Minutes – Executive Policy Committee – November 28, 2012

REPORTS

Minute No. 41 Land Dedication Reserve Fund – The Royal Canadian Legion Charleswood Branch No. 100 (Charleswood-Tuxedo Ward)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Assiniboia Community Committee and recommends to Council:

1. That the following eligibility criteria for the Land Dedication Reserve Fund be waived in this instance, namely:

    A. Funds may be utilized for:
        i. the acquisition of land for parks or recreation facilities;
        ii. the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
        iii. the construction or renovation of recreation facilities on parks and recreation properties.

    B. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

2. That funding in the amount of $30,000.00, from the Assiniboia Land Dedication Reserve, be approved to The Royal Canadian Legion Branch No. 100 to assist with the cost of the Roof, HVAC, Ceiling and Lighting Replacement project, subject to the following condition:

    A. Approval of final plans and specifications for the project by the City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

Minutes – Executive Policy Committee – November 28, 2012

DECISION MAKING HISTORY:

Moved by Councillor Havixbeck,

That the recommendation of the Assiniboia Community Committee be concurred in and forwarded to Council.

Carried

COMMUNITY COMMITTEE RECOMMENDATION:

On November 6, 2012, the Assiniboia Community Committee affirmed its recommendation of October 9, 2012, did not concur in the recommendation of the Winnipeg Public Service and recommends to the Executive Policy Committee:

1. That the following eligibility criteria for the Land Dedication Reserve Fund be waived in this instance, namely:

    A. Funds may be utilized for:
        i. the acquisition of land for parks or recreation facilities;
        ii. the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
        iii. the construction or renovation of recreation facilities on parks and recreation properties.

    B. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

2. That funding in the amount of $30,000.00, from the Assiniboia Land Dedication Reserve, be approved to The Royal Canadian Legion Branch No. 100 to assist with the cost of the Roof, HVAC, Ceiling and Lighting Replacement project, subject to the following condition:

    A. Approval of final plans and specifications for the project by the City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY (continued):

COMMUNITY COMMITTEE RECOMMENDATION (continued):

On October 9, 2012, the Assiniboia Community Committee recommended approval of funding in the amount of $30,000.00 from the Assiniboia Land Dedication Reserve (Charleswood-Tuxedo Ward allocation) to the Royal Canadian Legion, Charleswood Branch No. 100, to assist with the Building Renovation project, subject to the following conditions:

1. Submission of an application to the Winnipeg Public Service.

2. Confirmation from the Winnipeg Public Service that the application meets criteria.

3. Approval of final plans and specifications for the project by the City of Winnipeg.

ADMINISTRATIVE REPORT

Issue: Land Dedication Reserve Fund – Royal Canadian Legion Charleswood Branch #100 Roof, HVAC, Ceiling and Lighting Replacement

Critical Path: Assiniboia Community Committee

AUTHORIZATION

Author	Department Head	CFO	CAO
K. MacKay	n/a		

RECOMMENDATIONS

That the application in the amount of $30,000.00, from the Assiniboia Community Committee Land Dedication Reserve Fund, to assist the Royal Canadian Legion Charleswood Branch #100 with the Roof, HVAC, Ceiling and Lighting Replacement project be declined as it does not meet Council Adopted Land Dedication Reserve Program Criteria 1. and 3.

REASON FOR THE REPORT

Community Committee's approval is required on all Land Dedication Reserve Dedication applications.

IMPLICATIONS OF THE RECOMMENDATIONS

The Public Service has reviewed the subject application and has determined that it does not meet Council adopted Land Dedication Reserve Fund criteria.

HISTORY

On April 23, 2008, Council adopted a consolidated policy related to the Land Dedication Reserve Fund (LDRF), including a requirement that all requests for funding from the LDRF be referred to the Director of the Planning, Property and Development Department (the Fund Manager) for an evaluation report to be submitted before final consideration of the project.

In addition, Council approved amended criteria for the LDRF as follows:

Council Adopted Land Dedication Reserve Criteria

1. Funds may be utilized for:
   a) the acquisition of land for parks or recreation facilities;

b) the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
c) the construction or renovation of recreation facilities on parks and recreation properties.

