Minutes - Executive Policy Committee – July 14, 2010

Minute No. 449
Report - Standing Policy Committee on Property and Community Services – June 28, 2010

Item No. 5 Community Incentive Grant – The Winnipeg Repair Education and Cycling Hub (Point Douglas Ward) eFile PR-2.6(34)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendations of the Standing Policy Committee on Protection and Community Services and the Lord Selkirk-West Kildonan Community Committee and submits the following to Council:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:
   A. The organization is to be a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community through the development of a sport or recreation capital project that is accessible to the community.
   B. The project is to make a significant contribution to the long-term benefit of the community at large in terms of improved facilities.
   C. The project is to include confirmation of sufficient resources to maintain and operate completed projects.
   D. The project is to lead to the completion of a substantial physical product.

2. That a Community Incentive Grant in the amount of $30,067.00, funded from the Point Douglas Ward allocation, be approved to The Winnipeg Repair Education and Cycling Hub (W.R.E.N.C.H.) to assist with the cost of the First Gear Project, subject to the following conditions:
   A. Confirmation of other funding sources no later than November 1, 2010;
   B. Approval of final plans and specifications for the project by the Director of Community Services; and
   C. The applicant entering into a formal agreement with the City of Winnipeg,

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Pursuant to the Voting Requirements By-law No. 126/2003, any Community Incentive Grant that does not comply with the terms contained in the Community Incentive Grant Policy requires approval by two-thirds of the Members present at Council.

Minutes - Executive Policy Committee – July 14, 2010

Report - Standing Policy Committee on Property and Community Services – June 28, 2010

DECISION MAKING HISTORY:

Moved by Councillor Pagtakhan,

That the recommendations of the Standing Policy Committee on Protection and Community Services and the Lord Selkirk-West Kildonan Community Committee be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On June 28, 2010, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Lord Selkirk-West Kildonan Community Committee and forwarded the matter to the Executive Policy Committee and Council:

COMMUNITY COMMITTEE RECOMMENDATION:

On June 8, 2010, the Lord Selkirk - West Kildonan Community Committee did not concur in the recommendation of the Winnipeg Public Service and recommends to the Standing Policy Committee on Protection and Community Services:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

    A. The organization is to be a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community through the development of a sport or recreation capital project that is accessible to the community.
    B. The project is to make a significant contribution to the long-term benefit of the community at large in terms of improved facilities.
    C. The project is to include confirmation of sufficient resources to maintain and operate completed projects.
    D. The project is to lead to the completion of a substantial physical product.

2. That a Community Incentive Grant in the amount of $30,067.00, funded from the Point Douglas Ward allocation, be approved to The Winnipeg Repair Education and Cycling Hub (W.R.E.N.C.H.) to assist with the cost of the First Gear Project, subject to the following conditions:

Report - Standing Policy Committee on Property and Community Services – June 28, 2010

DECISION MAKING HISTORY (continued):

COMMUNITY COMMITTEE RECOMMENDATION (continued):

A. Confirmation of other funding sources no later than November 1, 2010;
B. Approval of final plans and specifications for the project by the Director of Community Services; and
C. The applicant entering into a formal agreement with the City of Winnipeg,

ADMINISTRATIVE REPORT

ISSUE: Community Incentive Grant – The W.R.E.N.CH.

Critical Path: Lord Selkirk - West Kildonan Community Committee

AUTHORIZATION

Author	Department Head	CFO	CAO
M. Kowal	C. Wightman		

RECOMMENDATIONS

The Community Services Department recommends that the Community Incentive Grant application from The W.R.E.N.C.H., for the First Gear project, in the amount of $30,067, be denied.

REASON FOR THE REPORT

Public Service review of Community Incentive Grant proponent applications is required.

IMPLICATIONS OF THE RECOMMENDATIONS

The Community Incentive Grant Program is funded under the Annual Capital Budget.

Project Name: First Gear
Amount Requested: $30,067
Total Project Cost: $122,852

The applicant is requesting funding for purchase of tools, parts, first aid supplies, furniture, office equipment, cargo bicycles and mobile workshop.

This application does not meet the following criteria approved by Council in 1996:

- Organization is a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community; **but not** through the development of a sport or recreation capital project; that is accessible to the community.

- The project **does not** make a significant contribution to the long-term benefit of the community at large in terms of improved facilities.
- It **does not** include confirmation of sufficient resources to maintain and operate completed project.
- Clearly articulates a plan of activities including projected work schedules, material, labour, equipment and other project requirements. Project **does not** lead to the completion of a substantial physical product.

HISTORY

Please refer to the attachments.

FINANCIAL IMPACT

Financial Impact Statement **Date:** May 31, 2010

Project Name: First Gear **First Year of Program** **2010**

Community Incentive Grant

Name of Organization: The W.R.E.N.CH.

	2010	2011	2012	2013	2014
Capital					
Capital Expenditures Required	$ 30,067	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	30,067	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ -	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ -	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments:

There are no financial implications associated with this report.

Cindy Fernandes, CMA
Manager, Finance & Administrative Services

CONSULTATION

In preparing this Report there was consultation with:

- The applicant, the W.R.E.N.CH.

SUBMITTED BY

Department: Community Services
Division: Community Development and Recreation Services
Prepared by: M. Kowal, Recreation Technician, Community Incentive Grant Program
Date: June 1, 2010
File No.

Attachments:


Application



Evaluation


Supporting Documentation

THE CITY OF WINNIPEG
COMMUNITY INCENTIVE GRANT PROGRAM
APPLICATION

Please refer to the "Guide to Applicants" for assistance completing this form.

1. Name of Organization: The W.R.E.N.CH

2. Mailing Address: 3-303 PORTAGE AVE, WINNIPEG, MB
   Postal Code: R3B 2B4 Phone No.: N/A
   Fax No: N/A Email: info@thewrench.ca

3. Name of designated officials to be contacted about this application:
   Name: Andrea Swanson Phone (Res.): 995-9614
   Position: Co-Chair Phone (Bus.): 957-5762
   Name: Stephanie Fulford Phone (Res.): 477-1614
   Position: Co-Chair Phone (Bus.): 925-3774

4. How long has the organization been in operation? Incorporated February 2010

5. **CIGP Requested Amount** $ 30,067 (Max. 50% of Total Project Cost)

LIST OTHER SOURCES OF FUNDING	**AMOUNT**	**CONFIRMED**
SOURCE # 1.	$	YES ☐ NO ☐
SOURCE # 2. see appendix "F"	$	YES ☐ NO ☐
SOURCE # 3.	$	YES ☐ NO ☐
SOURCE # 4.	$	YES ☐ NO ☐
Total Project Cost	$ ~~156,851~~ 122,851	

Has this project received prior funding under the Community Incentive Grant Program? YES ☐ NO ☑

6. Name of Project: FIRST LEGAL

7. Location of Project: 1057 Logan Ave, Winnipeg, MB
   Preferred Start Date: July 1, 2010 End Date: June 30, 2011

8. **Detailed Project Description: Attach on separate sheets or use the reverse side of this application.**

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) of the applying organization and this application is accurate to the best of my/our knowledge.

