Minutes – Executive Policy Committee – April 30, 2008

REPORTS

Minute No. 294 Citizen Equity Committee – 2008 Work Plan
E-File CR-1

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the 2008 Work Plan and Operating Budget of the Citizen Equity Committee.

DECISION MAKING HISTORY:

Moved by Deputy Mayor Leipsic,

That the 2008 Work Plan and Operating Budget of the Citizen Equity Committee be received as information.

Carried

CITIZEN EQUITY COMMITTEE RECOMMENDATION:

The Citizen Equity Committee submitted its 2008 Work Plan and Operating Budget.

COUNCIL DECISION:

On March 19, 2008, Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

1. That on or prior to April 30, 2008 and January 31 of each following calendar year, the Access Advisory Committee, the Citizen Equity Committee, and the Winnipeg Committee for Safety be required to submit to the Executive Policy Committee:

    A. A workplan for the upcoming calendar year which shall include all proposed committee activities and action items; and

    B. An operating budget detailing expenditures and revenue sources for the upcoming calendar year.

Citizen Equity Committee
2008 Work Plan

CEC Members

His Worship Mayor Sam Katz
Councillor M. Pagtakhan, Co-Chair
Councillor H. Smith, Co-Chair
Laurie Helgason, Citizen Member Co-Chair
David Laird (CAO Designate)

Coordinator: Kwabena Osei-Bonsu
Committee Clerk: Danielle Caron

Citizen Members:

Ray Ali
Lewena Bayer
Ramesh Gupta
Tehani Jainarine
Janellyn Marcial
Robert M'vondo
Florence Okwudili
Anju Sen
Jason Whitford
Jaye White

An Overview by the Committee Co-Chairs:

The primary goals of the Citizen Equity Committee are:

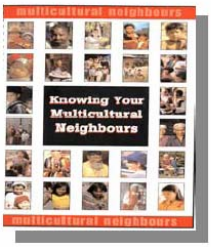
1. *To inform the citizens of Winnipeg about the City's commitment to promote diversity in our City;*
2. *To celebrate and demonstrate the benefits of diversity; and*
3. *To assist in nurturing positive relationships between ethnocultural organizations and the City of Winnipeg.*

This work plan identifies major projects that are currently underway or recently completed.



CEC Gala Event Fundraising Dinner Working Group (April 4, 2008)
Budget: $2,500.00

A first-time event to raise funds for the compilation of the Multicultural Booklet (2nd Edition) shown below.
Timelines/Duties:
Winter, 2007 – design, distribute advertising, posters, determine venue
Jan/Feb, 208 – send out posters, solicit gift donations, finalize dinner plans, obtain guest speakers
Feb/March, 2008 – collect ticket money, make final preparations
April, 2008 – dinner event
May, 2008 – evaluate and make recommendations regarding future galas; determine amount of funds raised; liaise with Multicultural Booklet Sub-Committee.
Community impact: In future years this event may be utilized to initiate future projects such as partnering with ethnic communities for social and capital projects, workshops, seminars, etc.



Knowing Your Multicultural Neighbours (2nd edition)
Budget: $9,000.00

A resource tool profiling Winnipeg's ethnocultural communities.
Timelines/Duties:
Spring/Summer 2008 – update, research and compose text for second edition
Fall 2008 – send for printing and typesetting of booklet
Winter 2008 – distribute booklet to various community organizations.
Community Impact: can be utilized by a wide range of service providers such as community police, civic employees, businesses, schools, community groups, etc.

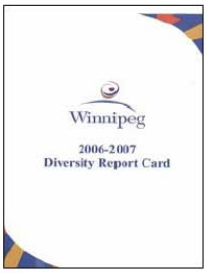

THE CITY OF WINNIPEG
Council Meeting of July 18, 2007
MOTION

Coalition of Canadian Municipalities Against Racism Working Group

Budget: $0

A sub-committee formed to fulfill the resolutions set out in the Council Motion of July 18, 2007 and to work towards realizing the Ten Common Commitments identified therein.

Timelines/Duties:
Spring/Summer 2008 – inaugurate the Coalition and organize a workshop with partners and stakeholders to draft an Action Plan for the working group
Fall 2008 – start implementing coalition Action Plan programs
Community Impact: liaising with other cities across Canada will lead to the development of strategies applicable to Winnipeg



CAO's Diversity Report Card Sub-Committee

Budget: $0

A sub-committee formed to review the CAO's annual "Diversity Report Card", prepare a CEC response for the public and hold an annual public forum to allow citizens to respond to the 'Report Card' information.

Timelines/Duties:
Spring - Winter 2008 – review the 2006/2007 report; submit policy advice and recommendations to the Equity and Diversity Coordinator, Internal Services Department
Community Impact: The annual public forum will allow citizens the opportunity to provide feedback and suggestions related to the 'Report Card' information.

