Minute No. 108
Report - Standing Policy Committee on Protection and Community Services - February 10, 2003

Item No. 8 Professional Services Contract - Supplemental Agreement between the Winnipeg Airports Authority Inc. and the City of Winnipeg File GL-9 (Vol. 18)[c/r GF-2 (Vol. 55)]

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services, and submits the following to Council:

1. That the City of Winnipeg extend the Principal Agreement with the Winnipeg Airports Authority Inc. (W.A.A.) for providing Police personnel and equipment, and an explosives detection dog and dog handler at the Winnipeg International Airport (W.I.A.) to cover the period July 1, 2002 to June 30, 2005.

2. That the complement of the Winnipeg Police Service increase by one Constable position.

3. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing, including the drafting of the Memorandum of Agreement.

Minutes - Executive Policy Committee - February 19, 2003

Report - Standing Policy Committee on Protection and Community Services - February 10, 2003

DECISION MAKING HISTORY**:**

Moved by Councillor Gerbasi,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On February 10, 2003, the Standing Policy Committee on Protection and Community Services concurred in the administrative recommendation, and submitted its recommendation to Executive Policy Committee and Council.

Re:	**Professional Services Contract – Supplemental Agreement between the Winnipeg Airports Authority Inc. and the City of Winnipeg**
For submission to:	**Standing Policy Committee on Protection and Community Services**
Original report signed by:	**Chief J.J. Ewatski**
Report date:	**January 10, 2003**
In camera item:	**Yes**

Recommendation(s):

1. That the City of Winnipeg extend the Principal Agreement with the Winnipeg Airports Authority Inc. (W.A.A.) for providing Police personnel and equipment, and an explosives detection dog and dog handler at the Winnipeg International Airport (W.I.A.) to cover the period July 1, 2002 to June 30, 2005.
2. That the complement of the Winnipeg Police Service increase by one Constable position.
3. That the proper officers of the City be authorized to do all things necessary to effect the intent of the foregoing, including the drafting of the Memorandum of Agreement.

Report Summary

Key Issues:

A Principal Agreement dated the 6th of July, 1997 and subsequently renewed between the Winnipeg Airports Authority Inc. and the City of Winnipeg to provide police service at the Winnipeg International Airport expired June 30, 2002. The agreement has been beneficial to both parties who wish to continue the Agreement for the period from July 1, 2002 to June 30, 2005.

The Winnipeg Airports Authority Inc. agrees to pay the City of Winnipeg $4,634,822 (GST Extra) for the term of the Supplemental Agreement including an administrative fee of 9%. The salary rates are based on the most recent Collective Agreement salary schedules and the parties agree the rates will be adjusted accordingly in accordance with changes to the relevant collective bargaining agreements in force from time to time between the City of Winnipeg and the Winnipeg Police Association.

The complement of the Winnipeg Police Service will increase by one Constable position.

Implications of the Recommendation(s):

General Implications

ð None

ð For the organization overall and/or for other departments

ð For the community and/or organizations external to the City of Winnipeg

Ö Involves a multi-year contract

Comment:

3-year contract from July 1, 2002 to June 30, 2005 between the City of Winnipeg and the W.A.A.

Policy implications

Ö No

ð Yes

Comment:

Financial Implications

Ö Within approved current and/or capital budget

ð Current and/or capital budget adjustment required

Comment:

Report

Recommendation(s):

1. That the City of Winnipeg extend the Principal Agreement with the Winnipeg Airports Authority Inc. (W.A.A.) for providing Police personnel and equipment, and an explosives detection dog and dog handler at the Winnipeg International Airport (W.I.A.) to cover the period July 1, 2002 to June 30, 2005.
2. That the complement of the Winnipeg Police Service increase by one Constable position.
3. That the proper officers of the City be authorized to do all things necessary to effect the intent of the foregoing, including the drafting of the Memorandum of Agreement.

Reason for the report:

Council approval is required to implement the recommendations.

History

On July 6th, 1997, the City of Winnipeg and the Winnipeg Airport Authority Inc. (W.A.A.) entered into a Principal Agreement to have the Winnipeg Police Service provide contract policing to the Winnipeg International Airport (W.I.A.). The original Principal Agreement required a complement of one Sergeant, four Patrol Sergeants and eleven Constables to provide 24 hours a day, 365 days a year coverage.

Trained members of the Winnipeg Police Service provided a variety of policing functions in the main terminal building. Over the past five years, Winnipeg Police Service members have made a number of large drug seizures, made numerous arrests and investigated a number of high profile “air rage” incidents. This was in keeping with the vision statement of the Winnipeg Police Service, “Quality policing with commitment to excellence”.

