Minutes - Executive Policy Committee - March 14, 2007

Report - Standing Policy Committee on Protection and Community Services - March 5, 2007

Minute No. 247
Item No. 6 Professional Services Contract - Winnipeg Airport Authority Inc.
File GL-9

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On March 14, 2007, the Executive Policy Committee concurred in the recommendation of the Standing Policy Committee and submits the following to Council:

1. That the Principle Agreement with the Winnipeg Airports Authority Inc. for providing Police personnel and equipment, and an explosives detection dog and dog handler at the Winnipeg James Armstrong Richardson International Airport be extended for the term of July 1, 2005 to June 30, 2008.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report - Standing Policy Committee on Protection and Community Services - March 5, 2007

DECISION MAKING HISTORY:

Moved by Councillor Steeves,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On March 5, 2007, the Standing Policy Committee on Protection and Community Services concurred in the administrative recommendation and submitted the matter to the Executive Policy Committee and Council.

RE: **Professional Services Contract – Winnipeg Airport Authority Inc. and the City of Winnipeg**

FOR SUBMISSION TO: **Standing Policy Committee on Protection and Community Services**

ORIGINAL REPORT SIGNED BY: **M. Zacharias, A/Chief of Police**

REPORT DATE: **February 20, 2007**

RECOMMENDATION:

That the City of Winnipeg extends the Principle Agreement with the Winnipeg Airports Authority Inc. (WAA) for providing Police personnel and equipment, and an explosives detection dog and dog handler at the Winnipeg James Armstrong Richardson International Airport for the term of July 1, 2005 to June 30, 2008.

That the proper officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Report Summary

Key Issues:

- On-site protective policing and security services are required at Winnipeg James Armstrong Richardson International Airport to provide services on airport property aimed at preventing unlawful interference with civil aviation and for the protection and security of the airport facilities and equipment.
- The Winnipeg Airports Authority Inc. and the City of Winnipeg entered into the principle agreement in July 1997. Since the original contract, three supplemental agreements have subsequently been negotiated, with the last expiring on June 30, 2005.
- The contract has been mutually beneficial, with each party interested in continuing as established in the *Professional Services Contract* applicable for the duration of July 1, 2005 to June 30, 2008.
- Compensation has been negotiated at $5,334,750.00 plus GST.

Implications of the Recommendation(s):

General Implications

( ) None

( ) For the organization overall and/or for other departments

( ) For the community and/or organizations external to the City

√ Involves a multi-year contract

Comment(s): Written contract for a 3-year period extending from July 1, 2005 to June 30, 2008

Policy Implications

√ No

( ) Yes

Comment(s):

Regulatory Implications

√ None

( ) Eliminates or reduces regulatory impact

( ) Proposes regulatory impact

Comment(s):

Environmental Implications

√ No

( ) Yes

Comment(s):

Human Resources Implications

√ No

( ) Yes

Comment(s):

Financial Implications

√ Within approved current and/or capital budget

( ) Current and/or capital budget adjustment required

Comment(s):

Report

REASON FOR THE REPORT:

Approval is required to enter into agreements with other levels of government or outside agencies.

HISTORY:

On July 6, 1997, the City of Winnipeg and the Winnipeg Airports Authority Inc. (W.A.A.) entered into the principal agreement for the Winnipeg Police Service to provide contract policing at the Winnipeg James Armstrong Richardson International Airport. The original agreement required a complement of one Sergeant, four Patrol Sergeants and 11 Constables to provide 24/7 policing.

Because the City of Winnipeg and the Winnipeg Airports Authority Inc. were satisfied with the agreement and desirous to extend the contract for a further three years, a supplemental agreement was established for the period of July 1, 2002 to June 30, 2005. Through recommendation in the agreement and concurrence by the Standing Policy Committee on Protection and Community Services, an additional Constable was assigned to policing at the Winnipeg James Armstrong Richardson International Airport. Therefore, the number of members required to provide services 24/7 was established at a maximum complement of 17, including supervisors. At this time of contract renewal, these numbers remain unchanged.

DISCUSSION:

The W.A.A. has agreed to compensate the City of Winnipeg $5,334,750.00 plus GST for salaries and benefits for the term of July 1, 2005 to June 30, 2008. This amount includes an annual administrative fee of 9%. The salaries and benefits are based on the year 2006 salary schedules and the amount shall be adjusted, including retroactively, for any changes in the relevant Collective Bargaining Agreement between the City of Winnipeg and the Winnipeg Police Association.

In addition to the base contract amount, the W.A.A. has agreed to provide call out pay for police personnel in order to maintain the above-mentioned minimum complement, as well as overtime pay at the applicable rates contained in the Collective Bargaining Agreement between the City of Winnipeg and the Winnipeg Police Association.

The W.A.A. has negotiated to retain the services of a qualified and trained explosive detection dog and handler, available to attend to the site 24/7 within one hour of notice, as previously stated in the contract established for July 1, 2002 to June 30, 2005. The explosive detection dog must have the capability to detect a number of different types of explosives. The Winnipeg Police Service is to ensure the handler and the dog conform to the WPS Training Standards, receive annual explosive detection dog training/verification and spend a minimum of four hours per week training at the site.

As stated in the Professional Services Contract, the W.A.A. agrees to pay for:

- the explosive detection dog annual verification
- up to 1/3 of the cost to purchase a new vehicle (maximum $15,000) appropriately marked for use on an airport runway and equipped with appropriate radio equipment, to be utilized by the explosive detection dog team
- up to $102,755.00 for any standby pay associated with the dog team, to be billed quarterly

The W.A.A. has agreed to provide and maintain furniture and equipment to accommodate members of the WPS, with the stipulation that prior to June 15th annually the parties will meet to determine the extent of upgrade or replacement necessary in the office area.

There are no additional costs to the City of Winnipeg by accepting the Professional Services Contract for policing the Winnipeg James Armstrong Richardson International Airport.

Financial Impact Statement **Date:** Jan 29/07

Project Name: Contract with WAA **First Year of Program 2005**

	2005	2006	2007	2008	2009
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 815,132	$ 1,636,726	$ 1,642,348	$ 820,754	$ -
Less: Incremental Revenue/Recovery	884,326	1,776,046	1,783,049	891,329	-
Net Cost/(Benefit)	$ (69,194)	$ (139,320)	$ (140,701)	$ (70,575)	$ -
Less: Existing Budget Amounts	(69,194)	(139,320)	(140,701)	(70,575)	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments:

Ron Smolik - Jan 29/07
Manager of Finance & Administration

IN PREPARING THIS REPORT THERE WAS:

Internal Consultation With and Concurrence By:

Legal Services Division, Corporate Services, City of Winnipeg

External Consultation With:

THIS REPORT SUBMITTED BY:

Department:	Winnipeg Police Service
Division:	Organizational Development and Support, Division 32
Prepared by:	Maureen Musgrove, Research Analyst
File No.	06 – 160