Minutes – Executive Policy Committee – September 12, 2012

REPORTS

Minute No. 377 Sole Source Contract – Consulting Engineering Services for Molson Street Twinning

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee concurred in the recommendation of the Winnipeg Public Service, namely:

1. That single source negotiations be approved with Dillon Consulting Limited for consulting engineering services related to Preliminary Design Services subject to a satisfactory offer from their firm. In accordance with B4.1 (f) of the Materials Management Policy, regarding compatibility, based on their qualifications, their familiarity with the location based on their Panet Road/ Molson Street Widening – Munroe Avenue to Kimberley Avenue assignment undertaken in 2007 and their ongoing 2011 Grassie Boulevard and Molson Street Roundabout assignment.

2. That prior to the completion of Project Planning and Preliminary Design, the Director of Public Works be authorized to negotiate consulting engineering services for Detailed Design, Contract Administration and Post-Construction Services with Dillon Consulting Limited to accelerate the project schedule, it is anticipated that fees for these services will be negotiated and authorized in phases. Permission to proceed with these services will be authorized by the delegated Award Authorities pursuant to Administrative Standard FM-002.

DECISION MAKING HISTORY:

Moved by Councillor Browaty,

That the recommendation of the Winnipeg Public Service be concurred in.

Carried

Deputy Mayor Swandel asked to be recorded as having voted against the above motion, in accordance with Rule 47(7) of The Procedure By-law No. 50/2007.

ADMINISTRATIVE REPORT

Title: SOLE SOURCE CONTRACT – CONSULTING ENGINEERING SERVICES FOR MOLSON STREET TWINNING

Critical Path: EXECUTIVE POLICY COMMITTEE

AUTHORIZATION

Author	Department Head	CFO	CAO
L. Deane, P. Eng.	B.W.Sacher, P.Eng.	M. Ruta, CFO	D Joshi COO

RECOMMENDATIONS

1. That the Executive Policy Committee approve single source negotiations with Dillon Consulting Limited for consulting engineering services related to Preliminary Design Services subject to a satisfactory offer from their firm. In accordance with B4.1 (f) of the Materials Management Policy, regarding compatibility, based on their qualifications, their familiarity with the location based on their Panet Road/ Molson Street Widening – Munroe Avenue to Kimberley Avenue assignment undertaken in 2007 and their ongoing 2011 Grassie Boulevard and Molson Street Roundabout assignment.

2. That prior to the completion of Project Planning and Preliminary Design, the Director of Public Works be authorized to negotiate consulting engineering services for Detailed Design, Contract Administration and Post-Construction Services with Dillon Consulting Limited to accelerate the project schedule, it is anticipated that fees for these services will be negotiated and authorized in phases. Permission to proceed with these services will be authorized by the delegated Award Authorities pursuant to Administrative Standard FM-002.

REASON FOR THE REPORT

Executive Policy Committee has the delegated authority to approve single source negotiations for consulting engineering assignment related to a capital project pursuant to Administrative Standard FM-002, where the estimated contract value exceeds $100,000 and the monies are coming from an approved capital budget.

IMPLICATIONS OF THE RECOMMENDATIONS

Dillon Consulting Limited was retained in 2006 to provide consulting engineering services associated with a design study for Panet Road/ Molson Street Widening – Munroe Avenue to Kimberley Avenue.

The assignment was stopped short of completion in November 2007 due to changes in capital expenditure priorities.

At the time of suspension the design work was approximately 66% complete.

Dillon Consulting Limited is capable of delivering this assignment in an expedited manner based on the knowledge gained in the 2007 Detailed Design Study and the delivery of the Grassie Boulevard and Molson Street Roundabout assignment

HISTORY

On March 15, 2007, the Director of Public Works awarded a contract to Dillon Consulting Limited in the amount of $525,000.00 to undertake the Panet Road/Molson Street – Munroe Avenue to Kimberley Avenue Reconstruction and Widening to Four Lane Divided assignment. In November 2007, Dillon Consulting Limited was instructed to suspend their assignment.

On March 4, 2011, the Director of Public Works awarded a contract to Dillon Consulting Limited in the amount of $218,400.00 to provide professional services associated with the design and delivery of Grassie-Molson Roundabout.

At the December 13, 2011 Special Council meeting, the following Decision was adopted:

> **Minute No. 67**
> **Report – Executive Policy Committee – December 7, 2011**
> "That the expenditure of up to $400,000 be authorized for the preliminary design for the Panet Road/Molson Street Twinning - Munroe Avenue to Grassie Boulevard project in 2012 or prior to the adoption of the 2013 Capital Budget as a first charge against the General Capital Fund, in accordance with subsection 288(2) of *The City of Winnipeg Charter"*.

The 2012 Capital Budget adopted by City Council on December 13, 2011, includes $400,000 funding in 2013 for the Preliminary Design of Panet Road / Molson Street Twinning – Munroe Avenue to Grassie Boulevard. Council adopted a first charge on the 2013 budget to conduct this preliminary design work.

The Public Works Department advises that the consultant has the necessary skills and resources to satisfactorily complete the Work.

FINANCIAL IMPACT

Financial Impact Statement

Date: August 27, 2012

Project Name:

First Year of Program 2012

SOLE SOURCE CONTRACT – CONSULTING ENGINEERING SERVICES FOR MOLSON STREET TWINNING

	2012	2013	2014	2015	2016
Capital					
Capital Expenditures Required	$ 400,000	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	400,000	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ -	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	11,650	-	-	-	-
Net Cost/(Benefit)	$ (11,650)	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	(11,650)	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

Additional Comments: On December 13, 2011 Council adopted a first charge on the 2013 Capital budget for the Preliminary design for the Panet Road/Molson Street Twinning project. Public Works Capital Project # - 1803000113 - Panet Rd. / Molson St. Twinning - Munroe Ave. to Grassie Blvd. The recoveries represent Engineering Administration.

"Original signed by D. Stewart, CA"

D. Stewart CA
Manager of Finance & Administration

CONSULTATION

In preparing this report there was consultation with: N/A

SUBMITTED BY

Department:	Public Works
Division:	Engineering
Prepared by:	L. Deane P. Eng.
Processed by:	K. Ross
Date:	August 20, 2012
File No.:	07-B-01(b)
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