SIGNATURE	TITLE/POSITION	DATE
	Co-chair	May 20, 2010
	Co-chair	May 26, 2010

Winnipeg

COMMUNITY INCENTIVE GRANT PROGRAM
APPLICATION EVALUATION

Applicant:	**The W.R.E.N.CH.**	**Total Project Cost:**	**$122,852.00**
Project Description:	**First Gear**	**Grant Requested:**	**$30,067.00**
		Maximum Allowed:	**$61,426.00**
Date of Application:	**May 27, 2010**		
		% of Total Project Cost:	**24.5 %**

Funding Source	Amount	Confirmed
The Winnipeg Foundation	$60,000.00	No
United Way	$3,485.00	Yes
West Central Commuter Cyclists	$700.00	Yes
Volunteer labour	$6,000.00	Yes
Community Fundraising	$22,600.00	No
Total	$92,785.00	

Meets Program Eligibility and Selection Criteria		Yes	No
1 a)	Organization is a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community;	X	
b)	through the development of a sport or recreation capital project;		X
c)	that is accessible to the community;	X	
2	Makes a significant contribution to the long-term benefit of the community at large in terms of improved facilities.		X
3	Does not compete with or duplicate other community facilities.	X	
4	Benefits the community a large and remains accessible to all members of the community.	X	
5	Includes confirmation of sufficient resources to maintain and operate completed projects.		X
6	Clearly articulates a plan of activities including projected work schedules, material, labour, equipment and other project requirements. Project leads to the completion of a substantial physical product.		X
7	Is feasible within the project management capabilities of the applicant.	X	
8	Total project funding is confirmed.		X
9	Does not include any funds from the City.	X	

Criteria Exceptions:

- Organization is a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community; but not through the development of a sport or recreation capital project; that is accessible to the community.
- The project does not make a significant contribution to the long-term benefit of the community at large in terms of improved facilities.
- It does not include confirmation of sufficient resources to maintain and operate completed project.
- Clearly articulates a plan of activities including projected work schedules, material, labour, equipment and other project requirements. Project does not lead to the completion of a substantial physical product.

Note: The applicant is requesting funding for purchase of tools, parts, first aid supplies, furniture, office equipment, cargo bicycles and mobile workshops.

Department Financial Implications:

Departmental Recommendations:

That this application be denied.

Prepared By: Community Services Department

Date: **May 28, 2010**

Application Evaluation Revised September 25, 2003

May 25th, 2010

C.I.G.P. Application Overview:

The Winnipeg Repair Education and Cycling Hub (The W.R.E.N.C.H.) is seeking support from the Community Incentive Granting Program for their project First Gear.

Specifically, C.I.G.P. funding is sought in order to help make the following tool purchases and space improvements:

- specialty tools required to supply 10 fully-outfitted bicycle repair workstands
- lumber, fasteners, bins, and other related materials required to build: storage for used parts and bicycles that have been / will be repaired;
- work benches; lockable storage for cutting tools.
- air compressor tubing and hardware and machinery
- first aid and safety equipment
- furniture and office equipment for 2 staff people
- a working bathroom and other necessary upgrades to make the building safe and
- usable for users
- cargo bicycles to be used as transportation for hauling materials and for hosting
- mobile workshops

The W.R.E.N.C.H. is looking forward to a successful partnership with the City of Winnipeg and to providing a lasting benefit for its citizens. It will have a strong impact on residents in surrounding area, and is, by nature, designed to attract participants throughout the city.

In order to begin the timely delivery of programming, to ensure flexibility in future years and to allow us to address our most pressing need for tools and other non-fixed items and supplies, we are asking that the program administrators consider waiving certain applicable criteria.

For more information on who we are, what we are doing and why we do it, please see the following appendices:

Appendix A - WRENCH info page
Appendix B - First Gear Project Proposal (submitted to Winnipeg Foundation 2010)
Appendix C - Board of Directors Info
Appendix D - 3 Year Plan
Appendix E - Q&A / Agency Info
Appendix F - First Year Budget (revised May 2010)
Appendix G - Detailed Cost Breakdown of Supplies Requested from C.I.G.P. (more quotes forthcoming)
Letters of Support (Rossbrook House, Children's Rehabilitation Centre, Orioles Bike Cage, C.E.D.T.A.S.)

APPENDIX A



Who We Are:

The W.R.E.N.C.H. is an incorporated non-profit organization built on a partnership between community groups and individuals passionate about cycling, and the City of Winnipeg. The organization will be running bicycle repair, community engagement and other related programming out of the City of Winnipeg's Bicycle Recovery Section at 1057 Logan Avenue.

Together with community groups, schools, municipal representatives and individuals, the Mission of W.R.E.N.C.H. is to:

- Empower youth and other community members through mentorship, building life skills and self confidence;
- Support and increase the number of bike mechanics and volunteers in Winnipeg;
- Conserve resources by accessing unused and unclaimed bicycles;
- Improve and enable access to cycling programming for youth groups, community organizations, agencies and schools;
- Celebrate physical activity and creativity in Winnipeg; and
- Help build a cycling city!

In the summer of 2009, the Mayor's office and members of the public administration began developing the idea of having recovered bicycles - abandoned or stolen bicycles that are collected by the City of Winnipeg and which regularly go to auction – put to a more useful purpose. The City of Winnipeg, they decided, would benefit by seeing these bicycles returned to the community in some form that would make a difference.

Winnipeg is fortunate enough to have a number of community bike shops – organizations dedicated to community development via the teaching bicycle repair skills where money is not a barrier- and it seemed like an obvious fit. The questions to be answered were: how could volunteer-run organizations, currently running at capacity, deal with a huge influx of bicycles? what resources would they need? what new programming could be developed? what other opportunities existed?

In the Autumn of 2009, a small group of these volunteers began meeting to answer these questions. The result of these subsequent meetings was incorporation of The Winnipeg Repair Education and Cycling Hub (The W.R.E.N.C.H.)

APPENDIX A



What We Do:

Access to adequate transportation is a real issue in many urban neighbourhoods. There is a lack of choices that are both convenient and financially viable. The W.R.E.N.C.H. seeks to increase transportation choices by making bicycles and knowledge of bicycle maintenance more accessible to more people.

We envision a city where youth and other community members are empowered to use bicycles as transportation and repair them as needed, regardless of age, economics, ability, gender, ethnicity, or geography. We will work towards achieving this vision by conducting programming in three key areas:

1) **Access to Bikes**
   The W.R.E.N.C.H. will manage access to repaired bicycles and distribute these bicycles through partner organizations and community contacts. Distribution of bicycles will be based on an application process determining need and the ability and willingness of the end-user to care for the bicycle on a long-term basis.

2) **Skill Building**
   The W.R.E.N.C.H. will offer training designed to develop bike maintenance and mechanic skills. We believe that this programming will also offer participants a chance to build self confidence, patience, an interest in community service and countless other side benefits. Depending upon project funding and the time of year, we expect to deliver scheduled courses on site in partnership with schools and community organizations, off-site individual workshops on basic repair and maintenance, and in the future, scheduled 'drop-in' time for participants interested in working on bikes on their own time.

3) **Outreach and Mentorship**
   The W.R.E.N.C.H. will support new and existing school and community bike shops through outreach and mentorship. We will act as a resource for these shops by conducting public outreach and raising the profile of community bike shops in Winnipeg, by facilitating communication between existing shops, and by providing other resources and support where possible. Additionally, as there is currently a lack of trained, qualified volunteers available to community bike shops in Winnipeg, by training and mentoring community members in bicycle mechanics the W.R.E.N.C.H. will address this barrier by increasing the pool of potential qualified volunteers.

APPENDIX B

The Winnipeg Foundation

The WRENCH (Winnipeg Repair, Education, and Cycling Hub)
April 30, 2010
First Gear

1. Project Description

Project Overview

The WRENCH is a newly established non-profit organization that has developed out of a partnership between individuals, community groups and the City of Winnipeg. We envision a city where people of all ages, genders, ethnicities and economic backgrounds are empowered to build, maintain and use bicycles.

Our mission is to make bicycles and cycling accessible to the public by:

- Providing programming, education and resources for community members, groups and organizations.
- Supporting and promoting cycling within the city.
- Supporting new and existing community bike shops.

