**Agenda - Council – September 22, 2010**

**Report – Standing Policy Committee on Protection and Community Services - September 13, 2010**

**Item No. 3 Community Incentive Grant – Dakota Nursery School**
**(St. Norbert Ward)**
**eFile PR-2.6(35)**

STANDING COMMITTEE RECOMMENDATION:

On September 15, 2010, the Executive Policy Committee concurred in the recommendations of the Standing Policy Committee on Protection and Community Services and the Riel Community Committee and submits the following to Council:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

    A. The Organization is a non- profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community, but not through the development of a sport or recreation capital project that is accessible to the community

2. That a Community Incentive Grant in the amount of $5,000.00, funded equally from the St. Norbert and St. Vital Ward allocations, be approved to the Dakota Nursery School to assist with the cost of the Dakota Nursery School Bathroom project, subject to the following conditions:

    A. Confirmation of other funding sources;
    B. Approval of final plans and specifications for the project by the Director of Community Services; and
    C. The applicant entering into a formal agreement with the City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

**Pursuant to the Voting Requirements By-law No. 126/2003, any Community Incentive Grant that does not comply with the terms contained in the Community Incentive Grant Policy requires approval by two-thirds of the Members present at Council.**

**Report – Standing Policy Committee on Protection and Community Services - September 13, 2010**

DECISION MAKING HISTORY:

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On September 15, 2010, the Executive Policy Committee concurred in the recommendations of the Standing Policy Committee on Protection and Community Services and the Riel Community Committee and submitted the matter to Council.

STANDING COMMITTEE RECOMMENDATION:

On September 13, 2010, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Riel Community Committee and submitted the matter to the Executive Policy Committee and Council.

COMMUNITY COMMITTEE RECOMMENDATION:

On August 3, 2010, the Riel Community Committee did not concur in the recommendation of the Winnipeg Public Service and recommends to the Standing Policy Committee on Protection and Community Services:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

    A. The Organization is a non- profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community, but not through the development of a sport or recreation capital project that is accessible to the community

2. That a Community Incentive Grant in the amount of $5,000.00, funded equally from the St. Norbert and St. Vital Ward allocations, be approved to the Dakota Nursery School to assist with the cost of the Dakota Nursery School Bathroom project, subject to the following conditions:

    A. Confirmation of other funding sources;
    B. Approval of final plans and specifications for the project by the Director of Community Services; and
    C. The applicant entering into a formal agreement with the City of Winnipeg.

# ADMINISTRATIVE REPORT

**ISSUE: Community Incentive Grant –** Dakota Nursery School

**Critical Path:** Riel Community Committee

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| M. Kowal | F. Caldwell<br>Acting Director | | |

## RECOMMENDATIONS

The Community Services Department recommends that the Community Incentive Grant application from Dakota Nursery School, for the Dakota Nursery School Bathroom project, in the amount of $5,000, be denied.

## REASON FOR THE REPORT

Public Service Review of Community Incentive Grant proponent applications is required.

## IMPLICATIONS OF THE RECOMMENDATIONS

The Community Incentive Grant Program is funded under the Annual Capital Budget.

Project Name: Dakota Nursery School Bathroom
Amount Requested: $5,000
Total Project Cost: $10,000

The application does not meet the following criteria approved by Council in 1996:

> Organization is a non- profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community; **but not** through the development of a sport or recreation capital project; that is accessible to the community.

## HISTORY

Please refer to the attachments.

## FINANCIAL IMPACT

**Financial Impact Statement** **Date:** July 14, 2010

**Project Name:** **First Year of Program** **2010**

Community Incentive Grant

Name of Organization Dakota Nursery School

| | 2010 | 2011 | 2012 | 2013 | 2014 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ 5,000 | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | 5,000 | - | - | - | - |
| Additional Capital Budget Required | $ - | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | $ - | $ - | $ - | $ - | $ - |
| Debt - External | - | - | - | - | - |
| Grants (Enter Description Here) | - | - | - | - | - |
| Reserves, Equity, Surplus | - | - | - | - | - |
| Other - Enter Description Here | - | - | - | - | - |
| Total Funding | $ - | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ - | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ - | $ - | $ - | $ - | $ - |
| Less: Incremental Revenue/Recovery | - | - | - | - | - |
| Net Cost/(Benefit) | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budget Amounts | - | - | - | - | - |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments:**

**There are no financial implications associated with this report.**

Original Signed by

Cindy Fernandes, CMA

Manager, Finance & Administrative Services

## CONSULTATION

**In preparing this Report there was consultation with:**

- The applicant, Dakota Nursery School

## SUBMITTED BY

Department: Community Services
Division: Community Development and Recreation Services
Prepared by: M. Kowal, Recreation Technician, Community Incentive Grant Program
Date: July 22, 2010
File No.

