**Agenda – Council – April 24, 2013**

**Report – Standing Policy Committee on Protection and Community Services – April 8, 2013**

**Item No. 1 Community Incentive Grant – Rotary Club of Winnipeg East AM (Transcona Ward)**

STANDING COMMITTEE RECOMMENDATION:

On April 17, 2013, the Executive Policy Committee, concurred in the recommendations of the Standing Policy Committee on Protection and Community Services and the East Kildonan-Transcona Community Committee, and submits the following to Council:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

   A. The total City of Winnipeg contribution is greater than 50% of the total project cost.

2. That a Community Incentive Grant in the amount of $40,000, funded from the Transcona Ward allocation, be approved to the Rotary Club of Winnipeg East AM to assist with the cost of the Rotary Sunrise Park project, subject to the following conditions:

   A. Confirmation of other funding sources;
   B. Approval of final plans and specifications for the project by the Director of Community Services; and
   C. The applicant entering into a formal agreement with The City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

**Pursuant to the Voting Requirements By-law No. 126/2003, any Community Incentive Grant that does not comply with the terms contained in the Community Incentive Grant Policy requires approval by two-thirds of the Members present at Council.**

**Agenda – Council – April 24, 2013**

**Report – Standing Policy Committee on Protection and Community Services – April 8, 2013**

DECISION MAKING HISTORY:

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On April 17, 2013, the Executive Policy Committee concurred in the recommendations of the Standing Policy Committee on Protection and Community Services and the East Kildonan-Transcona Community Committee, and submitted the matter to Council.

STANDING COMMITTEE RECOMMENDATION:

On April 8, 2013, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the East Kildonan-Transcona Community Committee and submitted the matter to the Executive Policy Committee and Council.

COMMUNITY COMMITTEE RECOMMENDATION:

On March 19, 2013, the East Kildonan-Transcona Community Committee did not concur in the recommendation of the Winnipeg Public Service and recommended to the Standing Policy Committee on Protection and Community Services:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

    A. The total City of Winnipeg contribution is greater than 50% of the total project cost.

2. That a Community Incentive Grant in the amount of $40,000.00, funded from the Transcona Ward allocation, be approved to the Rotary Club of Winnipeg East AM to assist with the cost of the Rotary Sunrise Park project, subject to the following conditions:

    A. Confirmation of other funding sources;
    B. Approval of final plans and specifications for the project by the Director of Community Services; and
    C. The applicant entering into a formal agreement with The City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

# ADMINISTRATIVE REPORT

**Title:** **Community Incentive Grant –** Rotary Club of Winnipeg East AM

**Critical Path:** East Kildonan - Transcona Community Committee

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| M. Kowal | C. Wightman | | |

## RECOMMENDATIONS

The Community Services Department recommends that the Community Incentive Grant Program (C.I.G.P.) application from Rotary Club of Winnipeg East AM, for Rotary Sunrise Park, in the amount of $40,000, be denied.

## REASON FOR THE REPORT

Public Service review of Community Incentive Grant proponent applications is required.

## IMPLICATIONS OF THE RECOMMENDATIONS

The Community Incentive Grant Program is funded under the Annual Capital Budget.

Project Name: Rotary Sunrise Park
Amount Requested: $40,000
Total Project Cost: $183,000

The project does not meet the following criteria approved by Council:

- The total City of Winnipeg contribution is greater than 50% of the total project cost.

## HISTORY

Please refer to the attachments.

## FINANCIAL IMPACT

# Financial Impact Statement

**Date:** March 14, 2013

**Project Name: Rotary Sunrise Park** **First Year of Program** **2013**

Community Incentive Grant

Name of Organization: Rotary Club of Winnipeg East AM

| | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | - | - | - | - | - |
| Additional Capital Budget Required | $ - | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | $ - | $ - | $ - | $ - | $ - |
| Debt - External | - | - | - | - | - |
| Grants (Enter Description Here) | - | - | - | - | - |
| Reserves, Equity, Surplus | - | - | - | - | - |
| Other - Enter Description Here | - | - | - | - | - |
| Total Funding | $ - | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ - | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ - | $ - | $ - | $ - | $ - |
| Less: Incremental Revenue/Recovery | - | - | - | - | - |
| Net Cost/(Benefit) | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budget Amounts | - | - | - | - | - |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments:**

**There are no financial implications associated with this report.**

"Original Signed By"

Cindy Fernandes, CMA

Manager, Finance & Administrative Services

## CONSULTATION

**In preparing this report there was consultation with:**

- Rotary Club of Winnipeg East AM

## SUBMITTED BY

Department: Community Services
Division: Community Development and Recreation Services
Prepared by: M. Kowal, Recreation Technician, Community Incentive Grant Program
Date: March 14, 2013
File No.