From October 2010 to September 2011, the WRENCH will run its first year of staffed programming through a special initiative entitled *First Gear*. This project is the first phase of a 3 year strategy to securely establish The WRENCH as an innovative, effective and sustainable organization. Through *First Gear*, The WRENCH will initiate its first phase of pilot programming, providing unique, vital services and resources to communities across the city. This will lay the groundwork for important future initiatives.

Purpose and Goals

Through this initiative, The WRENCH will make bicycles and knowledge of bicycle repair and maintenance accessible to the public. The major goals of *First Gear* are:

- To establish successful pilot programming and services at The WRENCH.
- To provide unprecedented access to cycling programming for youth groups, community organizations, agencies and schools.
- To support and increase the number of school and community bike shop mechanics and volunteers in Winnipeg.
- To increase the skill levels of school and community bike shop mechanics and volunteers in Winnipeg.
- To empower youth and other community members through opportunities that develop valuable skills and build confidence and self-esteem.
- To conserve resources by accessing and redistributing unused and unclaimed bicycles.

Getting Started

In order to ensure project success, The WRENCH will work to accomplish the following by the project

start date:

- Renovate the Bicycle Reclamation Centre (1057 Logan Avenue)–to be used regularly for workshops and initially for office space.
- Develop and implement a system to process bikes (inventory/organization/storage).
- Develop a system for transportation of bikes, parts, etc.
- Develop a website.

To launch *First Gear*, The Board will hire an Executive Director to oversee operations and a Mechanical Director to manage bicycles, tools, equipment and workspace. The Mechanical Director will also assist the Executive Director in coordinating workshops, outreach and volunteers. Both of these staff members will be trained in nonviolent crisis intervention, First Aid/CPR and cultural sensitivity.

The Executive Director and Mechanical Director will work together with the Board to establish a structure and policy for volunteer recruitment and coordination (e.g., volunteer committees, levels/ types of involvement). The Mechanical Director will train volunteers, thereby developing a pool of skilled mechanics to employ as instructors/facilitators/mentors for future projects and activities. All staff and volunteers will be subject to a criminal record check and a Child Abuse Registry check prior to becoming involved.

The Executive Director will liaise with community groups, organizations and school and community bike shops to establish partnerships. In the process, the Executive Director will identify a minimum of 4 partners who want The WRENCH to assist them in starting a school or community bike shop in the following year (for the second phase of the 3 year initiative).

Access to Bikes

Providing the public with bicycles is fundamental to The WRENCH's mission. Bicycles will be acquired from a variety of sources, including Bike Recovery Services, City of Winnipeg landfills and donations from organizations and individuals. The WRENCH will make these bicycles accessible to the public by providing unfinished bikes to school and community bike shops, distributing unfinished bikes as learning tools for workshops (on-site and off-site) and delivering finished bikes to organizations for their participants.

Bicycles will also be offered to individual participants through *Earn-a-Bike*, an initiative designed to encourage at-risk youth to build mechanical skills and volunteer their time in the community. *Earn-a-Bike* participants will be invited to attend a series of mechanical workshops that will take them from the beginner to the master class level. As they develop these skills, they will practice instruction by assisting with workshop delivery. These experiences may result in employment opportunities for participating youth (e.g., they may be employed to instruct outreach workshops for The WRENCH). In recognition of their dedication and hard work each *Earn-a-Bike* participant will be presented with a very high end rebuilt bicycle upon graduation from the program.

APPENDIX B

Skill Building Workshops and Education

The WRENCH will deliver 52 workshops over the course of this project, including workshops on bike building, repair and maintenance (all levels—beginner to master class), bike art (e.g., decorating bikes, building unusual bicycles for special events) and bike ridership (safety, defensive biking, proper riding techniques). These workshops can be divided into 3 categories:

- Drop-in workshops at The WRENCH (an average of 2 workshops/month from October 2010 to September 2011, for a total of 24 workshops).
- Outreach workshops for community organizations and groups (8 workshops).
- Mechanic workshops, including:
  - *Earn-a-Bike* workshops (to develop junior mechanics; 8 workshops).
  - *Training the Trainers* workshops for school and community bike shop mechanics (8 workshops).
  - Workshops for mechanics who volunteer at The Wrench (4 workshops).

Mentorship, Outreach and Advocacy

In accordance with its mission, The WRENCH will support new and existing school and community bike shops by:

- Assisting parties interested in establishing new school and community bike shops through the development and distribution of bike shop start-up guides that outline successful existing models (including best practices, governance, start-up tool lists, how to access resources).
- Helping school and community bike shops to access resources (e.g., safety gear, locks, tools, bicycles/parts).
- Facilitating communication between school and community bike shops to share best practices, pool resources and coordinate efforts.
- Training school and community bike shop mechanics of all skill levels through *Training the Trainers* workshops offered on and off-site.
- Conducting public outreach to solicit and train volunteer mechanics and inform the general public about the opportunities available at local school and community bike shops.
- Connecting community bike shops with community partners (e.g., IRCOM, NEEDS, Bright Futures).
- Networking to raise the profile of school and community bike shops.

APPENDIX B

Special Events

Annual Celebration

The WRENCH will host its first annual bike celebration in the summer of 2011. This family friendly, block party style event will bring community members together to celebrate cycling as a healthy, fun, environmentally sustainable form of transportation and recreation. Refreshments will be provided and entertainment will be supplied by local musicians. Possible activities include bike related games (e.g., obstacle courses, tire-changing races, bike polo), a bike show (with prizes, e.g., "best in show" or "most improved bicycle"), a bike parade and bike decorating.

The celebration will be widely publicized and everyone will be welcome to attend free of charge. Invitations will be issued to the media, community groups, cycling clubs, advocates, neighbourhood associations, Aboriginal organizations, ethno-cultural organizations, service clubs, non-governmental organizations, elected officials, youth groups, seniors' groups and businesses.

The event will include public recognition and celebration of certain individuals, groups and organizations who have contributed to the community through in-kind donations, financial contributions or advocacy to support and/or promote cycling in Winnipeg.

AGM, Community Consultation and Strategic Planning

The WRENCH's first AGM will take place in September 2011, along with our first large-scale community consultation. The WRENCH will hold its first major strategic planning session in the Fall of 2011 to develop plans for the next 2 years of programming and beyond. This process will involve and engage representatives across sectors, including participants from the City, school and community bike shops, educational communities, community organizations and the surrounding neighbourhoods.

APPENDIX B

2. Involvement of community members and other organizations in the development and implementation of the project

Partnership, collaboration, and community involvement are central to The WRENCH's mission. Our organization exists to support and promote cycling by connecting and serving individuals, communities and organizations across the city. In the development of this project The WRENCH consulted with school and community bike shops (including The Orioles Bike Cage, The Bike Dump, Sir Hugh John MacDonald School and The University of Winnipeg Bike Lab), community organizations (including Immigrant and Refugee Community Organization of Manitoba, Spence Neighbourhood Association, Daniel McIntyre/St. Matthews Community Association, and Resource Conservation Manitoba) and the City of Winnipeg.

For this important project, The WRENCH (whose application for charitable status is pending) is being sponsored by Resource Conservation Manitoba (RCM). This partnership has been formalized through a written agreement signed by both organizations. RCM has forwarded a confirmation of written agreement to The Winnipeg Foundation. The WRENCH is currently in discussions with Daniel McIntyre/St. Matthews Community Association regarding the possibility of securing office space in their building at 823 Ellice Avenue. This location would improve The WRENCH's visibility and accessibility. A partnership is being formalized with the City of Winnipeg wherein they will supply recovered bicycles (normally sent to the annual bike auction) as well as capital funding, in-kind donations and workshop space at the Bicycle Recovery Services site (1057 Logan Avenue).

