REPORT OF THE

COMMITTEE ON FINANCE AND ADMINISTRATION

DATED JULY 4, 1996

On motion of Councillor Steek, the Report of the Committee on Finance and Administration, dated July 4, 1996, was considered clause by clause.

Moved by Councillor Steek,
That the Consent Agenda, Clauses 1,2,3,4,5 and 6 be adopted.

Carried.

Her Worship the Mayor and Councillors:

Means and Implications of Providing an Exemption from the Municipal Portion of Property Tax to Veterans Associations of Winnipeg File FL-2.5 (Vol. 10)

915 - 1. Council, at its meeting held on January 24, 1996, ruled automatic referral of the following motion to the Committee on Finance and Administration under Rule 16.1 of the Procedure By-law No. 5400/90:

Moved by Councillor Lazarenko,
Seconded by Councillor O'Shaughnessy,

WHEREAS the 50th anniversaries of VE and VJ days have now passed;

AND WHEREAS Veterans Associations hold their lands and buildings for charitable purposes on behalf of their members and the community at large;

AND WHEREAS the lands and buildings of all Veterans Associations are deemed to be exempt from property tax levies in Saskatchewan and Alberta, to the extent that those properties are not licensed under Liquor Control Acts;

AND WHEREAS non-profit cultural organizations have received land, buildings, continuing fiscal support and exemption status from property tax;

AND WHEREAS the Veterans Associations now receive an exemption from the school levy (Sec. 23.1.f of The Municipal Assessment Act) and would and could be exempted from the municipal portion of the property tax;

THEREFORE BE IT RESOLVED THAT the City of Winnipeg study the means and the implications of providing to the Veterans Association of Winnipeg an exemption from the municipal portion of the property tax.

The Committee on Finance and Administration has requested a report on this issue which has not been received to date, and therefore, requests a further 60-day extension of time within which to report back to Council.

Adopted by consent.

Report of the Committee on Finance and Administration dated July 4, 1996

By-law to Add the Manager of Financial Services as a Countersignature on All Outstanding Borrowing By-laws and By-law to Authorize the Borrowing of Monies during the Year 1996, Under Section 281(1) of The City of Winnipeg Act
File FC-2 (Vol. 18)

916 - 2. The Manager of Financial Services requires the authority to sign debentures and promissory notes in the absence of the Director of Corporate Finance.

Previously, the Manager of Financial Services had the authority to sign debentures and promissory notes as Deputy City Treasurer under The City of Winnipeg Act. With new directions, the position of Manager of Financial Services has been redefined and signing authority has to be authorized by By-Law.

The Committee on Finance and Administration submits draft by-law and recommends:

I. That Council add the Manager of Financial Services as a countersignature to all outstanding borrowing by-laws namely:

597/74	1482/77	4347/86
598/74	1483/77	4783/88
599/74	1853/78	5286/89
600/74	2179/79	5507/90
601/74	2401/79	5552/90
602/74	2402/79	5553/90
684/74	2424/79	5779/91
996/75	2476/79	5828/92
997/75	2581/80	6090/93
998/75	2676/80	6163/93
1292/76	2708/80	6300/94
1293/76	2813/80	6620/95
1294/76		

and to the following former Metropolitan Corporation of Greater Winnipeg By-laws namely:

1163	1466
1243	1545
1279	1679
1280	1692
1348	1766
1443	1923

and also to By-Law 6713/95 which authorized the borrowing of monies during the year 1996, under Section 281(1) of The City of Winnipeg Act.

II. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing, including the execution of any documents related thereto.

Adopted by consent.

Award of Purchasing Card Program - RFP 40-96
File GL-9 (Vol. 8) [c/r FP (Vol. 5)]

917 - 3. The various departments of the City of Winnipeg make small dollar purchases annually in excess of Twenty (20) million dollars. Small dollar purchases are those purchases less than one (1) thousand dollars. Typically the volume of this type of purchase accounts for approximately 80-85% of the total purchasing transactions but only 15-20% of total dollars spent.

