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Schedule "A" referred to in Clause 1 of the Report of the Executive Policy Committee dated

Amounts to be Raised for School Purposes

MILL RATE CREATION

SCHEDULE "A" Page 1 of 1

	2000	2001	Change	%	BUDGETS	PORTIONED ASSESSMENTS	MILL RATES 2000	2001	% Change
PAYABLE TO THE PUBLIC SCHOOLS FINANCE BOARDS									
Provincial Levy on Residential Property	60,140,812	60,331,457	190,645	0.3%	60,331,457	7,624,309,238	07.898	07.913	0.2%
Provincial Levy on Other Property	65,345,273	66,980,732	1,635,459	2.5%	66,980,732	3,755,753,356	17.666	17.834	1.0%
	125,486,085	127,312,189	1,826,104	1.5%	127,312,189	11,380,062,594			
PAYABLE TO SCHOOL DIVISIONS									
No. 1 - Winnipeg	97,942,940	99,491,180	1,548,240	1.6%	99,491,180	3,652,045,514	26.753	27.243	1.8%
2 - St. James_Assiniboia	22,041,705	23,247,532	1,205,827	5.5%	23,247,532	1,352,550,513	16.449	17.188	4.5%
3 - Assiniboine South	19,982,534	21,428,263	1,445,729	7.2%	21,428,263	959,298,668	21.474	22.337	4.0%
4 - St. Boniface	18,597,226	19,984,383	1,387,157	7.5%	19,984,383	898,128,798	20.850	22.251	6.7%
5 - Fort Garry	23,045,318	24,842,481	1,797,163	7.8%	24,842,481	1,097,938,335	20.947	22.626	8.0%
6 - St Vital	20,824,300	22,093,122	1,268,822	6.1%	22,093,122	1,001,489,704	20.940	22.060	5.3%
9 - River East	19,954,812	21,534,364	1,579,552	7.9%	21,534,364	984,708,163	20.251	21.869	8.0%
10 - Seven Oaks	19,258,675	20,464,262	1,205,587	6.3%	20,464,262	763,944,868	25.273	26.788	6.0%
12 - Transcona _ Springfield	11,818,991	12,932,010	1,113,019	9.4%	12,932,010	597,587,240	20.221	21.640	7.0%
14 - Seine River	1,943,872	2,064,802	120,930	6.2%	2,064,802	93,485,469	20.948	22.087	5.4%
21- Interlake	8,895	9,507	612	6.9%	9,507	476,183	18.679	19.965	6.9%
	255,419,268	268,091,906	12,672,638	5.0%	268,091,906	11,401,653,455			
Total to be Raised for School Purposes	380,905,353	395,404,095	14,498,742	3.8%	sch expt	257,762,190			
					total port amt	11,659,415,645			

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Schedule "B" referred on in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001

Schedule "B"
Page 1 of 1

2001 EDUCATION SUPPORT MILL RATE

	RESIDENTIAL				OTHER							
					---Statutory---		Institutional	Golf		Total		
	Residential 1	Residential 2	Residential 3	Total Residential	Pipeline	Railways	Other	Courses	Other	Other	Total
2001 Assessment	14,422,453,541	1,597,773,541	922,672,009	16,942,899,091	11,170,800	89,533,650	429,059,970	34,584,840	5,300,672,117	5,865,021,377	22,807,920,468
Percentage Share	85.12%	9.43%	5.45%	100.00%	0.19%	1.53%	7.32%	0.59%	90.37%	100.00%	
Portions	45.0	45.0	45.0		50.0	25.0	65.0	10.0	65.0		
Portioned Assessment	6,490,106,324	718,998,395	415,204,519	7,624,309,238	5,585,400	22,383,419	278,888,986	3,458,484	3,445,437,067	3,755,753,356	11,380,062,594
/ Levy / % share based on 2001 Budget											
Education Support Mill Rate	7.913	7.913	7.913		17.834	17.834	17.834	17.834	17.834		
Education Support Levy	51,356,510	5,689,434	3,285,513	60,331,457	99,610	399,186	4,973,706	61,679	61,446,551	66,980,732	127,312,189
Percentage Share	85.12%	9.43%	5.45%	100.00%	0.15%	0.60%	7.43%	0.09%	91.73%	100.00%	
2000 Assessment	14,303,692,833	1,602,002,924	911,712,780	16,817,408,537	11,170,800	89,564,010	445,101,700	34,064,940	5,197,612,696	5,777,514,146	22,594,922,683
Percentage Share	85.05%	9.53%	5.42%	100.00%	0.19%	1.55%	7.70%	0.59%	89.97%	100.00%	
Portions	45.0	49.0	43.0		50.0	25.0	65.0	9.5	65.0		
Portioned Assessment	6,437,432,046	784,983,981	392,045,368	7,614,461,395	5,585,400	22,391,135	289,316,441	3,236,240	3,378,468,589	3,698,997,805	11,313,459,200
/ Levy / % share based on 2000 Budget											
Education Support Mill Rate	7.898	7.898	7.898		17.666	17.666	17.666	17.666	17.666		
Education Support Levy	50,844,635	6,199,803	3,096,374	60,140,812	98,672	395,562	5,111,064	57,171	59,682,804	65,345,273	125,486,085
Percentage Share	84.54%	10.31%	5.15%	100.00%	0.15%	0.61%	7.82%	0.09%	91.33%	100.00%	

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Schedule “C” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001

"SCHOOL DIVISION 1"

SCHEDULE "C"
SPECIAL LEVY : PAGE 1

WINNIPEG SCHOOL DIVISION NO. ONE

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	---STATUTORY--- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	3,346,811,001	644,502,621	272,801,499	3,949,700	0	27,904,060	133,790,170	0	2,520,102,404	6,949,861,455
Percentage Share	48.16%	9.27%	3.93%	0.06%	0.00%	0.40%	1.93%	0.00%	36.25%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	1,506,065,601	290,026,349	122,761,348	1,184,910	0	6,976,019	86,963,612	0	1,638,066,675	3,652,045,514
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	27.243	27.243	27.243	27.243	27.243	27.243	27.243	27.243	27.243	
Special Levy	$41,029,772	$7,901,188	$3,344,387	$32,281	$0	$190,048	$2,369,150	$0	$44,624,354	$99,491,180
Percentage Share	41.24%	7.94%	3.36%	0.03%	0.00%	0.19%	2.38%	0.00%	44.86%	100.00%
2000 Assessment	3,349,525,491	646,859,274	271,332,070	4,197,300	0	27,934,420	132,014,260	0	2,501,223,929	6,933,086,744
Percentage Share	48.31%	9.33%	3.91%	0.06%	0.00%	0.40%	1.90%	0.00%	36.09%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	1,507,527,373	316,963,004	116,675,603	1,259,410	0	6,983,680	85,809,440	0	1,625,807,916	3,661,026,426
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	26.753	26.753	26.753	26.753	26.753	26.753	26.753	26.753	26.753	
Special Levy	$40,330,880	$8,479,711	$3,121,422	$33,693	$0	$186,834	$2,295,660	$0	$43,494,740	$97,942,940
Percentage Share	41.18%	8.66%	3.19%	0.03%	0.00%	0.19%	2.34%	0.00%	44.41%	100.00%

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Schedule “C” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001 (continued)

"SCHOOL DIVISION 2"

SCHEDULE "C"
SPECIAL LEVY : PAGE 2

ST. JAMES-ASSN. SCHOOL DIVISION TWO

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	---STATUTORY--- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	1,488,731,252	198,511,340	103,138,940	1,854,560	1,434,000	5,563,020	55,647,400	10,356,900	780,011,810	2,645,249,222
Percentage Share	56.28%	7.50%	3.90%	0.07%	0.05%	0.21%	2.10%	0.39%	29.50%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	669,929,264	89,330,118	46,412,814	556,368	717,000	1,390,756	36,170,811	1,035,690	507,007,692	1,352,550,513
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	17.188	17.188	17.188	17.188	17.188	17.188	17.188	17.188	17.188	
Special Levy	$11,514,744	$1,535,405	$797,743	$9,563	$12,324	$23,904	$621,704	$17,801	$8,714,343	$23,247,532
Percentage Share	49.53%	6.60%	3.43%	0.04%	0.05%	0.10%	2.67%	0.08%	37.50%	100.00%
2000 Assessment	1,483,645,100	197,902,040	101,786,540	1,853,960	1,434,000	5,563,020	55,693,300	10,356,900	756,375,440	2,614,610,300
Percentage Share	56.74%	7.57%	3.89%	0.07%	0.05%	0.21%	2.13%	0.40%	28.94%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	667,725,783	96,972,129	43,770,127	556,190	717,000	1,390,760	36,200,670	983,930	491,645,803	1,339,962,392
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	16.449	16.449	16.449	16.449	16.449	16.449	16.449	16.449	16.449	
Special Levy	$10,983,421	$1,595,095	$719,975	$9,149	$11,794	$22,877	$595,465	$16,185	$8,087,744	$22,041,705
Percentage Share	49.83%	7.25%	3.27%	0.04%	0.05%	0.10%	2.70%	0.07%	36.69%	100.00%

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Schedule “C” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001 (continued)

"SCHOOL DIVISION 3"

SCHEDULE "C"
SPECIAL LEVY : PAGE 3

ASSIN. SOUTH SCHOOL DIVISION THREE

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	---STATUTORY--- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	1,658,323,311	38,330,680	179,941,240	13,142,555	261,000	9,842,030	6,051,040	4,402,000	159,882,070	2,070,175,926
Percentage Share	80.11%	1.85%	8.69%	0.63%	0.01%	0.48%	0.29%	0.21%	7.73%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	746,245,579	17,248,824	80,973,762	3,942,767	130,500	2,460,508	3,933,177	440,200	103,923,351	959,298,668
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	22.337	22.337	22.337	22.337	22.337	22.337	22.337	22.337	22.337	
Special Levy	$16,668,887	$385,287	$1,808,711	$88,070	$2,915	$54,960	$87,855	$9,833	$2,321,745	$21,428,263
Percentage Share	77.79%	1.80%	8.44%	0.41%	0.01%	0.26%	0.41%	0.05%	10.83%	100.00%
2000 Assessment	1,629,460,551	38,290,980	176,621,790	14,725,855	261,000	9,842,030	6,156,040	4,418,000	140,181,400	2,019,957,646
Percentage Share	80.67%	1.90%	8.74%	0.73%	0.01%	0.49%	0.30%	0.22%	6.94%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	733,303,156	18,762,654	75,948,154	4,417,850	130,500	2,460,510	4,001,430	419,710	91,118,200	930,562,164
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	21.474	21.474	21.474	21.474	21.474	21.474	21.474	21.474	21.474	
Special Levy	$15,746,952	$402,909	$1,630,911	$94,869	$2,802	$52,837	$85,927	$9,013	$1,956,314	$19,982,534
Percentage Share	78.80%	2.02%	8.16%	0.47%	0.01%	0.27%	0.43%	0.05%	9.79%	100.00%

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Schedule "C" referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001 (continued)

"SCHOOL DIVISION 4"