Off-site workshops will be delivered at partnering school and community bike shops. Volunteers from these bike shops will be invited to share their expertise at The WRENCH (e.g., assisting with workshop facilitation, event planning, joining the Board of Directors). The WRENCH will solicit input from participants and partners on an ongoing basis in order to ensure that programming meets their needs and priorities.

APPENDIX B

3. Cite evidence of need for the project, stating its significance to the Winnipeg community.

By supporting and increasing access to active transportation, *First Gear* will have physical, environmental, psychological and social benefits for the people of Winnipeg. The need for these services has been clearly expressed to The WRENCH in our community consultations.

As public awareness of the benefits of cycling grows, school and community bike shops are being established cross the city. These volunteer-run organizations provide the public with bicycles, parts, tools and instruction for bicycle building, maintenance, refurbishment and repair. Through these organizations, bicycles are distributed free of charge to people who would not otherwise be able to afford any transportation. By bringing people together to share, collaborate and learn from one another, these shops build community, confidence and personal capacity as well as bicycles.

Community response to these bike shops has been overwhelming. In addition to the large turnout from neighbourhood participants, many community organizations that serve people in need (e.g., newcomers, inner city youth) bring their participants to take part. This is extremely beneficial for all involved, however the sheer number of participants strains the capacity of many school and community bike shops. The WRENCH was established to support this vital grassroots movement, giving bike shops a way to connect and collaborate effectively and providing much-needed access to resources, information and mechanical expertise. With paid staff and a well-supplied workspace, The WRENCH will be able to offer enhanced programming that is currently beyond the capacity of existing bike shops. The WRENCH is the first organization in Canada to provide these services on this scale. *First Gear* will give the Winnipeg community the opportunity to be a national leader in this area.

Project activities will be inclusive, however the majority of participants and volunteers involved in *First Gear* are expected to be low income inner-city residents. Outreach activities with community organizations will target those providing services to at-risk, high need participants, such as inner-city youth, immigrants and newcomers, women's shelters and addiction recovery centres.

First Gear participants will be empowered to build and maintain their own bicycles and encouraged to develop and contribute their knowledge and skills within the community through a variety of volunteer, education and employment opportunities provided by The WRENCH. Not only can participants ride their rebuilt bikes to work or school, the skills they develop at The WRENCH could lead to future employment as a bike mechanic. Increasing the physical mobility of participants through active transportation options will positively impact their overall health and quality of life. With more bikes on the road, neighbourhoods benefit from a cleaner environment, calmer traffic and safer cycling conditions.

The bike building process also has symbolic significance. This is an extremely empowering experience, with lessons directly applicable to everyday life. Participants will discover their own potential as they learn that they can create things that really work, contribute to the community and make life better for themselves and others. By repairing and restoring broken bicycles, they will develop their ability to problem solve, think creatively and achieve their goals. In addition, *First Gear* will improve quality of life in Winnipeg by building bonds between diverse community members, bridging neighbourhood divides and contributing to neighbourhood revitalization across the city.

4. Indicate how you will measure the success of the project and how it will strengthen your community

APPENDIX B

First Gear will strengthen the city of Winnipeg through the promotion and support of cycling and the community bike shop model. This project will build bonds between diverse community members, bridge neighbourhood divides and contribute to neighbourhood revitalization and active transportation across the city.

The success of this initiative will be evaluated using:

Quantitative data:

- Minimum of 4 partnerships established.
- Minimum of 52 workshops held.
- Over 500 participant visits at workshops.
- Over 200 attendees at annual bike celebration.
- Minimum of 10 regular volunteers.
- Over of 200 bicycles distributed.

Qualitative data:

- Feedback/input/response from community stakeholders, including school and community bike shops and volunteer mechanics.
- Feedback/input/response from partnering organizations (outreach).
- Community response.

APPENDIX B

5. Provide a detailed budget indicating costs by category, as well as other funding support and responses to date.

Budget

Please see attached Budget.

6. Identify sources of financial support for the ongoing operating costs.

As the programming and services provided by The WRENCH encompass everything from healthy living and environmental sustainability to community and economic development, we will be eligible for funding from a variety of sources. As part of *First Gear*, The WRENCH's Executive Director will research and develop a long term funding strategy. To cover ongoing operating costs, The WRENCH will seek financial assistance from The City of Winnipeg, United Way of Winnipeg and The Province of Manitoba. Additional support may be sought from charitable foundations, corporations and private funders. The WRENCH will supplement these contributions through fundraisers.

APPENDIX C

The WRENCH Board of Directors 2010/2011

Adrian Alphonso
(DJ, Youth Care Professional, bicycle courier)

Marty Cielen
(Manager of Rail Transportation for Richardson International Ltd., volunteer community bike mechanic)

Stephanie Fulford
(Manitoba Student Transportation Network Coordinator for Resource Conservation Manitoba)

Karin Kliewer
(Canadian CED Network)

Pat Krawec
(Artist, journalist, educator, volunteer community bike shop mechanic at The Bike Dump)

Mike Pagtakhan
(City Councillor for the Point Douglas, Winnipeg)

Andy Rudolph
(Composer, musician, artist, manager of the digital arts program at Art City Inc., outreach & education coordinator for Video Pool Inc., volunteer community bike shop mechanic at Orioles Bike Cage)

Anders Swanson
(One Green City Coordinator, mechanic at Natural Cycle Worker Co-op)

APPENDIX D

The WRENCH: 3 Year Outline

	Year 1: First Gear	Year 2: Second Gear	Year 3: Third Gear
Board	• Secure a Treasurer. • Education. • Insurance • Establish by-laws. • Develop/finalize organizational structure and policy.		
Staff	• Hire Executive Director and Mechanical Director. • Train staff: nonviolent crisis intervention, First Aid/CPR, cultural sensitivity. • Determine areas for future professional development. • Investigate possibility of acquiring an intern for summer of 2011.	• Professional development.	• Professional development. • Hire additional staff: hire Programming Coordinator.

APPENDIX D

Volunteers	• Establish structure/ policy for volunteer coordination (e.g., criminal record checks, volunteer committees, levels/ types of involvement). • Recruit. • Train. • Develop pool of potential instructors to employ as instructors, etc. for projects and workshops.	• Recruit. • Train. • Employ for projects.	• Recruit. • Train. • Employ for projects.
Partnerships	• Initiate, maintain, and develop.	• Initiate, maintain, and develop.	• Initiate, maintain, and develop.
Annual Events	• First annual fundraiser. • First annual bike celebration. • First AGM. • First major community consultation. • Major strategic planning session (to develop plans for years 2, 3, and beyond).	• Second annual fundraiser. • Second annual bike celebration. • Second AGM. • Second major community consultation. • Major strategic planning session (to develop plans for years 3 and beyond).	• Third annual fundraiser. • Third annual bike celebration. • Third AGM. • Third major community consultation. • Major strategic planning session (to develop/finalize 5 year strategic plan).

APPENDIX D

Services	• Begin distributing bikes and bike parts (immediately). • Arrange for storage and transportation of bike materials (immediately). • Begin holding workshops (52 workshops between October 1, 2010 and September 1, 2011). • Advocate for school and community bike shops, Winnipeg cycling community.	• Continue. • Continue (increase # of workshops offered). • Continue.	• Continue. • Continue (increase # of workshops offered). • Continue
New School and Community Bike Shops	• Identify a minimum of 4 partners who want to start a school or community bike shop next year.	• Help start a minimum of 4 school or community bike shops (identified in year 1). • Establish new partnerships for school and community bike shop start-up (in year 3)	• Continue, as needed (to meet needs identified by schools, communities, and groups)

APPENDIX D

Funding	• Develop long term funding strategy. • Identify and begin to access more funding (government, foundations, corporations, private donors, fundraisers). • Identify stable, long term sources for operational funds.	• Secure additional funding. • Continue to diversify funding sources and access more project grants.	• Secure additional funding. • Continue to diversify funding sources and access more project grants.
Informational Packages and Promotional Materials	• Develop: organizational information, school and community bike shop start-up packages (models, resources, etc.), and mechanical guides. • Dstribute/present.	• Continue to develop/fine tune and distribute/ present.	• Distribute/present, update as necessary.
Website	• Establish, maintain.	• Maintain.	• Maintain.

