REPORTS NOT RELATED TO THE JURISDICTION OF ANY COMMITTEE

REPORT OF THE

SUB-COMMITTEE ON RULES

DATED MARCH 16, 1993

The Speaker called the Deputy Speaker, Councillor Reese, to the Chair.

On motion of Councillor Angus, the Report of the Sub-Committee on Rules, dated March 16, 1993, was considered clause by clause.

Her Worship the Mayor and Councillors:

Establishment of a Secretariat Committee as a governing body of Council
File GK-4

477 - 1. Council on February 24, 1993 ruled automatic referral of the following motion to your Sub-Committee on Rules:-

Moved by Councillor Angus,
Seconded by Councillor Clement,
WHEREAS changes to The City of Winnipeg Act reduced the size of Council to 15 Councillors expected to provide full-time services;

AND WHEREAS The Citizen's Committee Report dated November 14, 1991, recommended dedicated support staff to assist the new Council;

AND WHEREAS a comparative analysis of Canadian municipalities indicates that Canadian practice is one support person for 1.3 Councillors;

THEREFORE BE IT RESOLVED that a "Councillors' Secretariat" comprising five clerical employees, one of which would be designated as the co-ordinator, be formed as a separate operating entity accountable solely to the Councillors;

AND BE IT FURTHER RESOLVED that Council form an ongoing "Secretariat Committee" comprised of the Speaker and four Councillors, charged with the power to do all things necessary to form and direct the Councillors' Secretariat.

Your Sub-Committee on Rules was established by Council on November 29, 1989 with a mandate to "present to Council amendments to the Procedure By-law to be compatible with the recent changes to The City of Winnipeg Act, and also to consider other suggested changes or improvements to the rules of procedure that it feels are appropriate, and which may be put forward from time to time in the future."

Inasmuch as the Rules Committee is mandated to specifically to deal with issues relating to rules of procedure, it is deemed desirable that a separate Committee of Council be established as a governing body of Council.

Your Sub-Committee on Rules therefore recommends that a "Secretariat Committee", comprising the Speaker as Chair, and four other members of Council (one member to be appointed by each of the remaining four Community Committee areas not represented by the Speaker's appointment) be established and appointed annually at the Organizational Meeting of Council, and empowered as a governing body of Council to:-

- To provide a forum for Councillors to sort out matters and resolve issues for Interns, Secretaries, Volunteers, etc;

- To be responsible for the operation of the Councillors' office, including developing and administering a policy for Councillors' assistance/assistants and expense allowances; and acting in an advisory capacity in the preparation of Council's operating budget;

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- To resolve non political issues between Councillors;
- To resolve difficulties between Councillors and the administration;
- To consider and resolve all other issues as referred to it by Council, Committees or member(s) of Council.

For the information of Council, it has now been determined that Councillors' support services will be provided by a Branch of the City Clerk's Department. The secretaries, under the supervision of the City Clerk (or her designate) with day to day direction from the assigned Councillors, will perform all secretarial duties required by the Councillors' office.

The proposed reporting relationship for the Secretariat Branch of the City Clerk's Department and Council's "Secretariat Committee", is outlined on the enclosed Appendix "A".

Moved By Councillor Angus,
Adoption of the clause.

Carried.

(Note: See Minute No. 480 for attachment.)

Establishment of Policy - Councillors' Volunteer Helpers File GF-4

478 - 2. Council at its meeting held on February 24, 1993, ruled automatic referral under Section 16.1 of the Procedure By-law No. 5400/90 of the following motion to your Committee, namely:-

Moved by Councillor Reese,
Seconded by Councillor Angus,
THAT the Rules Committee look at developing a policy in regard to Councillors' volunteer helpers in Councillors' office.

Inasmuch as your Committee is recommending that Council approve the formation of a Secretariat Committee, to be empowered, among other responsibilities, to develop a policy for Councillors' assistance including the use of volunteers, your Committee is of the opinion that development of the above-noted policy is within the mandate of the Secretariat Committee.

Your Sub-Committee on Rules therefore recommends that Council's motion be referred to the Secretariat Committee for its review and recommendation back to Council.

Moved by Councillor Angus,
Adoption of the clause.

Carried.

Amendment to the Procedure By-law No. 5400/90 - Applications, Variance and Conditional Use Orders by Board of Adjustment Which Are Appealed. Files EL-1, DAV(Gen) & DCU(Gen)

479 - 3. Council on February 24, 1993, referred back to your Sub-Committee on Rules Clause 4 of its Report dated February 12, 1993 in which it was recommended that the Procedure By-law be amended by adding a new Section 56.3 to provide guidelines for the conduct of Councillors in respect to appeals from the Board of Adjustment.

Your Sub-Committee on Rules on March 16, 1993, after further considering the matter re-submits for Council's consideration the following recommendations:-

I. That the Procedure By-law be amended by adding a new Section 56.3 to provide guidelines for the conduct of Councillors in respect to appeals from the Board of Adjustment; namely:-

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"That during the conduct of an appeal from the Board of Adjustment to the designated Appeal Committee no Councillor who made representations at the Board of Adjustment shall be or remain in the appeal hearing room."

II. That the Proper Officers of the City do all things necessary to effect the foregoing.

Moved by Councillor Angus,
Adoption of the Clause.

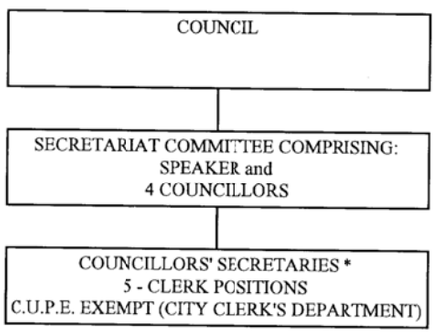
Moved by Councillor Thomas,
That the clause be referred back to the Sub-Committee on Rules.

Carried.

480 - Appendix "A" referred to in Clause 1 of the Report of the Sub-Committee on Rules, dated March 16, 1993.

COUNCILLOR SUPPORT

APPENDIX "A"
93/03/11



*Under the direct supervision of the City Clerk (or designate) in concert with the Secretariat Committee of Council and day-to-day direction from the assigned Councillor (s)