Attachments


Application



Evaluation.pdf


Supporting Documents

THE CITY OF WINNIPEG
COMMUNITY INCENTIVE GRANT PROGRAM

JUL - 5 2010

# APPLICATION

Please refer to the "Guide to Applicants" for assistance completing this form.

1. Name of Organization: DAKOTA NURSERY SCHOOL

2. Mailing Address: 1188 DAKOTA ST

Postal Code: R2N 3H4 Phone No.: (204) 254 1610

Fax No: (204) 254 8220 Email: LPurdey@mts.net

3. Name of designated officials to be contacted about this application:

Name: Karen Letham Phone (Res.): (204) 257 2097

Position: Co Treasurer of Parents Committee Phone (Bus.): (204) 257 2097

Name: JENNIFER ZILKEY Phone (Res.): Jacques Levesque DCC MANAGER

Position: DAKOTA NURSERY SCHOOL Phone (Bus.): 204-254-1010

204-269-4358

4. How long has the organization been in operation? 20 years

5. **CIGP Requested Amount** $ 5,000 (Max. 50% of Total Project Cost)

| LIST OTHER SOURCES OF FUNDING | AMOUNT | CONFIRMED |
|---|---|---|
| SOURCE # 1. DAKOTA NURSERY SCHOOL | $ 4900.00 | YES ☒ NO ☐ |
| SOURCE # 2. PARENTS COMMITTEE | $ 100.00 | YES ☐ NO ☒ |
| SOURCE # 3. | $ | YES ☐ NO ☐ |
| SOURCE # 4. | $ | YES ☐ NO ☐ |
| **Total Project Cost** | $ 10,000 | |

Has this project received prior funding under the Community Incentive Grant Program? YES ☐ NO ☒

6. Name of Project: DAKOTA NURSERY SCHOOL - BATHROOM

7. Location of Project: DAKOTA NURSERY SCHOOL

Preferred Start Date: AUGUST 2010 End Date: AUGUST 2010

8. **Detailed Project Description: Attach on separate sheets or use the reverse side of this application.** Bathroom including toilet, sink walls plumbing electrical with door into Nursery Room.

**APPLICANT SIGNATURES**

I/We hereby certify that I/we am/are the authorized signing officer(s) of the applying organization and this application is accurate to the best of my/our knowledge.

Karen Letham (Co Treasurer (Parents Committee) June 4/10

SIGNATURE TITLE/POSITION DATE

President DCC June 9/10

SIGNATURE TITLE/POSITION DATE

Winnipeg

# COMMUNITY INCENTIVE GRANT PROGRAM
# APPLICATION EVALUATION

| | | | |
|---|---|---|---|
| Applicant: | **Dakota Nursery School** | Total Project Cost: | **$10,000.00** |
| Project Description: | **Dakota Nursery School Bathroom** | Grant Requested: | **$5,000.00** |
| | | Maximum Allowed: | **$5,000.00** |
| Date of Application: | **July 7, 2010** | | |
| | | % of Total Project Cost: | **50.0 %** |

| Funding Source | Amount | Confirmed |
|---|---|---|
| Project Sponsor Funds | $4,900.00 | Yes |
| Project Sponsor Funds | $100.00 | No |
| Total | $5,000.00 | |

| Meets Program Eligibility and Selection Criteria | | Yes | No |
|---|---|---|---|
| 1 a) | Organization is a non-profit community organization offering sport or recreation services or is a non-profit community organization that contributes to the health and well being of the community; | X | |
| b) | through the development of a sport or recreation capital project; | | X |
| c) | that is accessible to the community; | X | |
| 2 | Makes a significant contribution to the long-term benefit of the community at large in terms of improved facilities. | X | |
| 3 | Does not compete with or duplicate other community facilities. | X | |
| 4 | Benefits the community a large and remains accessible to all members of the community. | X | |
| 5 | Includes confirmation of sufficient resources to maintain and operate completed projects. | X | |
| 6 | Clearly articulates a plan of activities including projected work schedules, material, labour, equipment and other project requirements. Project leads to the completion of a substantial physical product. | X | |
| 7 | Is feasible within the project management capabilities of the applicant. | X | |
| 8 | Total project funding is confirmed. | | X |
| 9 | Does not include any funds from the City. | X | |

**Criteria Exceptions:**

**Department Financial Implications:**

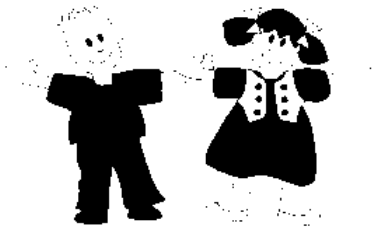
**Departmental Recommendations:**

That this application be denied.

