Agenda – Executive Policy Committee – December 8, 2010

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – November 16, 2010 adjourned to November 23, 2010

Item No. 5 Amendment to the Water Works By-law No. 504/73 to Strengthen Cross Connection and Backflow Prevention Testing Provisions

STANDING COMMITTEE RECOMMENDATION:

On November 23, 2010, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Winnipeg Public Service and submits the following to Council:

1. That an amendment to the Water Works By-law No. 504/73 be enacted to include provisions for changes to Section 38, Cross Connections and Backflow Prevention, as well as some miscellaneous updating provisions, as shown on Appendix A of the report from the Winnipeg Public Service dated November 2, 2010.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Agenda – Executive Policy Committee – December 8, 2010

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – November 16, 2010 adjourned to November 23, 2010

DECISION MAKING HISTORY:

STANDING COMMITTEE RECOMMENDATION:

On November 23, 2010, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Issue: **Amendment to the Water Works By-law 504/73 to Strengthen Cross Connection and Backflow Prevention Testing Provisions**

Critical Path: The Standing Policy Committee on Infrastructure Renewal and Public Works – Executive Policy Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
K. Kjartanson, P. Eng. Manager, Environmental Standards	B. D. MacBride, P. Eng Director of Water and Waste	M Ruta	M Ruta Acting CAO

RECOMMENDATIONS

That Council enacts an amendment to the Water Works By-law (attached as Attachment A) that includes provisions for changes to Section 38, Cross Connections and Backflow Prevention, as well as some miscellaneous updating provisions.

REASON FOR THE REPORT

An amendment to the Water Works By-law requires Council approval.

IMPLICATIONS OF THE RECOMMENDATIONS

A water treatment facility was completed late last year to provide high quality and safe drinking water to the City of Winnipeg. The distribution of this safe drinking water can potentially be compromised by cross connections and backflow incidents. The supply of drinking water is regulated by *The Drinking Water Safety* Regulation and an Operating Licence has been issued to the City for the water supply and treatment system. To protect the integrity of the water supply system and in accordance with our licence requirements, the distribution system must be protected from contamination through an effective Backflow and Cross Connection Control Program. Backflow can result in harmful and even lethal consequences for users of the City's water system.

The current Water Works By-law does not adequately support the Backflow and Cross Connection Program. Although many commercial and institutional customers have backflow prevention devices that prevent contamination of the water supply system, many of the devices are not being tested on the required annual basis and the City supply system is at risk of

potential contamination. The current wording of the By-law does not provide for adequate enforcement of the Program requirements and is not up to date respecting the Program. For example, although notices are currently issued for non compliant situations as permitted by *The City of Winnipeg Charter*, the By-law does not provide for the issuance of orders or their subsequent appeal. This creates unnecessary confusion and doubt about the capacity of the Department to enforce the testing and licence requirements.

It is recommended that Section 38 of the By-law be repealed and be replaced with provisions that:

- more clearly identify the buildings that must have backflow prevention control devices installed, tested and maintained;
- set out the requirements to obtain and renew a backflow prevention device tester's licence;
- clarify the obligation of testers to report the results of a test to the owner or occupant;
- clarify reporting requirements for a non-operational backflow prevention device;
- adopt the standards set out in the Plumbing Code and CAN/CSA B64.10, "Selection and installation of backflow preventers/Maintenance and field testing of backflow preventers"; and
- require the owner and occupant install whatever airgaps and backflow prevention devices are necessary to prevent backflow in the opinion of a designated officer.

These changes will delineate the current Program. A summary of the new amending By-law provisions versus the existing By-law requirements and appropriate comments is provided as Attachment B.

The attached amending By-law also updates the By-law in three other ways.

First, it replaces references within the By-law to the Commissioner of Works and Operations with references to the Director of Water and Waste.

Second, it adds the standard provisions that appear in other by-laws concerning the powers of designated employees to administer and enforce the By-law. It indicates that designated employees have the power in emergencies to take whatever actions or measures are necessary to meet the emergency and to eliminate or reduce its effects.

Third, it adds the standard provisions that appear in other by-laws concerning appeals of orders or decisions made under the By-law. The addition of these provisions was overlooked in 2002 when *The City of Winnipeg Charter* was enacted. All appeals under the By-law will be considered by the Standing Policy Committee on Infrastructure Renewal and Public Works.