2. The expenditures of Reserve funds will be limited by the following exclusions for use. Specifically, funds will not be utilized for:
a) Salaries related to the regular operation of the City's services;
b) Operating materials and supplies;
c) Regular maintenance of parks and recreation facilities or equipment;
d) Acquisition of equipment not directly related to the development or renovation of parks properties;
e) Property management costs including utilities, taxes, and other related costs.

3. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

4.The expenditure of funds will be contingent upon the existence of the resources necessary for the ongoing operation, maintenance and support of any parks or recreation facilities which are developed or renovated through the use of Land Dedication Reserve

CONSULTATION

In preparing this report there was consultation with:

n/a

SUBMITTED BY

Department:	Planning, Property and Development
Division:	Urban Design Division
Prepared by:	Kate MacKay, Program Officer
Date:	October 19, 2012
File No.	V:\5PARKS, RIVERBANKS & COMMUNITY INTIATIVES\LAND DEDICATION RESERVE\Assiniboia\Community Committee Reports\2012\Royal Canadian Legion Oct 9.12.doc


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Below is a breakdown of the costs:

Roof replacement	$ 67,589.00
Replacement of two rooftop HVAC units	$ 26,263.00
Ceiling replacement	$ 9,386.00
Replace heat vents in ceiling	$ 1,412.00
Lighting replacement	$ 13,436.00
Total	$118,086.00

Winnipeg

LAND DEDICATION RESERVE FUND APPLICATION

APPLICANT INFORMATION

Name of Organization:	Royal Canadian Legion Charleswood Branch #100				
Mailing Address:	6003 Roblin Blvd			Postal Code:	R3R 0G8
Phone:	204-953-1240	Fax No.:	204-953-1242	E-mail address:	admin@rclwinnipeg100.ca
Name(s) of designated representatives to be contacted about this application:	Name:	Don Pickering		Phone (daytime):	Cell 204-479-7341
	Position:	President		Phone (evening):	same
	Name:	Coby Wantzing		Phone (daytime):	204-832-1494
	Position:	1st Vise President		Phone (evening):	cell 204-299-4648

How long has the organization been in operation? 80 years

Select Community Committee Area where project is located: Assiniboia ☒ City Centre ☐ Riel ☐ East Kildonan-Transcona ☐ Lord Selkirk-West Kildonan ☐

PROJECT INFORMATION

Name of Project: Roof, HVAC, ceiling and lighting replacement

Location of Project: 6003 Roblin Blvd

Project is located on City of Winnipeg owned lands? YES ☐ NO ☒

Project Start Date: Nov 12, 2012 Anticipated Completion Date: Jan 31, 2013

Total Estimated Project Cost: $ 118,000.00

Land Dedication Reserve Fund Requested Amount: $ 30,000.00

LIST OTHER PROJECT FUNDING SOURCES		AMOUNT	CONFIRMED	
Source #1	Western Economic Diversification fund	$ 59,000.00	YES ☒	NO ☐
Source #2	Charleswood Legion building fund	$ 29,000.00	YES ☒	NO ☐
Source #3		$	YES ☐	NO ☐
Source #4		$	YES ☐	NO ☐
Source #5		$	YES ☐	NO ☐
	Total Project Funding	**$ 88,000.00**		

DETAILED PROJECT DESCRIPTION

Provide a detailed description of the planned project, including:

- Community need/ support for the project
- Community consultation, if applicable (surveys, open houses, etc.)
- City of Winnipeg staff involved in project to date
- Scope of work
- Cost estimates/ quotes
- Project schedule

Project details, plans and supporting documentation may be submitted as attachments.

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) for the applying organization and this application is accurate to the best of my/our knowledge.