SCHEDULE "C"
SPECIAL LEVY : PAGE 4

ST. BONIFACE SCHOOL DIVISION FOUR

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	----STATUTORY---- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	1,256,475,167	100,538,810	29,588,550	3,205,780	301,000	15,791,560	12,253,060	6,811,090	400,685,155	1,825,660,172
Percentage Share	68.82%	5.51%	1.62%	0.18%	0.02%	0.86%	0.67%	0.37%	21.95%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	565,413,867	45,242,466	13,314,870	961,734	150,500	3,947,891	7,970,989	681,109	260,445,372	898,128,798
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	22.251	22.251	22.251	22.251	22.251	22.251	22.251	22.251	22.251	
Special Levy	$12,581,024	$1,006,690	$296,269	$21,400	$3,349	$87,845	$177,362	$15,155	$5,795,289	$19,984,383
Percentage Share	62.95%	5.04%	1.48%	0.11%	0.02%	0.44%	0.89%	0.08%	28.99%	100.00%
2000 Assessment	1,003,387,162	62,372,540	26,049,150	4,147,830	301,000	12,887,200	11,981,060	4,680,690	302,849,440	1,428,656,072
Percentage Share	70.23%	4.37%	1.82%	0.29%	0.02%	0.90%	0.84%	0.33%	21.20%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	451,570,552	30,562,647	11,201,178	1,244,352	150,500	3,221,810	7,787,710	444,670	196,853,457	703,036,876
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	20.85	20.85	20.85	20.85	20.85	20.85	20.85	20.85	20.85	
Special Levy	$9,415,246	$637,231	$233,545	$25,945	$3,138	$67,175	$162,374	$9,271	$4,104,544	$14,658,469
Percentage Share	64.23%	4.36%	1.59%	0.18%	0.02%	0.46%	1.11%	0.06%	28.00%	100.00%

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"SCHOOL DIVISION 5"

SCHEDULE "C"
SPECIAL LEVY : PAGE 5

FORT GARRY SCHOOL DIVISION FIVE

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	---STATUTORY--- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	1,271,457,950	168,129,500	85,333,850	7,570,250	256,000	5,473,260	214,704,800	5,262,000	413,494,867	2,169,682,477
Percentage Share	58.60%	7.75%	3.93%	0.35%	0.01%	0.25%	9.90%	0.24%	19.05%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	572,156,103	74,758,340	38,400,511	2,271,075	128,000	1,368,315	139,558,120	526,200	268,771,671	1,097,938,335
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	22.626	22.626	22.626	22.626	22.626	22.626	22.626	22.626	22.626	
Special Levy	$12,945,604	$1,691,482	$868,850	$51,385	$2,896	$30,959	$3,157,542	$11,906	$6,081,757	$24,842,481
Percentage Share	52.11%	6.81%	3.50%	0.21%	0.01%	0.12%	12.71%	0.05%	24.48%	100.00%
2000 Assessment	1,252,566,814	167,791,850	84,692,350	7,852,950	256,000	5,473,260	232,104,800	4,920,000	404,014,541	2,159,692,565
Percentage Share	58.00%	7.77%	3.92%	0.36%	0.01%	0.25%	10.75%	0.23%	18.71%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	563,715,849	82,217,886	36,420,946	2,356,208	128,000	1,368,320	150,868,170	467,420	262,610,114	1,100,152,313
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	20.947	20.947	20.947	20.947	20.947	20.947	20.947	20.947	20.947	
Special Levy	$11,808,156	$1,722,218	$762,897	$49,355	$2,681	$28,682	$3,160,236	$9,791	$5,501,322	$23,045,318
Percentage Share	51.25%	7.47%	3.31%	0.21%	0.01%	0.12%	13.71%	0.04%	23.88%	100.00%

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"SCHOOL DIVISION 6"

SCHEDULE "C"
SPECIAL LEVY : PAGE 6

ST. VITAL SCHOOL DIVISION SIX

2001 SPECIAL LEVY MILL RATE

				---STATUTORY---				
	Residential 1	Residential 2	Residential 3	Farm	Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	1,573,262,930	145,362,620	121,799,940	16,552,800	347,000	2,677,500	2,208,050	1,459,000	255,243,020	2,118,912,860
Percentage Share	74.25%	6.86%	5.75%	0.78%	0.02%	0.13%	0.10%	0.07%	12.04%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	707,968,378	65,413,196	54,810,313	4,965,840	173,500	669,375	1,435,233	145,900	165,907,969	1,001,489,704
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	22.06	22.06	22.06	22.06	22.06	22.06	22.06	22.06	22.06	
Special Levy	$15,617,782	$1,443,015	$1,209,116	$109,546	$3,827	$14,766	$31,661	$3,219	$3,660,190	$22,093,122
Percentage Share	70.69%	6.53%	5.47%	0.50%	0.02%	0.07%	0.14%	0.01%	16.57%	100.00%
2000 Assessment	1,555,363,410	141,744,020	121,627,540	16,755,710	347,000	2,677,500	2,099,050	1,459,000	254,433,730	2,096,506,960
Percentage Share	74.18%	6.76%	5.80%	0.80%	0.02%	0.13%	0.10%	0.07%	12.14%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	699,985,499	69,454,783	52,299,454	5,026,839	173,500	669,380	1,364,400	138,610	165,382,918	994,495,383
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	20.94	20.94	20.94	20.94	20.94	20.94	20.94	20.94	20.94	
Special Levy	$14,657,696	$1,454,383	$1,095,151	$105,262	$3,633	$14,017	$28,571	$2,902	$3,462,685	$20,824,300
Percentage Share	70.39%	6.98%	5.26%	0.51%	0.02%	0.07%	0.14%	0.01%	16.62%	100.00%

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"SCHOOL DIVISION 9"

SCHEDULE "C"
SPECIAL LEVY : PAGE 7

RIVER EAST SCHOOL DIVISION NINE

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	----STATUTORY---- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	1,654,876,610	189,012,990	35,484,700	6,419,120	617,900	7,204,420	1,971,380	3,249,600	205,149,980	2,103,986,700
Percentage Share	78.65%	8.98%	1.69%	0.31%	0.03%	0.34%	0.09%	0.15%	9.76%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	744,694,502	85,055,851	15,968,166	1,925,736	308,950	1,801,105	1,281,397	324,960	133,347,496	984,708,163
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	21.869	21.869	21.869	21.869	21.869	21.869	21.869	21.869	21.869	
Special Levy	$16,285,724	$1,860,086	$349,208	$42,114	$6,756	$39,388	$28,023	$7,107	$2,915,958	$21,534,364
Percentage Share	75.63%	8.64%	1.62%	0.20%	0.03%	0.18%	0.13%	0.03%	13.54%	100.00%
2000 Assessment	1,648,138,630	193,106,090	32,954,950	5,886,120	617,900	7,204,420	1,938,480	3,249,600	199,045,720	2,092,141,910
Percentage Share	78.78%	9.23%	1.58%	0.28%	0.03%	0.34%	0.09%	0.16%	9.51%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	741,752,441	94,622,022	14,170,822	1,765,890	308,950	1,801,125	1,260,030	308,720	129,360,590	985,370,590
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	20.251	20.251	20.251	20.251	20.251	20.251	20.251	20.251	20.251	
Special Levy	$15,021,229	$1,916,191	$286,973	$35,761	$6,257	$36,475	$25,517	$6,252	$2,620,157	$19,954,812
Percentage Share	75.28%	9.60%	1.44%	0.18%	0.03%	0.18%	0.13%	0.03%	13.13%	100.00%

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"SCHOOL DIVISION 10"

SCHEDULE "C"
SPECIAL LEVY : PAGE 8

SEVEN OAKS SCHOOL DIVISION TEN

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	----STATUTORY---- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	1,260,510,470	99,595,530	58,424,550	7,603,340	0	2,866,100	1,826,000	751,950	166,686,550	1,618,264,490
Percentage Share	77.89%	6.15%	3.61%	0.47%	0.00%	0.18%	0.11%	0.05%	11.54%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	567,229,777	44,817,995	26,291,211	2,281,002	0	716,525	1,186,900	75,195	121,346,263	763,944,868
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	26.788	26.788	26.788	26.788	26.788	26.788	26.788	26.788	26.788	
Special Levy	$15,194,951	$1,200,584	$704,289	$61,103	$0	$19,194	$31,795	$2,014	$3,250,332	$20,464,262
Percentage Share	74.25%	5.87%	3.44%	0.30%	0.00%	0.09%	0.16%	0.01%	15.88%	100.00%
2000 Assessment	1,250,524,620	99,971,280	58,394,800	7,671,740	0	2,866,100	1,833,200	558,050	185,957,620	1,607,777,410
Percentage Share	77.78%	6.22%	3.63%	0.48%	0.00%	0.18%	0.11%	0.03%	11.57%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	562,801,893	48,986,112	25,110,598	2,301,565	0	716,530	1,191,600	53,020	120,873,010	762,034,328
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	25.273	25.273	25.273	25.273	25.273	25.273	25.273	25.273	25.273	
Special Levy	$14,223,692	$1,238,026	$634,620	$58,167	$0	$18,109	$30,115	$1,340	$3,054,606	$19,258,675
Percentage Share	73.85%	6.43%	3.30%	0.30%	0.00%	0.09%	0.16%	0.01%	15.85%	100.00%

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"SCHOOL DIVISION 12"

SCHEDULE "C"
SPECIAL LEVY : PAGE 9

TRANSCONA - SPRINGFIELD SCHOOL DIVISION TWELVE

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	---STATUTORY--- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	754,154,580	15,230,550	12,261,400	4,942,191	716,900	9,151,300	205,610	2,292,300	371,314,481	1,170,269,312
Percentage Share	64.44%	1.30%	1.05%	0.42%	0.06%	0.78%	0.02%	0.20%	31.73%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	339,369,586	6,853,748	5,517,678	1,482,657	358,450	2,287,825	133,647	229,230	241,354,419	597,587,240
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	21.64	21.64	21.64	21.64	21.64	21.64	21.64	21.64	21.64	
Special Levy	$7,343,968	$148,315	$119,403	$32,085	$7,757	$49,509	$2,892	$4,961	$5,223,130	$12,932,010
Percentage Share	56.79%	1.15%	0.92%	0.25%	0.06%	0.38%	0.02%	0.04%	40.39%	100.00%
2000 Assessment	750,759,230	15,348,450	12,143,500	5,171,391	716,900	9,151,300	205,610	2,292,300	352,794,181	1,148,582,862
Percentage Share	65.36%	1.34%	1.06%	0.45%	0.06%	0.80%	0.02%	0.20%	30.72%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	337,890,496	7,520,659	5,221,819	1,551,436	358,450	2,287,830	133,650	217,770	229,316,820	584,498,930
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	20.221	20.221	20.221	20.221	20.221	20.221	20.221	20.221	20.221	
Special Levy	$6,832,484	$152,075	$105,590	$31,372	$7,248	$46,262	$2,703	$4,404	$4,636,853	$11,818,991
Percentage Share	57.81%	1.29%	0.89%	0.27%	0.06%	0.39%	0.02%	0.04%	39.23%	100.00%

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"SCHOOL DIVISION 14"

SEINE RIVER SCHOOL DIVISION FOURTEEN

SCHEDULE "C"
SPECIAL LEVY : PAGE 10

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	----STATUTORY---- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	157,721,170	558,900	23,897,340	6,149,090	7,237,000	2,181,600	368,610	0	8,088,180	206,201,890
Percentage Share	76.49%	0.27%	11.59%	2.98%	3.51%	1.06%	0.18%	0.00%	3.92%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	70,974,572	251,508	10,753,846	1,844,727	3,618,500	545,400	239,597	0	5,257,319	93,485,469
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	22.087	22.087	22.087	22.087	22.087	22.087	22.087	22.087	22.087	
Special Levy	$1,567,615	$5,555	$237,520	$40,744	$79,922	$12,046	$5,292	$0	$116,108	$2,064,802
Percentage Share	75.92%	0.27%	11.50%	1.97%	3.87%	0.58%	0.26%	0.00%	5.63%	100.00%
2000 Assessment	156,543,270	620,100	23,695,590	6,169,390	7,237,000	2,181,600	748,080	0	8,229,480	205,424,510
Percentage Share	76.21%	0.30%	11.54%	3.00%	3.52%	1.06%	0.36%	0.00%	4.01%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	70,453,280	303,837	10,188,978	1,850,820	3,618,500	545,400	486,280	0	5,349,240	92,796,315
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	20.948	20.948	20.948	20.948	20.948	20.948	20.948	20.948	20.948	
Special Levy	$1,475,855	$6,365	$213,439	$38,771	$75,800	$11,425	$10,186	$0	$112,031	$1,943,872
Percentage Share	75.93%	0.33%	10.98%	1.99%	3.90%	0.59%	0.52%	0.00%	5.76%	100.00%

