Agenda - Executive Policy Committee - December 4, 2002

Report - Standing Policy Committee on Property and Development - November 21, 2002

1. Fees and Charges for Cemeteries
File PC (Vol. 5)

STANDING COMMITTEE RECOMMENDATION:

On November 21, 2002, the Standing Policy Committee on Property and Development recommended:

1. That By-law No. 1996/78, being a By-law relating to cemeteries, be amended by deleting Schedule "A" of the said By-law, and substituting therefore the attached Schedule "A" for the years 2002 to 2005 inclusive.

2. That this fee schedule come into effect on January 1, 2003.

3. That the Proper Officers of the City be authorized do all things necessary to implement this schedule change.

Re: Fees & Charges for Cemeteries

For submission to: **Standing Committee of Planning, Property & Development**

Original report signed by: **Director of Planning, Property and Development**

Report date: October 18, 2002

In camera item: **No**

Recommendation(s):

1. That By-law No. 1996/78, being a By-law relating to cemeteries, be amended by deleting Schedule "A" of the said By-law, and substituting therefor the Schedule “A” attached hereto for the years 2003 to 2005 inclusive.

2. That this fee schedule come into effect on January 1, 2003.

3. That the Proper Officers of the City do all things necessary to implement this schedule change.

REPORT SUMMARY

KEY ISSUES:

Council policy dealing with fees and charges states that all fees and charges for the City of Winnipeg be reviewed at least once every three years and, that said fees and charges increase automatically, annually, by the rate of inflation (CPI), unless a review indicates otherwise.

The financial guidelines for the preparation of the 2003 to 2005 Business Plans, provided by the Chief Financial Officer in April 2002, indicate that 2% is to be used as a general inflation factor for the years 2003, 2004 and 2005.

IMPLICATIONS

General implications

	None
	For the organization overall and/or for other departments
X	For the community and/or organizations external to the City of Winnipeg
	Involves a multi-year contract

Comment:
- Fee increases for all cemetery related services and purchases

Policy implications

X	No (*There are no policy implications if the report is asking for a one-time decision.)*
	Yes *(There are policy implications if the recommendation(s) is/are asking for a decision that will be used to guide decisions over time.)*

Comment:
-

Financial implications

X	Within approved current and/or capital budget
	Current and/or capital budget adjustment required
	No financial implications

Comment:
-

REPORT

RECOMMENDATION (S):

1. That By-law No. 1996/78, being a By-law relating to cemeteries, be amended by deleting Schedule "A" of the said By-law, and substituting therefor the Schedule “A” attached hereto for the years 2003 to 2005 inclusive.

2. That this fee schedule come into effect on January 1, 2003.

3. That the Proper Officers of the City do all things necessary to implement this schedule change.

REASON FOR THE REPORT:

The current fees and charges schedule for cemeteries is to be revised on an annual basis and increased automatically by the rate of inflation.

Council approval is required for all increases to fees and charges.

HISTORY:

On December 12, 2001, Council approved By-law No. 7947/2001 regarding the schedule of fees and charges under Cemeteries By-law No. 1996/78.

Council policy dealing with fees and charges states that all fees and charges for the City of Winnipeg be reviewed at least once every three years and, that said fees and charges increase automatically, annually, by the rate of inflation (CPI), unless a review indicates otherwise.

The financial guidelines for the preparation of the 2003 to 2005 Business Plans, provided by the Chief Financial Officer in April 2002, indicate that 2% is to be used as the general inflation factor for the years 2003, 2004, and 2005.

DISCUSSION:

The attached schedule of fees and charges for cemetery services were adjusted by 2% each year and rounded to the nearest 0 or $5.00.

Financial Impact Statement

Date: October 18,2002

Project Name:

To amend By-Law No. 7947/2002 Relating to Fees and Charges For Cemeteries.

First Year of Program 2003

	2003	2004	2005	2006	2007
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ -	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ -	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments:

It is not possible to calculate the net revenue impact of the proposed marginal increases in Cemeteries fees, but it is estimated that increases of the magnitude proposed will be necessary to achieve the revenue totals included in the the Department's current Business Plan submission for the 2003 preliminary budget and 2004/2005 projections.

Gord Courage, Manager

IN PREPARING THIS REPORT, THERE WAS CONSULTATION WITH AND CONCURRENCE BY:

Legal Services Division, Corporate Services Department

THIS REPORT SUBMITTED BY:

Planning, Property and Development Department
Division: Civic Accommodations
Prepared by: R. Thain
PPD File #: CAD 2002-0043

Document name: o:\reports directive\civic accommodations\cemeteries fees charges 2003-2005.doc