Not only did the W.A.A. benefit from the presence of Winnipeg Police Service members, but it is also a requirement for the W.A.A. in order to keep the “international” airport status.

The time period for the original Principal Agreement and subsequent renewal have expired and both the Winnipeg Airports Authority Inc. and the City of Winnipeg are desirous of continuing with the process for a further three years. The Supplemental Agreement will cover the period from July 1, 2002 to June 30, 2005.

Discussion:

Due to the terrorist attacks of September 11, 2001, the W.A.A. requires additional resources from the Winnipeg Police Service to screen passengers and luggage moving through the airport. In addition, other changes to the Principal Agreement were required.

The W.A.A. has agreed to pay the City of Winnipeg, $4,634,822 (GST extra) for salaries and benefits for the term of July 1, 2002 – June 30, 2005. This amount includes an annual administrative fee of 9%. The salaries and benefits are based on the year 2002 salary schedules and the amount shall be adjusted, including retroactively, for any changes in the relevant collective bargaining agreement between the City of Winnipeg and the Winnipeg Police Association.

The W.A.A. has requested a qualified and trained explosive detection dog and handler is available to attend to the site 24 hours a day, 365 days a year within one hours notice. This item was previously under a separate five-year contract, September 1st, 1997 to August 31st, 2002. The explosive detection dog must have the capability to detect a number of different types of explosives. The Winnipeg Police Service is to ensure the handler and the dog conform to the WPS Training Standards, receive annual explosive detection dog training/verification and spend a minimum of four hours per week training at the site.

The W.A.A. has agreed to pay for:

- the explosive detection dog annual verification
- up to 1/3 of the cost to purchase a new vehicle (maximum $15,000) appropriately marked for use on an airport runway and equipped with appropriate radio equipment, to be utilized by the explosive detection dog team
- up to $32,600.00 per year for any standby pay associated with the dog team, to be billed quarterly
-

The W.A.A. has agreed to provide the following:

- a kennel to accommodate the dog while being utilized at the W.I.A.
- an office with a desk, chair, telephone and filing cabinet
- maintenance and repair for the normal wear and tear of the above listed items
- access to radio equipment as necessary to communicate with Security personnel at the site

In addition to the inclusion of the explosive detection dog team, the W.A.A. requires an additional Constable be added to the complement to ensure a minimum staffing level of one Patrol Sergeant and three Constables providing coverage during the day shift and for one Patrol Sergeant and two Constables for the night shift. The requirement for the third person for each day shift is due to the deployment of an officer

in the United States pre-clearance area. The W.A.A. will pay in full any additional salary and benefits.

In addition to the $4,634,822 contract amount, the W.A.A. has agreed to provide call out pay for police personnel in order to maintain the above-mentioned minimum complement.

The W.A.A. has also agreed to pay for any Extra Work (Over time) at the applicable rates contained in the collective bargaining agreement between the City of Winnipeg and the Winnipeg Police Association.

The W.A.A. has agreed to provide the Winnipeg Police members on site with a heated and lighted office accommodation complete with separate locker, toilet, shower and kitchen facilities and janitorial services. The W.A.A. will also supply 8 new office chairs, paint the entire office area and upgrade the carpeting in the accommodations.

The W.A.A. has agreed to provide one cellular phone and cover all costs. The W.A.A. will provide a motor vehicle for administrative use, including gas, a parking space and all maintenance and repair costs.

There are no additional costs to the City of Winnipeg by accepting the Supplemental Agreement.

Financial Impact Statement:

Project Name: Contract with Winnipeg Airports Authority

Date: December 19, 2002 First Year of Program **2002**

	2002	2003	2004	2005	2006
Capital					
Capital Expenditures Required					
Less: Existing Budgeted Costs					
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal					
Debt - External					
Grants (Enter Description Here)					
Reserves, Equity, Surplus					
Other - Enter Description Here					
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 708,123	$ 1,434,185	$ 1,419,185	$ 709,592	
Less: Incremental Revenue/Recovery	768,902	1,554,409	1,541,008	770,503	
Net Cost/(Benefit)	$ (60,779)	$ (120,224)	$ (121,823)	$ (60,911)	$ -
Less: Existing Budget Amounts	(60,779)	(120,224)	(121,823)	(60,911)	
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: Both direct costs and revenues have already been included within the Police Service's current estimates.

Manager of Finance & Administration

In preparing the report, there was consultation with and concurrence by:

This Report Submitted By:

Department	Winnipeg Police Service
Division	Organizational Development and Support
Prepared by:	Research Analyst R. Puttenham
	Staff Sergeant J. Anderlic
File No.	02-135