Addendum - Council - June 18, 2008

COMMUNICATIONS

Moved by

That the rule be suspended and the following communication which was received too late to be placed on the regular agenda, be received as information.

From the City Auditor, Audit Department

Submitting communication dated June 6, 2008 advising that in accordance with the *Councillors' Representation Allowance Fund Policy Requirements*, she has conducted an audit of the Councillors' Representation Allowance expenditures incurred by each City Councillor during 2007. She has provided an opinion for all fifteen present Councillors.

Advising that the City Clerk's Department is responsible for reviewing and processing expenditures in accordance with this policy, while the Secretariat Committee oversees the policy including making policy interpretation decisions. Her audit is limited to determining whether the Councillors' Representation Allowance expenditures complied with the *Councillors' Representation Allowance Fund Policy Requirements* in all significant respects.

Also advising that she conducted her audit in accordance with generally accepted auditing standards. Those standards require that she plan and perform an audit to obtain reasonable assurance that the Councillors' Representation Allowance expenditures comply with the criteria established by the provisions of the policy referred to above. Such an audit includes examining, on a test basis, evidence supporting the amounts, purpose, approval, recording and reporting of expenditures for compliance with the *Councillors' Representation Allowance Fund Policy Requirements.*

Further advising that expenditures for all fifteen City Councillors were found to be in compliance with the Policy in all significant respects; therefore she was able to provide an unqualified audit opinion. The individual audit opinions and accounts are submitted for information including a summary of expenditures. File GC-2