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"SCHOOL DIVISION 21"

SCHEDULE "C"
SPECIAL LEVY : PAGE 11

INTERLAKE SCHOOL DIVISION TWENTY-ONE

2001 SPECIAL LEVY MILL RATE

	Residential 1	Residential 2	Residential 3	Farm	---STATUTORY--- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	129,100	0	0	580,150	0	878,800	23,850	0	13,600	1,625,500
Percentage Share	7.94%	0.00%	0.00%	35.69%	0.00%	54.06%	1.47%	0.00%	0.84%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	58,095	0	0	174,045	0	219,700	15,503	0	8,840	476,183
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate	19.965	19.965	19.965	19.965	19.965	19.965	19.965	19.965	19.965	
Special Levy	$1,160	$0	$0	$3,475	$0	$4,386	$310	$0	$176	$9,507
Percentage Share	12.20%	0.00%	0.00%	36.55%	0.00%	46.13%	3.26%	0.00%	1.86%	100.00%
2000 Assessment	129,100	0	0	580,150	0	878,800	23,850	0	13,600	1,625,500
Percentage Share	7.94%	0.00%	0.00%	35.69%	0.00%	54.06%	1.47%	0.00%	0.84%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	58,100	0	0	174,050	0	219,700	15,500	0	8,840	476,190
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate	18.679	18.679	18.679	18.679	18.679	18.679	18.679	18.679	18.679	
Special Levy	$1,085	$0	$0	$3,251	$0	$4,104	$290	$0	$165	$8,895
Percentage Share	12.20%	0.00%	0.00%	36.55%	0.00%	46.14%	3.26%	0.00%	1.85%	100.00%

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Schedule “C” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001 (continued)

SCHEDULE "C"
SPECIAL LEVY : PAGE 12

"TOTAL SCHOOL DIVISIONS"

2001 SPECIAL LEVY MILL RATE

BASED ON 2001 BUDGET REQUIREMENTS AND 2001 ASSESSMENTS

	Residential 1	Residential 2	Residential 3	Farm	----STATUTORY---- Pipeline	Railways	Institutional Other	Golf Courses	Other	Total
2001 Assessment	14,422,453,541	1,597,773,541	922,672,009	71,969,536	11,170,800	89,533,650	429,059,970	34,584,840	5,300,672,117	22,879,890,004
Percentage Share	63.04%	6.98%	4.03%	0.31%	0.05%	0.39%	1.88%	0.15%	23.17%	100.00%
Portions	45.0	45.0	45.0	30.0	50.0	25.0	65.0	10.0	65.0	
Portioned Assessment	6,490,106,324	718,998,395	415,204,519	21,590,861	5,585,400	22,383,419	278,888,986	3,458,484	3,445,437,067	11,401,653,455
Rate / Levy / % Share Based on 2001 budget										
Special Levy Mill Rate										
Special Levy	150,751,221	17,177,608	9,735,496	491,786	119,746	527,005	6,513,686	71,996	82,703,382	268,091,906
Percentage Share	56.23%	6.41%	3.63%	0.18%	0.04%	0.20%	2.43%	0.03%	30.85%	100.00%
2000 Assessment	14,303,692,833	1,602,002,924	911,712,780	75,012,396	11,170,800	89,564,010	445,101,700	34,064,940	5,197,612,696	22,669,935,079
Percentage Share	63.09%	7.07%	4.02%	0.33%	0.05%	0.40%	1.96%	0.15%	22.93%	100.00%
Portions	45.0	49.0	43.0	30.0	50.0	25.0	65.0	9.5	65.0	
Portioned Assessment	6,437,432,046	784,983,981	392,045,368	22,504,610	5,585,400	22,391,135	289,316,441	3,236,240	3,378,468,589	11,335,963,810
Rate / Levy / % Share Based on 2000 budget										
Special Levy Mill Rate										
Special Levy	142,680,246	18,008,127	8,827,049	485,585	113,353	504,530	6,401,331	63,549	78,335,488	255,419,268
Percentage Share	55.86%	7.05%	3.46%	0.19%	0.04%	0.20%	2.51%	0.02%	30.67%	100.00%

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Schedule "D" referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001

2001 MILL RATES

Schedule "D"
Page 1 of 1

MILL RATES	Res-1		Res-3	Farm	Farm	Statutory		Institutional			
	Residential 1	Sch-exmpt	Residential 2	Sch-exmpt	ESL- exmpt	Sch-exmpt	Pipeline	Railways	Other	Municipal Only	Golf Courses	Other
2001 General Municipal	32.140	32.140	32.140	32.140	32.140	32.140	32.140	32.140	32.140	32.140	32.140	32.140
2001 Education Support	7.913	0.000	7.913	0.000	0.000	0.000	17.834	17.834	17.834	0.000	17.834	17.834
2001 Special Levy												
1 - Winnipeg	27.243	0.000	27.243	0.000	27.243	0.000	27.243	27.243	27.243	0.000	27.243	27.243
2 - St. James-Assiniboia	17.188	0.000	17.188	0.000	17.188	0.000	17.188	17.188	17.188	0.000	17.188	17.188
3 - Assiniboine South	22.337	0.000	22.337	0.000	22.337	0.000	22.337	22.337	22.337	0.000	22.337	22.337
4 - St. Boniface	22.251	0.000	22.251	0.000	22.251	0.000	22.251	22.251	22.251	0.000	22.251	22.251
5 - Fort Garry	22.626	0.000	22.626	0.000	22.626	0.000	22.626	22.626	22.626	0.000	22.626	22.626
6 - St Vital	22.060	0.000	22.060	0.000	22.060	0.000	22.060	22.060	22.060	0.000	22.060	22.060
8 - Norwood	22.251	0.000	22.251	0.000	22.251	0.000	22.251	22.251	22.251	0.000	22.251	22.251
9 - River East	21.869	0.000	21.869	0.000	21.869	0.000	21.869	21.869	21.869	0.000	21.869	21.869
10 - Seven Oaks	26.788	0.000	26.788	0.000	26.788	0.000	26.788	26.788	26.788	0.000	26.788	26.788
12 - Transcona - Springfield	21.640	0.000	21.640	0.000	21.640	0.000	21.640	21.640	21.640	0.000	21.640	21.640
14 - Seine River	22.087	0.000	22.087	0.000	22.087	0.000	22.087	22.087	22.087	0.000	22.087	22.087
21 - Interlake	19.965	0.000	19.965	0.000	19.965	0.000	19.965	19.965	19.965	0.000	19.965	19.965

2000 MILL RATES

Schedule "D"
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MILL RATES	Res-1		Res-3	Farm	Farm	Statutory		Institutional			
	Residential 1	Sch-exmpt	Residential 2	Sch-exmpt	ESL- exmpt	Sch-exmpt	Pipeline	Railways	Other	Municipal Only	Golf Courses	Other
2000 General Municipal	32.809	32.809	32.809	32.809	32.809	32.809	32.809	32.809	32.809	32.809	32.809	32.809
2000 Education Support	7.898	0.000	7.898	0.000	0.000	0.000	17.666	17.666	17.666	0.000	17.666	17.666
2000 Special Levy												
1 - Winnipeg	26.753	0.000	26.753	0.000	26.753	0.000	26.753	26.753	26.753	0.000	26.753	26.753
2 - St. James-Assiniboia	16.449	0.000	16.449	0.000	16.449	0.000	16.449	16.449	16.449	0.000	16.449	16.449
3 - Assiniboine South	21.474	0.000	21.474	0.000	21.474	0.000	21.474	21.474	21.474	0.000	21.474	21.474
4 - St. Boniface	20.850	0.000	20.850	0.000	20.850	0.000	20.850	20.850	20.850	0.000	20.850	20.850
5 - Fort Garry	20.947	0.000	20.947	0.000	20.947	0.000	20.947	20.947	20.947	0.000	20.947	20.947
6 - St Vital	20.940	0.000	20.940	0.000	20.940	0.000	20.940	20.940	20.940	0.000	20.940	20.940
8 - Norwood	21.695	0.000	21.695	0.000	21.695	0.000	21.695	21.695	21.695	0.000	21.695	21.695
9 - River East	20.251	0.000	20.251	0.000	20.251	0.000	20.251	20.251	20.251	0.000	20.251	20.251
10 - Seven Oaks	25.273	0.000	25.273	0.000	25.273	0.000	25.273	25.273	25.273	0.000	25.273	25.273
12 - Transcona - Springfield	20.221	0.000	20.221	0.000	20.221	0.000	20.221	20.221	20.221	0.000	20.221	20.221
14 - Seine River	20.948	0.000	20.948	0.000	20.948	0.000	20.948	20.948	20.948	0.000	20.948	20.948
21 - Interlake	18.679	0.000	18.679	0.000	18.679	0.000	18.679	18.679	18.679	0.000	18.679	18.679

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Schedule “E” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001

SCHEDULE "E" Page 1 of 1

Compare School Expenditures 2000 Vs 2001

No.	School Divisions	2000	2001	Increase	% Increase
	1 - Winnipeg	229,750,000	241,614,700	11,864,700	5.16%
	2 - St. James_Assiniboia	57,833,220	61,115,546	3,282,326	5.68%
	3 - Assiniboine South	41,572,394	42,951,923	1,379,529	3.32%
	4 - St. Boniface	39,126,105	41,887,730	2,761,625	7.06%
	5 - Fort Garry	46,676,161	52,342,789	5,666,628	12.14%
	6 - St Vital	56,912,973	57,636,109	723,136	1.27%
	9 - River East	78,095,337	82,530,887	4,435,550	5.68%
	10 - Seven Oaks	57,494,163	60,073,170	2,579,007	4.49%
	12 - Transcona _ Springfield	50,735,476	51,939,572	1,204,096	2.37%
	14 - Seine River	22,251,393	23,965,540	1,714,147	7.70%
	21- Interlake	n/a	n/a		
		680,447,222	716,057,966	35,610,744	5.23%

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Schedule “F” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001

Percentage Change in Mill Rate 2000 to 2001

Residential Properties

No.	School Divisions	Education Support Levy (ESL)	School Division Special Levy	Combined School & ESL	Municipal	Combined Municipal School & ESL
1	Winnipeg	0.19%	1.83%	1.46%	-2.04%	-0.24%
2	St. James_Assiniboia	0.19	4.49	3.10%	-2.04	0.15%
3	Assiniboine South	0.19	4.02	2.99%	-2.04	0.34%
4	St. Boniface	0.19	6.72	4.93%	-2.04	1.21%
5	Fort Garry	0.19	8.02	5.87%	-2.04	1.66%
6	St Vital	0.19	5.35	3.94%	-2.04	0.76%
9	River East	0.19	7.99	5.80%	-2.04	1.58%
10	Seven Oaks	0.19	5.99	4.61%	-2.04	1.30%
12	Transcona _ Springfield	0.19	7.02	5.10%	-2.04	1.26%
14	Seine River	0.19	5.44	4.00%	-2.04	0.79%
21	Interlake	0.19	6.88	4.90%	-2.04	1.06%

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Schedule “F” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001 (continued)

SCHEDULE "F" Page 2 of 2

Percentage Change in Mill Rate 2000 to 2001

Other Properties

School Divisions	No.	Education Support Levy (ESL)	School Division Special Levy	Combined School & ESL	Municipal	Combined Municipal School & ESL
1 - Winnipeg		0.95%	1.83%	1.48%	-2.04%	-0.01%
2 - St. James_Assiniboia		0.95	4.49	2.66%	-2.04	0.36%
3 - Assiniboine South		0.95	4.02	2.63%	-2.04	0.50%
4 - St. Boniface		0.95	6.72	4.07%	-2.04	1.26%
5 - Fort Garry		0.95	8.02	4.78%	-2.04	1.65%
6 - St Vital		0.95	5.35	3.34%	-2.04	0.87%
9 - River East		0.95	7.99	4.71%	-2.04	1.58%
10 - Seven Oaks		0.95	5.99	3.92%	-2.04	1.34%
12 - Transcona _ Springfield		0.95	7.02	4.19%	-2.04	1.30%
14 - Seine River		0.95	5.44	3.38%	-2.04	0.89%
21- Interlake		0.95	6.88	4.00%	-2.04	1.14%

