Minutes – Executive Policy Committee – April 30, 2008

REPORTS

Minute No. 293 Access Advisory Committee – 2008 Work Plan
E-File CR-3

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the 2008 Action Plan and Operating Budget of the Access Advisory Committee.

DECISION MAKING HISTORY:

Moved by Deputy Mayor Leipsic,

That the 2008 Action Plan and Operating Budget of the Access Advisory Committee be received as information.

Carried

ACCESS ADVISORY COMMITTEE RECOMMENDATION:

On April 15, 2008, the Access Advisory Committee approved its 2008 Action Plan, together with its Operating Budget, for submission to the Executive Policy Committee.

COUNCIL DECISION:

On March 19, 2008, Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

1. That on or prior to April 30, 2008 and January 31 of each following calendar year, the Access Advisory Committee, the Citizen Equity Committee, and the Winnipeg Committee for Safety be required to submit to the Executive Policy Committee:

    A. A workplan for the upcoming calendar year which shall include all proposed committee activities and action items; and

    B. An operating budget detailing expenditures and revenue sources for the upcoming calendar year.

2008 ACTION PLAN FOR THE ACCESS ADVISORY COMMITTEE		
Action item	description	by:
1. Community Survey	Outreach to the community, through agencies and media, to collect their responses about the accessibility of the City's information, services and properties.	May 31/08
2. Community Consultation	Focus Groups to be conducted with members of the community if there are identified areas in the Survey that require follow up	September 30/08
3. Accessibility Awards	Enhance awareness and encourage Universal Design in the private and nonprofit sector through high profile public event.	October 31/08
4. Strategic Planning	Establish priorities for the AAC for the next two years, based on results from the community survey.	June 30/08
5. Annual Report	Report to the City and community about the activities of the AAC and promotion of Accessibility initiatives with the City.	May 31/08
6. Accessibility Program	Ongoing role on the City of Winnipeg committee that recommends projects to address accessibility issues within the City's existing infrastructure.	May 31/08
7. Accessibility Design Standards (ADS)	Review to ensure the City continues to improve by using best practice universal design standards.	ongoing

2008 ACTION PLAN FOR THE ACCESS ADVISORY COMMITTEE		
Action item	description	by:
8. Proposed City properties, information, and services;	Review and monitor projects under development, including but not limited to: .Canadian Museum for Human Rights . Assiniboine Park . Chief Peguis Trail . P3s	as required
9. Responding to Citizen Inquiries		as required

2008 Access Advisory Committee Budget			
Operating	**Spending Item**	**Reason for Spending**	**2008 Budget**
Meeting Costs	Parking	AAC Meetings	500
	Transportation	AAC Meetings	200
	Volunteer Recognition	AAC meetings	1,700
	Subcommittee Meetings		1,500
	Strategic Planning		1,000
	Outreach		1,500
	Subtotal		**6,400**
Administrative Supplies	Office Supplies		1,500
	Office Equipment		0
	Telephone		1,300
	Cell Phone		0
	Blackberry		1,200
	Postage		500
	Printing		500
	Subtotal		**5,000**
Communications	Annual Report	Writer	1,100
		French Translation	700
		Layout	800
		Printing	2,500
	Accessibility Awards	Printing and Advertising	900
		Awards	2,500

2008 Access Advisory Committee Budget			
Operating	**Spending Item**	**Reason for Spending**	**2008 Budget**
		Speaker	2,000
		Luncheon	1,000
		Site Visit exp.	500
		MAA sponsorship	(750)
	Website	Maintenance	500
	Internal		0
	Subtotal		**11,750**
Administrative Support	Salary		40,000
	Subtotal		**40,000**
Special Projects	Professional Development		
	Miscellaneous		5,850
	Subtotal		**5,850**
Total Budget			**$69,000**