Attachments

Application

Evaluation

Supporting Documentation

# Community Incentive Grant Program Application Form

Winnipeg

This application will be photocopied; please print in ink or type.

| | | | | |
|---|---|---|---|---|
| **1. Legal name of the organization** | Rotary Club of Winnipeg East AM | | | |
| **2. Permanent mailing address of the organization** | Address: 100-123 Bannatyne Ave | | City/Town: Wpg | Postal Code: R3B 0R3 |
| | Organization e-mail: sao@winnipeghomeconnection.com | | Phone: 204-997-1761 | Fax: 204-338-8551 |
| **3. Names of organization's representatives who will be overseeing the project** | Primary Contact: Geoff Archambault | | Title: Past President | |
| | Business Phone: 204-997-1761 | Residence Phone: — | Email: sao@winnipeghomeconnection.com | |
| | Secondary Contact: | | Title: | |
| | Business Phone: | Residence Phone: | Email: | |
| **4. Year the organization was formed** | | | Year: 2003. | |
| **5. C.I.G.P. requested amount** Up to 50% of the total project cost to a maximum of $225,000 | | | $ 40,000. | |

**6. List other sources of project funding** including other grants, funds on hand, and proposed fund-raising. Indicate whether or not each source of funding is confirmed.

**Note:** no other City funds may be used towards the applicant's 50% share of the project cost.

| Source | Amount | Confirmed |
|---|---|---|
| 1. Geoff & Regan Archambault | $30,000 | ☑ Yes ☐ No |
| 2. Rotary Club of Winnipeg East AM | $10,000. | ☑ Yes ☐ No |
| 3. Transcona Playground Renewal Assoc | $ 7,000. | ☑ Yes ☐ No |
| 4. Neighbourhood Association | $ 9,000 | ☑ Yes ☐ No |
| 5. City of Wpg - Councillor Ward Allowance. | $ 16,000 | ☑ Yes ☐ No |
| 6. Funds transfered from Forks Water Park. | $ 71,000 | ☑ Yes ☐ No |

| | |
|---|---|
| **7. Total project cost** Project costs should be supported by at least two contractor quotes or estimates. Enter the costs provided by the preferred contractor. | $ 183,000 |
| **8. Has this project received prior funding through the Community Incentive Grant Program?** | ☐ Yes ☑ No |

**9. Project name** Assign your project an accurate, descriptive name to be used in all correspondence.

ROTARY SUNRISE PARK.

| | |
|---|---|
| **10. Project Site Address** Provide a complete, accurate indication of exactly where the project is planned. A site plan is helpful. Shauna Way (Kildonan Estates) | Property owned by: City of Winnipeg |
| **11. Anticipated Start & End Dates** Start Date: September 2013 | End Date: October 2013 |

**12. Detailed Project Description:** Attached on separate sheets or use the space on back of this form. Provide a detailed description of the project which addresses the selection criteria. Please include a description of the project objectives and how the project will accomplish those objectives, a detailed scope of work and, if possible, preliminary project plans or drawings.

**APPLICANT SIGNATURES** I/We hereby certify that I/we am/are the **authorized signing officer(s)** of the applying organization and this application is accurate to the best of my/our knowledge.

| Signature of authorized signing officer | Title/Position | Date |
|---|---|---|
| G Archambault | Past President | Feb 19, 2013 |
| Signature of authorized signing officer | Title/Position | Date |
| | | |

Winnipeg

# COMMUNITY INCENTIVE GRANT PROGRAM
## APPLICATION EVALUATION

**Applicant:** Rotary Club of Winnipeg East AM

**Project Description:** Rotary Sunrise Park

**Date of Application:** February 25, 2013

**Total Project Cost:** $183,000.00

**Grant Requested:** $40,000.00

**Maximum Allowed:** $91,500.00

**% of Total Project Cost:** 21.9 %

| Funding Source | Amount | Confirmed |
|---|---|---|
| Geoff & Regan Archambault | $30,000.00 | Yes |
| Rotary East | $10,000.00 | Yes |
| Transcona Playground Renewal Association Inc. | $7,000.00 | Yes |
| Neighbourhood Association | $9,000.00 | Yes |
| City of Winnipeg - Ward Allowance | $16,000.00 | Yes |
| Funds from Forks Water Park | $71,000.00 | Yes |
| Total | $143,000.00 | |