APPENDIX E

The Winnipeg Foundation
Agency Information
The WRENCH (Winnipeg Repair Education and Cycling Hub)
April 30, 2010

1. What is the purpose of the organization?

The WRENCH is a newly established non-profit organization that has developed out of a partnership between individuals, community groups and the City of Winnipeg. We envision a city where people of all ages, genders, ethnicities and economic backgrounds are empowered to build, maintain and use bicycles.

Our mission is to make bicycles and cycling accessible to the public by:

- Providing programming, education and resources for community members, groups and organizations.
- Supporting and promoting cycling within the city.
- Supporting new and existing community bike shops.

2. What services are provided? (Include target population, geographic area served and number of people served.)

Services Provided

The WRENCH will make bicycles and knowledge of bicycle repair and maintenance accessible to the public, providing unprecedented access to bicycles and cycling programming for individuals, youth groups, community organizations, agencies and schools. The WRENCH is the only organization in Canada to provide these vital services on this scale.

We will support and increase the number of school and community bike shops through outreach, promotion and the distribution of bike shop start-up guides. Through mechanical workshops offered on and off-site, including the *Training the Trainers* series and *Earn-a-Bike*, The WRENCH will increase the number and skill levels of bike mechanics and volunteers for these organizations. The WRENCH will also hold drop-in workshops for the general public.

Our projects and programming will empower youth and other community members through opportunities that support healthy living, build community, develop valuable skills and instill confidence and self-esteem. In the process, we will conserve resources by accessing and redistributing unused and unclaimed bicycles to individuals, organizations and school and community bike shops.

Geographic Location and Community Served

The WRENCH will be located at 1057 Logan Avenue, in Winnipeg's core area. We will serve neighbourhood residents and communities across the city, providing them with bicycles and the tools and knowledge to rebuild, maintain and repair them. This will be accomplished through drop-in programming, outreach workshops and support for the

development of school and community bike shops in Winnipeg. To maximize our impact, The WRENCH will target areas of the city where residents are in greatest need, including the Weston, Brooklands, West Alexander, Centennial, and Dufferin neighbourhoods and Winnipeg's Downtown, West End, and North End communities.

Project activities will be inclusive, however the majority of participants and volunteers are expected to be low income inner-city residents. Outreach activities with community organizations will target those providing services to at-risk, high need participants, such as inner-city youth, immigrants and newcomers, women's shelters and addiction recovery centres. In 2010/2011 The WRENCH will run its first year of operation. During that period, we expect over 500 participant visits from at least 300 individuals.

3. Number of employees; part time? full time?

The WRENCH will hire 2 full time employees. This is equal to 1.6 staff positions based on a 35 hour work week.

4. What is the annual operating budget?

The annual operating budget for 2010/2011 is $136 445.00.

5. Who are the major operational funders?

As *First Gear* is The WRENCH's first initiative, the project budget is identical to our operating budget. The WRENCH's applications for operational funding are underway. We are requesting support for our first year of operations from The Winnipeg Foundation ($60,000; unconfirmed), The City of Winnipeg ($53, 660; unconfirmed), United Way of Winnipeg ($3,485; confirmed) and West Central Commuter Cyclists ($700; confirmed). As part of this project, The Executive Director of The WRENCH will develop a long term funding strategy that will include seeking additional operational funds from the City of Winnipeg, United Way of Winnipeg and the Province of Manitoba.

6. (a) Has the organization received a grant from The Winnipeg Foundation in the last five years?

No.

(b) If you answered yes to 6. (a), was a final report on the project sent to the Foundation?

N/A.

APPENDIX F		
REVENUE	AMOUNT	
The Winnipeg Foundation	$60,000.00	
City of Winnipeg Community Incentive Grant Program (pending)	$30,067.00	
United Way	$3,465.00	
West Central Commuter Cyclists	$700.00	
Fundraising and Donations	$22,600.00	
City of Winnipeg* (pending)	$34,000.00	
Volunteer Labour* (construction - 5 volunteers, 40 hrs @ $15/hr)	$3,000.00	
Volunteer Labour* (program delivery - 10 volunteers * 20 hours * $15/hr)	$3,000.00	
TOTAL REVENUES	$156,852.00	

* In-kind

EXPENSES	Budget Line Total	Winnipeg Foundation	CIGP	United Way	City of Winnipeg*	West Central Commuter Cyclist	Fundraising and Donations	Volunteer Labour* (Construction)	Volunteer Labour* (Program Delivery)
Project Coordination and Supervision	$67,040.00	$51,440.00					$12,600.00		$3,000.00
Start-up Tools, Parts and Supplies	$30,067.00		$30,067.00						
Renovations, Computers and Office	$29,000.00				$15,000.00		$10,000.00	$3,000.00	
Administration	$7,560.00	$7,560.00							
Events, Incentives	$2,000.00	$500.00		$1,500.00					
Copying, Printing	$500.00	$500.00							
Grant Writing	$700.00					$700.00			
Legal Fees	$1,485.00			$1,485.00					
Rent and Utilities	$18,000.00				$18,000.00				
Travel, Workshop Fees	$500.00			$500.00					
TOTAL EXPENSES	$156,852.00	$60,000.00	$30,067.00	$3,465.00	$34,000.00	$700.00	$22,600.00	$3,000.00	$3,000.00

*In-kind

Appendix G - Accumulated Quotes
Tools and Parts Storage
Current as of May 24th, 2010