The latter two changes will address the current difficulties with enforcing the Water Works By-law.

Fees for initial and renewal licences have been increased to reflect the actual costs of providing the licences. An appeals fee has been added as it was not contained in the existing By-law. The appeals fee is the same as was provided in the recently approved new Sewer By-law.

HISTORY

The current Water Works By-law 504/73 was approved by City Council in 1973. Several minor administrative adjustments have been approved by Council since that time. The Water and Waste Department is recommending that Section 38 be changed in the by-law to reflect the current practices of the Backflow and Cross Connection program and to provide for program enforcement.

FINANCIAL IMPACT

Financial Impact Statement **Date:** November 2, 2010

Project Name: AMENDMENT TO THE WATER WORKS BY-LAW 504/73 TO STRENGTHEN CROSS CONNECTION AND BACKFLOW PREVENTION TESTING PROVISIONS

COMMENTS: There is no financial impact from the proposed revisions to the Water Works By-Law.

"original signed by Lucy Szkwarek, C.G.A."
Lucy Szkwarek, C.G.A.
Acting Manager of Finance and Administration

CONSULTATION

In preparing this report there was consultation with:
Legal Services Department

SUBMITTED BY

Water and Waste Department
Environmental Standards Division
Prepared by: R. Grosselle
Date: November 2, 2010
File No. 020-11-01-29-00

Appendices:

Appendix A - **A By-law of the City of Winnipeg to Amend The Water Works By-law No. 504/73**



Water Works By-law
Amendments for Back

Appendix B - **Summary of Proposed Water Works By-law Amendments for Backflow**



Summary of
Proposed Water Worl

Appendix A - **A By-law of the City of Winnipeg to Amend The Water Works By-law No. 504/73**

THE CITY OF WINNIPEG

BY-LAW NO.

A By-law of THE CITY OF WINNIPEG to amend the Water Works By-law.

THE CITY OF WINNIPEG, in Council assembled, enacts as follows:

Water Works By-law amended

1 *The Water Works By-law No. 504/73 is amended by this By-law.*

Definitions amended

2 *Section 2 is amended by*

(a) *striking out* "Commissioner of Works and Operations" *wherever it appears in the definition* **"designated officer"** *and substituting* "Director of Water and Waste"*;*

(b) *adding the following definition in alphabetical order:*

"Director" means the Director of Water and Waste for the City of Winnipeg or designate.

Section 38 replaced

3 *Section 38 is repealed and the following is substituted:*

CROSS CONNECTIONS AND BACKFLOW PREVENTION

38 (1) In this section

"air gap" means the unobstructed vertical distance through air between the lowest point of the water supply outlet and the flood level rim of the fixture or device into which the outlet discharges;

"backflow" means the flow of water, whether mixed with another substance or not, back into the City's water system through a water service pipe that has been connected to premises;

"backflow prevention device" means a device or assembly which prevents the backflow of water into the potable water system;

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"CAN/CSA-B64.10" means the *Selection and installation of backflow preventers/Maintenance and field testing of backflow preventers manual* published by the Canadian Standards Association and any replacement document published by the Canadian Standards Association;

"cancellation" means that the license no longer exists and the person must reapply for a new license in order to legally test backflow prevention devices;

"initial training course" means a training course determined by the Director to provide the knowledge and skills necessary to conduct tests of backflow prevention devices;

"licence" means a backflow prevention device testers licence issued under s. 38.1;

"operating condition" in reference to a backflow prevention device, means that it meets the standards for operation set out in CAN/CSA-B64.10;

"re-certification course" means a training course determined by the Director to adequately refresh and update the knowledge and skills of a currently licensed backflow prevention device tester to the point where he or she can continue to competently conduct tests of backflow prevention devices;

"suspension" means that the permit, licence or authorization is temporarily ineffective for a specified period of time;

"test report" means a document in a form acceptable to the Director in which the results of a test of backflow prevention devices on a premises are set out;

"test tag" means a document issued by the designated officer which can be attached to the backflow prevention device to indicate information such as the location and type of device and the name and employer of the tester;

38 (2) A person must not connect or cause to be connected, and the owner and occupant of premises must not permit to be connected, a pipe, fixture, fitting, container or appliance in a manner which, under any circumstances, permits or facilitates backflow into the City's water system.

