Minutes – Executive Policy Committee – May 18, 2011

REPORTS

Minute No. 275 Single Source Negotiation for Architectural Design Services for Three New Suburban Fire Paramedic Stations

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services, that single source negotiations with Nejmark Architect Inc. of Winnipeg for the completion of the design drawings for three new suburban Fire Paramedic stations, be approved.

DECISION MAKING HISTORY:

Moved by Deputy Mayor Swandel,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in.

Carried

STANDING COMMITTEE RECOMMENDATION:

On May 10, 2011, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Winnipeg Public Service, and submitted the matter to the Executive Policy Committee.

ADMINISTRATIVE REPORT

Title: **Single Source Negotiation for Architectural Design Services for Three New Suburban Fire Paramedic Stations**

Critical Path: **Standing Policy Committee on Protection and Community Services, Executive Policy Committee**

AUTHORIZATION

Author	Department Head	CFO	CAO
Reid Douglas	Jim Brennan	M Geer A/CFO	M Ruta A/CAO

RECOMMENDATIONS

That the Executive Policy Committee approve single source negotiations with Nejmark Architect Inc. of Winnipeg for the completion of the design drawings for three new suburban Fire Paramedic stations.

REASON FOR THE REPORT

Executive Policy Committee approval is required for single source negotiation for consulting services in excess of $100,000 for contracts relating to capital projects included in a capital budget.

IMPLICATIONS OF THE RECOMMENDATIONS

As of May 6th, 2011, $ 384.325.97 has been spent of the $500,000 contracted and budgeted for this purpose. This leaves $ 115,674.03 remaining unspent of the funds budgeted for this purpose with which to engage another architect to complete the work required.

A critical delay in the completion of this project could result in loss of monies from CMHC if timelines required for the CMHC funding agreement are not met.

HISTORY

In a report to the Chief Financial Officer dated February 18, 2010 the following history and recommendation was made and subsequently approved:

Subsequent to the Fire Paramedic Service infrastructure review of 2005, the need for strategic station replacement was identified. A committee was struck to investigate potential requirements and designs for these stations. The committee has identified the need for two specific types of stations designated as core area stations and suburban stations.

There are two specific designs required for these stations to meet the department's operational requirements for the foreseeable future. The core area station design has been outlined in a program of requirements and requires full design through the RFP process.

As a result of the committee's investigations a specific suburban station design by Murphy and Murphy Architects Inc. of London, Ontario was found to be ideal to meet the department's requirements. A proposal for design and project management of three (3) suburban Fire Paramedic stations was submitted to the City by Murphy and Murphy Architects Inc.

It is recommended that Murphy and Murphy Architects Inc. be approved as the design consultants and their fee will not exceed $500,000.00 for all three suburban stations inclusive of GST and PST if applicable.

This project is well underway, and unfortunately the consulting architect has subsequently developed some serious personal issues that do not allow him or his firm to continue providing the necessary services in a manner that is consistent with the City's needs. He has notified the Project Manager that he is forced to withdraw from the project. It is therefore required to retain the services of another architectural firm and the preference is a local firm that is familiar with the project. Nejmark Architect is currently the firm completing the design on the core station to replace 200 Berry Street. Nejmark Architect are also very familiar with the suburban station design as they have been retained by Pre-Con Builders to work on the Sage Creek Fire Paramedic station project of which the design is the same as the other two suburban stations being replaced.

FINANCIAL IMPACT

Financial Impact Statement **Date:** May 9, 2011

Project Name: **First Year of Program**

Single Source Negotiation for Architectural Design Services for Three New Suburban Fire Paramedic Stations

	2011	2012	2013	2014	2015
Capital					
Capital Expenditures Required	$ 115,674	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	115,674	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ -	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ -	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: As of May 6th, 2011, $384,325.97 has been spent of the $500,000 contracted and budgeted for this purpose. This leaves $115,674.03 remaining unspent of the funds budgeted for this purpose with which to engage another architect to complete the work required.

original signed by

Sandra M. Libbey, MBA, CGA
Manager of Finance and Administration

CONSULTATION

In preparing this report there was consultation with:

City of Winnipeg Materials Management Division
City of Winnipeg Legal Services Division
Murphy and Murphy Architects, London, Ontario

SUBMITTED BY

Department: Fire Paramedic Service
Division: Support Services
Prepared by: Reid Douglas
Date: May 9, 2011
File No.