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Schedule “G” referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001

Ratio of Municipal & Combined School Mill Rates for Residential Properties for the Period Covering 1995 to 2001 by School Division

SCHEDULE "G" Page 1 of 2

School Division	1995		1996		1997		1998		1999		2000		2001	
	Municipal	School & ESL	Municipal	School & ESL	Municipal	School & ESL	Municipal	School & ESL	Municipal	School & ESL	Municipal	School & ESL	Municipal	School & ES
1 - Winnipeg	52.39%	47.61%	51.42%	48.58%	51.07%	48.93%	50.30%	49.70%	49.49%	50.51%	48.63%	51.37%	47.76%	52.24%
2 - St. James_Assiniboia	58.88	41.12	58.57	41.43	59.12	40.88	58.87	41.13	58.46	41.54	57.40	42.60	56.15	43.85
3 - Assiniboine South	55.93	44.07	55.26	44.74	55.26	44.74	55.23	44.77	53.86	46.14	52.76	47.24	51.51	48.49
4 - St. Boniface	57.41	42.59	56.32	43.68	55.71	44.29	55.56	44.44	54.72	45.28	53.30	46.70	51.59	48.41
5 - Fort Garry	56.29	43.71	55.61	44.39	55.73	44.27	55.56	44.44	54.19	45.81	53.21	46.79	51.28	48.72
6 - St Vital	56.86	43.14	56.09	43.91	55.87	44.13	56.12	43.88	54.98	45.02	53.22	46.78	51.74	48.26
9 - River East	56.76	43.24	55.64	44.36	55.47	44.53	55.90	44.10	55.03	44.97	53.82	46.18	51.90	48.10
10 - Seven Oaks	54.59	45.41	53.98	46.02	53.36	46.64	52.50	47.50	51.35	48.65	49.73	50.27	48.08	51.92
12 - Transcona_Springfield	57.08	42.92	55.29	44.71	55.63	44.37	55.53	44.47	55.08	44.92	53.85	46.15	52.10	47.90
14 - Seine River	58.32	41.68	57.93	42.07	56.95	43.05	56.14	43.86	54.76	45.24	53.21	46.79	51.72	48.28
21- Interlake	61.94	38.06	59.02	40.98	58.43	41.57	57.56	42.44	56.90	43.10	55.25	44.75	53.55	46.45

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March 1/12001

Schedule "G" referred to in Clause 1 of the Report of the Executive Policy Committee dated March 21, 2001 (continued)

SCHEDULE "G" Page 1 of 2

Ratio of Municipal & Combined School Mill Rates for Other Properties for the Period Covering 1995 to 2001 by School Division

School Division	1995		1996		1997		1998		1999		2000		2001	
	Municipal 44.78%	School & ESL 55.22%	Municipal 44.19%	School & ESL 55.81%	Municipal 44.20%	School & ESL 55.80%	Municipal 43.70%	School & ESL 56.30%	Municipal 43.17%	School & ESL 56.83%	Municipal 42.48%	School & ESL 57.52%	Municipal 41.62%	School & ESL 58.38%
1 - Winnipeg	49.44	50.56	49.36	50.64	50.11	49.89	50.02	49.98	49.85	50.15	49.02	50.98	47.85	52.15
2 - St James_Assiniboia	47.34	52.66	46.99	53.01	47.31	52.69	47.37	52.63	46.47	53.53	45.60	54.40	44.45	55.55
3 - Assiniboine South	48.39	51.61	47.76	52.24	47.63	52.37	47.61	52.39	47.11	52.89	46.00	54.00	44.50	55.50
4 - St Boniface	47.60	52.40	47.25	52.75	47.65	52.35	47.61	52.39	46.71	53.29	45.94	54.06	44.27	55.73
5 - Fort Garry	48.00	52.00	47.59	52.41	47.76	52.24	48.03	51.97	47.30	52.70	45.94	54.06	44.62	55.38
6 - St Vital	47.93	52.07	47.27	52.73	47.46	52.54	47.85	52.14	47.34	52.66	46.39	53.61	44.74	55.26
9 - River East	46.38	53.62	46.07	53.93	45.91	54.09	45.35	54.65	44.59	55.41	43.31	56.59	41.87	58.13
10 - Seven Oaks	48.16	51.84	47.01	52.99	47.58	52.42	47.59	52.41	47.37	52.63	46.41	53.59	44.88	55.12
12 - Transcona_Springfield	49.04	50.96	48.91	51.09	48.64	51.46	48.04	51.96	47.13	52.87	45.94	54.06	44.60	55.40
14 - Seine River	51.57	48.43	49.68	50.32	49.61	50.39	49.08	50.92	48.71	51.29	47.44	52.56	45.95	
21 - Interlake														

fin\tax\sys\bn\2001sch\school%change in mill rate 95 to 2001
March 17/2001

Appendix "A" referred to in Clause 7 of the Report of the Executive Policy Committee dated March 14, 2001

CITY OF WINNIPEG EMPLOYEE CODE OF CONDUCT

PART A. DEFINITIONS

"**Chief Administrative Officer**" means the Chief Administrative Officer of the City, and includes his or her designate;

"**City**" means The City of Winnipeg;

"**Code of Conduct Committee**" means a committee of Council consisting of not less than 3 member of Executive Policy Committee;

"**department head**" means the head of an administrative department of the City as established by Th City Organization By-law, and includes an acting department head and, where applicable, th designate of a department head;

"**dependant**" means

(a) the spouse of an employee, including a person who is not married to the employee but whom the employee represents as his or her spouse, or

(b) any child, natural or adopted, of the employee regardless of age

"**employee**" means a person employed by the City, and includes a statutory officer, but does not include a Member of Council, or a person who is not employed by the City and works directly for an individual Member of Council;

"**person**" includes a firm, partnership, association or other body, whether incorporated or unincorporated;

"**statutory officer**" means an employee of the City who occupies a position created by *The City of Winnipeg Act* and has duties defined by that Act.

PART B. GENERAL PRINCIPLES

Employees must observe the highest standards of conduct in the performance of their duties, regardless of personal consideration. The public interest must be their primary concern. Their conduct in their official affairs must be above reproach at all times.

Employees must avoid situations in which their personal interest conflicts, or appears to conflict, with the interests of the City in their dealings with persons doing or seeking to do business with the City.

Appendix "A" referred to in Clause 7 of the Report of the Executive Policy Committee dated March 14, 2001 (continued):

Employees must not engage in any conduct or activity that contravenes any law in force in Manitoba, including city by-laws, which might detrimentally affect the City's reputation, make the employee unable to properly perform his or her employment responsibilities, cause other employees to refuse or be reluctant to work with the employee, or otherwise inhibit the City's ability to efficiently manage and direct its operations.

PART C. PREAMBLE

1. This Code of Conduct is to operate in addition to other policies, regulations, and administrative directions for employees, as may be determined from time to time by Council or the Chief Administrative Officer.

2. Every provision of this Code is intended to be severable, and if any term or provision is determined to be illegal or invalid for any reason, that illegality or invalidity shall not affect the validity of the remainder of the Code.

3. Where, in relation to any employee, any provision of this Code is inconsistent with a collective bargaining agreement or employment contract which applies to that employee, the provision of the collective agreement or the employment contract prevails.

PART D. SPECIFIC PROVISIONS

Without limiting the generality of Part B:

1. Every employee, in the discharge of his or her duties and at all times, shall comply with *The Freedom of Information and Protection of Privacy Act*.

2. No employee shall engage in any outside employment, business, or undertaking for the employee's direct or indirect personal gain,

   (a) that will, or is likely to, interrupt or interfere with, the performance of his or her employment duties;

   (b) that requires or involves activities related to the outside employment, business, or undertaking, during any portion of the work day in which the employee is required to perform duties for the City;

   (c) in which the employee will gain, or appear to gain, a benefit as a result of his or her position with the City;

   (d) that will, or is likely to, influence, affect, or impair the manner in which the employee carries out his or her duties with the City, or his or her impartiality;

   (e) in such a manner, or in such a way, as to appear to be acting on behalf of the City, or appears to represent an opinion of the City.

Appendix "A" referred to in Clause 7 of the Report of the Executive Policy Committee dated March 14, 2001 (continued):

3. Where an employee performs work in the course of any outside employment, business, or undertaking for his or her direct or indirect personal gain, and that work requires inspection or approval by another city employee, the employee must report the factual circumstances of that work, and the need for an inspection or approval, to his or her department head.

4. No employee shall accept any gift, favour, commission, reward, advantage or benefit of any kind from any person who is directly or indirectly involved in any business relationship whatsoever with the City, unless it is:

   (a) a nominal exchange of hospitality among persons doing business;

   (b) a token exchanged as a part of protocol; or

   (c) a normal presentation made to persons participating in public functions.

   Where an employee, as a result of the performance of his or her duties, receives or becomes entitled to receive any monetary payment, good, or service, that is outside the limits set out in this section, the employee shall turn over the monetary payment, good or service to his or her department head for such civic or charitable purposes as the department head may determine.

5. No employee shall solicit gifts or prizes for any City related purpose, including departmental events or functions, having other than nominal value, unless pre-authorized by the department head.

6. No employee shall accept free travel or accommodation from any person with whom the City does, or may do business, unless such travel/accommodation is pre-authorized by the department head and is further to an existing contractual arrangement.

7. No employee shall take advantage of discounts/rebates on personal purchases from suppliers having a business relationship with the City, unless those suppliers offer similar discounts/ rebates to the general public, or the offer is made through a program which has been authorized by the Chief Administrative Officer.

8. No employee shall use, or request the use of, any City property, including surplus material, for personal convenience or profit, unless the property

   (a) is available for such use by the public generally and the employee is receiving no special preference in its use; or,

   (b) is made available to the employee as a matter of City policy or under the terms of his or her employment or appointment.

9. No employee shall use any information acquired as a result of his or her duties with the City for personal benefit unless the information is available to the public.

10. No employee shall grant any special consideration, treatment or advantage to any person in their dealings with the City.

Appendix "A" referred to in Clause 7 of the Report of the Executive Policy Committee dated March 14, 2001 (continued):

11. No employee shall represent the City in dealings with any persons in which he or she has a direct or indirect pecuniary interest or with his or her dependants or relatives.

12. Unless pre-authorized by his or her department head, no employee shall represent any person in dealing with the City, nor appear before Council or any board, commission, or committee of the City on behalf of any person, except where the employee, or a dependant of the employee, has a direct interest in the person being represented, or such representation is a part of the employee's duties.

13. No employee shall actively campaign, or solicit funds, for a potential or declared candidate for elected office during any portion of the work day in which the employee is required to perform duties for the City or at the workplace.

PART E. ENFORCEMENT

1. Where an employee has reported that he or she is engaged in any outside employment, business, or undertaking that requires inspections or approvals by another employee, the department head may:

   (a) require any additional or alternative measures as may be deemed reasonable, be taken to ensure that the inspections or approvals are dealt with in a manner which is fair and impartial and shows no favouritism to the employee; or

   (b) where it is not reasonably possible for the department head to comply with subsection (a), take any of the remedial actions set out in section 7, or any other remedy or action that is just and appropriate in the circumstances.

2. Where an employee perceives that he or she is, or may potentially be, in a conflict with the principles set out in Part B, they shall disclose the conflict, or the potential conflict, in writing, along with the circumstances leading to the conflict, or potential conflict, to:

   (a) his or her department head, in the case of an employee;

   (b) the Chief Administrative Officer, in the case of a department head; or

   (c) the Clerk of the Executive Policy Committee, in the case of a statutory officer;

   and shall keep all such information current.