**Prepared By:** Community Services Department

**Date:** **July 8, 2010**

Application Evaluation Revised September 25, 2003



Dakota Nursery School
1188 Dakota Street
Winnipeg Manitoba
R2N3H4

June 24, 2010

Dear Gord Steeves

Thank you for considering Dakota Nursery School's application for the Community Incentive Grant Program.

The initiative for this project has been the support of the sixty families registered in the programme this year. They realized the need we have for a toilet and sink in our classroom and have fundraised over $4,900.00 in the 9 months of our session.

For the past 20 years Dakota Nursery School staff has had to accompany every 3 & 4 year old down the hall to the main 2nd floor washroom, leaving one staff person alone in the classroom with the remaining children. We have had an exemption to our licensing ratios to allow this practice to continue.

This spring Family Services has mandated all Day Cares, including Nursery Schools to develop a locked door policy. This is to help ensure the safety of every one in their care. We have the facility to comply with this regulation, but it is difficult to keep everyone locked in when we must run down the hall to the bathroom with every child, sometime in quite a hurry.

The Dakota Community Centre has also acknowledged this need and has made the motion to support this bathroom project. (See letter attached).

The DCC Building Manager-Bob Salons is helping us make and implement this plan. Estimates have been received for the installation of water and waste, electrical and venting.
An architectural drawing is still to come
Dakota Community Center staff will build the walls and frame and install the doors.
Dakota Nursery School Staff will paint and finish the interior and exterior walls.

Dakota Nursery School Parent Committee and Staff have the goal for this to be complete for the beginning of class in September 2010.

With the team of Parent Leaders and Fundraisers, Dakota Community Center Staff and Your Support this will happen. Dakota Nursery Scholl will be a safe place for many years and we will meet the requirements of our locked door policy.

Loraine Purdy

Jennifer Zilkey
Loraine Purdey
Dakota Nursery School

QUALITY
AIR CONTROL LTD.

June 7, 2010

Dakota Community Club
1188 Dakota Street
Winnipeg, Manitoba
R2N 3H4

**Attention: Mr. Bob Saelens**

**Re: Nursery Washroom**

Dear Sir:

We are pleased to submit our quotation on the supply of labour and materials for the mechanical requirements on the above-mentioned project.

Included in our price is the following:

1. One (1) exhaust fan.
2. One (1) nursery toilet.
3. One (1) wall mounted lavatory complete with mixing valve.
4. Domestic water, sanitary and venting for washroom.
5. Roofing.
6. Concrete coring.
7. PST/RST

**Total Price (for the above): SIX THOUSAND, FOUR HUNDRED AND THIRTY-FIVE DOLLARS ($6,435.00) plus GST.**

**Not Included**

- Electrical
- Cutting and patching of walls and ceilings.

Trusting the above is complete and satisfactory. I remain,

Yours truly,

Miguel Rebelo. Estimator
Quality Air Control Ltd.

1584 Church Avenue, Winnipeg, Manitoba, Canada R2X 1G8
Phone (204) 633-8107 • Fax (204) 694-3145

**DAKOTA COMMUNITY CENTRE INC.**
**1188 Dakota Street**
**Winnipeg, MB R2N 3H4**

June 21, 2010

To Whom It May Concern:

The board of directors at Dakota Community Centre Inc. made the following motion at the May 31, 2010 board meeting:

**Motion:** THAT the board of directors support the Dakota Nursery School washroom project.
Moved: Tom Thiessen / Seconded Les McWha
Motion **CARRIED**

Erica Poudrette
Secretary
Dakota Community Centre Executive Committee

MIKKELSEN COWARD & CO., LTD.

June 21, 2010

Dakota Community Centre
1188 Dakota Street
Winnipeg, Manitoba
R2N 3H4

**QUOTATION# PP10JK062**

**ATTENTION: Bob Salons**

**RE: Washroom Addition**

Dear Sir,
As per you discussions with our service technician Brent Dreidger regarding the installation of new washroom fixtures as follows.
Supply and Install

1- Crane Baby Bowl c/w seat and tank.
1- Crane Harwich wall hung basin c/w faucet and drain assembly.
1- Mi-Fab Floor drain
1- Roof opening and flashing
1- All necessary drains, vents, water lines and permits.

Our price for the above installation will be.....**TWELVE THOUSAND FOUR HUNDRED & SEVENTY DOLLARS.....$ 12,470.00. (Plus GST Plus PST)**

**All Prices are Firm 30 days.**

Trusting the above is satisfactory. Should you have any additional questions or concerns, please contact our office.

Regards,

***MIKKELSEN-COWARD & CO., LTD.***

Jim Kazuk, Manager, Mechanical Department

2070 Notre Dame Avenue, Winnipeg, Manitoba R3H 0J8 • Telephone: (204) 694-8900 • Fax: (204) 694-8891 • Toll Free: 1-800-327-5945