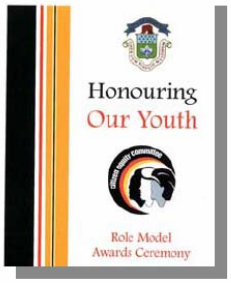


Community Connections Sub-Committee

Budget: $8,400.00

A sub-committee formed to in order to establish appropriate partnerships within the community; acting as a liaison between the CEC and the community; working with the Communications and Marketing Sub-Committee to effectively share information; ensuring that CEC is represented in all appropriate multicultural events (budget permitting); initiating, advising and/or implementing appropriate events that are consistent with the CEC's mandate; organizing the annual public forum (AGM) and the Annual Youth Awards.

Community Impact: a valuable way to connect, educate and inform citizens



2008 Youth Role Model Awards Sub-Committee

Budget: $1,000.00 (estimate)

An annual event hosted by the CEC to acknowledge the contribution of ethnocultural, aboriginal and disabled youth in the community, in various categories (arts; volunteering; sports; academics; spiritual; etc.)

Timelines/Duties:

Fall/Winter 2008 - Nomination forms and advertising sent to various organizations and community groups. Sub-Committee coordinates venue, presenters, creates invitations, posters

January 2009: Sub-Committee examines all applications and selects award winners. Invitations sent out to recipients and guests. Programs prepared; awards/gifts are purchased

February 2009: awards presentation/luncheon event to be held in the Mayor's Foyer

Community Impact: same benefit to community as the Mayor's Volunteer Service Awards



Education and Job Preparedness Sub-Committee

Budget: $0

A Sub-Committee formed to monitor, evaluate and make recommendations regarding new and existing policies, projects and programs aimed at creating a more diverse and respectful workforce.

Community impact: Ensures the City of Winnipeg continues to move forward regarding its equity and diversity goals.

Other CEC Activities

Budget: (absorbed within operational expenses)

- Continue to meet regularly to discuss ongoing equity issues
- Undertake a survey to update the community organizations data base
- Organize a Public Forum with community partners and stakeholders
- Meet with the Access Advisory Committee to review equity programs and reports

Citizen Equity Committee

Personnel	Budget		Actual	Remaining Dollars / (Deficit)	Percentage of Budget Remaining
Coordinator	$ 40,000		$ 3,846	$ 36,154	90.4%
Operating	**Budget**		**Actual**	**Remaining Dollars / (Deficit)**	**Percentage of Budget Remaining**
Operational activities	$ 1,800.00		$ 154.49	$ 1,646	91.4%
Community Connection Sub-Committee	$ 8,400.00		$ 995.00	$ 7,405	88.2%
Gala Event Working Group	$ 2,500.00		$ 2,100.00	$ 400	16.0%
Multicultural Book Sub-Committee	$ 9,000.00		$ -	$ 9,000	100.0%
Youth Role Model Awards Sub-Committee	$ 1,000.00		$ 955.00	$ 45	4.5%
Office Equipment and Supplies	$ 5,300.00		$ 539.49	$ 4,761	89.8%
Annual Report (printing and typesetting)	$ 1,000.00			$ 1,000	100.0%
Contribution to Multi book from Gala	$ (4,050.00)			$ (4,050)	100.0%
2008 Revenue from Gala Event	$ 4,050.00			$ 4,050	100.0%
				$ -	
				$ -	
Total Expenses	**Budget**		**Actual**	**Remaining Dollars / (Deficit)**	**Percentage of Budget Remaining**
	$ 69,000.00		$ 8,590	$ 60,410	87.6%

Alternate View and
Addtional Breakdown of Expenses:

Coordinator	$40,000
Operational activities *	$1,800
Education/Job Preparedness Sub-Commitee	$0
Community connections Sub-Committee*	$8,400
Gala event Working Group*	$2,500
Multicultural book Sub-Committee	$9,000
Coalition against racism Working Group	$0
Youth Role Model Awards Sub-Committee *	$1,000
Office equipment and supplies *	$5,300
Annual report printing and typesetting	$1,000
Gala Event contribution to multi-book	$4,050
Total	$73,050
Revenue from gala to support printing of Multibooklet	-$4,050
Budget	$69,000

Youth Role Model Awards	
Food	$600
Printing	$325
Honorarium	$75
TOTAL	**$1,000**

Community Connections	
EMCY Awards	$1,000
Attending Community Functions	$5,000
Youth Outreach	$1,000
Intercultural Games	$500
Strategic Planning	$500
Folklorama	$400
Total	**$8,400**

Operational Activities	
CEC meetings	$1,200
Sub-committee meetings	$500
Member parking	$100
Total	**$1,800**

Office Equipment & Supplies	
Supplies	$1,200
Parking permit	$400
Kiosk	$300
French Translation	$300
Blackberry	$1,500
Phone	$1,300
Postage	$300
Total	**$5,300**

Gala Event	
Flowers	$300
Music DJ	$250
Printing (posters, tickets)	$1,500
Entertainers	$450
TOTAL	**$2,500**

Compatibility Report for Budget Overview draft (3).xls
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