Award of Contract for Lease of Self Propelled Concession / Beverage Carts - RFQ No. 27-2002
File GL-9 (Vol. 17) [c/r PR-6 (Vol. 9)]

9. The Executive Policy Committee has been advised that in 1994 the City entered into a contract with Marriott Corporation to provide concession services at certain City facilities including Golf Courses. Under the terms of the contract, the City is responsible for the provision of concession carts for on-course dispensing of food and beverage.

Concession carts are operated seven days per week during the core golf season at each of John Blumberg , Windsor Park and Kildonan Park Golf Courses.

In October, 2001, the City's lease of concession carts expired. In January, 2002, a Request for Quotations was issued for the lease of three concession carts for a 3-year period (five months per year). The final receipt for quotations was 4:00 p.m. on January 31, 2002. Bids were received from the following suppliers:

Canadian Golf Car Co. Ltd.
Stephenson Equipment Ltd.
Consolidated Turf Equipment

The bid from Stephenson Equipment Ltd. should be deemed non-responsive inasmuch as they have qualified their quote by stating in the Terms and Conditions that "Prices are subject to change without notice". As such, it is not possible to compare their quote to those of the other bidders that have submitted guaranteed prices.

The bids were evaluated in accordance with the evaluation criteria as set out in the Request for Quotations. Appendix "I" details the respective bids and points assigned. The bid from Canadian Golf Car Co. Ltd achieved the highest ranking. The proposed unit from Canadian Golf Car Co. Ltd. was inspected and meets the required criteria. The recommended low bidder has the necessary experience and resources to complete the project satisfactorily.

Funds for the lease of concession carts are contained in the approved 2002 budget for golf courses. Funds for 2003 and 2004 will be contained in the business plan budget for the proposed Golf Courses Special Operating Agency as outlined in the Financial Impact Statement dated February 15, 2002, as outlined on Appendix "II".

The Executive Policy Committee recommends:

I. That the bid submitted by Stephenson Equipment Co. be determined to be non-responsive.

II. That a contract be awarded to Canadian Golf Car Company Ltd., the lowest evaluated responsive bidder meeting the specifications in the total amount of $37,902.00 plus GST plus optional end of lease buy out of $22,470.00.

III. That the Proper Officers of the City be authorized to do all things necessary to implement the foregoing.