**Minutes – Executive Policy Committee – May 25, 2012**

## AUDIT COMMITTEE

**Minute No. 267 Accountability Report 1st Quarter 2012**

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee, in its capacity as the Audit Committee, concurred in the recommendation of the City Auditor and received as information the Accountability Report 1st Quarter 2012 dated April 24, 2012.

DECISION MAKING HISTORY:

Moved by Councillor Fielding,
That the recommendation of the City Auditor be concurred in.

Carried

# Audit Department Report
# Accountability Report 1st Quarter 2012

To assist Audit Committee and Council in their governance of the City Auditor, this performance report provides an update the activities conducted and projects in progress and provides information on key performance results.

## Report Summary

At the end of March 2012, the Department had five projects in progress. The report provides Audit Committee with an estimated completion date for these projects. The report also identifies the projects scheduled to commence in the 2nd Quarter of 2012..

The Accountability Report 1st Quarter 2012 also provides information on five key performance measures

## Policy

The report is submitted in accordance with the City Organization By-law 7100/97 section 19(d)(iv) that the Audit Committee will "Receive and review audit reports, and table such reports with its recommendations at a regular meeting of Executive Policy Committee."

## Recommendation:

That the Executive Policy Committee, in its capacity as the Audit Committee, receive as information the Accountability Report 1st Quarter 2012 dated April 24, 2012.

Report Written By B. Whiteside – April 24, 2012

# City Auditor/Chief Performance Officer
# ACCOUNTABILITY REPORT
# 1st Quarter 2012

## Purpose of the Report

Currently, the City Auditor/Chief Performance Officer reports annually to Audit Committee on the performance of the Audit Department. This report is intended to provide Audit Committee with a quarterly report on the performance of the Audit Department. This report focuses on the work in progress and the key performance results achieved by the Audit Department.

## Projects in Progress

| | Report to Audit Committee |
|---|---|
| WPS Contract with WAA | May 2012 |
| Swimming Pools Safety Audit | June 2012 |
| Review of WPS Civilian Staffing | June 2012 |
| Review of Hired Equipment Process | June 2012 |
| Audit of Councillors' Representation Allowance | June 2012 |

## Projects to start in 2nd Quarter 2012

Real estate – non-monetary grants to Not-for-Profits
Workplace Health & Safety

## Key Performance Results

| Performance Measure | 2012 | 2012 Target | 2011 Actual | 2010 Actual |
|---|---|---|---|---|
| Percentage of audit recommendation accepted | 100% | 95% | 100% | 100% |
| Percentage of recommendations implemented over 5 years | 75% | 82% | 75% | 81% |
| Potential costs savings identified in Audits | $ | 50% of Dept Budget | $980,000 | $1.25M |
| Clients/Stakeholder rating that the audit recommendations as "value-added" (out of 5) | 4.3 | 4.0 | 4.2 | 4.1 |
| Department expenditures | $229,451 | $ 866,046 | $ 757,403 | $ 821,294 |



City Auditor/Chief Performance Officer
April 24, 2012