38 (3) The owner and occupant of premises

(a) used for any of the purposes or occupations or containing anything identified as having a severe degree of hazard in the current version of "Guide to Degree of Hazard" contained in CAN/CSA-B64.10; or

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(b) identified by the Director, either by address or by category of use or occupancy, and posted on the City website as being at a high risk of backflow;

must ensure that air gaps or backflow prevention devices are installed which are sufficient, in the opinion of a designated officer, to prevent backflow from the premises and from any fixtures on the premises. Once installed, the owner and occupant must ensure that air gaps and backflow prevention devices are maintained in compliance with the Manitoba Plumbing Code and CAN/CSA B64.10.

38 (4) If a backflow prevention device has been installed on premises, the owner or occupant of premises must ensure that

(a) the backflow prevention device is tested before the anniversary of the date it has been installed, cleaned, repaired, relocated or tested previously;

(b) the test required by clause (a) is conducted by an individual licensed under section 38.1 to test backflow prevention devices;

(c) the results of the test required by clause (a) are received by the designated officer within 30 days after the test has been conducted; and

(b) the backflow prevention device is maintained in an operating condition at all times.

38 (5) Even where a backflow prevention device has been installed, the obligation in subsection (4) does not apply if the designated officer

(a) has determined that the premises are no longer being used in a way that falls into a category set out in subsection (3); and

(b) notifies the owner or occupant in writing that it is not necessary to comply with subsection (4).

38 (6) If a backflow prevention device is found not to be in an operating condition or if the Director has reason to believe that it may not be in an operating condition, as part of the powers granted to him or her by this By-law and *The City of Winnipeg Charter,* the Director may shut off the water supply to the premises until the backflow prevention device is repaired or replaced.

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LICENSING OF BACKFLOW PREVENTION DEVICE TESTERS

38.1 (1) An individual is entitled to be issued an initial backflow prevention device tester licence by a designated officer if he or she meets the following criteria:

(a) the individual has within 90 days prior to the date of the application successfully completed an initial training course;

(b) the individual pays the applicable fee set out in Schedule B; and

(c) the individual has not been issued a licence that is currently suspended or has been cancelled for a period that is not expired;

38.1 (2) In order to qualify for a renewal of a licence as set out in subsection 22(2) the licence holder must have within the past five years successfully completed an initial training course or a re-certification course.

.

38.1 (3) Notwithstanding subsection 22(3), the Director may vary the requirement of subsection (1)(a) and allow a licence to be issued to a former licence holder on the basis of the licence holder having successfully completed a re-certification course within the previous 90 days, if the Director concludes that the licence holder's skill and knowledge can be adequately assured through successfully completing a re-certification course rather than an initial training course.

38.1 (4) A designated employee may suspend or cancel a licence if:

(a) the licence holder has failed to comply with the requirements of subsection 38.2(1);

(b) the past conduct of the licence holder creates a reasonable concern that the he or she will not comply with subsection 38.2(1) in the future; or

(c) the applicant provided false or misleading information in the application that had an effect on the decision to grant the licence.

38.1 (5) Before suspending or cancelling a licence under subsection (4), the designated employee must:

(a) notify the licence holder in writing that suspending or cancelling the licence is being considered;

(b) provide in writing the reasons why suspending or cancelling the licence is being considered; and

(c) give the licence holder a reasonable opportunity to be heard concerning the possible suspension or cancellation of the licence.

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38.1 (6) If a designated employee decides to cancel a licence, he or she must identify a date before which, or a time frame within which, the licence holder is not permitted to reapply for the licence.

38.1 (7) A decision concerning the suspension or cancellation of a licence must be sent to the licence holder in accordance with *The City of Winnipeg Charter* and is subject to appeal.

BACKFLOW PREVENTION TESTING

38.2 (1) A licence holder must:

(a) provide the owner and occupant of premises with a written test report within 14 days after the test is conducted;

(b) if a backflow prevention device is not in an operating condition, report this fact to the designated officer and to the owner and occupant of the premises immediately and, in any event, within two working days of the test; and

(c) immediately upon completion of a backflow prevention device test, accurately and fully provide the information required on a test tag and affix the test tag to the backflow prevention device or to the building at a point immediately adjacent to the device.

38.2 (2) No person other than a licensed backflow prevention device tester who is conducting a test of the device may remove a test tag, alter the information contained on it or write on a test tag.