CEMETERIES BRANCH

2003 - 2005 FEES SCHEDULE
Effective January 1st, annually

LOT & PLOT CHARGES	2003	2004	2005
BROOKSIDE CEMETERY: (Upright Monument and Flat Markers permitted)			
Continuous Foundation (36)	$995.00	$1,015.00	$1,035.00
Flat Marker Only (D-8 single lot)	$995.00	$1,015.00	$1,035.00
Continuous Foundation (33,33C, 35C)	$1,250.00	$1,275.00	$1,300.00
Infant up to 2 Years of Age (44B)	$195.00	$200.00	$205.00
Child 2 to 10 Years of Age (42A)	$415.00	$425.00	$435.00
Field of Honour (Regimental No. required)	$995.00	$1,015.00	$1,035.00
Double Plot - No Foundation (D8)	$2,065.00	$2,105.00	$2,145.00
Double Plot - With Foundation (D10)	$2,490.00	$2,540.00	$2,590.00
Single Cremation Lot (Block 3)	$455.00	$465.00	$475.00
Niche (Plaque or Engraving) (see Note 5 Below)	$1,615.00	$1,645.00	$1,680.00
ST. VITAL CEMETERY: (Flat Marker Memorials only)			
All Sections	$995.00	$1,015.00	$1,035.00
Infant up to 2 Years of Age (Block 6)	$195.00	$200.00	$205.00
Family Cremation Plot Block 6	$905.00	$925.00	$945.00
Single Cremation Lot Block 6	$455.00	$465.00	$475.00
Niche (Plaque only) (see Note 5 Below)	$1,615.00	$1,645.00	$1,680.00
Round Columbarium - Standard Niche	$1,650.00	$1,685.00	$1,720.00
Round Columbarium - Premium Niche	$1,710.00	$1,745.00	$1,780.00
Round Columbarium - Third interment	$205.00	$210.00	$215.00
TRANSCONA LOT CEMETERY: (Upright Monument and Flat Marker permitted)			
Continuous Foundation (22 & 23)	$1,250.00	$1,275.00	$1,300.00
No Foundation (20)	$995.00	$1,015.00	$1,035.00
Infant up to 2 Years of Age (2B or 7)	$195.00	$200.00	$205.00
Single Cremation Lot (Block 15 & 23A)	$455.00	$465.00	$475.00
Military Lot (Regimental # Required) (see Note 6 Below)	$995.00	$1,015.00	$1,035.00
Niche (Plaque or Engraving) (see Note 5 Below)	$1,615.00	$1,645.00	$1,680.00

INTERMENT FEES:

CASKETS:			
Up to and including 4 feet	$260.00	$265.00	$270.00
Over 4 feet:			
May 1 to Nov. 30 (Single Depth)	$615.00	$625.00	$635.00
" " (Double Depth)	$935.00	$955.00	$975.00
Dec. 1 to Apr 30 (Single Depth)	$680.00	$695.00	$710.00
" " (Double Depth)	$1,005.00	$1,025.00	$1,045.00
CREMATED REMAINS:			
May 1 to Nov. 30 (Single Depth)	$230.00	$235.00	$240.00
" " (Double Depth)	$345.00	$350.00	$355.00
Dec. 1 to Apr 30 (Single Depth)	$260.00	$265.00	$270.00
" " (Double Depth)	$390.00	$400.00	$410.00

Sub-surface Ash Crypt	$200.00	$205.00	$210.00
Interment with existing Casket	as noted above	as noted above	as noted above
Interment at same time as Casket burial	50% of regular rate	50% of regular rate	50% of regular rate
Two interments at same time, same grave	75% of reg. rate ea.	75% of reg. rate ea.	75% of reg. rate ea.
Two interments at same time, diff. grave	same as above	same as above	same as above

DISINTERMENT FEES:

Casket Burials: 3 times the prevailing interment rate.
Cremated Remains - single depth: one and one-half times the prevailing interment rate.
Cremated Remains - double depth: 2 times the prevailing interment rate.

LATE FUNERAL SURCHARGES:

Funerals arriving at cemetery gate:			
- Between 3:30 and 3:59 p.m.:	$190.00	$195.00	$200.00
- Between 4:00 and 4:29 p.m.:	$260.00	$265.00	$270.00
- Between 4:30 and 4:59 p.m.:	$345.00	$350.00	$355.00

CANCELLATION OF INTERMENT REQUESTS:

A charge of 50 % of the interment fee is required for cancellation once opening services have been performed.

MONUMENT FOUNDATIONS:

Cement Slab - Single:	$230.00	$235.00	$240.00
42" for lot size 4' x 10'			
36" for double plot size 7' x 10'			
Cement Slab - Double:	$460.00	$470.00	$480.00
60" for any lot			
78" for plot size 7' x 10', 60" for any lot			
90" for plot size 8' x 10'			
66" for four grave plot			
Cement Slab 24" - Infant Section:	$135.00	$140.00	$145.00
Cement Slab 30" - Child Section:	$195.00	$200.00	$205.00

INSTALLATION CHARGES:

Single Marker - including Field of Honour	$95.00	$95.00	$100.00
Single Marker with attached vase	$125.00	$130.00	$135.00
Double Marker - larger than 28"	$125.00	$130.00	$135.00
Double Marker with attached vase	$165.00	$170.00	$175.00
Military Upright Monument	$125.00	$130.00	$135.00
Memorial Vase	$95.00	$95.00	$100.00
Single marker & vase, at same time	$150.00	$155.00	$160.00
Double marker & vase, at same time	$175.00	$180.00	$185.00

MONUMENT INSTALLATION - PERMITS:

Per application	$10.00	$10.00	$10.00
BURIAL RECORD SEARCH: For information other than location or on cemetery website	$9.35	$9.35	$9.35
METAL VASE:	**$18.69**	**$18.69**	**$18.69**

NOTES:

1. G.S.T. to be added to all fees

2. No interments permitted after 5:00 p.m. on regular business days.
3. The Cemetery Branch requires 24 hours notice for interments during the period May 1 to November 30.
4. The Cemetery Branch requires 48 hours notice for interments during the period December 1 - April 30.
5. Niches are an inclusive price and includes: the niche; the opening of the niche for two interments of cremated remains; and the plaque or engraving on the niche (2 services only for plaque/engraving).
6. Lots offered at no cost to Veterans with military service. Does not include cost of foundation.