Report - Alternate Service Delivery Committee - May 15, 2003

Item No. 1 Selection Report - Fleet Management Agency (SOA)
File GL-5.6.1 (Vol. 7)

COMMITTEE RECOMMENDATION:

On May 21, 2003, the Executive Policy Committee concurred in the Alternate Service Delivery Committee recommendation, as amended, and recommends to Council, namely, that pursuant to the authority of the City of Winnipeg to create special service units that:

1. The Equipment and Material Services operation of the Public Works Department be authorized to commence operations as a Special Operating Agency (SOA), under the name of Fleet Management Agency (hereafter referred to as the Agency or FMA in this report), this change to be effective January 1, 2003.

2. Council approve an operating line of credit of up to $300,000 at the City's borrowing rate, with funds accessed through the inter-company balance with the General Revenue Fund to meet ongoing cash flow requirements of the Agency.

3. The Fleet Management Agency Operating Charter, in Appendix "A" be approved, including:

    a. The delegations and exemptions required by the Agency to exercise business-like practices, as outlined in Appendix "I" of the Operating Charter;

    b. The establishment of the Agency's Advisory Board membership and terms of appointment as outlined in Section 3 of the Operating Charter; and,

    c. The percentage of Council votes necessary to dissolve the Agency or change the Agency's Operating Charter as being 2/3 majority of the total number of members of Council.

4. The amount in the Equipment Replacement Reserve as of December 31, 2002, be transferred to the Agency, to be used as a source of financing for fleet replacement, effective January 1, 2003, and, as the purpose for which the fund was established no longer exists and the amount in the fund is no longer required for the purpose for which the fund was established, the fund be terminated.

5. The Agency be allowed to retain the Autopac Experience Rebate that is currently paid into the Insurance Reserve Fund in order to implement driver safety training courses for its customers.

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6. The Proper Officers of The City of Winnipeg be authorized to do all things necessary to implement the intent of the foregoing, including the execution of any documents related thereto.

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DECISION MAKING HISTORY:

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On May 21, 2003, the Executive Policy Committee concurred in the recommendation of the Alternate Service Delivery Committee, as amended, and submitted the matter to Council.

STANDING COMMITTEE RECOMMENDATION:

On May 15, 2003, the Alternate Service Delivery Committee concurred in the administrative recommendation, as amended, namely:

> "c) The Agency must comply with the City's Policy on Purchasing Procedures and Disposal of Surplus Supplies and the Assignment of Consultants Policy, with the exceptions that the Chief Operating Officer has the authority to approve single source purchases for goods and services not contravening the Agreement on Internal Trade, and to approve multi-year operational agreements not exceeding five years."

and submitted its recommendation to Executive Policy Committee and Council.