TOOLS

	Make	Model	Description	Catalogue Page	Supplier	Supplier Code	NATURAL CYCLE PRICE	CDN Tire PRICE	BIKES AND BEYOND PRICE	OLYMPIA PRICE	Amount (Units)	Total per item (lowest price)
Work Stands and Benches	Park	PRS-4W	Deluxe Wall Mounted Stand	267	Babac	84-165	$338	n/a	TBD	TBD	10	$3,356
	Generic	n/a	Wheel Alignment Stand	270	Babac	82-600	666	n/a	TBD	TBD	5	$328
	Park	AV-4	Axle Vise Adapter	306	Norco	340602-02	$35	n/a	TBD	TBD	5	$173
	Mastercraft		5" Table Vise			57-9005-02	n/a	$90	n/a	n/a	5	$450
Generic Wrenches and Allen Keys	Park	n/a	Metric Wrench Set 6-15mm	306	Norco	340660-01	$79	n/a	TBD	TBD	10	$706
	Park	PH1	P-Handle Allen Key Set	304	Norco	340279	$79	n/a	TBD	TBD	10	$706
	Signet	n/a	19mm Gear Wrenches	307	Norco	342021-02	$21	n/a	TBD	TBD	10	$206
	Signet	n/a	17mm box end wrench	307	Norco	342020-10	$14	n/a	TBD	TBD	10	$139
Bottom Bracket Tools	Hozan	C-265	Locking Wrench	283	Babac	82-680	$41	n/a	TBD	TBD	10	$407
	Park	HCW-4	36mm box-end and bottom bracket spanner	283	Babac	84-535	625	n/a	TBD	TBD	10	$254
	Park	n/a	HCW-4 replacement Pins	283	Babac	84-560	$2	n/a	TBD	TBD	10	$19
	Park	HCW-11	Slotted Bottom Bracket / 18mm Tool	283	Babac	84-541	$20	n/a	TBD	TBD	10	$204
	Bike Attitude	n/a	Shimano 20-T Bottom Bracket Tool	284	Babac	82-722	68	n/a	TBD	TBD	5	$46
	Hozan	C-405	Bottom Bracket Thread Chaser	281	Babac	82-681	$647	n/a	TBD	TBD	1	$647
Headset Tools	Park	HCW-7	30mm-32mm	308	Norco	340656	$21	n/a	TBD	TBD	5	$104
	Park	HCW-9	36mm-40mm	309	Norco	340658	$21	n/a	TBD	TBD	5	$104
	Park	HW-2	32mm-36mm	309	Babac	84-582	660	n/a	TBD	TBD	5	$300
	Park	HHP-2	Headset Cup Press	300	Babac	84-726	$266	n/a	TBD	TBD	1	$266
	Park	TNS-1	Star-Nut Tool (1" or 1/1 8")	325	Norco	340634	$32	n/a	TBD	TBD	1	$32
Pedal Wrench	Hozan	C-200	Pedal Wrench	307	Norco	340660	$46	n/a	TBD	TBD	10	$463
Cone Wrenches	Park	SCW	Set 13mm-18mm	314	Norco	340539	$55	n/a	TBD	TBD	5	$324
	Park	PAW-12	Adjustable Wrench 12"	306	Norco	340587-01	$19	n/a	TBD	TBD	5	$93
Spoke Wrenches	Park	SW-DC	Black .127"	320	Norco	340593	$8	n/a	TBD	TBD	5	$46
	Park	SW-2C	Red .136"	320	Norco	340595	$9	n/a	TBD	TBD	5	$46
Brake Wrenches	Park	OBW-1C	10/12mm				$0	n/a	TBD	TBD	10	$0
	Park	OBW-2C	11/13mm				$0	n/a	TBD	TBD	10	$0
	Park	OBW-3C	14mm/spring	285	Babac	84-203	$10	n/a	TBD	TBD	10	$102
Crank / Chainring Tools	Park	CNW-2	Chainring Bolt Wrench	297	Babac	84-467	65	n/a	TBD	TBD	10	$56
	Park	CWP-5C	Crank Puller	296	Babac	84-413	$19	n/a	TBD	TBD	10	$193
	Hozan	K-35	Chamfering/Deburring Tool	328	Norco	340724-01	$42	n/a	TBD	TBD	1	$42
	Park	CCW-5	Crank Wrench 14mm + 8mm Hex	297	Babac	84-495	$15	n/a	TBD	TBD	10	$153
Freewheel and Cassette Tools	LIFU	n/a	Cassette Locking Remover	288	Babac	82-122	$11	n/a	TBD	TBD	5	$55
	Bike Attitude	n/a	Chain Whip 3/32" 12"	289	Babac	82-111	$9	n/a	TBD	TBD	5	$46
	n/a	n/a	Pre-1985 Shimano Freewheel Remover	291	Babac	82-106	$11	n/a	TBD	TBD	5	$55
	n/a	n/a	Post 1984 Shimano Freewheel Remover 1/2" ratchet/21mm	290	Babac	82-142	$9	n/a	TBD	TBD	5	$46
	Cyclo	n/a	Suntour 2-notch	291	Babac	82-986	$4	n/a	TBD	TBD	5	$18
	Park	FR-5C	BMX Freewheel Removal Tool	291	Babac	84-980	$19	n/a	TBD	TBD	5	$95
	Park	FR-3	Suntour 4 prong	313	Norco	340807	$14	n/a	TBD	TBD	5	$68
	Park	FR-4	Freewheel Remover - Atom	E44	Lambert	300394-01	$8	n/a	TBD	TBD	5	$39

	Park	FR-7	Falcon Freewheel Remover Tool	644	Lambert	900382-01	$10	n/a	TBD	TBD	5	$50
Chain Breakers	Park	CT-3	Chainbreaker 3/32	310	Norco	340687	$44	n/a	TBD	TBD	10	$439
	Park	CT-7	Chainbreaker 1/8	310	Norco	340665-01	$56	n/a	TBD	TBD	10	$555
	Park	n/a	Chainbreaker Extra Pins	292	Babac	84-290	$2	n/a	TBD	TBD	20	$45
Pliers	Park	BT-2	Fourth Hand Tool	324	Norco	340150	$60	n/a	TBD	TBD	10	$601
	Mastercraft		Lineman's, Channel-Locking (Large), Needlenose, SideCutters		CDN Tire	58-4595-4	$12	n/a	n/a	n/a	10	$120
									TBD	TBD		$0
Misc.	Park	SA-3	Apron	273	Babac	84-025	$37	n/a	TBD	TBD	12	$438
	Park	HMR-2	Rubber / steel Hammer	328	Norco	340585	$15	n/a	TBD	TBD	16.5	$252
	Park	RR-12	Tape Measure	307	Babac	84-395	$6	n/a	TBD	TBD	5	$32
	Park	TL-4	Tire Levers	317	Babac	84-620	$3	n/a	TBD	TBD	25	$81
	Park	SBC-1	Spoke Length - Cotter Pin Ruler	271	Babac	84-500	$10	n/a	TBD	TBD	1	$10
	n/a	n/a	Grease Gun	323	Babac	62-242	$23	n/a	TBD	TBD	5	$116
	n/a		Metal Working Vice		CDN Tire	55-5906-5	$40	n/a	TBD	TBD	5	$200
	Mastercraft		Safety Glasses		CDN Tire	55-0056-8	$10	n/a	TBD	TBD	10	$100
Frame Tools	Park	DAG-2	Derailleur Hanger Alignment Tool	298	Norco	340626-05	$93	n/a	TBD	TBD	2	$186
	Park	FAG-2	Frame Alignment Gauge	299	Norco	340636-01	$78	n/a	TBD	TBD	2	$155
	Park	FRG-2	Dropout Alignment Tools	326	Norco	340628	$134	n/a	TBD	TBD	2	$268
	Park	FFS-2	Frame / Fork Straightener	296	Norco	340190	$116	n/a	TBD	TBD	2	$231
	Park	WAG-4	Wheel Dishing Tool	322	Norco	340068-01	$69	n/a	TBD	TBD	1	$69
Pump	Axiom	PropelAIR 160	UniversaL Floor Pump	132	Norco	177455	$31	n/a	n/a	n/a	2	$63
Cutting Tools	Mastercraft		Hacksaw		CDN Tire	58-5552-9	n/a	$20	n/a	n/a	2	$40
	Thane		Replacement Blades - Steel		CDN Tire	58-0833-8	n/a	$4	n/a	n/a	10	$40
			Replacement Blades - Aluminum		CDN Tire	n/a	n/a	$4	n/a	n/a	10	$40
	Makita		Angle Grinder		CDN Tire	54-1244-6	n/a	$149	n/a	n/a	2	$298
			Replacement Discs - Cutting		CDN Tire	n/a	n/a	$4	n/a	n/a	10	$40
	Mastercraft		Replacement Discs - Grinding		CDN Tire	n/a	n/a	$4	n/a	n/a	10	$40
	Mastercraft		Bolt Cutters - 32"		CDN Tire	58-2001-4	n/a	$21	n/a	n/a	1	$21
	Mastercraft		Bolt Cutters - 16"		CDN Tire	58-2001-0	n/a	$15	n/a	n/a	1	$15
	Jobmate		Corded Drill		CDN Tire	54-2991-0	n/a	$26	n/a	n/a	1	$26
	Noma		Extension Cord 25m		CDN Tire	52-2307-6	n/a	$60	n/a	n/a	1	$60
	Mastercraft		Steel Drill Bits		CDN Tire	54-3542-6	n/a	$20	n/a	n/a	1	$20
	Mastercraft		Mill Bastard File		CDN Tire	58-2882-0	n/a	$6	n/a	n/a	1	$6
	Mastercraft		Fine Files		CDN Tire	58-2801-6	n/a	$20	n/a	n/a	1	$20
	Jobmate		Tin Snips		CDN Tire	55-0066-8	n/a	$13	n/a	n/a	1	$13
	Dewalt		Reciprocating Saw		CDN Tire	54-1236-5	n/a	$140	n/a	n/a	1	$140
	Dewalt		Reciprocating Saw - Spare Blades		CDN Tire	54-8144-2	n/a	$40	n/a	n/a	1	$40
	Mastercraft		Breaker Bar		CDN Tire	58-9147-2	n/a	$37	n/a	n/a	2	$74
Compressor and Tools	Mastercraft		Air Compressor		CDN Tire	58-0633-8	n/a	6050	n/a	n/a	1	$350
	Campbell		Air Compressor Misc. Fittings		CDN Tire	58-7877-8	n/a	$12	n/a	n/a	10	$120
	Mastercraft		Air-Powered Impact Wrench		CDN Tire	58-8413-4	n/a	$60	n/a	n/a	1	$60
	ActiveProducts		Power Washer		CDN Tire	39-5592-2	n/a	$160	n/a	n/a	1	$160
			Air Hose		CDN Tire	58-7846-0	n/a	55	n/a	n/a	2	$110
CONSUMABLE PARTS												$0
Lubricant, Grease, Cleaners, Solvents and Glues	Park	CF-2	Cutting Fluid	281	Babac	84-897	$13	TBD	TBD	TBD	1	$13
	Asama	Number One	Patch Glue Box -12	67	Asama	TL-0055	$6	TBD	TBD	TBD	1	$6
	Asama	Thumbs-Up	Patches Box -128 20mm	67	Asama	TL-0054A	$4	TBD	TBD	TBD	10	$40
	Pedros	Ice Wax	Ice Wax cable lube 33.8 oz	E2	Lambert	900606-03	$51	TBD	TBD	TBD	5	$254
	Pedro's	Syn Lube	Chain Lube - 1 Gallon	E2	Lambert	900607-03	$110	TBD	TBD	TBD	2	$220
	Motomaster		Bearing Grease - 1 Gallon		Can Tire	28-0421-4	$6	n/a	n/a	n/a	6	$36
Tires	Duro	Stinger	559-30 Asphalt	273	Asama	TR-9192	$11	TBD	TBD	TBD	200	$2,189
	Duro	Dingles 27"	27" Asphalt	271	Asama	TR-9178	$14	TBD	TBD	TBD	60	$830