3. Any person who is of the opinion that an employee may have contravened this Code may file a complaint in writing with:

   (a) the employee's department head, where the employee is not a department head or statutory officer;

   (b) the Chief Administrative Officer, where the employee is a department head; or

   (c) the Clerk of the Executive Policy Committee, where the employee is a statutory officer.

Appendix "A" referred to in Clause 7 of the Report of the Executive Policy Committee dated March 14, 2001 (continued):

Note: It is the expectation that any employee who is aware that another employee has contravened this code will file a complaint with the appropriate person noted above.

Where a complaint is filed in good faith, the department head or Chief Administrative Officer a the case may be, or Executive Policy Committee where the employee is a statutory officer, shall ensure that the person filing the complaint is not subject to reprisal, threat of reprisal, or discipline as a result of filing the complaint.

4. The Clerk of the Executive Policy Committee shall, subject to any applicable prorogue period ensure any disclosure under clause 2(c), or any complaint filed under clause 3(c), is placed on the agenda of the Code of Conduct Committee, at a meeting not later than 10 days from the date of receiving the disclosure or complaint.

5. Where a disclosure of conflict or potential conflict is made under section 2, or a complaint is filed under section 3, the department head or Chief Administrative Officer as the case may be, c the Code of Conduct Committee where the employee is a statutory officer, may require the employee to take such steps to withdraw from participation in the matter in which the potential or alleged conflict arises as may be reasonable in the circumstances, until it has been determine if an actual conflict exists.

6. Where a disclosure or complaint is received:

   (a) the department head or the Chief Administrative Officer, as the case may be, or the Code of Conduct Committee where the employee is a statutory officer, shall

      (i) investigate the potential conflict,

      (ii) determine whether or not there is an actual conflict, and

      (iii) if an actual conflict is found, determine, in accordance with section 7, the appropriate remedial action to be taken;

   (b) the Code of Conduct Committee, may appoint, or retain, an employee or other individual to investigate, or assist in investigating, the potential conflict;

and, subject to section 9, any decision of the department head, Chief Administrative Officer, or Cod of Conduct Committee is final and binding.

7. Contraventions of this Code, including failure to disclose a conflict pursuant to this Code, ma result in one or more of the following remedial actions being taken:

   (a) requiring the employee to terminate the outside employment, business or undertaking, or transfer assets into a blind trust;

   (b) transferring the employee to another division or department;

   (c) accepting the resignation of the employee;

Appendix "A" referred to in Clause 7 of the Report of the Executive Policy Committee dated March 14, 2001 (continued):

(d) initiating disciplinary proceedings which may include dismissal except that where an employee is liable to disciplinary proceedings under this Code and some other City policy, rule or regulation for the same contravention, the City shall elect whether it will proceed under this Code or the other City policy, rule or regulation; or

(e) any other remedy or action that is just and appropriate in the circumstances.

8. Each contravention of this Code will be considered and dealt with on its own particular facts or circumstances.

9. Any remedial action taken pursuant to section 7 may be appealed:

(a) where an employee is employed pursuant to a collective bargaining agreement, pursuant to the grievance/arbitration provisions of that collective bargaining agreement; or,

(b) in the case of an employee who is not covered by a collective agreement, and who is not a statutory officer or a department head, to the Chief Administrative Officer or designate; or,

(c) in the case of a statutory officer or department head, to Executive Policy Committee.

PART F. ADMINISTRATION OF THE CODE

1. The Chief Administrative Officer is responsible for

(a) implementing and administering the Code of Conduct; and,

(b) ensuring all employees are made aware of, and comply with, the Code of Conduct.

November 14, 2000

424 - Appendix "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Public Works dated March 6, 2001

Financial Impact Statement **Date:** February 14, 2001

Project Name: **First Year of Program** **2001**

Cleaning Services on Weekends and Statutory Holidays

	2001	2002	2003	2004	2005
Capital					
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Total Additional Debt Required	$ -	$ -	$ -	$ -	$ -
Current Expenditures/Revenues					
Direct Costs	$ 23,574	$ 31,431	$ 31,431	$ -	$ -
Less: Incremental Revenue/Recovery	-	-	-	-	-
Net Cost/(Benefit)	$ 23,574	$ 31,431	$ 31,431	$ -	$ -
Less: Existing Budget Amounts	23,574	31,431	31,431	-	-
Net Budget Adjustment Required	$ (0)	$ 0	$ 0	$ -	$ -
Additional Comments:					

Manager of Finance & Administration

425 - Appendix "A" referred to in Clause 2 of the Report of the Standing Policy Committee on Public Works dated March 6, 2001

FINANCIAL IMPACT:

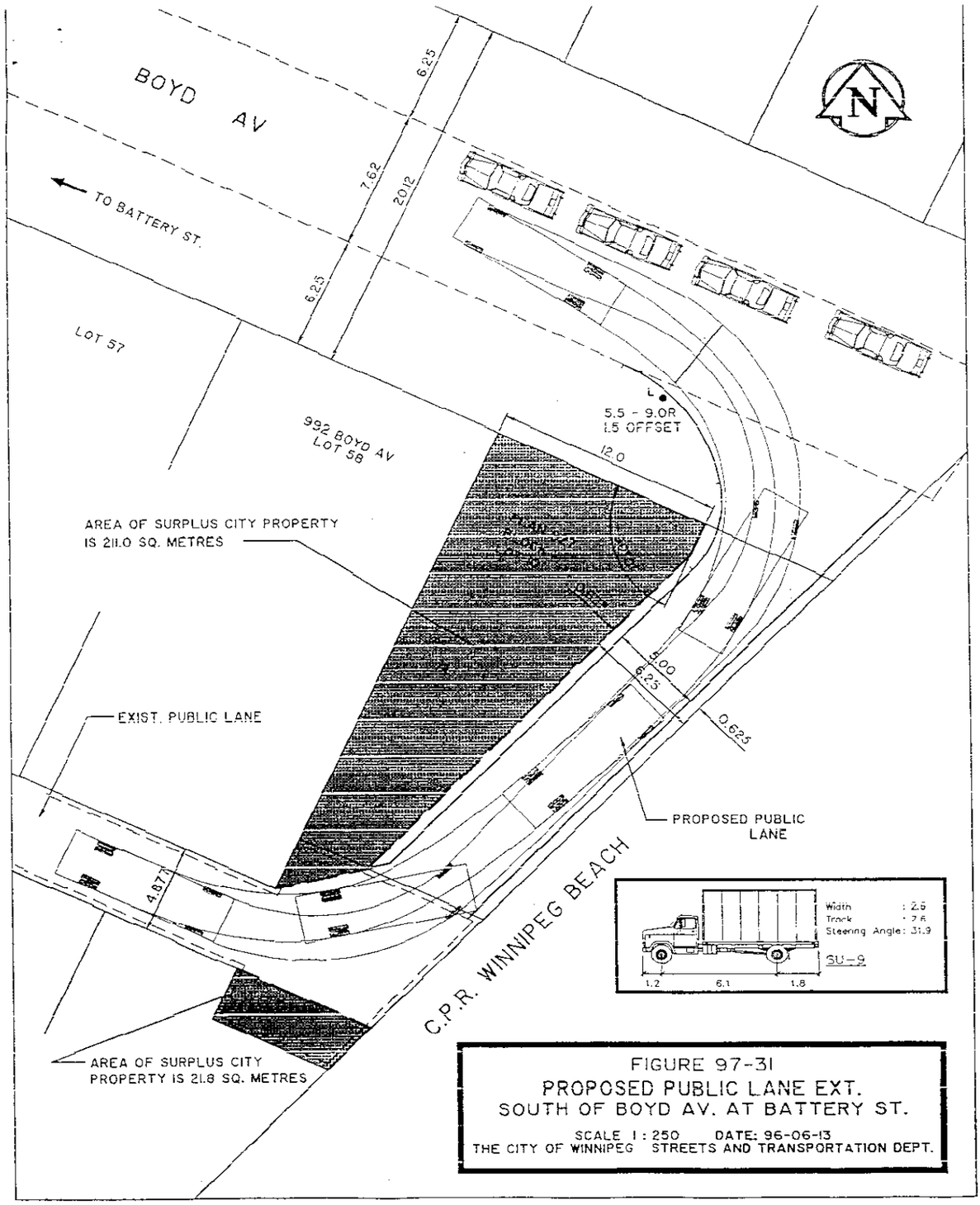
	2001	2002	2003	2004	2005
Capital					
Capital Expenditures Required	$	$	$	$	$
Less: Existing Budgeted Costs					
Additional Capital Budget Required	$ 0	$ 0	$ 0	$ 0	$ 0
Funding Sources:					
Debt - Internal	$	$	$	$	$
External					
Grants (identify)					
Reserves, Equity, Surplus, Other					
Total Funding	$ 0	$ 0	$ 0	$ 0	$ 0
Total Additional Capital Budget Required	$ 0				
Total Additional Debt Required	$ 0				
Current Expenditures/Revenues					
Direct Costs	$23,839	$36,396	$	$	$
Less: Incremental Revenue/Recovery					
Net Cost / (Benefit)	$23,839	$36,396	$ 0	$ 0	$ 0
Less: Existing Budget Amounts	23,839	36,396			
Net Budget Adjustment Required	$ 0	$ 0	$ 0	$ 0	$ 0

Additional Comments: The funds necessary for this contract are available in the Departments budgets.

Carrie Brickson
(Controller's name)
Departmental Controller

THIS REPORT SUBMITTED BY:
Department Corporate Finance
Division Materials Management
Prepared by: Tony Roziere
File No. RFQ 55-2001

426 - Appendix "A" referred to in Clause 3 of the Report of the Standing Policy Committee on Public Works dated March 6, 2001



Appendix "B" referred to in Clause 3 of the Report of the Standing Policy Committee on Public Works dated March 6, 2001

APPENDIX "B"

Financial Impact Statement

Date: February 21, 2001

Project Name:

First Year of Program **2001**

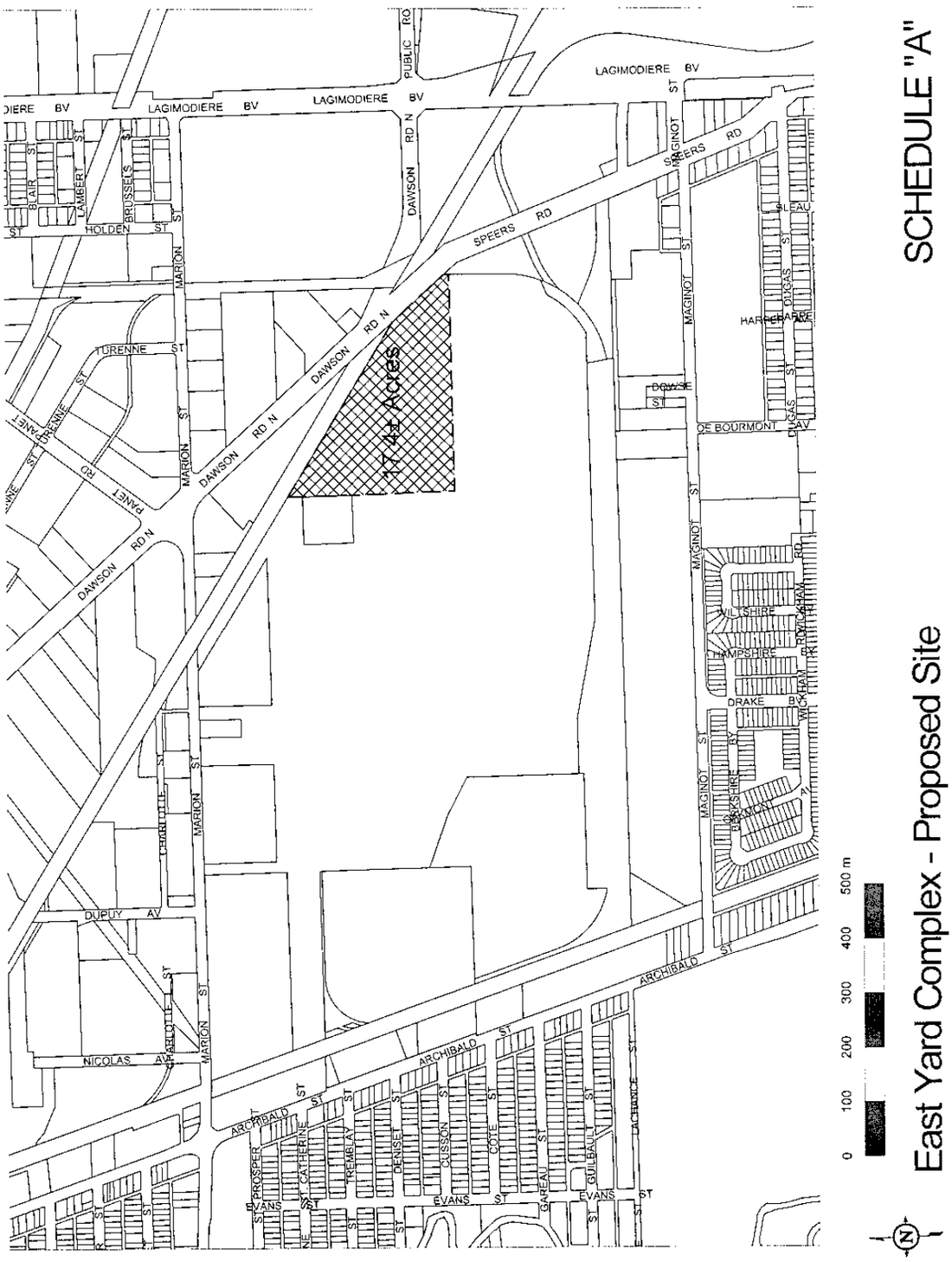
Construction of a Concrete Pavement (16' X 6") - First East/West Lane South of Boyd Ave. and First North/South Lane East of Battery St.