Report of the Committee on Finance and Administration dated July 4, 1996

The Materials Management Division of the Corporate Finance Department investigated the possibilities of implementing a Purchasing Card Program for small dollar purchases. This program should assist in the reduction of paperwork necessary to effect payment of the purchases made. It will also result in only one payment per month being processed by Corporate Finance instead of many for the purchases made using the purchasing card.

The Canadian Imperial Bank of Commerce has indicated that they will assist in the implementation of purchasing card controls. The Departmental Controllers will finalize the necessary departmental controls for the purchasing card program during the pilot program. The purchasing cards have a number of authorization control features. These controls include:

1) maximum dollar value spent over the billing period;

2) maximum dollar amount of a single purchase;

3) number of transactions per day, week, or month; and

4) can restrict or deny usage to a defined group of suppliers (i.e., bank machines).

From the research conducted, businesses and government organizations are claiming savings (hard or soft savings) of between $50.00 - $125.00 per transaction via a purchasing card. However, savings, if any, can only be quantified by completing the pilot program and assessing what changes have been brought about.

Final receipt of bids took place on Tuesday, February 20, 1996 with five (5) bids being received. These bids were evaluated in accordance with the evaluation criteria and two (2) Bidders were short-listed. These two (2) Bidders were invited to present their program to the evaluation committee and departmental controllers. None of the responsive Bidders offered incentives such as air miles.

Funding for this contract is through the budgets of the various user departments. There is no cost to the City if the statements are paid within ten (10) days. Should the City opt for a longer payment term, there is an annual fee of $25.00 per card. The Bidder will pay the City a percentage of the total purchases made, if a minium of two (2) million dollars of purchases are made annually via the purchasing cards.

The Committee on Finance and Administration, on July 4, 1996, awarded a contract for the provision of a Purchasing Card Program for the five (5) year term July 1, 1996 to June 30, 2001, inclusive of the six (6) month pilot, and contingent upon successful completion of the six (6) month pilot to the Canadian Imperial Bank of Commerce, the bidder who submitted the proposal most advantageous to the City.

The foregoing is submitted for the information of Council.

Adopted by consent.

License By-law No. 6551/95 - Massage Therapists File EL-1.35 (Vol. 5)

918 - 4. Council at its meeting held March 24, 1993 adopted Clause 8 of Report "A" of the Committee on Finance and Administration dated March 1, 1993 with respect to amendments to the License By-Law No. 6551/95 (4007/85) relating to the licensing of massage therapists. Effective September 1, 1993, massage therapists are distinguished from the general license category of "massagists" by providing evidence that the applicant has successfully completed the requirements of a training program in massage therapy and has received accreditation from a registered educational facility named in the by-law. That report recognized that additional schools over and above those initially identified likely existed and stated that "minor amendments to the by-law may be necessary in future to address such situations".

An organization named the Netherlands Association for Sports Massage Therapy (N.G.S.), The Netherlands, has made application to the City of Winnipeg for licensing as a "massage therapist". The applicant has supplied the necessary documentation indicating successful completion of a program of study in sports massage therapy from an educational institution recognized with the respective state government.

Report of the Committee on Finance and Administration dated July 4, 1996

The Committee on Finance and Administration submits draft by-law and recommends:

I. That License By-Law No. 6551/95 with respect to massage therapists be amended by adding the following school to the list of registered educational institutions recognized under the License By-law, namely, Netherlands Association for Sports Massage Therapy (N.G.S.), The Netherlands.

II. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing, including the execution of any documents related thereto.

Adopted by consent.

Recommendations for Amusement Tax Exemption File FL-6 (Vol. 13)

919 - 5. The Committee on Finance and Administration has considered recommendations received from the Winnipeg Arts Advisory Council for exemption to the Amusement Tax By-law.