SIGNATURE	NAME PRINTED	TITLE/POSITION	DATE
	DON PICKERING	PRESIDENT	OCT 15, 2012
	COBY WANTZING	1ST V.P.	OCT/15/2012

Submit completed application to:	Planning and Land Use Division c/o Debbie Werboweski (ph: 986-4737, fax: 986-7524) Planning, Property and Development Department 15-30 Fort Street, Winnipeg, MB R3C 4X5

Project Plan for the Royal Canadian Legion Branch #100

The objective of this project is to replace a built up roof system, two rooftop HVAC units, the suspended ceiling in the main floor of the clubrooms as well as the lighting fixtures.

The roof has reached the end of its lifespan and requires periodic patching to repair leaks. As part of the replacement, the insulation in the roof will be increased from R16 to R25. The two HVAC units must be removed from the roof using a crane to facilitate the roof replacement. The units have reached the end of their lifecycle and will be replaced with new units. The ceiling is severely stained from the days when smoking was allowed indoors as well as from leaks in the roof. The lighting in the clubroom is old and breaking down and will be replaced with new energy efficient lighting.

This upgrade to the facilities will enable us to continue to support the veterans, seniors and general members from the Charleswood area with social activities. There are daily activities in the clubrooms consisting of but not limited to seniors bingo, cribbage, pool top curling, ladies pool league, men's snooker league and a mixed darts league. On the last Monday of each month we bring in residents from the local Personal Care Homes for an afternoon of bingo. The Legion has a membership in excess of 850. There is a seniors club operating within the Legion consisting of 148 members. Completion of this project will provide a warm, bright and dry facility for the next forty years or more.

The roof and HVAC replacement will commence in November 2012 followed by the replacement of the ceiling and lighting in January 2013.

This project is limited to direct replacement of existing facilities therefore it was not considered necessary for community consultation.

Paula Havixbeck and her assistant Chandra Rempel are the only city staff that has been involved in the project to date.

• APPLICANT INFORMATION						
Applicant/Organization:	Royal Canadian Legion, Charleswood Branch No. 100					
Project Name/ Description	Building Renovation Project					
Community Committee:	Assiniboia	**Ward:**	Charleswood-Tuxedo		**Councillor:**	Paula Havixbeck
Project Contact:	**Name:**	Don Pickering	**Address:**	6003 Roblin Blvd, R#G 0G8		
	Phone (daytime):	204-479-7341	**Phone (c):**	same		
City of Winnipeg Project Manager/Contact:	N/A			**Land Dedication Reserve Funding Request:**		**$30,000**

• COUNCIL ADOPTED LAND DEDICATION RESERVE CRITERIA • •

1. Funds may be utilized for:
a) the acquisition of land for parks or recreation facilities;
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4.The expenditure of funds will be contingent upon the existence of the resources necessary for the ongoing operation, maintenance and support of any parks or recreation facilities which are developed or renovated through the use of Land Dedication Reserve

PROJECT MEETS COUNCIL ADOPTED CRITERIA ?: **YES** ☐ **NO** ☒

DEPARTMENTAL RECOMMENDATION:

That the application in the amount of $30,000.00, from the Assiniboia Community Committee Land Dedication Reserve Fund, to assist the Royal Canadian Legion Charleswood Branch #100 with the Roof, HVAC, Ceiling and Lighting Replacement project be declined as it does not meet Council Adopted Land Dedication Reserve Program Criteria 1. and 3.

CRITERIA EXCEPTIONS: Describe criteria exceptions where applicable:

• APPLICANT INFORMATION							
Applicant/Organization:	Royal Canadian Legion, Charleswood Branch No. 100						
Project Name/ Description	Building Renovation Project						
Community Committee:	Assiniboia		**Ward:**	Charleswood-Tuxedo		**Councillor:**	Paula Havixbeck
Project Contact:	**Name:**	Don Pickering		**Address:**	6003 Roblin Blvd, R#G 0G8		
	Phone (daytime):	204-479-7341		**Phone (c):**	same		
City of Winnipeg Project Manager/Contact:	N/A				**Land Dedication Reserve Funding Request:**		**$30,000**
Prepared by:	Kate MacKay	Planning, Property and Development Department				**Date:**	Oct 19, 2012