	2001	2002	2003	2004	2005
Capital					
Capital Expenditures Required	$ 30,600	$ 5,400	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-
Additional Capital Budget Required	$ 30,600	$ 5,400	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ 30,600	$ 5,400	$ -	$ -	$ -
Debt - External	-	-	-	-	-
Grants (Enter Description Here)	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-
Total Funding	$ 30,600	$ 5,400	$ -	$ -	$ -
Total Additional Capital Budget Required	$ 36,000	$ 5,400	$ -	$ -	$ -
Total Additional Debt Required	$ 36,000	$ 5,400	$ -	$ -	$ -
Current Expenditures/Revenues					
Direct Costs	$ 1,071	$ 3,249	$ 3,600	$ 3,600	$ 3,600
Less: Incremental Revenue/Recovery	1,177	208	-	-	-
Net Cost/(Benefit)	$ (106)	$ 3,041	$ 3,600	$ 3,600	$ 3,600
Less: Existing Budget Amounts	-	-	-	-	-
Net Budget Adjustment Required	$ (106)	$ 3,041	$ 3,600	$ 3,600	$ 3,600

Additional Comments:

Manager of Finance & Administration

427 - Schedule “A” referred to in Clause 1 of Report “A” of the Standing Policy Committee on Public Works dated March 6, 2001



Schedule "B" referred to in Clause 1 of Report "A" of the Standing Policy Committee on Public Works dated March 6, 2001

FINANCIAL IMPACT

	2001	2002	2003	2004	2005
Capital					
Capital Expenditures Required	$4,644,490.00	$3,541,000.00	$3,957,000.00	$44,000.00	$31,000.00
Less: Existing Budgeted Costs	$4,644,490.00	$3,541,000.00	$3,957,000.00	$44,000.00	$31,000.00
Additional Capital Budget Required	$0.00	$0.00	$0.00	$0.00	$0.00
Funding Sources:					
Debt - Internal	$0.00	$0.00	$0.00	$0.00	$0.00
External					
Grants (identify)					
Reserves, Equity, Surplus, Other					
Total Funding	$0.00	$0.00	$0.00	$0.00	$0.00
Total Additional Capital Budget Required	$0.00				
Total Additional Debt Required	$0.00				
Current Expenditures/Revenues					
Direct Costs	$196,168.00	$642,459.00	$1,029,864.00	$1,298,611.00	$1,302,744.00
Less: Incremental Revenue/Recovery	$1,127,150.00	$908,160.00	$871,780.00	$948,420.00	$958,000.00
Net Cost / (Benefit)	($930,982.00)	($265,701.00)	$158,084.00	$350,191.00	$344,744.00
Less: Debt Service on Capital Budget Funds Cash Flow Forecasted	$174,375.00	$593,250.00	$782,250.00	$812,175.00	$884,790.00
Less: Existing Budget Amounts	$1,105,357.00	$858,951.00	$624,166.00	$0.00	$0.00
Net Budget Adjustment Required	$0.00	$0.00	$0.00	($461,984.00)	($540,046.00)
Additional Comments:					

G. Courage
Departmental Controller

Note: **The Accompanying *Notes to Financial Impact Analysis* are an integral part of this Analysis.**

A Financial Impact Statement (former model) has also been prepared, a copy of which is on file in the office of the City Clerk.

*A **Projected Capital Budget Cash Flow*** Statement based on implementation of Scenario 2 is included in Schedule "C".

The Planning, Property and Development Department has identified funding of the required Capital Budget funds in the Central Yards Relocation Project account. Therefore, there are ***NO Additional Capital Budget Funds required***. Finally, there are ***NO Additional Current Budget Funds required*** in the five year period 2001 to 2005.

Notes to Financial Impact Analysis:

1. **The purpose of this analysis is to provide an ORDER OF MAGNITUDE of potential cost associated with implementation and 10 year operation of Scenario 2.** Specifically, this analysis presents a potential future financial requirement of The City of Winnipeg which may be higher or lower than as identified herein. The inability to estimate or project full occupancy cost to The City of Winnipeg results from uncertainty as to Winnipeg real estate market conditions, uncertainty of financial market conditions, and other risk factors associated with increasing the years under study in any financial analysis beyond one year. As such, a precise estimate of total financial impact to The City of Winnipeg cannot be determined.

2. Proceeds from disposition of vacated properties are assumed applied against the capital implementation cost of the project.

Schedule “B” referred to in Clause 1 of Report “A” of the Standing Policy Committee on Public Works dated March 6, 2001 (continued)

3. Estimates identified in the analysis contained herein are based on prior year or current incurred costs and quotes/opinions obtained from City of Winnipeg administrative staff professionals, external consultants, and/or external service providers based on their training and experience related to the items requiring estimate.

4. The following costs/benefits have not been estimated as they are not presently quantifiable:

- Incremental property/business tax revenue from properties sold or future development.
- Future increases in utility expense (e.g. natural gas).
- Cost savings from newer technology efficiencies.
- Increased efficient use of staff time.
- Improved logistics for equipment transportation and maintenance.
- Increased efficient supervision of support services and administrative/operations communication.
- Improved public relations/communications.

5. The costs/benefits of indirect factors such as decreased staff efficiency during relocation, negotiation and property sales duties, etc., are not material or not traceable and, therefore, not contained in this analysis.

Financial Definitions:

1. ***Estimated Implementation Cost*** – Estimated costs for implementation of the scenario relocations and the existing repair/maintenance deficiencies for the facilities retained under the scenario.

2. ***Estimated Technical Maintenance Cost*** – Estimated present value deficiency for future 10 year repair/maintenance requirements of a capital nature, i.e. repair/maintenance requirements that are material and have an economic life greater than one year.

3. ***Estimated Operating Savings*** – Estimated present value cost savings for future 10 years resulting from implementation of the scenario relocations. Operating savings are classified as facility operating savings – annual costs to operate the facility in a functional capacity foregone from disposition of facilities under the scenario or non-facility operating savings - annual non-facility costs foregone from implementation of the scenario relocations, e.g. staff reductions, travel reductions, technology reductions, etc.

4. ***Net Present Value Benefit/(Cost)*** – Estimated benefit or cost to The City of Winnipeg in current dollars from implementation of the scenario relocations. Present Value Net Benefit/(Cost) is based on a 10 year period of study and The City of Winnipeg incremental borrowing rate representing the discount factor.

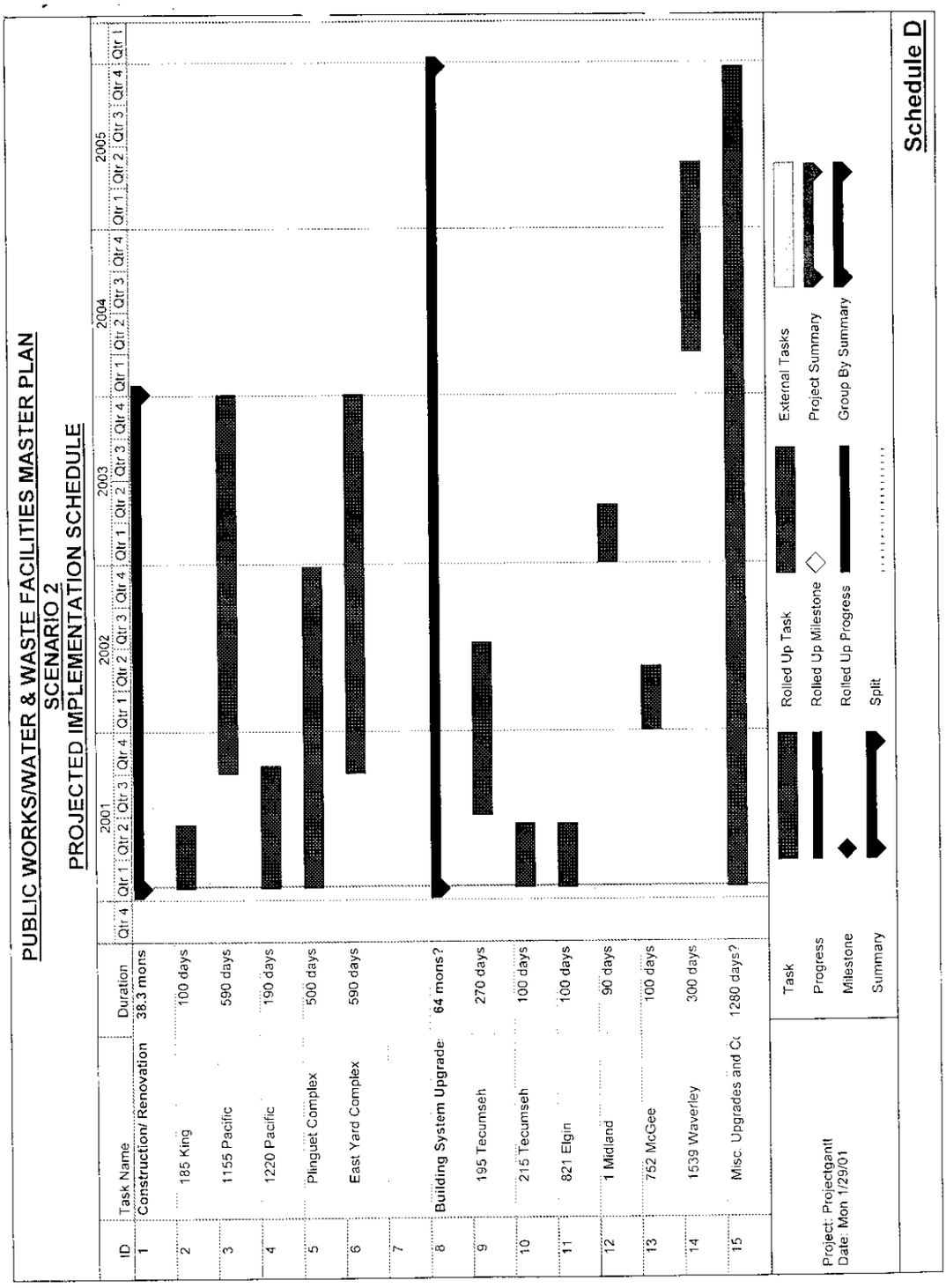
Schedule "C" referred to in Clause 1 of Report "A" of the Standing Policy Committee on Public Works dated March 6, 2001