The Committee on Finance and Administration submits draft by-law and recommends:

I. That the following list of exemptions be added to subsection 7(6) of the Amusement Tax By-law No. 3107/81, namely:

La Federation des Aines Franco-Manitobains Inc. for:
“Le Theatre des aines” on October 29, 30, 31 and November 1, 1996 at Centre Culturel Franco-Manitobain

Le Cercle Moliere for:
1996/97 Season as follows:

“La Femme D’Urie” - October 18 to 26, 1996 at Salle Pauline-Boutal
“Quebec/Canada 2000" - November 29 to December 7, 1996 at Salle Pauline-Boutal
“Lonely Planet” - January 15 to 25, 1997 at Theatre de la Chapelle
“Les Tremblay” - February 28 to March 8, 1997 at Salle Pauline-Boutal
“L’Examen de passage” - April 30 to May 3, 1997 at Theatre de la Chapelle

Manitoba Chamber Orchestra for:
1996/97 Season at the Westminster United Church as follows:

“Winnipeg Singers and Rennie Regehr” - October 1, 1996
“CBC Radio 60th Anniversary Concert” - October 29, 1996
“Catherine Robbin, mezzo soprano” - November 12, 1996
“Martin Chalfour, violin, and Grzegorz Nowak, guest conductor” - November 27, 1996
“Janina Fialkowska, piano, and Jon Kimura Parker, piano” - February 5, 1997
“Steve Dann, viola, and Garry Kulesha, guest conductor” - March 5, 1997
“Stuart Laughton, trumpet, and Heidi Klassen, soprano” - April 8, 1997
“James Sommerville, horn, and Benjamin Butterfield, tenor” - April 23, 1997
“Alexander Baillie, cello” - May 13, 1997

Phoenix/Kildonan Productions Theatre Company Inc./St. Saviours Church for:
“Egad, What a Cad” from November 27 to 30, 1996 at the Chief Peguis J. H. School and “The Vestry” from July 30 to August 1, 1996 at the Deaf Centre Manitoba

Prairie Theatre Exchange for:
1996/97 Mainstage Season and 1 Young Audience Play at 3rd Floor, Portage Place, 393 Portage Avenue:

“Crackpot” - September 25 to October 1, 1996
“My Fair Lady” - November 20 to December 7, 1996
“Little Monster” - December 28, 1996 to January 5, 1997
“2 Pianos, 4 Hands” - January 29 to February 15, 1997
“Marvin’s Room” - February 26 to March 15, 1997
“Supreme Dream” - March 19 to April 5, 1997

Ruth Cansfield Dance Company Inc. for:
- “Home Show #1" from October 24 to 26, 1996 at the Gas Station Theatre
- “Home Show #2" from March 20 to 22, 1997 at Centre Culturel Franco-Manitobain

Western Canadian Aviation Museum for:
“B-17 Sentimental Journey Visit” from August 23 to 25, 1996 at the Western Canadian Aviation Museum

II. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing, including the execution of any documents related thereto.

Adopted by consent.

Properties to be Declared Surplus to the City’s Requirements - 239 Metcalfe Avenue and 821 St. Matthews Avenue
File FI-2.1 (Vol. 10)

920 - 6. On June 19, 1996, Council approved a new policy which will permit the listing of residential properties with independent Brokers having membership with the Winnipeg Real Estate Board and which delegated authority to the Director of the Land and Development Services Department to implement the program including the acceptance, on behalf of the City, of Offers to Purchase.

All of the properties to be listed have been declared surplus to the City’s requirements, with the exception of 239 Metcalfe Avenue and 821 St. Matthews Avenue.

The residence at 239 Metcalfe Avenue was acquired for the Water and Waste Department for the installation of a major sewer. The sewer has been constructed and the Water and Waste Department has advised that the property can now be sold subject to retention of an easement.

The residence at 821 St. Matthews Avenue was acquired for Winnipeg Hydro for improvement of an adjacent hydro sub-station facility. The works have been constructed and Winnipeg Hydro has advised that the property can now be sold subject to retention of an easement.

The Committee on Finance and Administration recommends:

1. That 239 Metcalfe Avenue and 821 St. Matthews Avenue be declared surplus to the City’s requirements.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing, including the execution of any documents related thereto.

Adopted by consent.

