Minutes – Executive Policy Committee – April 21, 2010

Minute No. 262
Report – Standing Policy Committee on Protection and Community Services – April 8, 2010

Item No. 5 Provision of Roadside Memorial Band
eFile GL-1.1

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and submits the following to Council:

1. That, upon request and subject to conditions noted below, the Public Works Department fabricate and install a standardized discreet band marked with the deceased person's name and the calendar year of their passing, as shown on Attachment A to the report of the Winnipeg Public Service dated February 8, 2010, within the street right-of-way, as close as feasible to the location of the fatal collision.

    A. That requests for the band must come from the family of the deceased.

    B. That a fee of $125.00 exclusive of taxes be established to cover the cost to supply and install a band. The fee for the bands will be reviewed annually to ensure that all costs to fabricate and install the bands would be reflected in the cost to be paid by the requestor.

    C. That should the band be vandalized, damaged, or removed by others, it will be the responsibility of the requestor to contact the City indicating they would like to have it replaced and to pay for a new band.

2. That for the first year that this service is provided, requests for bands from family members be accepted for fatal collisions occurring after January 1, 2007. After the first year, requests only be accepted at the time when a roadside memorial is removed or in the situation where an existing band has been vandalized, damaged or removed.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Protection and Community Services – April 8, 2010

DECISION MAKING HISTORY:

Moved by Councillor Pagtakhan,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On April 8, 2010, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

ISSUE: **Provision of Roadside Memorial Band**

Critical Path: **Standing Policy Committee on Protection and Community Services – Executive Policy Committee - Council**

AUTHORIZATION

Author	Department Head	CFO	CAO
L. Escobar, P. Eng. PTOE Manager of Transportation	B.W. Sacher, P. Eng. Director of Public Works	J. Ferrier Acting CFO	G. Laubenstein

RECOMMENDATIONS

1. That, upon request and subject to conditions noted below, the Public Works Department will fabricate and install a standardized discreet band marked with the deceased person's name and the calendar year of their passing (see sample in Attachment A) within the street right-of-way, as close as feasible to the location of the fatal collision.

    a. Requests for the band must come from the family of the deceased.
    b. That a fee of $125.00 exclusive of taxes be established to cover the cost to supply and install a band. The fee for the bands will be reviewed annually to ensure that all costs to fabricate and install the bands would be reflected in the cost to be paid by the requestor.
    c. Should the band be vandalized, damaged, or removed by others, it will be the responsibility of the requestor to contact the City indicating they would like to have it replaced and to pay for a new band.

2. For the first year that this service is provided, requests for bands from family members will be accepted for fatal collisions occurring after January 1, 2007. After the first year, requests will only be accepted at the time when a roadside memorial is removed or in the situation where an existing band has been vandalized, damaged or removed.

IMPLICATIONS OF THE RECOMMENDATIONS

Without the ability to install a memorial band after the calendar year, there would be no recognition of a fatal collision at the scene of the collision.

HISTORY

- On March 25, 2009 Council directed the Public Service to "design and develop a discreet band that can be marked with the person's name and date of passing. This band, which

would remain in perpetuity, is to be attached to a light standard or reasonable alternative as near to the site as possible, if requested by the family of the deceased person after the period of the roadside memorial has passed."

- Public Works has, with the assistance of the Community Services Department, developed a standardized band that could be made available if requested by the family of the deceased person after a roadside memorial has been removed. The band would be attached to an existing City of Winnipeg pole within the right-of-way as close as feasible to the location of the fatal collision.

FINANCIAL IMPACT

Financial Impact Statement Date: February 8, 2010

Project Name:

PROVISION OF ROADSIDE MEMORIAL BAND

COMMENTS:

The costs for the supply and installation of the memorial bands will be fully recovered through the $125 fee. The number of bands to be requested can not be estimated at this time. The costs associated with the fabrication and installation of future replacement bands will be covered by individuals requesting the replacement band with the payment of the accompanying $125 fee.

"Original Signed by D. Stewart, CA"
Manager of Finance & Administration

CONSULTATION

In preparing this Report there was consultation with:

- Community Services Department
- Manitoba Hydro

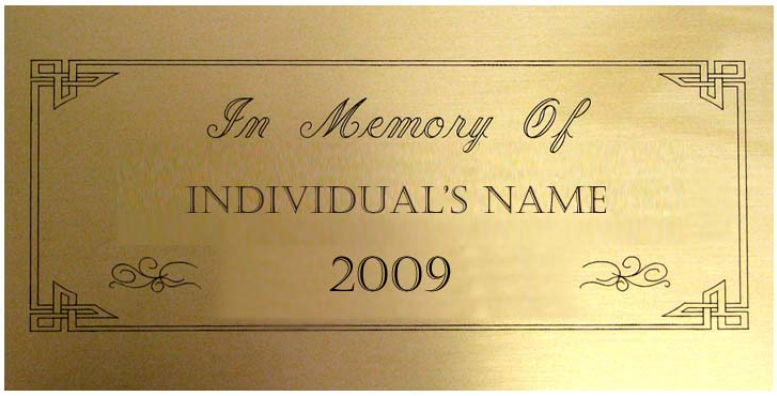
SUBMITTED BY

Department: Public Works Department
Division: Transportation
Prepared by: S. Chapman, Traffic Studies Engineer 986-5028
Processed by: K. Ryback, Transportation Clerk 986-5288
Date: February 8, 2010
File No. G-01
c:\documents and settings\kryback\local settings\temporary internet files\olk15\roadside memorial band report.doc

See Attachments below:

Attachment A: Copy of the recommended version of the band
Attachment B: Supporting Documentation/Information

Attachment A



4" x 6"

Attachment B

Supporting Documentation/Information:

- Bands will only be provided at the request of the family of the deceased person.
- Bands will only be provided where the cause of death was a collision within the street right-of-way involving a motor vehicle and another motor vehicle or pedestrian or cyclist.
- The process to have the band installed will generally follow this sequence:
    - Requestor contacts 311. A service request will be initiated and referred to the Public Works Department, Traffic Services Branch.
    - Traffic Services Branch records the contact information, name of deceased, date of fatal collision and location of fatal collision.
    - Traffic Services Branch fabricates and installs the band and invoices the requestor.
- The persons requesting the memorial will be responsible for monitoring the band and requesting a replacement if the band is vandalized, damaged, or removed.
- All costs associated with fabricating, installing and replacing the band will be the responsibility of the requestor. The cost for the supply and installation of a band in 2010 would be $125.00 exclusive of taxes. The fee for the bands will be reviewed annually to ensure that all costs to fabricate and install the bands would be reflected in the cost to be paid by the requestor.
- Manitoba Hydro has indicated that they do not support the installation of the bands on their utility infrastructure.
- Bands will not be installed on post supporting key traffic control signs such as Stop signs or Yield signs. Consideration will also be given to installing the bands a distance away from areas with concentrated pedestrian activity such as bus stops and school crosswalks.
- Only one standardized version of the band will be made available for installation. Multiple versions of the band or special requests for the design of the band would be administratively difficult since each band would require a new design and would have a different cost. There may also be questions or disputes as to the size, design and information requested in the makeup of customized bands. Special requests or customized bands may also contravene boulevard and street requirements. It is critical that the bands not create a hazard to the users of the right-of-way in terms of the direct physical hazard of a low mounted sign in the pedestrian path or as a distraction to passing motorists.