chief Operating Officer of the Winnipeg Parking Authority:

(a) the licence plate number of the vehicle that requires the Visitor's Residential Parking Permit;

(b) evidence that the applicant qualifies for a Residential Parking Permit; and

(c) evidence that the person for whom the permit is sought will be temporarily residing at the residence.

C. Fine for failing to display permit

1. Where a Residential Parking Permit or a Visitor's Residential Parking Permit has been issued for a vehicle but is not displayed so that it is clearly visible from outside the vehicle, the person who applied for the permit is guilty of an offence and is liable, upon summary conviction, to a fine set out in the Voluntary Payment of Fines By-law.

Winnipeg Parking Meter By-law amended

3. The Winnipeg Parking Meter By-law No. 6547/95 is amended

(a) in subsection 2(2), by repealing the definition ***"Meter"*** *or* ***"Parking Meter"*** and substituting the following:

"meter" *or* ***"parking meter"*** *means a device installed by the City for the purpose of accepting a fee for parking for an increment of time in a metered space or for measuring the time that a vehicle has been parked in a metered space;*

(b) in subsection 2(2), by repealing the definition "***Metered Space***" and substituting the following:

"Metered Space" *means, in respect of a space within a street,*

(a) in respect of a meter which does not issue a receipt, a space adjacent to the curb or edge of the roadway, beginning at the meter and extending 6.7 metres

(i) against the direction of traffic, in the case of a single-headed meter; or

(ii) either against the direction of traffic or in the direction of traffic, in the case of a double-headed meter; or

(b) in respect of a meter that issues a receipt, any space within a street adjacent to the curb or edge of the roadway where a traffic control device gives notice that metered parking is permitted;

and, in respect of a space within a parking facility owned by the City of Winnipeg that is available for public parking and in which meters have been installed,

(c) a space marked with lines on the floor or ground surface of the facility; or

(d) where no lines have been marked, a space no more than 3 metres wide adjacent to the meter.

(c) in section 3, by striking out *"Director of Public Works"* and substituting *"Chief Operating Officer of the Winnipeg Parking Authority"*.

(d) by repealing subsections 6(1), 6(2), and 6(3), and substituting the following:

6 (1) Subject to this section and section 10, the owner and the operator of a vehicle are each in contravention of this By-law

(a) if the vehicle is parked in a metered space at a time during which vehicles are prohibited from being parked in that metered space;

(b) if the vehicle is parked in a metered space at a time during which vehicles may be parked in that metered space only upon payment of a fee and

(i) the parking meter or a receipt displayed within or on the vehicle indicates that the increment of time for which payment of a fee has been made has expired; or

(ii) in the case of a metered space in respect of which a parking meter that issues receipts has been installed, a receipt is not clearly displayed within or on the vehicle;

(c) the vehicle has been parked in the metered space longer than the maximum time that a vehicle may be parked in that metered space;

(d) subject to subsection (2), the vehicle is parked so that the vehicle is not wholly within a metered space for which a fee has been paid.

(2) Notwithstanding clause (1)(d), a vehicle that is larger than a single metered space may be parked in several adjacent metered spaces so long as the vehicle complies with clause (1)(b) in respect of all the metered spaces in which it is parked.

(e) by repealing 7(1) and 7(3);

(f) by renumbering section 8 as subsection 8(1);

(g) in section 8(1), by adding *"and this section"* immediately after *"Subject to*

Section 5";

(h) by adding the following immediately after subsection 8(1):

(2) Subject to this section, the fee or fees that must be paid to park for an increment of time in metered spaces may be established by Council by resolution.

(3) Notwithstanding subsections (1) and (2) and clauses 10(a) and 10(e), the Chief Administrative Officer of the City of Winnipeg establish

(a) the amount of the fee or fees that must be paid to park for an increment of time in a metered space;

(b) the maximum time, if any, that a vehicle may be parked in a metered space;

(c) the days of the year or week and the times of the day during which vehicles are permitted to be parked in a metered space for one or more increments of time upon payment of a fee.

(4) In order to avoid doubt,

(a) the maximum times for parking at metered spaces and the hours of operation for meters referred to in subsection (1) as well as Schedules "A", "B", "C" and "D";

(b) the fee or fees established by Council pursuant to subsection (2); and

(c) the times and days during which and sections of street in which metered spaces may be used without charge pursuant to clauses 10(a) and 10(e);

do not apply where the Chief Administrative Officer has exercised an authority under subsection (3).

(5) In exercising an authority under subsection (3), the Chief Administrative Officer must take into account:

(a) Plan Winnipeg;

(b) the Parking Policy for Downtown Winnipeg referred to in Item 1 of the Report of the Alternate Service Delivery dated September 16, 2002 adopted by Council on September 25, 2002;

(c) the Operating Charter of the Winnipeg Parking Authority; and

(d) the needs and characteristics of the surrounding area.

(6) The authority of the Chief Administrative Officer under subsection (3) may only be exercised in respect of portions of streets and times of the day in which parking is permitted under

(a) The Highway Traffic Act;

(b) other by-laws of the City of Winnipeg; and

(c) decisions of the Standing Policy Committee on Infrastructure Renewal and Public Works and the Director of Public Works pursuant to the City's powers as a traffic authority.

(7) Notwithstanding the Chief Administrative Officer's authority under subsection (3), the Council of the City of Winnipeg may by resolution establish days of the year or week and times of a day during which vehicles may be parked in metered spaces for increments of time without payment of a fee.

(i) by repealing sections 1 and 2 of Schedule "F" and substituting the following:

1. Parking Permits issued pursuant to subsection 10(f) may be issued by the Chief Operating Officer of the Winnipeg Parking Authority on a daily, weekly or monthly basis upon the payment of a fee established by Council.

2. Parking Permits must be displayed within the vehicle so that they are clearly visible from outside the vehicle.

3. The Chief Operating Officer of the Winnipeg Parking Authority may determine the form of a Parking Permit.

4. The owner of a vehicle that has been issued a Parking Permit but which fails to display the Parking Permit in accordance with this Schedule is guilty of an offence and is liable, upon summary conviction, to a fine set out in the Voluntary Payment of Fines By-law.

Snow Emergency Route By-law amended

4. Subsection 7(1) of the Snow Emergency Route By-law No. 6548/95 is amended by striking out "*of $25.00*" and substituting "*set out in the Voluntary Payment of Fines By-law*".

Disabled Persons Parking By-law amended

5. Section 2 of the Disabled Persons Parking By-law No. 7171/98 is amended by renumbering it as subsection 2(1) and adding the following after it:

> *2(2) Notwithstanding subsection (1), where a permit is not displayed in the vehicle but would have been used in accordance with* The Highway Traffic Act *and regulations under that Act if it had been displayed, the person is guilty of an offence and liable, upon summary conviction, to a fine set out in the Voluntary Payment of Fines By-law.*

DONE AND PASSED, in Council assembled, this day of , 2006.

_____
Mayor

_____
City Clerk

Approved as to content:

_____
For the Chief Administrative Officer

Certified as to form:

_____
for City Solicitor/Manager of
Legal Services