	CST	Freestyle 20	20" Asphalt	277	Asama	TR-D110A	$9	TBD	TBD	TBD	20	$187
Tubes	Cheng Shin	n/a	12" SCH	265	Asama	tb-0040	$4	TBD	TBD	TBD	10	$43
	Cheng Shin	n/a	14" SCH	265	Asama	tb-0041	$4	TBD	TBD	TBD	10	$44
	Kenda	n/a	16" SCH	265	Asama	tb-0043	$3	TBD	TBD	TBD	10	$28
	Cheng Shin	n/a	18" SCH	265	Asama	tb-0075	$5	TBD	TBD	TBD	10	$52
	Kenda	n/a	20" SCH	265	Asama	tb-0044	$4	TBD	TBD	TBD	10	$44
	Axino	n/a	26" X 1.25" SCH	600	Norco	150305	$4	TBD	TBD	TBD	50	$185
	Cheng Shin	n/a	622/630 18-25 SCH	265	Asama	tb-0015S	$5	TBD	TBD	TBD	50	$245
	Cheng Shin	n/a	622/630 23-25 PRE	265	Asama	tb-0016p	$5	TBD	TBD	TBD	10	$52
Chains	KMC	410H BMX	1/8" chain	230	Asama	CN-0047	$10	TBD	TBD	TBD	20	$203
	KMC	Z30	3/32" chain	229	Asama	CN-0038	$7	TBD	TBD	TBD	30	$222
	Vuelta	F8D	8 spd chain	228	Asama	CN-0057	$11	TBD	TBD	TBD	20	$222
	KMC	Z99	9 spd chain	228	Asama	CN-0046	$20	TBD	TBD	TBD	5	$102
Freewheels	LIDA	Dicta	16T 3/32 Freewheel	87	Asama	FW-0012	$6	TBD	TBD	TBD	40	$250
	LIDA	Dicta	16T 1/8 Freewheel	87	Asama	FW-0018	$8	TBD	TBD	TBD	40	$324
								TBD	TBD	TBD		
Cables and Housing	YPK	n/a	lined brake housing 50m per box	169	Asama	BC0027A	$41	TBD	TBD	TBD	2	$82
	Tektro	n/a	ferrules 100 per bag	172	Asama	BC-0016A	$11	TBD	TBD	TBD	5	$55
	YPK	n/a	shifter cables 1.2mm 100	170	Asama	BC-0029	$59	TBD	TBD	TBD	1	$59
	Alhonga	n/a	MTB brake cables 100	165	Babac	32-157	$42	TBD	TBD	TBD	2	$83
	Alhonga	n/a	ROAD brake cables 100	165	Babac	32-154	$42	TBD	TBD	TBD	1	$42
	n/a	n/a	brake noodles	155	Babac	36-328	$1	TBD	TBD	TBD	20	$15
	Jagwire	n/a	v-brake pads bulk 50 pairs	424	Norco	250672-00	$148	TBD	TBD	TBD	1	$148
	Jagwire	n/a	caliper pads bulk 50 pairs	422	Norco	250701-02	$139	TBD	TBD	TBD	1	$139
	Jagwire	n/a	cantilever pads bulk 50 pairs	426	Norco	250673-02	$106	TBD	TBD	TBD	1	$106
STORAGE												
Bins	Rubbermaid		Rubbermaid Blue Bins		CDN Tire	42-2963-6	n/a	$8	n/a	n/a	50	$400
	Mastercraft		Small Parts Storage Bins		CDN Tire	56-1087-2	n/a	$32	n/a	n/a	8	$256
	Rubbermaid		steel recycling bin		CDN Tire	42-9703-4	n/a	$19	n/a	n/a	4	$76
	Rubbermaid		aluminum recycling		CDN Tire	42-9703-4	n/a	$19	n/a	n/a	4	$76
	Rubbermaid		cardboard/paper/glass/plastic recycling bin		CDN Tire	42-9703-4	n/a	$19	n/a	n/a	4	$76
	Rubbermaid		garbage bin		CDN Tire	42-9703-4	n/a	$19	n/a	n/a	2	$38
Lumber			3/4" Plywood		Rona	3121003	n/a	$50	n/a	n/a	20	$1,000
			Building Wood		Rona	5.1E+07	n/a	$4	n/a	n/a	50	$200
Transportation												
	Bantz		Two Wheel Cargo Trailer		Babac		$385	n/a	n/a	n/a	1	$385
	Organic Engines		3 Wheel Cargo Trike (base price options TBD)		Organic Engines		$1,500	n/a	n/a	n/a	1	$1,500
												$28,845
										Total incl. PST and GST		**$30,067**

May 15, 2010

Letter of Support for the W.R.E.N.C.H.

