Minutes - Executive Policy Committee - November 7, 2012

Minute No. 13
Report - Standing Policy Committee on Protection and Community Services - October 29, 2012

Item No. 2 Operating Terms of Reference – St. James-Assiniboia Pioneer Association Inc. (Grant's Old Mill) (St. James-Brooklands Ward)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendations of the Standing Policy Committee on Protection and Community Services and the Assiniboia Community Committee, as amended, and submits the following to Council:

1. That the Operating Terms of Reference for the St. James-Assiniboia Pioneer Association Inc. (Grant's Old Mill) be approved, with the following amendment:

    - Add new Reference No. 3 as follows:

        "3. The St. James-Assiniboia Pioneer Association, appointed by Council, is hereby continued to manage, control and operate the Grant's Old Mill and all other buildings or premises used for the purposes of the St. James-Assiniboia Pioneer Association."

    - Renumber the balance of reference numbers accordingly.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Report - Standing Policy Committee on Protection and Community Services - October 29, 2012

DECISION MAKING HISTORY:

Moved by Councillor Fielding,

That the recommendations of the Standing Policy Committee on Protection and Community Services and the Assiniboia Community Committee, as amended, be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On October 29, 2012, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Assiniboia Community Committee with the following amendment:

- Add new Reference No. 3 as follows:

  "3. The St. James-Assiniboia Pioneer Association, appointed by Council, is hereby continued to manage, control and operate the Grant's Old Mill and all other buildings or premises used for the purposes of the St. James-Assiniboia Pioneer Association."

- Renumber the balance of reference numbers accordingly,

and submitted the matter to the Executive Policy Committee and Council.

COMMUNITY COMMITTEE RECOMMENDATION:

On October 9, 2012, the Assiniboia Community Committee recommended to the Standing Policy Committee on Protection and Community Services that the Operating Terms of Reference for the St. James-Assiniboia Pioneer Association Inc. (Grant's Old Mill) be approved.

COUNCIL DECISION:

On July 18, 2012, Council adopted a Process for Citizen Member Appointments to the City of Winnipeg's Committees, Boards and Commissions, including the appointment by Council of citizen members to the St. James-Assiniboia Pioneer Association (Grant's Old Mill).

ST. JAMES-ASSINIBOIA PIONEER ASSOCATION INC. (GRANT'S OLD MILL)

OPERATING TERMS OF REFERENCE

1. This document may be cited as the "St. James-Assiniboia Pioneer Association Inc. (Grant's Old Mill)" Operating Terms of Reference.

2. In these terms of reference:

"Board" means the St. James-Assiniboia Pioneer Association Inc.

"Citizen" means a person other than a Councillor who is a resident of Winnipeg and is entitled to vote in the civic elections of the City.

"Council" means the Council of The City of Winnipeg.

"Council Member" means a member of the Board appointed under Section 3(c).

COMPOSITION OF BOARD

3. (a) The board will consist of nine (9) members of whom one (1) shall be a Councillor and eight (8) shall be citizens, all to be appointed by Council.

(b) Following the initial term of office of Citizen Members as provided in Section 4, Council shall subsequently appoint four (4) Citizen Members with three (3) terms, and four (4) Citizen Members with two (2) year terms.

(c) The Councillor member shall be appointed annually by Council.

(d) A former member is eligible for re-appointment.

(e) After the office of a citizen member becomes vacant by reason of death or resignation, or in case of a citizen member being unable to act for any reason whatsoever, Council may appoint another citizen to complete the term of office of the citizen member who died or resigned or who was unable to act, and such appointment shall be nominated by the Community Committee.

TERMS OF OFFICE

4. The initial term of office of four (4) of the Citizen Members appointed by Council shall expire December 31, 2014, and the initial term of office of the remaining four (4) Citizen Members appointed by Council shall expire December 31, 2015.

CHAIRPERSON AND RULES:

5. (a) The board shall select from amongst its members those who shall act as President (Chairperson), Vice – president (Vice-Chairperson); Secretary and Treasurer.

(b) The president will have a vote on all matters requiring a decision of the board.

(c) The board may make rules and regulations to govern it's own procedure.

(d) A majority of the Board or committee of the Board, shall constitute a quorum.

(e) The president (Chairperson), Vice – president (Vice-Chairperson), Secretary and Treasurer shall constitute the Executive Committee of the Board.

POWERS AND DUTIES OF THE BOARD

6. The powers and duties of the Board:

(a) will oversee the expenditures of Grant's Old Mill.

(b) provide each year a budget of revenue and expenditure, and any other documents as requested, to the City of Winnipeg Museums Board during its annual operating grant application submission.

(c) provide an annual report and financial statement to the City of Winnipeg Museums as required during its annual operating grant application submission.

(d) the board shall create such committees as it considers necessary and appropriate to carry out it's duties.

7. The board shall keep at Grant's Old Mill or such place as shall be designated, the proper books and accounts of the receipts, payments, credits etc. of the board.