Schedule C

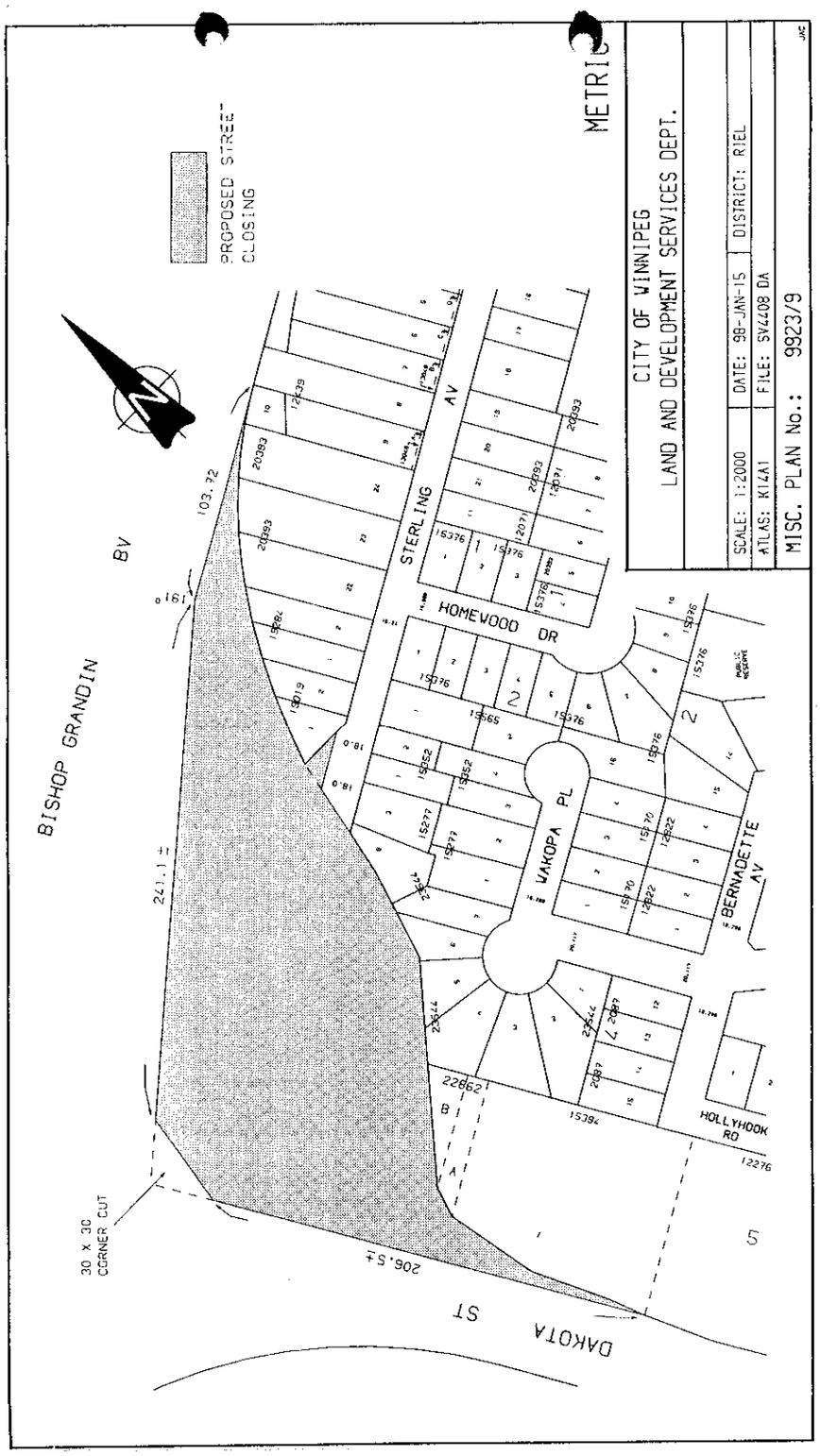
PUBLIC WORKS/ WATER & WASTE FACILITIES MASTER PLAN
SCENARIO 2
PROJECTED CAPITAL BUDGET CASH FLOW
FOR THE FIVE YEARS ENDING DECEMBER 31, 2005

	PREVIOUS BUDGETS	2001	2002	2003	2004	2005
Total Implementation Cost	$ -	$ 4,186,000	$ 3,794,000	$ 5,963,000	$ 1,125,000	$ 837,000
Approved Capital Budget	$ 12,423,000	$ -	$ -	$ 1,382,000	$ 1,600,000	$ 500,000
Total Cumulative Approved Capital Budget	*$12,423,000*	*$12,423,000*	*$12,423,000*	*$13,805,000*	*$15,405,000*	*$15,905,000*

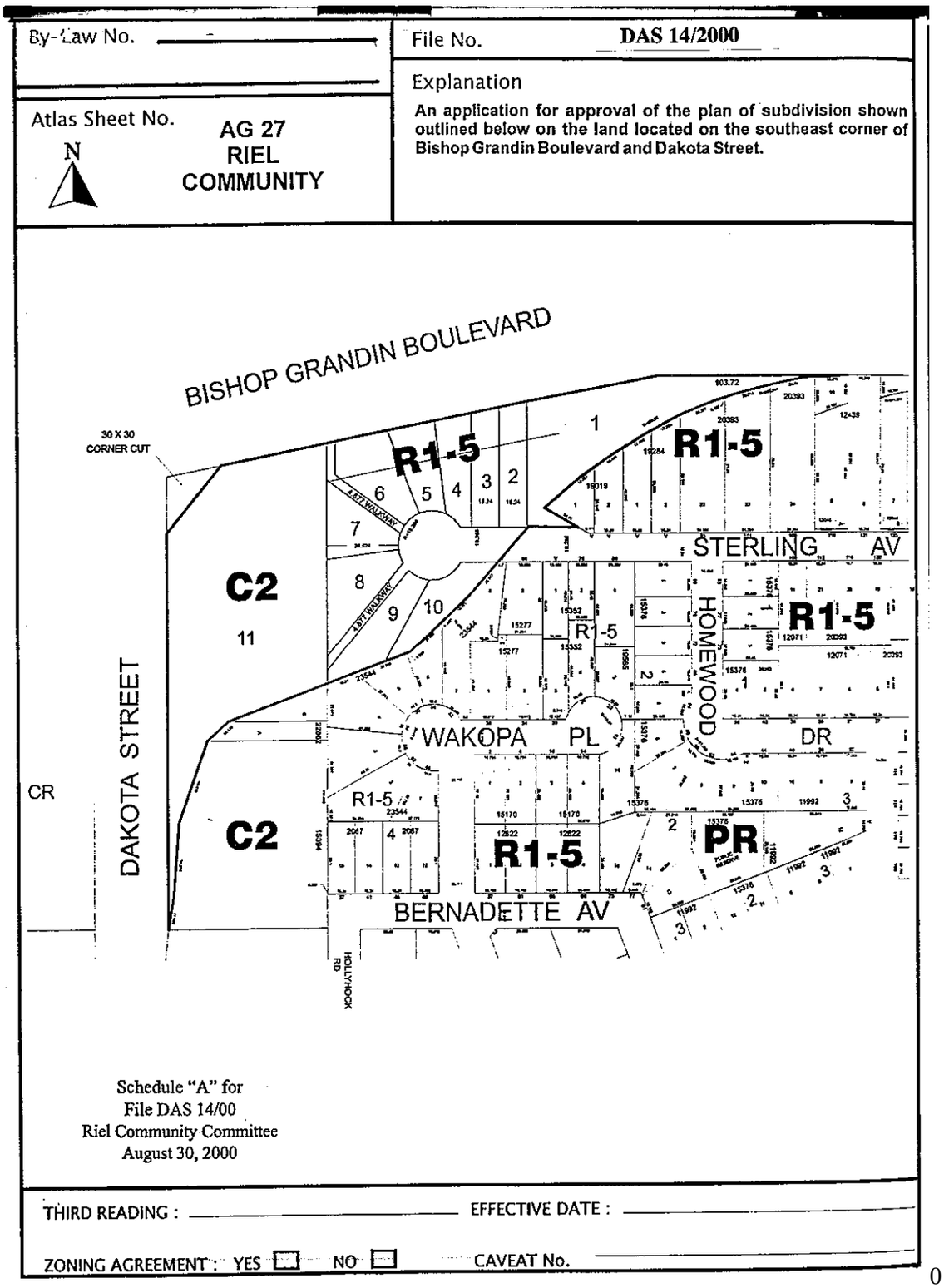
Schedule "D" referred to in Clause 1 of Report "A" of the Standing Policy Committee on Public Works dated March 6, 2001



428 - Schedule "A" referred to in Clause 1 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001

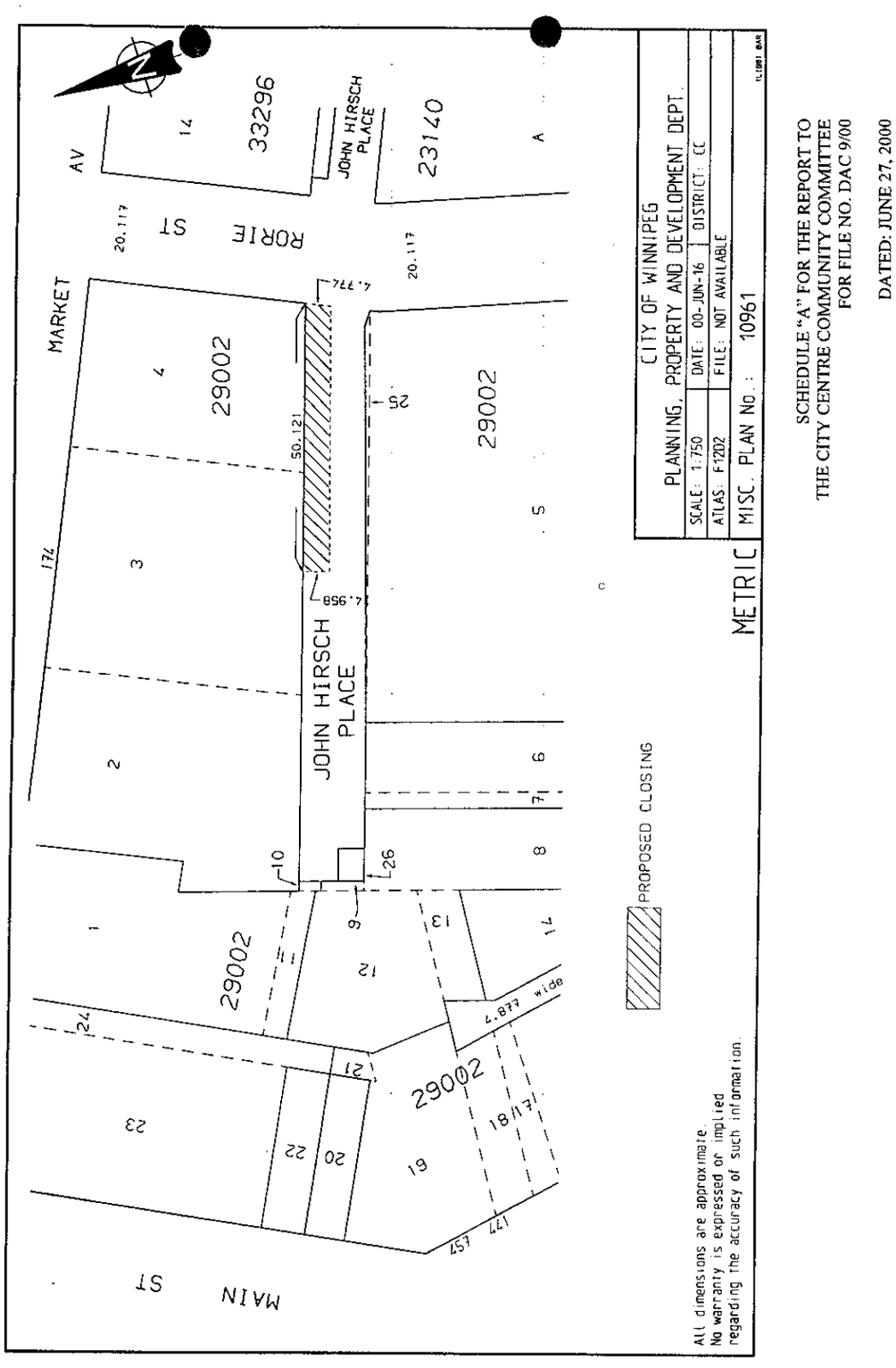


429 - Schedule "A" referred to in Clause 2 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001