Proposed Lease of 656 Ross Avenue - Rossbrook House Inc.
Amendment to Existing Lease - 658 Ross Avenue - Rossbrook House Inc.
File FI-2.2(34) (Vol. 1)

921 - ***Note: Clause 7 has been referred back by Executive Policy Committee to the Committee on Finance and Administration.***

Referred back by the Executive Policy Committee to the Committee on Finance and Administration

REPORT OF THE

COMMITTEE ON FINANCE AND ADMINISTRATION

DATED JULY 16, 1996

On motion of Councillor Steek, the Report of the Committee on Finance and Administration, dated July 16, 1991, was considered.

Her Worship the Mayor and Councillors:

Sale of South-East corner of Empress Street and St. Matthews Avenue
File FI-2.4(32) (Vol. 2)

922 - 1. The City of Winnipeg has been in receipt of indications of interest by the private sector in City-owned lands located at the south-east corner of Empress Street and St. Matthews Avenue, as outlined on Exhibit "A", comprising the location of the Velodrome, Alexander Park and the City's Fire Training Facility.

The subject property is located in a vibrant commercial area of the City with Polo Park Shopping Centre to the south and a continued influx of commercial development to the north. The Canadian Pacific Railway LaRiviere Subdivision separates the residential neighbourhood to the east from the subject property.

The Fire Department has expressed interest in relocating the Fire Training Facility on the site to 2546 McPhillips Street, the former North West Operations Department facility, and there is on-going discussions with the Board of Commissioners and other Departments concerning the relocation of the fire training centre.

The Parks and Recreation Department has had discussions with the Winnipeg School Division respecting the relocation of the existing Alexander Park facilities at this location to available school sites. The Department advises that it has been previously discussing, with the School Division, similar arrangements respecting 10 other sites as directed by the City Centre Community Committee. The School Division is prepared to entertain shared utilization of its school sites in order to minimize its expenses associated with the upgrading and maintenance of those properties.

Alexander Park is currently improved with one adult level soccer field. The Parks and Recreation Department advises that the Winnipeg School Division is prepared to approve a proposal for the development of sports fields at the Technical Vocational School at 1555 Wall Street subject to finalizing the particulars of an agreement regarding an approximate 14 acre site inclusive of maintenance, access and development. If successfully accomplished this arrangement would appear to allow the City to divest itself of Alexander Park.

With regard to the Velodrome, the Parks and Recreation Department further advises that it has been discussing, with the School Division, the potential to utilize the Grant Park High School lands at 450 Nathaniel Street for the purposes of relocating the velodrome. This would require an integration of the existing running track and football field with the proposed velodrome development. In the event that negotiations with the School Division should fail there could be other City-owned and privately owned lands which could be acquired for these potential relocations.

Misc. Plan No. CC9627/4 (Exhibit "B") illustrates the location of the subject lands relative to the Polo Park Shopping Centre, other commercial and industrial uses and the residential areas. The property lies approximately 211 feet from the rear yards of the nearest single family residential property. A railway track lies between the subject property and this residential community and in itself creates a separation zone between the residential uses and the subject site. In the opinion of the Land and Development Services Department the subject property is within the commercial/industrial component of the neighbourhood and a potential redevelopment into commercial use would be consistent with the neighbourhood development.

On July 4, 1996 the Committee on Finance and Administration authorized the Administration to issue a call for proposals for the acquisition, development and use of the property, the proposal call to be issued on July 8, 1996 and close on July 15, 1996. Advertisements requesting proposals appeared in both daily newspapers, i.e. the Winnipeg Free Press and the Winnipeg Sun, on Monday, July 8, 1996. Two development proposals were received, and which were reviewed by the Committee on Finance and Administration on July 16, 1996.

Report of the Committee on Finance and Administration dated July 16, 1996

The Committee on Finance and Administration recommends the following:

I. That the city-owned property located at the south-east corner of Empress Street and St. Matthews Avenue as outlined on Exhibit "A" be declared surplus to the City's requirements.

II. That the Committee on Protection, Parks and Culture be requested to examine options to accommodate recreational requirements in the community to replace the Alexander Park site.