ORIOLES BIKE CAGE
COMMUNITY BIKE RESOURCE CENTRE

To Whom it May Concern,

The Orioles Bike Cage is a community bike shop located at Orioles Community Centre. We provide access to tools and parts, enabling youth and adults to build and maintain a bicycle at a minimum cost. Our organization is completely volunteer-operated and has been open to the public since May 2009.

On behalf of the Orioles Bike Cage, please accept this letter as a confirmation of our support of the Winnipeg Repair Education and Cycling Hub (The W.R.E.N.C.H.) This program seeks to empower youth and other community members through education, mentorship and help improve access to bicycles.

Different aspects of the W.R.E.N.C.H.'s programming respond to multiple community needs. For example:

- The repair and use of unclaimed bicycles fulfils ecological goals of waste reduction and access to emissions-free transportation
- Safety and bike repair education not only builds technical skills, but can build self-confidence and leadership abilities
- There is great potential to create lasting and mutually beneficial partnerships with community organizations and schools.
- People of all income levels will be able to access and maintain a reliable and enjoyable form of transportation.

We at the Cage believe that the W.R.E.N.C.H. will be able to make a hugely positive impact on the lives of its participants. We also believe that its programming will greatly benefit all community-based bike shops in Winnipeg by greatly increasing the number of skilled volunteer mechanics. In short, the Bike Cage and its volunteers strongly support the W.R.E.N.C.H. and its initiatives.

Sincerely,

Andy Rudolph
Orioles Bike Cage
444 Burnell St.
oriolesbikecage@gmail.com

Rossbrook HOUSE

"No child who does not want to be alone, should ever have to be." Sister Geraldine MacNamara

Letter of Support: The W.R.E.N.C.H. Program

April 29, 2010

To Whom It May Concern,

Rossbrook House Inc is a drop in centre located in the inner city of Winnipeg. Rossbrook House offers a constant alternative to the destructive life on the street; we have been in operation since 1976. We serve children and youth between the ages of 5 and 24 and we are open 365 days of the year. On school holidays we are open 24 hours and all our programming is free.

Rossbrook House believes in the principle of self help and self referral. Youth who want to build a better life for themselves often come to our facility because of the programs and activities we offer. We believe that the W.R.E.N.C.H program is one way to give that power to the youth. The sense of accomplishment a youth can get from doing something constructive is very powerful and can also build self esteem so that they may set and reach future goals.

On behalf of Rossbrook House please accept this letter as a confirmation of our support of the Winnipeg Repair Education and Cycling Hub (The W.R.E.N.C.H). This program seeks to empower youth and other community members through education, mentorship, and celebration. I believe the W.R.E.N.C.H will be able to do this, and more.

Different aspects of the W.R.E.N.C.H's programming respond to multiple community needs. For example:

- The repair and use of unclaimed bicycles fulfils ecological goals of waste reduction and access to emissions-free transportation
- Safety and bike repair education not only builds technical skills, but can build self-confidence and leadership abilities
- Access to bicycles will increase participants' likelihood of engaging in physical activity: this is both practical and fun!
- There is great potential to create lasting and mutually beneficial partnerships with community organizations and schools.

658 Ross Avenue Winnipeg, Manitoba R3A 0M1 ph. 949 4090 fax 949 4095 www.rossbrookhouse.ca

Rossbrook HOUSE

"No child who does not want to be alone, should ever have to be." Sister Geraldine MacNamara

- People of all income levels will be able to access and maintain a reliable and enjoyable form of transportation.

As a community-based organization working in Winnipeg to better the lives of our youth, I believe the W.R.E.N.C.H. Program is a good idea because it will strengthen the self esteem building components I mentioned earlier. We will support this initiative by any means necessary, whether it's hosting a site, sending staff and youth to another site for help, advertisements, etc.

Rossbrook House Inc heartily supports The W.R.E.N.C.H.'s Program's vision and is excited to see it grow and develop as time goes on.

If you would like more information on Rossbrook House please visit our website at www.rossbrookhouse.ca or email me at the address below.

Sincerely,

Audrey Campbell

Audrey Campbell
Program Manager
Rossbrook House Inc
658 Ross Avenue,
WINNIPEG, MB R3A 0M1
audreycampbell@rossbrookhouse.ca

CED-TAS
Community Economic Development
Technical Assistance Service

309-323 Portage Avenue
Winnipeg, MB
P: 949-1448
F: 927-3201

Letter of Support: the W.R.E.N.C.H.

April 29, 2010

To Whom it May Concern,

On behalf of the Community Economic Development Technical Assistance Service (CEDTAS), please accept this letter as a confirmation of our support of the Winnipeg Repair Education and Cycling Hub (the W.R.E.N.C.H).

CEDTAS is a technical assistance matching service that connects volunteers with specialized skills to a broad array of Community Development (CD) and Community Economic Development (CED) projects. Clients range from emerging community based groups with good ideas to well established organizations.

The W.R.E.N.C.H. seeks to empower youth and other community members through education, mentorship, and celebration. I believe the W.R.E.N.C.H will be able to do this, and more. I believe the W.R.E.N.C.H. is a good idea because of its community development focus on education and capacity building.

CEDTAS will support this initiative by meeting with W.R.E.N.C.H. representatives to discover technical assistance needs, and seeking to link them to volunteers who can address these needs. This will strengthen the W.R.E.N.C.H. so it can build its programming and offer valuable services to the community.

CEDTAS supports the W.R.E.N.C.H.'s vision and is excited to see it grow and develop as time goes on.

Respectfully,

Geoff Ripat
CEDTAS Program Coordinator

Children's Rehabilitation Foundation

it's about ability

May 21, 2010

To whom it may concern:

The Children's Rehabilitation Foundation is pleased to offer this letter of support for The W.R.E.N.C.H.

The Children's Rehabilitation Foundation is a local Manitoba charity, focused on helping children living with disabilities. As the fundraising arm of the Rehabilitation Centre for Children, the Foundation raises funds through special events and donations to fund specially modified equipment and recreational and education programs for children aged 0 to 21.

The Rehabilitation Centre for Children, located at 633 Wellington Crescent in Winnipeg, serves approximately 15,000 families annually throughout Manitoba, Northwestern Ontario, Nunavut and parts of Saskatchewan. Children who are clients of the Rehabilitation Centre for Children are often challenged with the very basics of life - eating, playing, walking, biking, or going to school due to their disabilities. To meet these challenges, staff at the Rehabilitation Centre for Children work to develop solutions for these children - solutions that will enhance their lives and increase their independence so they may live to their fullest potential. We depend on community support from vital organizations, such as The W.R.E.N.C.H., to help us continue to work toward our goals.

The W.R.E.N.C.H. is a supporter of the Children's Rehabilitation Foundation. In the spring of 2010, the Children's Rehabilitation Foundation appealed to The W.R.E.N.C.H. for a donation of six (6) bicycles in good working condition. In May 2010, The W.R.E.N.C.H. answered our call, and generously donated 6 bikes, all of which are in excellent working condition.

Six children, all of whom are clients of the Rehabilitation Centre for Children and are living with disabilities and special needs, will come to the Rehabilitation Centre for Children for a specialized fitting to match bikes to their needs. Then, the bikes will be modified by our team of engineers in our Mechanical Design department, to fit their adapted needs (such as training wheels, and modified seating).

This summer, thanks to the generous donation from The W.R.E.N.C.H., six children will get to experience the same freedom of movement and independence as other children, as they enjoy bike riding with their family and friends.

We sincerely appreciate the support of The W.R.E.N.C.H. program. They are an excellent example of community working together to enhance, and make a difference in, the lives of Winnipeggers. We wish the administrators every success with their new initiative.

Sincerely,

Christine Schollenberg

Christine Schollenberg, Executive Director
Children's Rehabilitation Foundation
Tel: 204-475-5073 Email: chris@crf.mb.ca