| | Meets Program Eligibility and Selection Criteria | Yes | No |
|---|---|---|---|
| 1 | Organization is a non-profit community organization that contributes to the health and well being of the community. | X | |
| 2 | The project is a capital improvement or the purchase of a capital asset that will be retained for more than 1 year. | X | |
| 3 | The project is available for public use or will enhance public use of the space or facility. | X | |
| 4 | Projects must be initiated and substantially completed within two (2) years of award. | X | |
| 5 | Total City of Winnipeg contribution is 50% or less. | | X |

**Criteria Exceptions:**

The total City contribution is more then 50% of the total project cost.

**Department Financial Implications:**

**Departmental Recommendations:**

That this application be denied.

**Prepared By:** Community Services Department

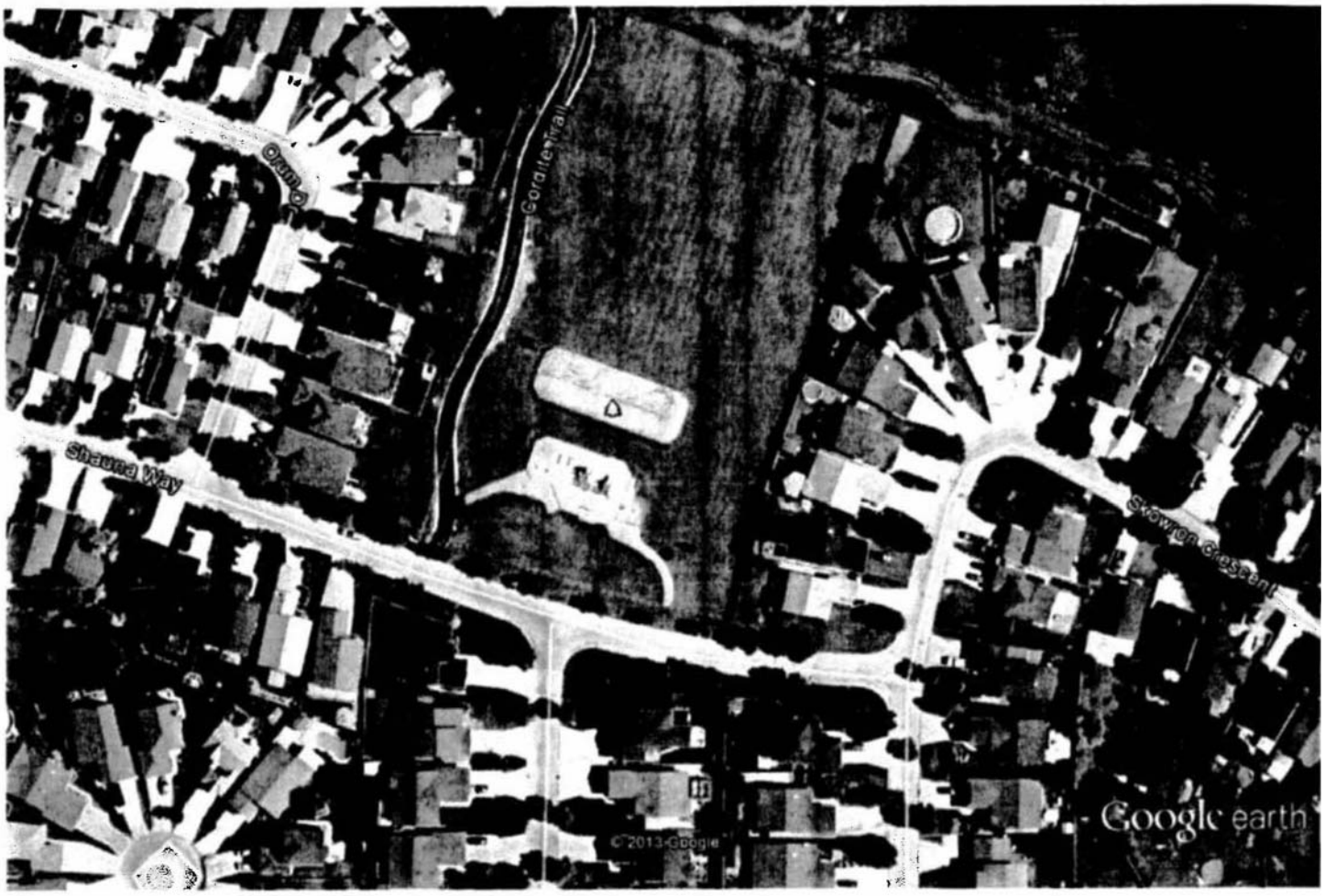
**Date:** **February 26, 2013**

Application Evaluation Revised September 18, 2012

## Detailed Project Description

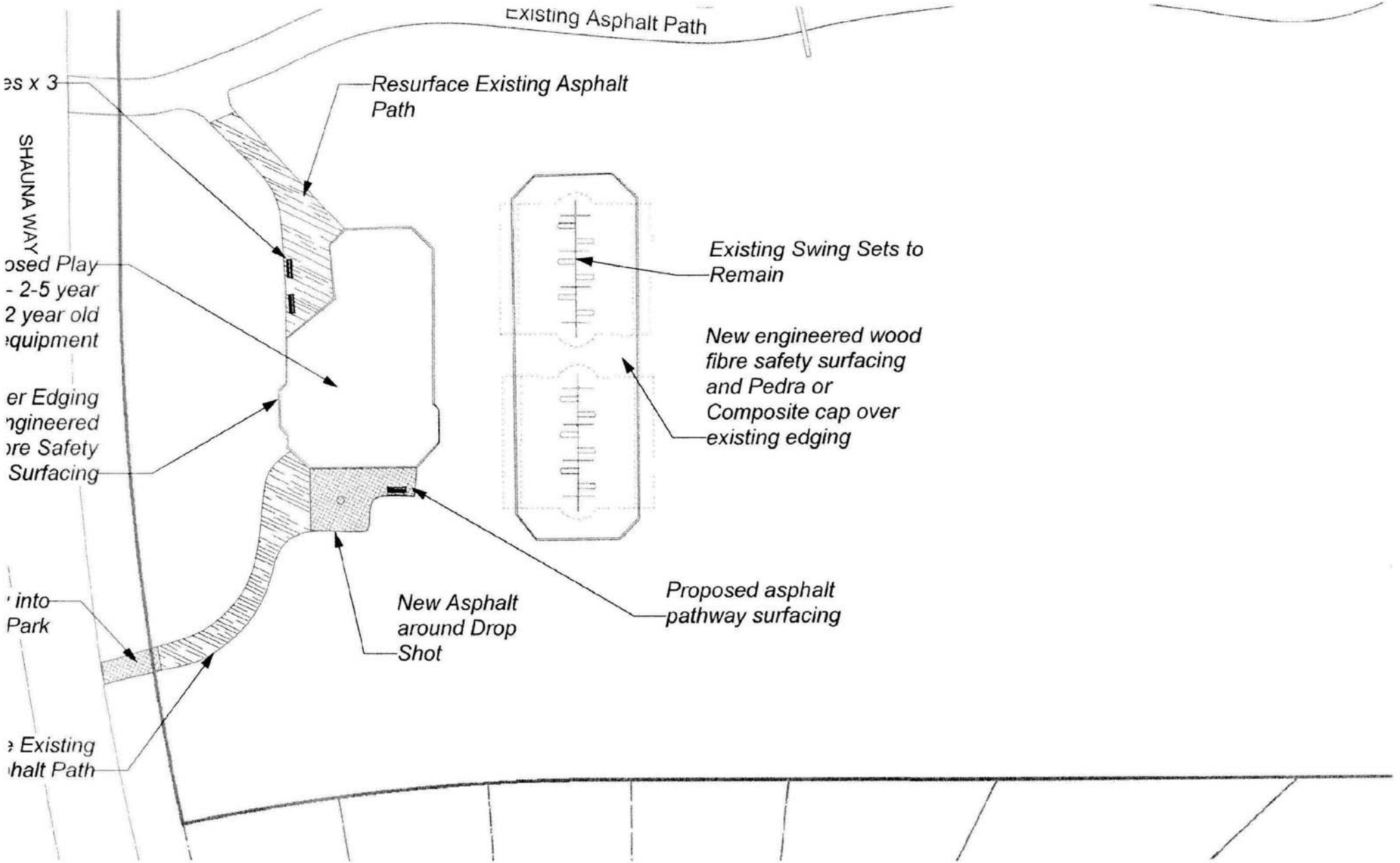
Attached on separate sheets or in the space below, provide a detailed description of the project which addresses the selection criteria. Please include a description of the project objectives and how the project will accomplish those objectives, a detailed scope of work and, if possible, preliminary project plans or drawings.