Powers of designated officers set out

4 *The following is added immediately after section 65:*

POWERS OF DESIGNATED OFFICERS

66 Designated officers have the powers of a designated employee under *The City of Winnipeg Charter* to administer and enforce this By-law, including conducting inspections and remedying a violation of this By-law. When an emergency arises that affects or could affect the health or safety of persons or affects or could affect property, designated officers have the authority to take whatever actions or measures are necessary to meet the emergency and to eliminate or reduce its effects.

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Appeal established

5 *The following is added immediately after section 66:*

APPEALS

67 (1) A decision made or order issued pursuant to this By-law that is permitted by *The City of Winnipeg Charter* to be appealed may be appealed to the Standing Policy Committee on Infrastructure Renewal and Public Works.

67 (2) Appeals made under subsection (1) must be in writing and accompanied by the applicable appeal fee set out in Schedule B.

Licence fees and appeal fee

6(1) *Section 10 of Schedule "B" is repealed and the following is substituted:*

10. Backflow Prevention Device Testers Licence fee

Initial licence fee	$130.00
Licence renewal fee	$90.00
Administration fee for late renewal	$50.00

6(2) *The following is added immediately after section 25 in Schedule B:*

26. Appeal Fee $250.00

Effective date

7 This By-law comes into force on January 1, 2011.

DONE AND PASSED, this day of , 2010.

_____
Mayor

_____
City Clerk

Approved as to content:

_____
Director of Water and Waste

Approved as to form:

_____
For City Solicitor/Director of
Legal Services

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Appendix B - **Summary of Proposed Water Works By-law Amendments for Backflow**

Attachment B: Summary of Proposed Water Works By-law Amendments for Backflow			
SECTION	**PROPOSED**	**EXISTING**	**COMMENTS**
2	*Striking out* "Commissioner of Works and Operations" wherever it appears in the definition **"designated officer"** *and substituting* "Director of Water and Waste"		Replaces references within the By-law to the Commissioner of Works and Operations with references to the Director of Water and Waste.
	CROSS CONNECTIONS AND BACKFLOW PRVENTION		
38(1) Definitions	air gap, backflow, backflow prevention device, CAN/CSA B-64.10, cancellation, Director, initial training course, license, operating condition, re-certification course, suspension, test report, test tag		New definitions, all identified in the proposed By-law.
38 (2)	A person must not connect or cause to be connected, and the owner and occupant of premises must not permit to be connected, a pipe, fixture, fitting, container or appliance in a manner which, under any circumstances, permits or facilitates backflow into the City's water system.	No customer or person shall connect, cause to be connected, or allow to remain connected, any piping, fixture, fitting, container or appliance, in a manner which, under any circumstances, may allow water, waste water, or any harmful liquid or substance to enter the City's water system.	This section has been re-worded.
38(3)	The owner and occupant of premises (a) used for any of the purposes or occupations or containing anything identified as having a severe degree of hazard in the current version of "Guide to Degree of Hazard" contained in CAN/CSA-	Notwithstanding the foregoing, where, in the opinion of the Designated Officer, a severe hazard exist, the customer shall install on his water service pipe a cross connection control device approved by the Designated Officer in addition	Adopts the standards set out in the CAN/CSA B64.10, "Selection and installation of backflow preventers/Maintenance and field testing of backflow preventers" for severe degree of hazards.

	B64.10; or (b) identified by the Director, either by address or by category of use or occupancy, and posted on the City website as being at a high risk of backflow; must ensure that air gaps or backflow prevention devices are installed which are sufficient, in the opinion of a designated officer, to prevent backflow from the premises and from any fixtures on the premises. Once installed, the owner and occupant must ensure that air gaps and backflow prevention devices are maintained in compliance with the Manitoba Plumbing Code and CAN/CSA B64.10.	to the cross connection control device approved by the Designated Officer in addition to the cross connection control devices installed on the customer's water piping at the source of potential contamination. Without limiting the generality of the foregoing, the Designated Officer may allow cross connection control devices to be installed on the customer's water piping at the sources of potential contamination and/or on the water service pipe.	If the City determines that a premise is a severe hazard and has not been identified in the CAN/CSA B. 64.10 manual, we can post what we have determined as a severe hazard on our website. New reference to adopt the Manitoba Plumbing Code and CAN/CSA B64.10 to identify the type of prevention needed. An updated version of the Manitoba Plumbing Code which will take effect on December 1, 2010 allows for the installation of greywater systems. We have included requirements to prevent backflow from premises installing such systems and in similar cases.
38 (4)	If a backflow prevention device has been installed on premises, the owner or occupant of premises must ensure that (a) the backflow prevention device is **tested before the anniversary of the date it has been installed, cleaned, repaired, relocated or tested previously;** (b) the test required by clause (a) is conducted by an individual licensed under section 38.1 to test backflow prevention devices; (c) the results of the test required by clause (a) are received by the designated officer within **30 days after the test** has been conducted; and	Cross connection control devices shall be **tested at the expense of the customer, upon installation, and thereafter annually**, or more often if required by the Designated Officer, by personnel approved by the Designated Officer, to demonstrate that the device is in good working condition. The customer shall submit a report on a form approved by the Designated Officer, on any or all tests performed on a device within **30 days of a test** and a certificate of compliance issued by the City of Winnipeg shall be displayed on or	Identifies the requirements for owners. These practices are existing in the program. The By-law will provide for enforcement actions if the owner does not fully meet the requirements. Owners must only use licensed testers.

