Minutes - Executive Policy Committee - September 19, 2007

Minute No. 551
Report - Standing Policy Committee on Protection and Community Services - September 10, 2007

Item No. 3 Community Incentive Grant - Kings Park Child Care Centre Inc. (St. Norbert Ward) File PR-2.6(35)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendations of the Standing Policy Committee on Protection and Community Services and the Riel Community Committee and submits the following to Council:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

   A. The project is to be through the development of a sport or recreation capital project.

2. That a Community Incentive Grant in the amount of $25,000.00 be approved to the Kings Park Child Care Centre Inc. to assist with the cost of the Kings Park Building Renovation Project, subject to the following conditions:

   A. Confirmation of other funding sources;

   B. Approval of final plans and specifications for the project by the Director of Community Services; and

   C. The applicant entering into a formal agreement with the City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Pursuant to the Voting Requirements By-law No. 126/2003, any Community Incentive Grant that does not comply with the terms contained in the Community Incentive Grant Policy requires approval by two-thirds of the Members present at Council.

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DECISION MAKING HISTORY:

Moved by Councillor Steeves,

That the recommendations of the Standing Policy Committee on Protection and Community Services and the Riel Community Committee be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On September 10, 2007, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Riel Community Committee and submitted the matter to the Executive Policy Committee and Council.

COMMUNITY COMMITTEE RECOMMENDATION:

On July 17, 2007, the Riel Community Committee did not concur in the administrative recommendation and recommended to the Standing Policy Committee on Protection and Community Services:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

    A. Organization is a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well-being of the community, but not through the development of a sport or recreation capital project.

2. That a Community Incentive Grant in the amount of $25,000.00, funded from the St. Norbert Ward allocation, be approved to the Kings Park Child Care Centre Inc. to assist with the cost of the Kings Park Building Renovation Project, subject to the following conditions:

    A. Confirmation of other funding sources;
    B. Approval of final plans and specifications for the project by the Director of Community Services; and
    C. The applicant entering into a formal agreement with the City of Winnipeg.

INTER-OFFICE MEMORANDUM

Winnipeg

COMMUNITY SERVICES DEPARTMENT

TO: **Marc Pittet, Clerk**
Riel Community Committee
City Clerk's Department

FROM: **Monika Kowal, Recreation Technician**
Community Incentive Grant Program
Community Services Department

DATE: **May 7, 2007**

SUBJECT: **Community Incentive Grant Application**
Kings Park Child Care Centre Inc.
Riel Community Committee - April 10, 2007
Minute 173

On April 26, 2007, Administration met with Executive Director, Dawn Forbes of the Kings Park Child Care Centre to revisit how this group could restructure their project proposal to meet he Council-approved criteria for the Community Incentive Grant Program.

After further discussion the Executive Director advised that they are unable to amend their project proposal and therefore the application will not meet the Council-approved criteria for the Community Incentive Grant Program.

MK/cb

COMMUNITY INCENTIVE GRANT PROGRAM
APPLICATION EVALUATION

Applicant: **Kings Park Child Care Centre Inc.**

Project Description: **Kings Park Building Renovation Project**

Date of Application: **March 22, 2007**

Total Project Cost: **$151,350.00**

Grant Requested: **$75,000.00**

Maximum Allowed: **$75,675.00**

% of Total Project Cost: **49%**

Funding Sources:	**Amount**	**Confirmed**
MB Community Places	$50,000.00	No
Early Learning Child Care	$37,333.00	No
Winnipeg Foundation		No
Thomas Sill Foundation		No
Total	$87,333.00	

	Meets Program Eligibility and Selection Criteria	**Yes**	**No**
1a)	Organization is a **non-profit community organization offering sport or recreation services** or is a non-profit community organization that **contributes to the health and well-being of the community**;	X	
b)	through the development of a **sport or recreation capital project**;		X
c)	that is **accessible to the community**.	X	
2	Makes a significant contribution to the **long-term benefit** of the community at large in terms of **improved facilities.**	X	
3	Does not compete with or duplicate other community facilities.	X	
4	**Benefits the community at large** and remains **accessible to all members of the community**.	X	
5	Includes confirmation of sufficient resources to maintain and operate completed projects.	X	
6	Clearly articulates a plan of activities including projected work schedules, material, labour, equipment and other project requirements. Project leads to the completion of a substantial physical product.	X	
7	Is feasible within the project management capabilities of the applicant.	X	
8	Total project funding is confirmed.		X
9	**Does not include any funds from the City**.	X	

Criteria Exceptions:

- Organization is a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well-being of the community, **but not** through the development of a sport or recreation capital project.

Department Financial Implications:

Departmental Recommendations:

That this application be denied.

Prepared by: Community Services Department
Date: **March 22, 2007**

THE CITY OF WINNIPEG
COMMUNITY INCENTIVE GRANT PROGRAM
APPLICATION

Please refer to the "Guide to Applicants" for assistance completing this form.

