Minutes – Executive Policy Committee – December 7, 2011

Minute No. 66
Report – Standing Policy Committee on Protection and Community Services – December 2, 2011

Item No. 1 Letter of Agreement - Manitoba Public Insurance Corporation – Purchase and Operation of two Automated Licence Plate Readers

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and submits the following to Council:

1. That a negotiated Letter of Agreement between The City of Winnipeg and The Manitoba Public Insurance Corporation be approved, allowing for the purchase and operation of two Automated Licence Plate Readers pursuant to the terms and conditions outlined therein.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Protection and Community Services – December 2, 2011

DECISION MAKING HISTORY:

Moved by Councillor Havixbeck,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On December 2, 2011, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to Council.

ADMINISTRATIVE REPORT

ISSUE: **Letter of Agreement between The Manitoba Public Insurance Corporation and The City of Winnipeg for the purchase and operation of two Automated Licence Plate Readers**

Critical Path: **Standing Policy Committee on Protection and Community Services – Executive Policy Committee – Council**

AUTHORIZATION

Author	Department Head	CFO	CAO
M. Musgrove	Chief K. McCaskill	M Ruta CFO	D Joshi COO

RECOMMENDATIONS

That a negotiated Letter of Agreement between The City of Winnipeg and The Manitoba Public Insurance Corporation be approved, allowing for the purchase and operation of two Automated Licence Plate Readers pursuant to the terms and conditions outlined therein.

REASON FOR THE REPORT

Council approval is required to enter into the Letter of Agreement with Manitoba Public Insurance Corporation (MPI). This agreement allows for MPI to provide two Automated License Plate Readers (ALPR) to the Winnipeg Police Service at no cost.

IMPLICATIONS OF THE RECOMMENDATIONS

- Acquisition of the Automated License Plate Readers (ALPR) will dramatically improve the ability of the Service to apprehend high risk drivers.
- The Manitoba Public Insurance Corporation (“MPI”) will fund the purchase of the automated licence plate readers to a maximum aggregate amount of sixty thousand ($60,000.00) dollars, as detailed below.
- The City of Winnipeg will own the plate readers and be responsible for any and all costs related to maintenance services, general up-keep, or reparation or replacement of damaged parts or of the entire plate readers, as the case may be.
- The term of the Letter of Agreement is two (2) years commencing on the date of execution.

HISTORY

The Winnipeg Police Service has operated an ALPR since 2008, when it was originally managed by the Stolen Auto Unit. During 2010, the WPS Traffic Unit took over operation of the ALPR and successfully increased the number of Prohibited, Suspended, and Unlicensed drivers apprehended. Drivers in these high risk categories account for a disproportionate amount of collisions within the City of Winnipeg. Removing these drivers from the roadway promotes safety and holds those individuals accountable, particularly as the fines for such offences are on the high end of the threshold.

A single ALPR operated by one officer can screen from 1700 to 3500 license plates in a 10 hour period. Without the automated readers, to conduct the same work would require a minimum of 16 police officers.

License plate reader units are extremely versatile. The units can also be used to assist with Amber Alerts (abducted children) as the readers can effectively screen all vehicle license plates passing along a major route. Acquiring this technology will make policing roadways more efficient at little or no cost to the City.

The negotiated Letter of Agreement between the City of Winnipeg and MPI is intended to provide a clear understanding and outline of the responsibilities with respect to the purchase and operation of two (2) PIPS Technologies Superex lll automated licence plate readers.

During the two (2) year term of the Letter of Agreement, the Winnipeg Police Service will undertake to deploy the plate readers along roadways in the Province of Manitoba for a minimum of twenty (20) service hours per week per unit on average, and under various traffic, weather, and time of day conditions. The plate readers will be used in compliance with any applicable statutes, regulations and by-laws, and in accordance with any user manuals or guides provided by the manufacturer of the plate readers. The Service will provide monthly reports to MPI, based on the metrics agreed to by both parties.

MPI will support the purchase of the licence plate readers to a maximum aggregate amount of sixty thousand ($60,000.00) dollars based upon the following:

(a) forty-seven thousand, seven hundred and fifty ($47,750) dollars towards the purchase of the plate readers;
(b) fifty (50%) percent of the cost of support, maintenance and training required to use the plate readers during the two (2) year term of the Letter of Agreement; and
(c) any applicable taxes.

Manitoba Public Insurance will not be financially responsible for the plate readers beyond the amount stated above.

The City of Winnipeg will own the plate readers and be solely responsible for any and all costs related to maintenance services, general up-keep, or reparation/replacement of damaged parts or the entire plate reader, as may be the case.

FINANCIAL IMPACT

Financial Impact Statement

Date: October 11, 2011

Project Name: MOU with MPI
Automated License Plate Reader

First Year of Program **2012**

	2012	2013	2014	2015	2016
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ -	$ 47,500	$ 25,000	$ 3,500	$ 3,500
Less: Incremental Revenue/Recovery	-	47,500	12,500	-	-
Net Cost/(Benefit)	$ -	$ -	$ 12,500	$ 3,500	$ 3,500
Less: Existing Budget Amounts	-	-	12,500	3,500	3,500
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: The WPS will be required to pay for half of the maintenance, support and training cost in the second year and on an ongoing basis thereafter This expense will be absorbed by the WPS Traffic Division's current budget. The ongoing costs are estimated to be $3,500 per year.

original signed by
Maureen Demkey
Acting Controller

CONSULTATION

In preparing this report there was consultation with:

Legal Services Division (KB)

SUBMITTED BY

Department:	Winnipeg Police Service
Division:	Organizational Development, Division 32
Prepared by:	M. Musgrove, Research Analyst
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