Minute No. 246
Report "A"– Executive Policy Committee – March 16, 2011

Item No. 8 Animal Services Special Operating Agency - 2011 - 2013 Business Plan (Selection Report)

COUNCIL DECISION:

Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

1. That an increase to the Animal Services Special Operating Agency Line of Credit from $900,000.00 to $1,100,000.00 be approved.

2. That the 2011 Business Plan (Selection Report) for the Animal Services Special Operating Agency including the 2011 budget be approved, and the 2012 – 2013 financial projections as tabled in Appendix A to the report of the Winnipeg Public Service dated February 15, 2011, be received as information.

3. That the proposed tax supported funding for the Animal Services Special Operating Agency of $1,334,276 annually for 2011, and $1,304,276 for 2012 and 2013, be approved subject to confirmation in the annual tax supported budget process (See Financial Projection, Appendix A, to the report of the Winnipeg Public Service dated February 15, 2011, page 4).

4. That an annual increase of $150,000.00 to the Winnipeg Humane Society Contract, from $350,000.00 to $500, 000, be approved.

5. That a one-time grant in 2011, in the amount of $30,000.00 to support the Winnipeg Humane Society's See Spot Read Program, be approved.

6. That the fees for replacement license tags and license transfer fees, cited in Pound By-law No. 2443/79, Section 17 and 18, be increased from $2.00 to $5.00 to better reflect the cost of the service, and that the Pound Bylaw be amended accordingly.

7. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report "A"– Executive Policy Committee – March 16, 2011

DECISION MAKING HISTORY:

Moved by His Worship Mayor Katz,

That the recommendation of the Executive Policy Committee be adopted by consent.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On March 16, 2011, the Executive Policy Committee concurred in the recommendations of the Alternate Service Delivery Committee and the Standing Policy Committee on Protection and Community Services and submitted the matter to Council.

COMMITTEE RECOMMENDATIONS:

On March 15, 2011, the Alternate Service Delivery Committee concurred in Recommendations 1 to 5 of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

On March 15, 2011, the Standing Policy Committee on Protection and Community Services concurred in Recommendation 1 of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

COMMITTEE DECISION:

On March 15, 2011, the Alternate Service Delivery Committee concurred in Recommendation 6 of the Winnipeg Public Service and appointed the following Advisory Board members for a two-year term:

- Ted Turk, Field Operations/Court Coordinator, Animal Services Special Operating Agency
- Lisa Rosin, Director – Shelter Operations, Winnipeg Humane Society
- D'Arcy Johnson, Executive Director, D'Arcy's A.R.C.
- Dr. Wenchao Zheng, Animal Hospital of Manitoba
- Tim Pasma, DVM, Manitoba Agriculture – Animal Health and Welfare
- Peter Wm. Solilak, R.A.H.T., President – MAHTA, Manitoba Animal Health Technologist Association COO, McPhillips Animal Hospital
- Joan McMahon, Representative, Canadian Union of Public Employees Local 500

ADMINISTRATIVE REPORT

ISSUE: **2011-2013 Business Plan (Selection Report) - Animal Services Special Operating Agency**

Critical Path: Alternative Service Delivery Committee – Standing Policy Committee on Protection and Community Services - Executive Policy Committee - Council

AUTHORIZATION

Author	Department Head	CFO	CAO
T. Turk	C. Wightman	M Ruta A/CAO	M Ruta A/CAO

RECOMMENDATIONS

That the Alternative Service Delivery Committee submits the following recommendations to the Executive Policy Committee and Council:

1. That Council approves an increase to the Animal Services Agency Line of Credit from $900,000 to $1,100,000.

2. That Council approves the 2011 Business Plan (Selection Report) for the Animal Services Special Operating Agency, including the 2011 budget, and receives as information the 2012 – 2013 financial projections as tabled in Appendix A.

3. That Council approves the proposed tax supported funding for the Animal Services SOA of $1,334,276 annually for 2011 and $1,304,276 for 2012 and 2013, subject to confirmation in the annual tax supported budget process (See Financial Projection, Appendix A, page 4).

4. That Council approves an annual increase of $150,000 to the Winnipeg Humane Society Contract; from $350,000 to $500,000.

5. That Council approves a one-time grant in 2011, in the amount of $30,000, to support the Winnipeg Humane Society's *See Spot Read* Program.

6. That Advisory Board members be approved for a two-year term, per attached Appendix B.

7. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

That the Standing Policy Committee on Protection and Community Services submits the following recommendation to the Executive Policy Committee and Council:

1. That the fees for replacement license tags and license transfer fees, cited in Pound Bylaw 2443/79, Section 17 and 18, are increased from $2.00 to $5.00 to better reflect the cost of the service and that the Pound Bylaw is amended accordingly.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

IMPLICATIONS OF THE RECOMMENDATIONS

- Provide Animal Services Agency mill-rate support of $1,334,276 in 2011 and $1,304,276 in 2012 and 2013 as a transfer from the Community Services Department.
- These projected transfers, if approved, will be included in the Community Services Department's proposed 2011 – 2013 Tax-Supported Operating Budget Submission.
- The SOA projects deficits of $67,800 in 2011, $127,267 in 2012, and $81,507 in 2013. The accumulated deficit will increase from the December 31, 2009 balance of $1,591,436 to $2,098,599 by the end of 2013.
- The attached business plan includes inflationary increases of 1.8% for 2011, 2% for 2012 and 2% for 2013 to all fees for service and/or products delivered by the Agency which are not established in the Pound By-law (e.g. excludes Surrendered Animals, Dog Adoptions, Trap Rentals/Set Ups).
- The SOA will continue with the dog licensing campaign.
- The current service contract with the Winnipeg Humane Society expired on December 31, 2010.

HISTORY

The Animal Services Operating Charter stipulates that a Business Plan (Selection Report - summary of the annual business plan) will be provided to Council each year.

Animal Services was designated by Council as a Special Operating Agency (SOA) effective January 1, 2000.

FINANCIAL IMPACT

Financial Impact Statement **Date:** February 15, 2011

Project Name: **First Year of Program** **2011**

2011 - 2013 Business Plan (Selection Report) Animal Services Special Operating Agency

	2011	2012	2013	2014	2015
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 1,334,276	$ 1,304,276	$ 1,304,276	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 1,334,276	$ 1,304,276	$ 1,304,276	$ -	$ -
Less: Existing Budget Amounts	1,154,276	1,154,276	1,154,276	-	-
Net Budget Adjustment Required	$ 180,000	$ 150,000	$ 150,000	$ -	$ -

Additional Comments: The 2011 - 2013 Animal Services Selection Report assumes a tax-supported subsidy of $1,334,276 for 2011 and $1,304,276 for 2012 and 2013. This amount, if approved, will be included as a transfer to the SOA in the Community Services Department's 2011 - 2013 budget submission.
The SOA projects deficits of $67,800 in 2011 $127,267 in 2012, and $81,507. The accumulated deficit will increase from the December 31, 2009 balance of $1,591,436 to $2,098,599 by the end of 2013.

original signed by
Cindy Fernandes
Manager of Finance & Administrative Services
Community Services Department

CONSULTATION

In preparing this Report there was consultation with:

Legal Services Department

SUBMITTED BY

Department: Community Services
Division: Animal Services, Special Operating Agency
Prepared by: Ted Turk
Date: February 15, 2011
File No.


Appendix A


Appendix B