1. Name of Organization: Kings Park Child Care Centre Inc
2. Mailing Address: D-230 Dalhousie DRIVE, Wpg, Mb
   Postal Code: R3T 2Z1 Phone No.: ___
   Fax No: ___ Email: ___
3. Name of designated officials to be contacted about this application:
   Name: Dawn Forbes Phone (Res.): ___
   Position: EXEC. Director Phone (Bus.): ___
   Name: Mark Lawall Phone (Res.): ___
   Position: Chairperson Phone (Bus.): ___
4. How long has the organization been in operation? 26 years Incorporated 4/25/81
5. **CIGP Requested Amount** $ 75,000 (Max. 50% of Total Project Cost)

LIST OTHER SOURCES OF FUNDING	AMOUNT	CONFIRMED
SOURCE # 1. Man. Community Places	$ 50000 max allowed	YES ☐ NO ☒
SOURCE # 2. Early Learning Child Care	$ 37333 max allowed	YES ☐ NO ☒
SOURCE # 3. Winnipeg Foundation	$ no idea	YES ☐ NO ☒
SOURCE # 4. Thomas Sill Foundation	$ no idea	YES ☐ NO ☒
Total Project Cost	$ 151,350-	

Has this project received prior funding under the Community Incentive Grant Program? YES ☐ NO ☒

6. Name of Project: Kings Park Building Renovation Project
7. Location of Project: D-230 Dalhousie DRIVE
   Preferred Start Date: June 07 End Date: Aug 07
8. **Detailed Project Description: Attach on separate sheets or use the reverse side of this application.**

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) of the applying organization and this application is accurate to the best of my/our knowledge.

SIGNATURE	TITLE/POSITION	DATE
[signature]	CHAIR OF BOARD	MARCH 13, 2007
[signature]	TREASURER	Mar 13/07

Provide a detailed description of the planned project. Please refer to the Guide to Applicants Item 8.

Objectives: To create a hub-model child care centre that reaches out into the community & pulls the community in!

: Without expansion of space, the project cannot fulfil its objective. We have searched several possible sites without any success. Child care centres have tight regulations to follow & many sites are quickly dismissed due to their inability to meet the demands. Also our current location is ideally situated next to Dalhousie School.

: The community demands for child care vastly exceed capacity. Our business plan outlines # of spaces vs # of school enrollment supporting the high need. We service families from any area of city including a diverse population of newcomers.

: Subsequent phases will be hopefully funded through community grants again & our own fundraising

: No funding is required for annual operations.

Dawn Forbes

Kings Park Child Care Centre

Preschool: #E – 230 Dalhousie Drive ♦ Winnipeg, MB R3T 2Z1 Phone 261-6540 ♦ Fax 269-8884
School Age: #D – 230 Dalhousie Drive ♦ Winnipeg, MB R3T 2Z1 Phone 275-6540 ♦ Fax 269-8884
Email: kpccsa@mts.net

March 16, 2007

Ms. Monika Kowal
The City of Winnipeg
Community Incentive Grant Program
8th Floor – 395 Main Street
Winnipeg, Manitoba R3B 3N8

Dear Ms. Kowal,

Please find enclosed our application for 2007 Community Incentive Grant Program.

Kings Park Child Care has been pursuing expansion possibilities and partnerships for several years. In mid-January of this year, our **new landlord**, Mr. Drew Bayes, approached our Executive Director with an offer to upgrade our current existing facilities. It is his intention that KPCC remain a long term & viable tenant in our community for many years to come.

We have been exploring all of our options with Mr. Bayes and with Mike Fritschij of MCM Architects and have put together a fairly comprehensive proposal. Much of the legwork had been done previously because our Board of Directors has been pursuing expansion options for quite some time now.

This application is the first part of a larger plan, which we have outlined below. Our Business plan goes into specific detail of the whole project, including our mandate to create a hub-model approach reaching out to the community.

PART ONE: to be completed within 2007

- Phase I – to lease an additional 1300 sq ft unit (C) directly next to our School Age program and expand school age spaces from 27 to 42. Projected cost $35,000 renovate space
- Phase II – to modify & renovate the current School age unit (D) for better utilization of space and to obtain barrier free access into the building and to create a barrier free washroom. Projected cost $157,530.82 per plans Lowell

The focus will be to bring our existing interior structure into a more efficient and permanent use of space. When we first moved to this space, it was meant as a temporary location, so renovations were minimal.

PART TWO: to be completed within a 5 year timeline

- Phase III – to add a 2nd storey addition over the units and increase the total square footage from 4500 sq ft to 10,000 sq ft. This second storey would accommodate a full school age program of 45 spaces; offices; staff room; laundry facilities; and community space for a meeting room and kitchen.
- Phase IV – to then completely restructure the main floor units into a full 40 space preschool program and 12 space infant center.

Attached is the completed application. We are very excited to finally pursue this dream and to remain within the community that has known us so well for the past 25 years.

Thank you for your consideration,

Mark Lawall
Chair of Kings Park Child Care
Board of Directors

Cc: Dave Bettess, financial advisor
Dawn Forbes, Executive Director