**Report - Standing Policy Committee on Protection and Community Services - May 12, 2003**

**Minute No. 429**
**Item No. 1 2003-2004 Parking Patrol Contract**
**File GF-2.4 (Vol. 2)**

COUNCIL DECISION:

Council concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and adopted the following:

1. That the renewal of contract and contract rates for the period April 1, 2003 to March 31, 2004 as negotiated between the Winnipeg Police Service and the Canadian Corps of Commissionaires (Manitoba & Northwestern Ontario Division) be approved. The total contract cost, including GST @ 3% is $1,267,551.00.

2. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing, including the execution of any documents related thereto.

**Report - Standing Policy Committee on Protection and Community Services - May 12, 2003**

DECISION MAKING HISTORY:

Moved by Councillor Gerbasi,
That the recommendation of the Standing Policy Committee on Protection and Community Services be adopted by consent.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On May 21, 2003, the Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and submitted the matter to Council.

STANDING COMMITTEE RECOMMENDATION:

On May 12, 2003, the Standing Policy Committee on Protection and Community Services concurred in the administrative recommendation and submitted its recommendation to Executive Policy Committee and Council.

**Re: 2003-2004 PARKING PATROL CONTRACT**

**For submission to: STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES**

**Original report signed by: J.J. EWATSKI, CHIEF OF POLICE**

**Report date: April 10, 2003**

**Recommendation(s):**

**That Council approve the renewal of contract and contract rates for the period April 1, 2003 to March 31, 2004 as negotiated between the Police Service and the Canadian Corps of Commissionaires (Manitoba & Northwestern Ontario Division). The total contract cost, including GST @ 3% is $1,267,551.00.**

## REPORT SUMMARY

KEY ISSUES - Renewal of Parking Patrol contract for the period April 1, 2003 to March 31, 2004.

**Implications of the Recommendation(s):**

General Implications:
ð None
ð For the organization overall and/or for other departments
ð For the community and/or organizations external to the City of Winnipeg
X Involves a multi-year contract
Comment:

Policy implications:
X No
ð Yes
Comment:

Environmental Implications:
x No
ð Yes
Comment:

Human Resource Implications:
x No
ð Yes
Comment:

Financial Implications:
X Within approved current and/or capital budget
ð Current and/or capital budget adjustment required
Comment: Funds are available in 001 521020 223261.

**REASON FOR THE REPORT:**

The proposed contract renewal requires approval of Council since the contract period commits future year's funds.

**HISTORY:**

The Corps of Commissionaires (the Corps) is a not for profit organization that has provided parking patrol services to the City since 1955. These services include the enforcement of Parking Meter and Traffic By-laws and the service of court documents.

In 1978 Council adopted a recommendation of the Committee on Finance that future contracts be negotiated with the Corps and not tendered. Since that time this policy has been reviewed on a number of occasions. Most recently, on April 8, 2002 the Police Service submitted a report to the Standing Policy Committee on Protection and Community Services dealing with the rationale for a sole source award of contract. At its meeting on May 6, 2002 the Committee considered the report and recommended it be received as information with no further action required.

**DISCUSSION:**

The proposed contract costs are outlined in Appendix "A". The increase of 3.3% is higher than the general CPI forecast; this is due to inordinately high increases in insurance costs in the security industry. The Corps has agreed to renew this contract under the terms and conditions contained in this report. It is the Police Service's opinion the proposed contractor has the necessary skills and resources to provide the services.

**Financial Impact Statement:**

Project Name: 2003-04 Parking Patrol Condtract

Date: April 7, 2003 First Year of Program **2003**

| | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | | | | | |
| Less: Existing Budgeted Costs | | | | | |
| Additional Capital Budget Required | $ - | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | | | | | |
| Debt - External | | | | | |
| Grants (Enter Description Here) | | | | | |
| Reserves, Equity, Surplus | | | | | |
| Other - Enter Description Here | | | | | |
| Total Funding | $ - | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ - | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ 950,663 | $ 316,888 | | | |
| Less: Incremental Revenue/Recovery | | | | | |
| Net Cost/(Benefit) | $ 950,663 | $ 316,888 | $ - | $ - | $ - |
| Less: Existing Budget Amounts | 950,663 | 316,888 | | | |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments: The 2004 budget amount is subject to future adoption by Council. This is an ongoing expense that is provided for in 001 521020 223261.**

*original signed by:*

G. Hammond

Manager of Finance/Controller

IN PREPARING THE REPORT THERE WAS CONSULTATION WITH, AND CONCURRENCE BY:

THIS REPORT SUBMITTED BY:

Department: Police Service
Division: Finance
Prepared by: G. Hammond
File No.:

## APPENDIX "A"

## RATES:

| | 2003/04 |
|---|---|
| Sergeant | 15.20 |
| Corporal | 13.80 |
| Mobile Patrol | 13.15 |
| Foot Patrol | 12.00 |

## PARKING PATROL COSTS:

(based on 2080 hours per year per member)

| | | |
|---|---|---|
| 1 | Sergeant | $31,616.00 |
| 3 | Corporals | $86,112.00 |
| 27 | Mobile | $738,504.00 |
| 15 | Foot | $374,400.00 |
| | Sub Total | $1,230,632.00 |
| | GST@ 3% | $36,918.96 |
| | **Total Contract Cost** | $1,267,550.96 |