Minutes – Executive Policy Committee – June 8, 2011

REPORTS

Minute No. 310 Consultant Contracts for January 1 to December 31, 2010

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the report from the Winnipeg Public Service dated May 2, 2011.

DECISION MAKING HISTORY:

Moved by Councillor Steeves,

That the report from the Winnipeg Public Service dated May 2, 2011, be received as information.

Carried

ADMINISTRATIVE REPORT

ISSUE: **CONSULTANT CONTRACTS FOR JANUARY 1 TO DECEMBER 31, 2010**

Critical Path: **EXECUTIVE POLICY COMMITTEE**

AUTHORIZATION

Author	Department Head	CFO	CAO
B. D'Avignon	M. Geer Acting CFO	M. Geer Acting CFO	M Ruta Acting CAO

RECOMMENDATIONS

That this report be received as information

IMPLICATIONS OF THE RECOMMENDATIONS

This report is for information purposes only.

HISTORY

On March 24, 2004, Council adopted Item 1 of the Report of the Executive Policy Committee, dated March 10, 2004, delegating to the Chief Administrative Officer certain authorities of the Materials Management Policy. Aside from this policy, the Chief Administrative Officer is required to report quarterly on the assignment of consultants.

On May 12, 2010, Executive Policy Committee approved a recommendation that, effective January 1, 2011, competitive bids are required for:

a) consultant services relating to capital projects included in the capital budget, where the estimated value of the consultant service exceeds $100,000 in total, including all phases of any given project;

b) consultant services, other than those related to capital projects, where the estimated value of the consultant service exceeds $35,000 in total, including all phases of any given project.

unless otherwise authorized by Executive Policy Committee.

As a result of the above noted changes, the attached detailed spreadsheet format is revised to separate capital projects from non-capital projects.

CONSULTANT CONTRACTS

The attached document contains information obtained from each department relating to consultant contracts for the period of January 1 to December 31, 2010.

Consultant services are services provided directly to the City of Winnipeg (City), as defined in Administrative Standard FM-002:

- Medical doctors, dentists, nurses, pharmacists, veterinarians, engineers, land surveyors, architects, accountants, lawyers and notaries

- Information technology consultants, communications consultants, management consultants, training consultants, accredited real estate appraisers, agrologists, dietitians, home economists, interior designers, occupational therapists, optometrists, physiotherapists, psychiatric nurses, psychologists, trainers, speech and hearing therapists and landscape architects.

The above definition excludes service contracts (e.g. elevator maintenance, public surveys).

A summary of consultant contracts for the period of January 1 to December 31, 2010 is provided below.

Summary of 2010 Consultant Contracts

DEPARTMENT	PAGE	JAN - MAR	APR - JUN	JUL - SEPT	OCT - DEC	TOTAL
Animal Services	2	0.00	0.00	0.00	0.00	0.00
Assessment and Taxation	3	490.00	0.00	1,190.00	0.00	1,680.00
Audit	4	4,310.83	0.00	3,575.00	12,880.00	20,765.83
Office of the Chief Administrative Officer	5	18,945.53	41,649.40	0.00	0.00	60,594.93
City Clerk's	6	4,061.25	18,525.00	13,965.00	18,301.75	54,853.00
Community Services	7	15,108.25	13,842.70	7,305.00	15,124.00	51,379.95
Corporate Finance	8	67,302.60	44,763.02	0.00	0.00	112,065.62
Corporate Support Services	9	70,109.03	126,158.27	25,760.65	134,683.95	356,711.90
Fire Paramedic Service	11	27,873.54	26,200.33	2,422.50	23,190.00	79,686.37
Legal Services	13	0.00	0.00	0.00	17,542.03	17,542.03
Fleet Management Agency	14	15,436.39	4,974.28	37,041.42	27,149.90	84,601.99
Planning, Property and Development	15	562,821.35	652,241.96	1,325,809.69	1,725,952.92	4,266,825.92
Public Works	29	1,736,065.14	3,382,401.98	4,505,316.32	3,060,684.94	12,684,468.38
Transit	43	1,075,281.60	1,493,349.90	1,549,489.54	1,234,358.94	5,352,479.98
Water and Waste	45	4,584,457.14	3,361,978.49	2,253,833.61	4,431,020.98	14,631,290.22
Winnipeg Golf Services	62	26,775.00	23,109.65	0.00	5,260.00	55,144.65
Winnipeg Parking Authority	63	73,664.76	159,870.50	89,700.01	135,766.81	459,002.08
Winnipeg Police Service	65	23,206.68	136,414.43	51,087.69	133,936.45	344,645.25
Total		**8,305,909.09**	**9,485,479.91**	**9,866,496.43**	**10,975,852.67**	**38,633,738.10**

Detailed department consultant contract sheets are attached. Where the Total Payment to Date for Entire Consultant Contract exceeds $100,000, an explanation has been provided for over-expenditures greater than or equal to 10% or $1,000,000, whichever is less.

FINANCIAL IMPACT

Financial Impact Statement Date: March 2, 2011

No financial impact as this report is for informational purposes.

Radhika Abeysekera

Radhika Abeysekera
Corporate Controller

CONSULTATION

In preparing this Report there was consultation with:

Corporate Controller's Division

SUBMITTED BY

Department: Corporate Finance
Division: Materials Management Division
Prepared by: T. Schirlie
Date: May 2, 2011



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