Minutes – Executive Policy Committee – April 3, 2013

REPORTS

Minute No. 242 Land Dedication Reserve – École Stanley Knowles Parent Council (Point Douglas Ward)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Lord Selkirk-West Kildonan Community Committee and recommends to Council:

1. That the following eligibility criteria for the Land Dedication Reserve Fund be waived in this instance, namely:

   A. Funds may be utilized for:
      i. the acquisition of land for parks or recreation facilities;
      ii. the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
      iii. the construction or renovation of recreation facilities on parks and recreation properties.

   B. The expenditures of Reserve funds be limited by the following exclusions for use. Specifically, funds will not be utilized for:
      i. salaries related to the regular operation of the City's services;
      ii. operating materials and supplies;
      iii. regular maintenance of parks and recreation facilities or equipment;
      iv. acquisition of equipment not directly related to the development or renovation of parks properties;
      v. property management costs including utilities, taxes, and other related costs.

   C. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

2. That funding in the amount of $7,250.00, from the Lord Selkirk-West Kildonan Land Dedication Reserve (Point Douglas Ward allocation), be approved to the École Stanley Knowles Parent Council, for the purchase of Ten Cisco 3600 Access Points project, subject to the following condition:

    A. Approval of final plans and specifications for the project by the City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Councillor Pagtakhan,

That the recommendation of the Lord Selkirk-West Kildonan Community Committee be concurred in and forwarded to Council.

Carried

COMMUNITY COMMITTEE RECOMMENDATION:

On March 19, 2013, the Lord Selkirk-West Kildonan Community Committee did not concur in the recommendation of the Winnipeg Public Service and recommended to the Executive Policy Committee:

1. That the following eligibility criteria for the Land Dedication Reserve Fund be waived in this instance, namely:

    A. Funds may be utilized for:
        i. the acquisition of land for parks or recreation facilities;
        ii. the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
        iii. the construction or renovation of recreation facilities on parks and recreation properties.

    B. The expenditures of Reserve funds be limited by the following exclusions for use. Specifically, funds will not be utilized for:
        i. salaries related to the regular operation of the City's services;
        ii. operating materials and supplies;
        iii. regular maintenance of parks and recreation facilities or equipment;
        iv. acquisition of equipment not directly related to the development or renovation of parks properties;
        v. property management costs including utilities, taxes, and other related costs.

    C. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

2. That funding in the amount of $7,250.00, from the Lord Selkirk-West Kildonan Land Dedication Reserve (Point Douglas Ward allocation), be approved to the École Stanley Knowles Parent Council, for the purchase of Ten Cisco 3600 Access Points project, subject to the following condition:

    A. Approval of final plans and specifications for the project by the City of Winnipeg.

ADMINISTRATIVE REPORT

Issue: Land Dedication Reserve Fund – Purchase of Ten Cisco 3600 Access Points

Critical Path: Lord Selkirk/West Kildonan Community Committee

AUTHORIZATION

Author	Department Head	CFO	CAO
K. MacKay	n/a		

RECOMMENDATIONS

That this application in the amount of $7,250.00, from the Lord-Selkirk/West Kildonan to assist École Stanley Knowles Parent Council with the purchase of Ten Cisco 3600 Access Points be declined as the application does not meet Council adopted Land Dedication Criteria 1, 2 and 3.

REASON FOR THE REPORT

Community Committee's approval is required on all Land Dedication Reserve Dedication applications.

IMPLICATIONS OF THE RECOMMENDATIONS

The Public Service has reviewed the subject application and has determined that it does not meet Council adopted Land Dedication Reserve Fund criteria.

HISTORY

On April 23, 2008, Council adopted a consolidated policy related to the Land Dedication Reserve Fund (LDRF), including a requirement that all requests for funding from the LDRF be referred to the Director of the Planning, Property and Development Department (the Fund Manager) for an evaluation report to be submitted before final consideration of the project.

In addition, Council approved amended criteria for the LDRF as follows:

Council Adopted Land Dedication Reserve Criteria

1. Funds may be utilized for:
   a) the acquisition of land for parks or recreation facilities;
   b) the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
   c) the construction or renovation of recreation facilities on parks and recreation properties.

2. The expenditures of Reserve funds will be limited by the following exclusions for use. Specifically, funds will not be utilized for:
   a) Salaries related to the regular operation of the City's services;
   b) Operating materials and supplies;
   c) Regular maintenance of parks and recreation facilities or equipment;
   d) Acquisition of equipment not directly related to the development or renovation of parks properties;
   e) Property management costs including utilities, taxes, and other related costs.

3. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

4. The expenditure of funds will be contingent upon the existence of the resources necessary for the ongoing operation, maintenance and support of any parks or recreation facilities which are developed or renovated through the use of Land Dedication Reserve

CONSULTATION

In preparing this report there was consultation with:

n/a

SUBMITTED BY

Department:	Planning, Property and Development
Division:	Urban Design Division
Prepared by:	Kate MacKay, Program Officer
Date:	March 4, 2013
File No.	V:\5PARKS, RIVERBANKS & COMMUNITY INTIATIVES\LAND DEDICATION RESERVE\LS-WK\Community Committee Reports\2013\École Stanley Knowles Mar 4.13.doc


Stanley Knowles-LDRF.doc


Ecole Stanley Knowles Mar 4.13

LAND DEDICATION RESERVE FUND APPLICATION

APPLICANT INFORMATION							
Name of Organization:	Ecole Stanley Knowles Parent Council						
Mailing Address:	2424 King Edward Street				Postal Code:	R2R 2R2	
Phone:	204-694-0483	Fax No.:	204-694-0483	E-mail address:			
Name(s) of designated representatives to be contacted about this application:	Name:	Heather Grant Jury			Phone (daytime):	204-480-8112	
	Position:	President			Phone (evening):	204-632-5103	
	Name:	Darryl Stevenson			Phone (daytime):	204-694-0483	
	Position:	Principal			Phone (evening):		
How long has the organization been in operation?	2012						
Select Community Committee Area where project is located:	Assiniboia ☐	City Centre ☐	Riel ☐				
	East Kildonan-Transcona ☐	Lord Selkirk-West Kildonan ☒					

PROJECT INFORMATION			
Name of Project:	Purchase of Ten Cisco 3600 Access points		
Location of Project:	2424 King Edward Street		
Project is located on City of Winnipeg owned lands?	YES ☐	NO ☒	
Project Start Date:	ASAP	Anticipated Completion Date:	ASAP
Total Estimated Project Cost: $ 15,214.00			
Land Dedication Reserve Fund Requested Amount: $ 7,250.00			

LIST OTHER PROJECT FUNDING SOURCES		AMOUNT	CONFIRMED	
Source #1	Winnipeg School Division 1	$ labour	YES ☒	NO ☐
Source #2	Parent Council-Lunch Program	$ 8,014.00	YES ☒	NO ☐
Source #3		$	YES ☐	NO ☐
Source #4		$	YES ☐	NO ☐
Source #5		$	YES ☐	NO ☐

DETAILED PROJECT DESCRIPTION

Provide a detailed description of the planned project, including:

- Community need/ support for the project
- Community consultation, if applicable (surveys, open houses, etc.)
- City of Winnipeg staff involved in project to date
- Scope of work
- Cost estimates/ quotes
- Project schedule

Project details, plans and supporting documentation may be submitted as attachments.

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) for the applying organization and this application is accurate to the best of my/our knowledge.

SIGNATURE	NAME PRINTED	TITLE/POSITION	DATE

SIGNATURE	NAME PRINTED	TITLE/POSITION	DATE

Submit completed application to:	Planning and Land Use Division c/o Debbie Werboweski (ph: 986-4737, fax: 986-7524) Planning, Property and Development Department 15-30 Fort Street, Winnipeg, MB R3C 4X5

LAND DEDICATION RESERVE FUND
PROJECT EVALUATION FORM

APPLICANT INFORMATION						
Applicant/Organization:	Ecole Stanley Knowles Parent Council					
Project Name/ Description	2424 King Edward Street					
Community Committee:	Lord Selkirk-West Kildonan	**Ward:**	Point Douglas		**Councillor:**	Mike Pagtakhan
Project Contact:	**Name:**	Heather Grant Jury	**Address:**	2424 King Edward Street R2R 2R2		
	Phone (daytime):	204-694-0483	**Phone (c):**			
City of Winnipeg Project Manager/Contact:	N/A			**Land Dedication Reserve Funding Request:**		**$7,250.00**

COUNCIL ADOPTED LAND DEDICATION RESERVE CRITERIA

1. Funds may be utilized for:
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b) the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
c) the construction or renovation of recreation facilities on parks and recreation properties.

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Specifically, funds **will not** be utilized for:

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b) Operating materials and supplies;
c) Regular maintenance of parks and recreation facilities or equipment;
d) Acquisition of equipment not directly related to the development or renovation of parks properties;
e) Property management costs including utilities, taxes, and other related costs.

3. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

4.The expenditure of funds will be contingent upon the existence of the resources necessary for the ongoing operation, maintenance and support of any parks or recreation facilities which are developed or renovated through the use of Land Dedication Reserve

PROJECT MEETS COUNCIL ADOPTED CRITERIA?: **YES** ☐ **NO** ☒

DEPARTMENTAL RECOMMENDATION:

That this application in the amount of $7,250.00, from the Lord-Selkirk/West Kildonan to assist Ecole Stanley Knowles Parent Council with the purchase of Ten Cisco 3600 Access Points be declined as the application does not meet Council adopted Land Dedication Criteria 1, 2 and 3.

CRITERIA EXCEPTIONS: Describe criteria exceptions where applicable:

Prepared by:	Kate MacKay	Planning, Property and Development Department	**Date:**	March 4, 2013