Minutes – Executive Policy Committee – June 8, 2011

Minute No. 314
Report – Standing Policy Committee on Protection and Community Services – May 30, 2011

Item No. 2 Naming of Meeting Room 2 at Henderson Library in Honour of Heather Francis Graham

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and submits the following to Council:

1. That Meeting Room Two (2) at the Henderson Library be named the "Heather Francis Graham Room".

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Protection and Community Services – May 30, 2011

DECISION MAKING HISTORY:

Moved by Councillor Steeves,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On May 30, 2011, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

On May 10, 2011, the Standing Policy Committee on Protection and Community Services passed the following motion:

WHEREAS Heather F. Graham always had a passion for public libraries and was a stalwart participant in the never-ending campaign to ensure that libraries are relevant in the lives of the citizens of Winnipeg and the life of our great city;

AND WHEREAS for 46 years Heather has committed herself to the advancement and improvement of libraries in Winnipeg;

AND WHEREAS for the past 11 years Heather has served as the Administrative Assistant to the Winnipeg Public Library Board;

AND WHEREAS Heather worked in the Winnipeg Public Library system for over 33 years, and held many senior roles which included the Henderson - Transcona district during her career;

AND WHEREAS Heather was instrumental in the creation and development of the "Friends of the Winnipeg Public Library" and today serves as the secretary of this most worthwhile organization;

AND WHEREAS Heather sits on the Board of the Winnipeg Library Foundation, on behalf of the Friends of the Winnipeg Public Library;

AND WHEREAS she has served as the President, Treasurer and Committee Chairperson over her many years of Membership with the Manitoba Library Association;

Report – Standing Policy Committee on Protection and Community Services – May 30, 2011

DECISION MAKING HISTORY (continued):

STANDING COMMITTEE RECOMMENDATION (continued):

AND WHEREAS Heather gives of herself unendingly and the naming of a meeting room at Henderson Library will be a wonderful recognition for a woman who, through the excellence she constantly demonstrates, has made such a positive imprint on our public library system;

AND WHEREAS it is the hope of the Winnipeg Public Library Board that Heather can be recognized as she retires in August, 2011 after providing many years of service and dedication to the Winnipeg Public Library and the City of Winnipeg;

THEREFORE BE IT RESOLVED that the Winnipeg Public Service be requested to report back to the Standing Policy Committee on Protection and Community Services in 30 days on naming Meeting Room 2 at the Henderson Library the "Heather Francis Graham Room".

ADMINISTRATIVE REPORT

Title: **Naming of Meeting Room Two (2) at the Henderson Library**

Critical Path: Standing Policy Committee on Protection and Community Services - Executive Policy Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
R. Walker	C. Wightman	n/a	Alex Robinson Deputy CAO

RECOMMENDATIONS

1. That Meeting Room Two (2) at the Henderson Library be named the "Heather Francis Graham Room".

2. That the proper officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

REASON FOR THE REPORT

At it's meeting of May 10, 2011*, The Standing Policy Committee on Protection and Community Services directed the Winnipeg Public Service to report back in 30 days on naming Meeting Room 2 at the Henderson Library, the "Heather Francis Graham Room".*

IMPLICATIONS OF THE RECOMMENDATIONS

The cost of purchasing and installing signage is approximately $500.00 and will be covered within the Library Services Division's 2011 operating budget.

HISTORY

At the May 10, 2011 meeting of the Standing Policy Committee on Protection and Community Services, a motion was presented that directed the Winnipeg Public Services to report back in 30 days on naming Meeting Room 2 at the Henderson Library, the “Heather Francis Graham Room”.

The Winnipeg Public Service has reviewed the request and recommends that Meeting Room Two (2) be named the Heather Francis Graham Room.

Heather Francis Graham

Heather Francis Graham worked in the Winnipeg Public Library system for over 33 years during her career. During that time, first at the Transcona Library and then as part of the amalgamated library system, she held several senior positions in the library including the Area Head for the Henderson-Transcona district, Head of the Extension Division and was the Community Relations Coordinator.

Throughout her career, Ms. Graham has demonstrated a passion for public libraries, helping to ensure that libraries are relevant in the lives of the citizens of Winnipeg. During her career, Ms. Graham has served as a mentor to untold library staff, including the present Manager of Library Services, Rick Walker. From her, many have learned the value of the public library in the community.

For the past 11 years, Heather Francis Graham has served as the Administrative Assistant to the Winnipeg Public Library Board. Working with a diverse and ever changing group of citizen members, Heather has been a consistent voice and source of information and support for the Board. With her knowledge of the library system, and her dedication to the on-going success of Winnipeg Public Library, she has ensured that the Winnipeg Public Library Board has thrived and achieved many of the goals it set. In August 2011, Ms. Graham will step down as the Administrative Assistant for the Winnipeg Public Library Board.

For the past 20 years Ms. Graham has also been instrumental in the creation & development of the Friends of the Winnipeg Public Library. She continues to be actively involved in this organization as their Secretary and sits on the Board of the Winnipeg Library Foundation as the representative of the Friends.

In addition to Ms. Graham’s involvement in ensuring the growth and development of libraries within the City of Winnipeg, she has also been involved in library service development on a provincial level over the years. Ms. Graham has served as the President, Treasurer and Committee Chairperson of the Manitoba Library Association in the past; helping to ensure the growth and development of libraries across the province.

The cost of purchasing and installing signage is approximately $500.00 and will be covered within the Library Services Division’s operating budget.

FINANCIAL IMPACT

Financial Impact Statement

Date: May 17, 2011

Project Name: **First Year of Program** **2011**

Naming of Meeting Room Two (2) at the Henderson Library

	2011	2012	2013	2014	2013
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 500				
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 500	$ -	$ -		$ -
Less: Existing Budget Amounts	500				
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments:

The cost of purchasing and installing signage is approximately $500 and will be covered within the Library Services Division's 2011 operating budget.

"Original signed by"

Cindy Fernandes, CMA
Manager of Finance & Administrative Services

CONSULTATION

In preparing this Report there was consultation with:

The Winnipeg Public Library Board

SUBMITTED BY

Department:	Community Services
Division:	Library Services
Prepared by:	Rick Walker, Manager
Date:	May 17, 2011
File No.	