Agenda – Executive Policy Committee – March 10, 2010

REPORTS

Item No. 2 Amendment to 2010 Schedule of Council and Committee Meetings
eFile GC-4

COMMITTEE RECOMMENDATION:

On February 22, 2010, the Council Secretariat Committee concurred in the recommendation of the Winnipeg Public Service, as amended, and recommends to the Executive Policy Committee and Council:

1. That the 2010 Schedule of Council and Committee meetings be amended as outlined in Appendix A.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

COMMITTEE RECOMMENDATION:

On February 22, 2010, the Council Secretariat Committee recommended that the Winnipeg Public Service recommendation be concurred in, with the following amendment:

- By striking out April 6 under the column heading Infrastructure Renewal and Public Works on Appendix "A" and adding April 13

- By striking out April 13 under the column heading Property and Development on Appendix "A" and adding April 6,

and submitted the matter to the Executive Policy Committee and Council.

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On February 3, 2010, the Executive Policy Committee referred the proposed amendment to the 2010 Schedule of Council and Committee Meetings to the City Clerk for review and report back on the following:

- That no meetings of Council, including Committees of Council, be scheduled during the annual four-day convention of the Association of Manitoba Municipalities; and

- That the Standing Policy Committee on Downtown Development and the Standing Policy Committee on Property and Development be rescheduled from the first week in the four-week meeting cycle to the second week.

COUNCIL DECISION:

On January 27, 2010, Council ruled automatic referral of the following motion to the Executive Policy Committee:

Moved by Councillor Wyatt,
Seconded by Councillor Lazarenko,

WHEREAS the Association of Manitoba Municipalities (AMM) holds its Annual Convention of municipalities every year at the end of November;

AND WHEREAS the City of Winnipeg is a member of the AMM and should therefore encourage its members of Council to attend the annual convention;

DECISION MAKING HISTORY:

COUNCIL DECISION (continued):

AND WHEREAS the City of Winnipeg has unintentionally scheduled meetings of Council and Committees during the schedule of the four day AMM convention, making it difficult for members of Council to fully participate in the convention;

AND WHEREAS the AMM establishes the date of the convention at least two years in advance of the convention making it possible for the City of Winnipeg to schedule of all of its regular meetings to avoid a conflict with the convention dates;

THEREFORE BE IT RESOLVED that Council establish a precedent that no meetings of Council, including Committees of Council, be scheduled during the four day AMM convention schedule;

AND BE IT FURTHER RESOLVED that the Winnipeg Public Service be requested to amend the 2010 Schedule of Council and Committee Meetings and that the amended schedule be forwarded to Council for consideration at the earliest opportunity.

ADMINISTRATIVE REPORT

Issue: **Amendment to 2010 Schedule of Council and Committee Meetings**

Critical Path: **Council Secretariat Committee**
Executive Policy Committee
Council

AUTHORIZATION

Author	Department Head	CFO	CAO
J. Park	R. Kachur	N/A	

RECOMMENDATIONS

1. That the 2010 Schedule of Council and Committee meetings be amended as outlined in Appendix A.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

IMPLICATIONS OF THE RECOMMENDATIONS

- Rescheduling of multiple committee meetings impacts the overall 2010 Schedule of Meetings.

- Regular meetings of the Standing Policy Committees on Downtown Development and Property and Development will move from the first week to the second week of the meeting cycle. Regular meetings of the Standing Policy Committees on Protection and Community Services, and Infrastructure Renewal and Public Works will move from the second week to the first week of the cycle. Changes to the Schedule of Meetings would be effective for the April 2010 cycle.

- The Association of Manitoba Municipalities holds an annual convention of municipalities every year at the end of November. To avoid a scheduling conflict with the Annual Convention from November 22 to 25, 2010, Council and Committee meetings are moved one week later.

HISTORY

On July 22, 2009, Council concurred in the recommendation of the Secretariat Committee and adopted the 2010 Schedule of Council and Committee Meetings.

On January 27, 2010, Council ruled automatic referral of the following motion to the Executive Policy Committee:

> WHEREAS the Association of Manitoba Municipalities (AMM) holds its Annual Convention of municipalities every year at the end of November;
>
> AND WHEREAS the City of Winnipeg is a member of the AMM and should therefore encourage its members of Council to attend the annual convention;
>
> AND WHEREAS the City of Winnipeg has unintentionally scheduled meetings of Council and Committees during the schedule of the four day AMM convention, making it difficult for members of Council to fully participate in the convention;
>
> AND WHEREAS the AMM establishes the date of the convention at least two years in advance of the convention making it possible for the City of Winnipeg to schedule of all of its regular meetings to avoid a conflict with the convention dates;
>
> THEREFORE BE IT RESOLVED that Council establish a precedent that no meetings of Council, including Committees of Council, be scheduled during the four day AMM convention schedule;
>
> AND BE IT FURTHER RESOLVED that the Winnipeg Public Service be requested to amend the 2010 Schedule of Council and Committee Meetings and that the amended schedule be forwarded to Council for consideration at the earliest opportunity.

On February 3, 2010, the Executive Policy Committee referred the proposed amendment to the 2010 Schedule of Council and Committee Meetings to the City Clerk for review and report back on the following:

1. That no meetings of Council, including Committees of Council, be scheduled during the annual four-day convention of the Association of Manitoba Municipalities; and

2. That the Standing Policy Committee on Downtown Development and the Standing Policy Committee on Property and Development be rescheduled from the first week in the four-week meeting cycle to the second week.