- The original play structure was installed 20+ years ago & is unsafe and outdated. We intend to fix the drainage problems by relevelling the play area & installing new safety substrate & eliminate the existing pea gravel.
- The existing structure only lends itself to 6-12 year olds, so we intend on installing a 2-5 year old structure as well to make it more family friendly
- With the completion of the new cordite trail we plan on connecting to the pathway to the play area. We also plan on planting 33+ trees to provide shade and add in new benches in hopes to make the park a destination point for the residents instead of them having to leave the area for a better park.
- We also plan on getting the neighbourhood engaged by offering sponsorships of trees & benches in hopes to have them take "ownership" of the park.
- We plan on making a formal request to have the name changed to add "Rotary" to the park - Rotary Sunrise Park to have our Rotary Club also take some ownership to the park & possibly have clean up days if required.




Google earth

feet 500
meters 100

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CONTRACTOR TO CONFIRM ALL DIMENSIONS AND REPORT
PRIOR TO CONSTRUCTION. LOCATION OF UNDERGROUND
INFORMATION AVAILABLE BUT NO GUARANTEE IS GIVEN TH
GIVEN LOCATIONS ARE EXACT. CONFIRMATION OF EXISTEI
OBTAINED FROM THE INDIVIDUAL UTILITIES BEFORE PROC

DESIGNED BY | CHECKED BY | DRAWING TITLE

# PRELIMINARY COST ESTIMATE

## Planning, Property and Development Department

**Planning and Land Use Division**
**Unit 15, 30 Fort Street**

Winnipeg

**Name** Sunrise Park PlayGround Improvements

**Project** Playground Renovations

| Item No. | Description | Unit | Approx. Quantity | Unit Price | Amount |
|---|---|---|---|---|---|
| | **Plyground and Site works** | | | | |
| 1 | Removals - old play equipment, benches | LS | 1 | $2,000.00 | $2,000.00 |
| 2 | Excavate and Legally dispose of existing material - old play areas | SM | 705 | $10.00 | $7,050.00 |
| 3 | Site Grading | SM | 340 | $3.00 | $1,020.00 |
| 4 | New Asphalt Path | SM | 60 | $90.00 | $5,400.00 |
| 5 | Resurface Asphalt Path | SM | 160 | $40.00 | $6,400.00 |
| 6 | Supply and Install benches w/ arm rests | EA | 3 | $1,500.00 | $4,500.00 |
| 7 | Supply and Install picnic tables | EA | 2 | $1,500.00 | $3,000.00 |
| 8 | Supply and Install metal slat waste receptacles | EA | 3 | $750.00 | $2,250.00 |
| 9 | Supply and Install Park sign | EA | 1 | $1,000.00 | $1,000.00 |
| *10* | *Supply and Install Bulletin Board* | *EA* | *1* | *$2,500.00* | *$2,500.00* |
| 11 | Supply and Install 2-5 PlayEquipment and Independent components | LS | 1 | $30,000.00 | $30,000.00 |
| 12 | Supply and Install 5-12 PlayEquipment and Independent components | LS | 1 | $30,000.00 | $30,000.00 |
| 13 | Supply and Install subsurface drainage complete w/ connectors, pipes and emitter | LM | 60 | $60.00 | $3,600.00 |
| 14 | Supply and Install 2 tired timber edging w/ pedra cap | LM | 70 | $90.00 | $6,300.00 |
| 15 | Supply and Install pedra cap over swings timber eding | LM | 90 | $35.00 | $3,150.00 |
| 16 | Supply and Install engineered wood fibre safety surfacing | SM | 705 | $45.00 | $31,725.00 |
| 17 | Supply and Install new soil and sod | SM | 450 | $12.00 | $5,400.00 |
| 18 | Supply and Install Trees | EA | 33 | $600.00 | $19,800.00 |
| 19 | Supply and Install boulder and cairn | LS | 1 | $4,000.00 | $4,000.00 |

| | | | |
|---|---|---|---|
| Construction Cost Estimate | | | $169,095.00 |
| Construction Contingency @ 8% | **** | | $13,527.60 |
| **TOTAL COST ESTIMATE** | | | **$182,622.60** |