	(b) the backflow prevention device is maintained in an operating condition at all times.	adjacent to the said device.	
38 (5)	Even where a backflow prevention device has been installed, the obligation in subsection (4) does not apply if the designated officer (a) has determined that the premises are no longer being used in a way that falls into a category set out in subsection (3); and (b) notifies the owner or occupant in writing that it is not necessary to comply with subsection (4).		New section in the By-law. Under some circumstances backflow devices may no longer be needed.
38(6)	If a backflow prevention device is found not to be in an operating condition or if the Director has reason to believe that it may not be in an operating condition, as part of the powers granted to him or her by this By-law and *The City of Winnipeg Charter,* the Director may **shut off the water** supply to the premises until the backflow prevention device is repaired or replaced.	If a condition is found to exist which in the opinion of the Designated Officer is contrary to the aforesaid, the Designated Officer may either: (a) **shut off the service** or services, or (b) give notice to the customer to correct the fault at his own expense within a specified time period. If the customer fails to comply with such notice, the Designated Officer shall proceed in accordance with clause (a) of this section. Should a test show that a cross	Enforcement provided by the City of Winnipeg Charter and this by-law. This is not new but has been reworded.

		connection control device is not in good working condition, the customer shall make repairs or replace the device within 96 hours, or such other specified period, and if the customer fails to comply, the Designated Officer shall shut off the service or services. Should a customer fail to have a cross connection control device tested, the said device shall be deemed defective and the Designated Officer shall shut off the service or services until the said device has been tested and approved as required herein. No water service pipe shall be turned on at the curb stop for occupancy use until the private plumbing system has been approved by the City Plumbing Inspector or has been inspected for cross connections by personnel approved by the Designated Officer.	
	LICENSING OF BACKFLOW PREVENTION DEVICE TESTERS		
38.1 (1)	An individual is entitled to be issued an initial backflow prevention device tester licence by a designated officer if he or she meets the following criteria: (a) the individual has within 90 days prior to the date of the application		New to the By-Law but this is the current practice to license testers. Sets out the requirements to obtain and renew a backflow prevention device tester's licence;

	successfully completed an initial training course; (b) the individual pays the applicable fee set out in Schedule B; and (c) the individual has not been issued a licence that is currently suspended or has been cancelled for a period that is not expired;		Initial licence fees were costed and added last year to the existing By-law. A costing was completed this fall and revised fees are added. Suspension and cancellation of licences are a new addition; they follow the same procedures as the Sewer By-law.
38.1 (2)	In order to qualify for a renewal of a licence as set out in subsection 22(2) the licence holder must have within the past five years successfully completed an initial training course or a re-certification course.		Re-certification requirements have been implemented this fall with licensed testers. The re-certification section is new to the By-law.
38.1 (3)	Notwithstanding subsection 22(3), the Director may vary the requirement of subsection (1)(a) and allow a licence to be issued to a former licence holder on the basis of the licence holder having successfully completed a re-certification course within the previous 90 days, if the Director concludes that the licence holder's skill and knowledge can be adequately assured through successfully completing a re-certification course rather than an initial training course.		New section; re-certification requirements are already an implemented practice. This section is new. If the tester fails to renew their licence after 60 days, the licence is cancelled and the testers are new applicants; this now requires them to take the initial or re-certification course after their licence has been cancelled. The designated officer determines whether they need to take the re-certification course or the initial course.
38.1 (4)	A designated employee may suspend or		This section is new due to the fact that we have