Appendix A contains a revised Schedule of Meetings from April 2010 through to the end of the Council Term in November 2010. The Standing Policy Committee on Downtown Development and the Standing Policy Committee on Property and Development move to the second week of the meeting cycle. The Standing Policy Committee on Protection and Community Services and the Standing Policy Committee on Infrastructure Renewal and Public Works will move to the first week in order to avoid any conflicts between standing committee dates.

Meetings in November 2010 have been rescheduled to avoid overlap with the Annual Association of Manitoba Municipalities Convention. The AMM annual convention will also be

considered in the development of future schedules.

FINANCIAL IMPACT

Financial Impact Statement **Date:** February 9, 2010

Project Name: Amendment to 2010 Schedule of Meetings

COMMENTS:
There is no financial impact associated with adoption fo the reccomendations contained in this report

Marc Lemoine

Deputy City Clerk

CONSULTATION

In preparing this report there was consultation with:

Nil

SUBMITTED BY

Department: City Clerks
Prepared by: Jo-Ann Park
Date: February 09, 2010

APPENDIX "A"

2010
CITY OF WINNIPEG
SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS

Protection & Community Services	Infrastructure Renewal & Public Works	Downtown Development	Property and Development	Finance	Executive Policy Committee	Council	Riverbank Management	Appeal Hearings**
Monday 9:00 a.m.	**Tuesday 9:00 a.m.**	**Monday 9:00 a.m.**	**Tuesday 9:00 a.m.**	**Thursday 9:00 a.m.**	**Wednesday 9:00 a.m.**	**Wednesday 9:30 a.m.**	**Thursday 1:00 p.m.**	**Thursday 9:00 a.m.*** **
*Thursday April 8	~~April 6~~ April 13	April 12	~~April 13~~ April 6	April 15	April 7 April 14 April 21	April 28	April 15	April 8 April 22
May 3	May 4	May 10	May 11	May 13	May 5 May 12	May 19	May 13	May 6 May 20
*Wednesday May 26	May 25	*Thursday June 10	June 8	June 10	June 2 June 9 June 16	June 23	June 10	June 3 June 17
June 28	June 29	July 5	July 6	July 8	June 30 July 7 July 14	July 21	July 15	July 8 July 22
*Friday September 10	September 7	September 13	September 14	September 16	September 8 September 15	September 22	September 16	September 9 September 23
COUNCIL AND STANDING COMMITTEE MEETINGS PROROGUED OCTOBER 1 - OCTOBER 31, 2010								
CIVIC ELECTION DAY - WEDNESDAY, OCTOBER 27, 2010								
INAUGURAL MEETING OF COUNCIL - TUESDAY, NOVEMBER 2, 2010 AT 8:00 P.M.								
ORGANIZATIONAL MEETING OF COUNCIL - WEDNESDAY, NOVEMBER 10, 2010 AT 9:30 A.M.								
November 15	November 16	November 29	November 30	*Friday November 26	November 17 December 1 December 8	December 15	November 18 December 9	November 18 December 2 December 16

MEETING DATES SUBJECT TO CHANGE **SPRING BREAK: MARCH 29 – APRIL 2**

* **NOTE CHANGE IN DAY OF WEEK**

** **APPEAL BODY:**

NOVEMBER 1, 2009 - JANUARY 31, 2010	**STANDING POLICY COMMITTEE ON FINANCE**
FEBRUARY 1, 2010 - APRIL 30, 2010	**STANDING POLICY COMMITTEE ON INFRASTRUCTURE RENEWAL & PUBLIC WORKS**
MAY 1, 2010 - JULY 31, 2010	**STANDING POLICY COMMITTEE ON PROPERTY AND DEVELOPMENT**
AUGUST 1, 2010 - OCTOBER 31, 2010	**STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES**
NOVEMBER 1, 2010 - JANUARY 31, 2011	**STANDING POLICY COMMITTEE ON FINANCE**

*** **OR SUCH ALTERNATE TIME AS MAY BE FIXED BY THE APPEAL BODY**

2010 HOLIDAYS	CIVIC CENTRE CLOSED	2010 HOLIDAYS	CIVIC CENTRE CLOSED
New Year's – January 1	Friday, January 1	Labour Day - September 6	Monday, September 6
Christmas - January 7 (Julian Calendar)	--	Rosh Hashanah – September 8 (Sunset)	--
New Year's - January 14 (Julian Calendar)	--	Yom Kippur – September 17 (Sunset)	--
Louis Riel Day – February 15	Monday, February 15	Thanksgiving - October 11	Monday, October 11
Good Friday – April 2	Friday, April 2	Remembrance Day - November 11	Thursday, November 11
Easter Monday – April 5	Monday, April 5	Hanukkah – December 1 (Sunset)	--
Passover – March 29 (Sunset)	--	Christmas Day - December 25	Monday, December 27
Victoria Day - May 24	Monday, May 24	Boxing Day - December 26	Tuesday, December 28
Canada Day - July 1	Thursday, July 1	New Year's Day - January 1	Monday, January 3, 2011
Civic - August 2	Monday, August 2		