III. That up to $184,000.00 from the disposal of this property be allocated to the relocation of the Fire Training Facility

IV. That the Proposal submitted by Home Depot be approved in principle and the administration be instructed to enter into negotiations with Home Depot for the sale of the subject property, taking into consideration the following:

A. That the negotiations provide the City with the option of extending its use of the velodrome portion of the property through to the conclusion of the Pan Am Games, however, should the City in its sole discretion at any time up to December 31, 1999, determine that the sale of the velodrome property is desirable, that Home Depot be bound to the purchase of that portion of land in accordance with their submitted proposal.

B. That the administration attempt to identify additional surplus land adjacent to Omand's Creek and enter into negotiations with Home Depot paying particular attention to the environmental concerns surrounding Omand's Creek, including land drainage issues, geotechnical considerations, landscaping and possible enhancements and pathways.

C. That the City of Winnipeg enter into negotiations to acquire the Sanford Street properties acquired by the developer for this proposal at the developer's option cost if this application is not proceeded with.

D. That Home Depot pay all demolition costs including the demolition of the velodrome if required in the future, and that the City retain salvage rights.

V. That the net sale proceeds arising from this transaction be credited to the General Revenue Account.

VI. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing, including the execution of any documents related thereto.

Pursuant to Section 156(2) of The City of Winnipeg Act, the approval of at least two-thirds majority of Council is required for the sale of property designated or acquired for park purposes.

The Executive Policy Committee concurs with the report subject to recommendations II. and III. being amended to read as follows:

II. That the Committee on Protection, Parks and Culture be requested to examine options to accommodate recreational requirements in the community to replace the Alexander Park Site; and further that Council authorize the Administration to open discussions with The Winnipeg School Division No. 1.

III. That subject to Council approval, up to $184,000.00 from the disposal of this property be allocated to the relocation of the Fire Training Facility; up to $150,000.00 be allocated for the development of alternate sites at Alexander Park; and that up to $650,000.00 be allocated for a new Velodrome proposal.

Attachments referred to in the above clause are on file in the office of the City Clerk.

Moved by Councillor Steek,
Adoption of the clause.

In amendment,

Moved by Deputy Mayor Eadie,
That the recommendation of the Executive Policy Committee be adopted.

Report of the Committee on Finance and Administration dated July 16, 1996

The recommendation of the Executive Policy Committee was put and declared carried.

The motion for the adoption of the clause, as amended, was put and declared carried.

COMMITTEE ON FINANCE AND ADMINISTRATION

MOTIONS

Moved by Councillor Silva,
Seconded by Councillor Murray,
923 - BE IT RESOLVED that Council identify potential sites of new green space in the City Centre area north of the Assiniboine River to convert to park space that would bring the area closer to the policy goal stated in Plan Winnipeg.

Automatic Referral to the Committee on Protection, Parks and Culture in accordance with Rule 16.1 of the Procedure By-law

COMMITTEE ON FINANCE AND ADMINISTRATION

CONSIDERATION OF BY-LAWS

924 - On motion of Councillor Steek, the following By-laws were read a first, second and third time, the rule being suspended for the third reading of each by-law and were passed and ordered to be signed and sealed, namely:

By-law No. 6860/96, a by-law of The City of Winnipeg to enter into an Agreement with Rite-Way Industries Ltd. to redeem certain property from tax sale by instalments in accordance with Section 255 of The City of Winnipeg Act. File Fl-2.4 (Vol. 12)

By-law No. 6869/96, a By-law of the City of Winnipeg to designate the Manager of Financial Services as a person authorized to countersign certain debentures and promissory notes. File FC-2 (Vol. 18)

By-law No. 6870/96, a By-law of the City of Winnipeg to amend By-law No. 6551/95, being The City of Winnipeg License By-law. File EL-1.35 (Vol. 5)

By-law No. 6871/96, a By-law of the City of Winnipeg to amend the Amusement Tax By-law No. 3107/81. File FL-6 (Vol. 13)