	cancel a licence if: (a) the licence holder has failed to comply with the requirements of subsection 38.2(1); (b) the past conduct of the licence holder creates a reasonable concern that the he or she will not comply with subsection 38.2(1) in the future; or (c) the applicant provided false or misleading information in the application that had an effect on the decision to grant the licence.		had difficulty with many testers to notify us of failed devices, falsifying test sheets and submitting incomplete test sheets. Similar to sections in the new Sewer By-law.
38.1 (5)	Before suspending or cancelling a licence under subsection (4), the designated employee must: (a) notify the licence holder in writing that suspending or cancelling the licence is being considered; (b) provide in writing the reasons why suspending or cancelling the licence is being considered; and (c) give the licence holder a reasonable opportunity to be heard concerning the possible suspension or cancellation of the licence.		New section to suspend or cancel a tester's licence. Similar to the new Sewer By-law requirements.

38.1 (6)	If a designated employee decides to cancel a licence, he or she must identify a date before which, or a time frame within which, the licence holder is not permitted to reapply for the licence.		As above.
38.1 (7)	A decision concerning the suspension or cancellation of a licence must be sent to the licence holder in accordance with *The City of Winnipeg Charter* and is subject to appeal.		The tester can appeal the licence suspension. Provision is made for a hearing on request by the tester respecting the proposed suspension or cancellation of the licence. Similar to the new Sewer By-law.
	BACKFLOW PREVENTION TESTING		
38.2 (1)	A licence holder must: (a) provide the owner and occupant of premises with a written test report within 14 days after the test is conducted; (b) if a backflow prevention device is not in an operating condition, report this fact to the designated officer and to the owner and occupant of the premises immediately and, in any event, within two working days of the test; and (c) immediately upon completion of a backflow prevention device test, accurately and fully provide the information required on a test tag and affix the test tag to the backflow prevention device or to the building at a point immediately adjacent to the device.		Most of these practices are existing in our program but new to the By-law clarifies the obligations of testers. The testers have always been responsible to submit test reports to the owners and affix test tags. New to the By-law is the requirement for the tester to notify a failed devices to the owner immediately and to the City within 2 business days.

38.2 (2)	No person other than a licensed backflow prevention device tester who is conducting a test of the device may remove a test tag, alter the information contained on it or write on a test tag.		As above.
	POWERS OF DESIGNATED OFFICERS		
66	Designated officers have the powers of a designated employee under *The City of Winnipeg Charter* to administer and enforce this By-law, including conducting inspections and remedying a violation of this By-law. When an emergency arises that affects or could affect the health or safety of persons or affects or could affect property, designated officers have the authority to take whatever actions or measures are necessary to meet the emergency and to eliminate or reduce its effects.		This is to provide enforcement under the City of Winnipeg Charter and this By-law. Adds the standard provisions that appear in other by-laws concerning the powers of designated employees to administer and enforce the By-law and includes the power in emergencies to take whatever actions or measures are necessary to meet the emergency and to eliminate or reduce its effects.
	APPEALS		
67(1) 67(2)	A decision made or order issued pursuant to this By-law that is permitted by *The City of Winnipeg Charter* to be appealed may be appealed to the Standing Policy Committee on Infrastructure Renewal and Public Works. Appeals made under subsection (1) must be in writing and accompanied by the		Addition of the standard provisions that appear in other by-laws concerning appeals of orders or decisions made under the By-law. The addition of these provisions was overlooked in 2002 when *The City of Winnipeg Charter* was enacted. All appeals under the By-law will be

	applicable appeal fee set out in Schedule B.		considered by the Standing Policy Committee on Infrastructure Renewal and Public Works.
	LICENCE FEES		
6 (1)	*Section 10 of Schedule "B" is repealed and the following is substituted:* Backflow Prevention Device Testers Licence fee Initial licence fee $130.00 Licence renewal fee $90.00 Administration fee for late renewal $50.00		Fees are updated to reflect cost recovery. Administration fee is new for all late payments.
6(2)	*The following is added immediately after section 25 in Schedule B:* Appeal Fee $250.00		Same as Sewer By-law.
		Where a cross connection control device is required for temporary use of water, the customer may rent one from the Utility upon payment of the fee shown in Schedule "B"	Section in existing By-law not required and deleted.