Minute No. 57
Report - Standing Policy Committee on Infrastructure Renewal and Public Works - November 21, 2006

Item No. 5 **Parks and Open Space Division - Fees and Charges Policy Revisions 2007 - 2009**
File PR-2.10

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works and submits the following to Council:

1. That the amendments to the 2007 - 2009 Parks and Open Space Division Fees and Charges Policy, as outlined on Appendix "A" and contained in the report from the Director of Public Works dated November 10, 2006, be approved for implementation effective January 1, 2007.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report - Standing Policy Committee on Infrastructure Renewal and Public Works - November 21, 2006

DECISION MAKING HISTORY:

Moved by Councillor O'Shaughnessy,

That the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On November 21, 2006, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the administrative recommendation and submitted the matter to the Executive Policy Committee and Council.

RE: Parks and Open Space Division
Fees and Charges Policy Revisions 2007-2009

FOR SUBMISSION TO: Standing Policy Committee on Infrastructure Renewal & Public Works

ORIGINAL REPORT SIGNED BY: L.S.W. Larkin, P. Eng., Director of Public Works

REPORT DATE: November 10, 2006

RECOMMENDATION:

That the proposed amendments to the 2007-2009 Parks and Open Space Division Fees and Charges Policy be approved for implementation effective January 1, 2007.

That the appropriate officers of the City do all things necessary to implement the foregoing, including the execution of any documents.

Report Summary

Key Issues:

The proposed policy amendments clarify current operating procedures and update By-law amendments. There are no proposed fee increases/additions for 2007.

Implications of the Recommendation(s):

General Implications

X None
For the organization overall and/or for other departments
For the community and/or organizations external to the City
Involves a multi-year contract

Comment(s):

Policy Implications

X No
Yes

Comment(s): The Policy was reviewed with a focus on clarifying current operating procedures and updating By-law amendments. The intent of the proposed 2007 – 2009 Parks and Open Space

Division Fees and Charges Policy remains consistent with the Policy currently in effect.

Regulatory Implications

X None
Eliminates or reduces regulatory impact
Proposes regulatory impact

Comment(s):

Environmental Implications

X No
Yes

Comment(s):

Human Resources Implications

X No
Yes

Comment(s):

Financial Implications

X Within approved current and/or capital budget
Current and/or capital budget adjustment required

Comment(s):

Report

REASON FOR THE REPORT:

The Fees and Charges Policy article 5.0 states that the policy is to be reviewed every three years. Revisions to the Policy must be approved by council.

HISTORY:

In 1982, Council approved the first Parks and Recreation Department Fees and Charges Policy and Fee Schedule. The document contained the policies, fees, charges and recovery rates relevant to the facilities, parks, programs and services provided by the Parks and Recreation Department.

In October 1997, Council approved an organizational restructuring that consolidated eight civic departments into four larger departments. With the restructuring, the functions of the Parks and Recreation Department were split between three of the new departments; with parks and open space and building services moving to the Public Works Department, leisure programs and community development falling under Community Services, and parks planning aligning with Planning, Property and Development.

In September 1999, the Public Works Department, Parks and Open Space Division, prepared a new document specific to that Department and Division which took effect January 1, 2001.

On November 24, 2004 the Fees and Charges Policy 2004-2006 currently in effect was approved.

On January 28th, 2004 By-law No. 11/2004 amended the City of Winnipeg Parks and Recreation By-law No. 3219/82 to eliminate Schedule A (Fee Schedule) hence a by-law amendment is no longer required for changes to fees and charges but Council approval must still be obtained. The Fees Schedule is now formally part of the Fees and Charges Manual process maintained by the Corporate Finance Department, Taxation and Revenue Division. Fees are revised annually to reflect inflationary increases (Consumer Price Index and/or current labour rates). The Fees and Charges Manual (Fee Schedule) is not part of this policy document.

DISCUSSION:

The Policy was reviewed with a focus on clarifying current operating procedures and updating By-law amendments. The intent of the proposed 2007 – 2009 Parks and Open Space Division Fees and Charges Policy remain consistent with the Policy currently in effect.

Appendix A - proposed policy amendments are provided in the Draft 2007-2009 Fees and Charges Policy. Changes in the policy are underlined and bold with explanation in italics beneath.

Financial Impact Statement **Date:** August 22, 2006

Project Name:

Parks and Open Space Division Fees and Charges Policy Revisions 2007-2009

COMMENTS:

There is no financial impact expected as a result of the recommendations.

"Original signed by Darcy Stewart, CA"
Manager of Finance & Administration

4064

IN PREPARING THIS REPORT THERE WAS:

Internal Consultation With and Concurrence By:
Community Services Department

External Consultation With: n/a

THIS REPORT SUBMITTED BY:

Department:	Public Works Department
Division	Parks and Open Space
Prepared by:	Diane Banash (986-4534)
File No.	