Minutes – Executive Policy Committee – March 14, 2012

Minute No. 197
Report – Standing Policy Committee on Infrastructure Renewal and Public Works – March 5, 2012 adjourned to March 6, 2012

Item No. 5 Process for Altering City Truck Routes

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works and submits the following to Council:

1. That no changes be made to the current process for adding or deleting City Truck Routes since a process that is open to the public for comment and input through committees of Council already exists.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report – Standing Policy Committee on Infrastructure Renewal and Public Works – March 5, 2012 adjourned to March 6, 2012

DECISION MAKING HISTORY:

Moved by Councillor Vandal,

That the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On March 6, 2012, the Standing Policy Committee on Infrastructure Renewal and Public Works concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: **PROCESS FOR ALTERING CITY TRUCK ROUTES**

Critical Path: **Standing Policy Committee on Infrastructure Renewal and Public Works – Executive Policy Committee – Council**

AUTHORIZATION

Author	Department Head	CFO	CAO
L. Escobar, P.Eng., P.T.O.E. Manager of Transportation	B.W. Sacher, P.Eng. Director of Public Works	n/a	D Joshi Chief Operating Officer

RECOMMENDATIONS

That no changes be made to the current process for adding or deleting City Truck Routes since a process that is open to the public for comment and input through committees of Council already exists.

REASON FOR THE REPORT

At its July 20, 2011 meeting, Council concurred in the recommendation of the Standing Policy Committee on Infrastructure Renewal and Public Works that the Public Works Department be directed to prepare appropriate recommendations for Council's consideration in response to the Ombudsman's May 6, 2011 recommendation.

The authority for major transportation matters, including truck route designation, resides with the Standing Policy Committee on Infrastructure Renewal and Public Works, a committee of Council which is open to the public.

IMPLICATIONS OF THE RECOMMENDATIONS

There are no financial implications to the recommendation.

HISTORY

On November 2, 2010, the City of Winnipeg's Chief Administrative Officer received a letter from the Manitoba Ombudsman's Office expressing concerns from a citizen with the City's process for establishing and changing Truck Routes.

On May 6, 2011, the Ombudsman's Office sent a letter to the Mayor of the City of Winnipeg requesting that Council review the matter regarding the City of Winnipeg's process for altering Truck Routes and to provide a response no later than June 30, 2011.

On July 20, 2011, Council concurred in the recommendation of the Winnipeg Public Service and recommended to Council the following:

1) That the Ombudsman's Report of November 2, 2010 with respect to the designation, alteration, and deletion of Truck Routes, be received as information.

2) That the Public Works Department be directed to prepare appropriate recommendations for Council's consideration in response to the Ombudsman's May 6, 2011 recommendation.
3) That the proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

The Public Service Review is provided in Appendix 'A'.

FINANCIAL IMPACT

Financial Impact Statement **Date:** January 26, 2012

Project Name:

PROCESS FOR ALTERING CITY TRUCK ROUTES

COMMENTS:

There is no financial impact associated with the recommendation of this report.

"Original Signed by D. Stewart, CA"
Manager of Finance & Administration

CONSULTATION

In preparing this report there was consultation with: n/a

SUBMITTED BY

Department: Public Works
Division: Transportation
Prepared by: Michelle Chester, C.E.T., Traffic Analyst
Stephen Chapman, P. Eng., Traffic Management Engineer
Date: February 9, 2012
File No. G-13

Attachment: Appendix 'A' – Winnipeg Public Service Evaluation

APPENDIX 'A'

Winnipeg Public Service Evaluation
Process of Altering City Truck Routes

Authority

The authority for major transportation matters resides with the Standing Policy Committee on Infrastructure Renewal and Public Works being the City's Traffic Authority, which is comprised of a committee delegated by Council of the City of Winnipeg (City of Winnipeg City Organization By-law No. 7100/97 Section 13(d)). These major transportation matters include, but are not limited to, speed limits, traffic signal controls, pedestrian corridors, regional street designation, and truck route designation.

Approval Process

The City of Winnipeg follows a decision-making process when making alterations to a Truck Route from the City's Truck Route System; this process can begin at one of three levels described below.

- **Community Committee Initiation**
  When a request for the addition or deletion of a Truck Route designation is brought forth to the attention of the Community Committee, the Winnipeg Public Service may be asked to report back on the issue with their recommendations. With consideration of the recommendations made by the Winnipeg Public Service, the Community Committee will forward their own recommendations to the Standing Policy Committee on Infrastructure Renewal and Public Works for consideration and a decision.

- **Standing Committee Initiation**
  When a request for the addition or deletion of a Truck Route designation is initiated by the Standing Policy Committee on Infrastructure Renewal and Public Works, the Standing Policy Committee will make its decision on the basis of any or all of the following inputs: Public Service report and recommendation, Community Committee recommendation and/or internal Standing Policy Committee direction.

- **Public Service Initiation**
  In some circumstances the Winnipeg Public Service initiates the process of modifying the City's Truck Route System. Typically, this occurs when new roads are constructed (e.g. Chief Peguis Trail). The Winnipeg Public Service will consult with Councillors in the affected wards and will submit their recommendation to the Standing Policy Committee for review and approval.

In all cases, if the Standing Policy Committee decision results in an amendment to the Truck Route listings in the Traffic By-law No. 1573/77, a by-law amendment will go to Council for approval and implementation.

Considerations

Committee and Council meeting agendas regarding Truck Routes and other transportation issues are available online by visiting the City of Winnipeg Website at www.winnipeg.ca/CLKDMIS. The website provides a list of the scheduled meeting dates for each Community Committee, Standing Policy Committee, and Council and the agenda for each meeting is provided a few days in advance of the meeting. Any individual who would like the opportunity to appear in delegation at any of the Committee or Council meetings can do so by

contacting the City Clerk and arranging for an opportunity to have their concerns addressed during the scheduled meeting. In addition, the website provides information such as the Disposition of Items, the Minutes and access to Reports from each meeting; any decision made by the Committee or Council will be included in the disposition which can be viewed by the public online in approximately 1-2 weeks after the scheduled meeting date.

As well, the City of Winnipeg homepage provides access to information regarding the City's Truck Route System with a direct link to the City's Truck Route Map; this map is updated regularly with any approved changes made to the Truck Route System.

When changes to the Truck Route System are made by the Public Service, it does its best in consulting as many people and entities as possible that may be directly affected by future transportation plans. Adding or deleting a Truck Route from the City's Truck Route System has regional implications which can affect an entire quadrant of the city; it would be difficult to outline the extent of the area affected by these changes. It is not practical, economical or feasible to notify each individual in the affected area, or persons who may be indirectly affected by the change in Truck Route designation to ensure they are aware of the proposed changes and the potential impact of any alterations.

It is the Public Service's understanding that elected officials or area councillors will represent his/her constituents and bring forth any questions or concerns regarding Truck Routes and/or other transportation issues to the attention of the Public Service, the proper committee, and/or Council. As such, the Public Service will consult with affected area councillors with respect to any changes to the Truck Route System. Should an area councillor request a broader consultation regarding a truck route issue the Public Service would endeavor to do so within available means.

Conclusion

At this time, the Public Service is recommending that the City continue to follow the current decision-making process and that no changes be made when dealing with issues related to Truck Routes and other transportation matters. The decision-making process to modify the Truck Route System should follow the current process, which is similar to that of other transportation matters.