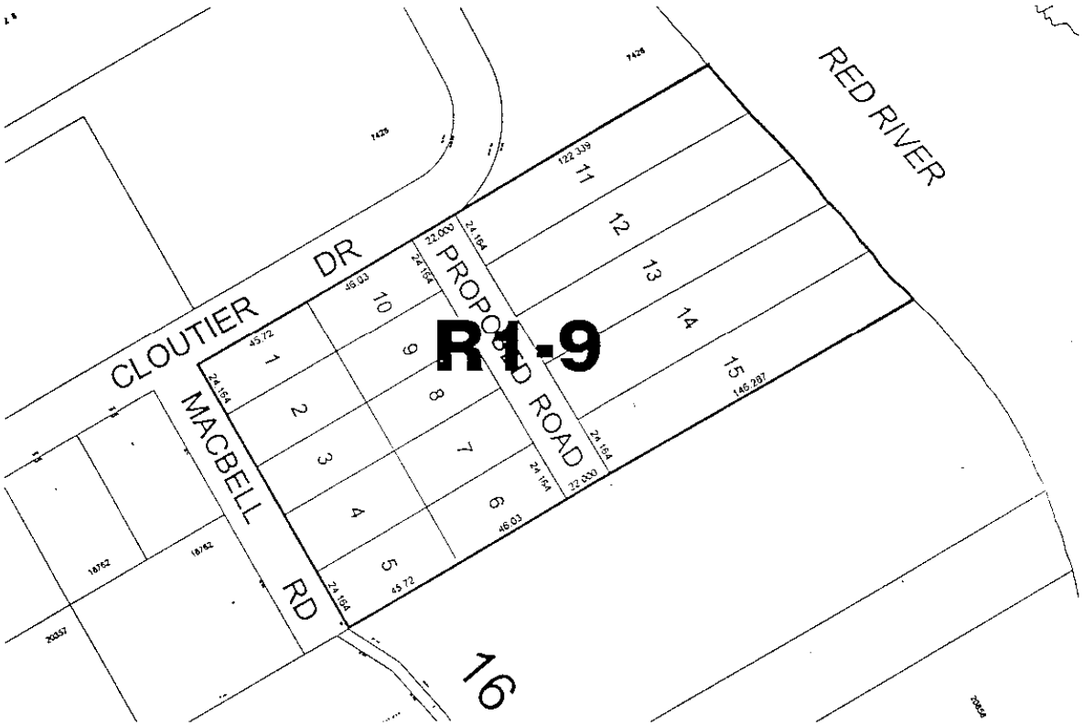
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430 - Schedule "A" referred to in Clause 3 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001



431 - Schedule "A" referred to in Clause 5 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001

By-Law No.	File No. DASZ 21/00
Atlas Sheet No. AN25 RIEL COMMUNITY	Explanation: An application for the approval of the plan of subdivision shown outlined below and for a proposed zoning change to By-law No. 6400/94 by rezoning the land on the south side of Cloutier Drive, east of Macbell Road from an "A-5" AGRICULTURAL DISTRICT to an "R1-9" SINGLE-FAMILY DISTRICT as shown outlined below.

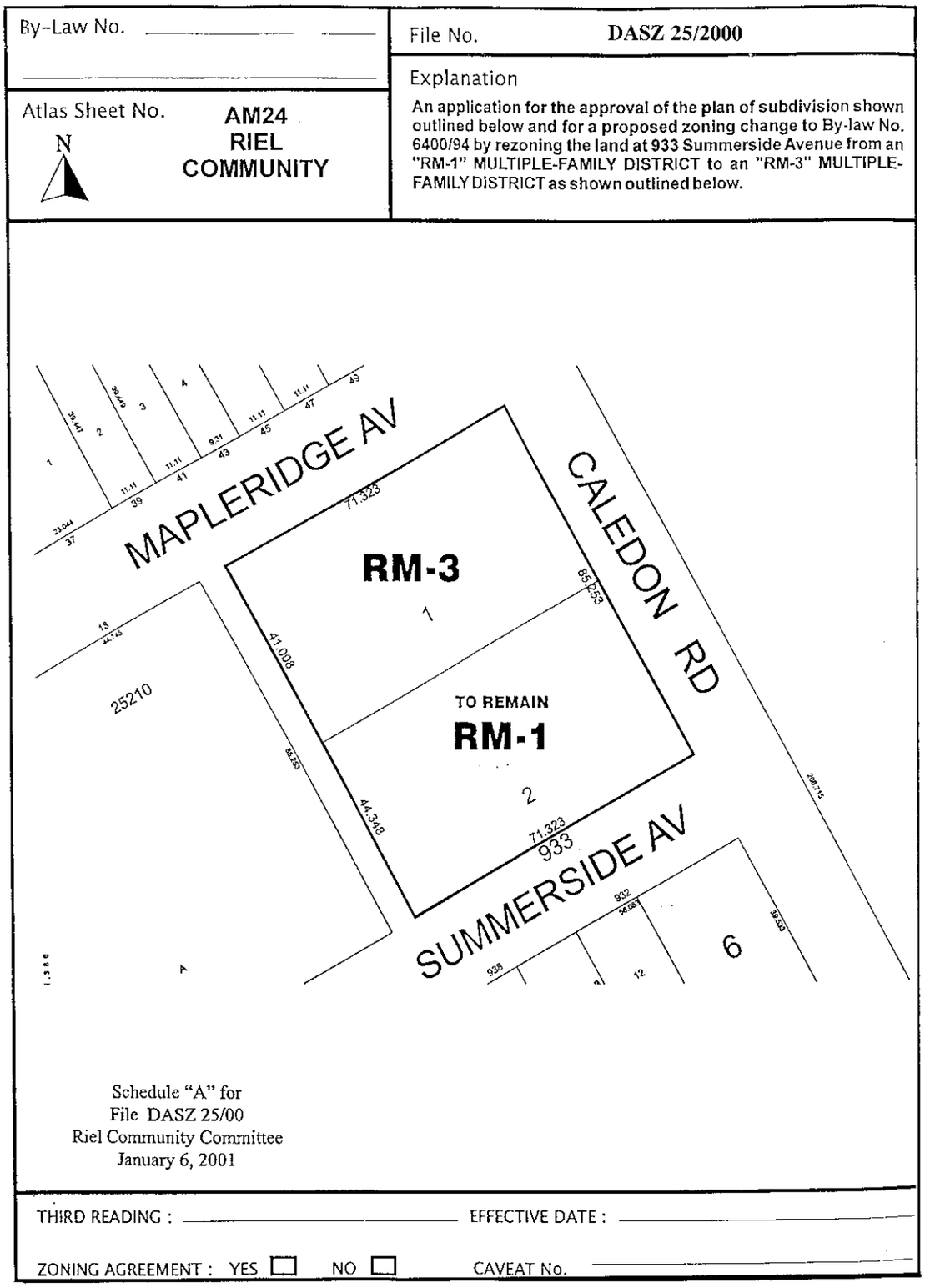


Schedule "A" for
File DASZ 21/00
Riel Community Committee
January 8, 2001

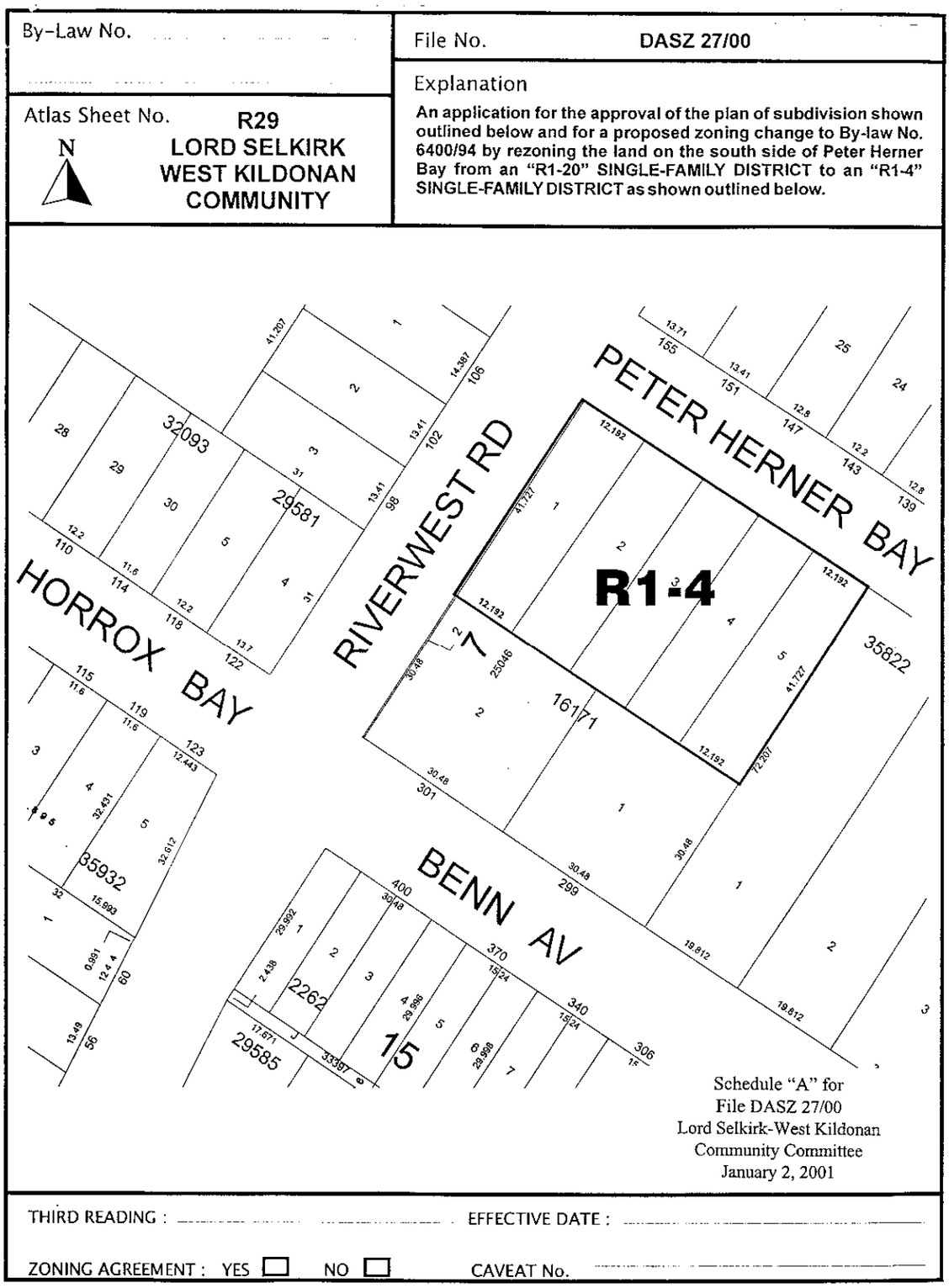
THIRD READING : _____ EFFECTIVE DATE : _____

ZONING AGREEMENT : YES ☐ NO ☐ CAVEAT No. _____

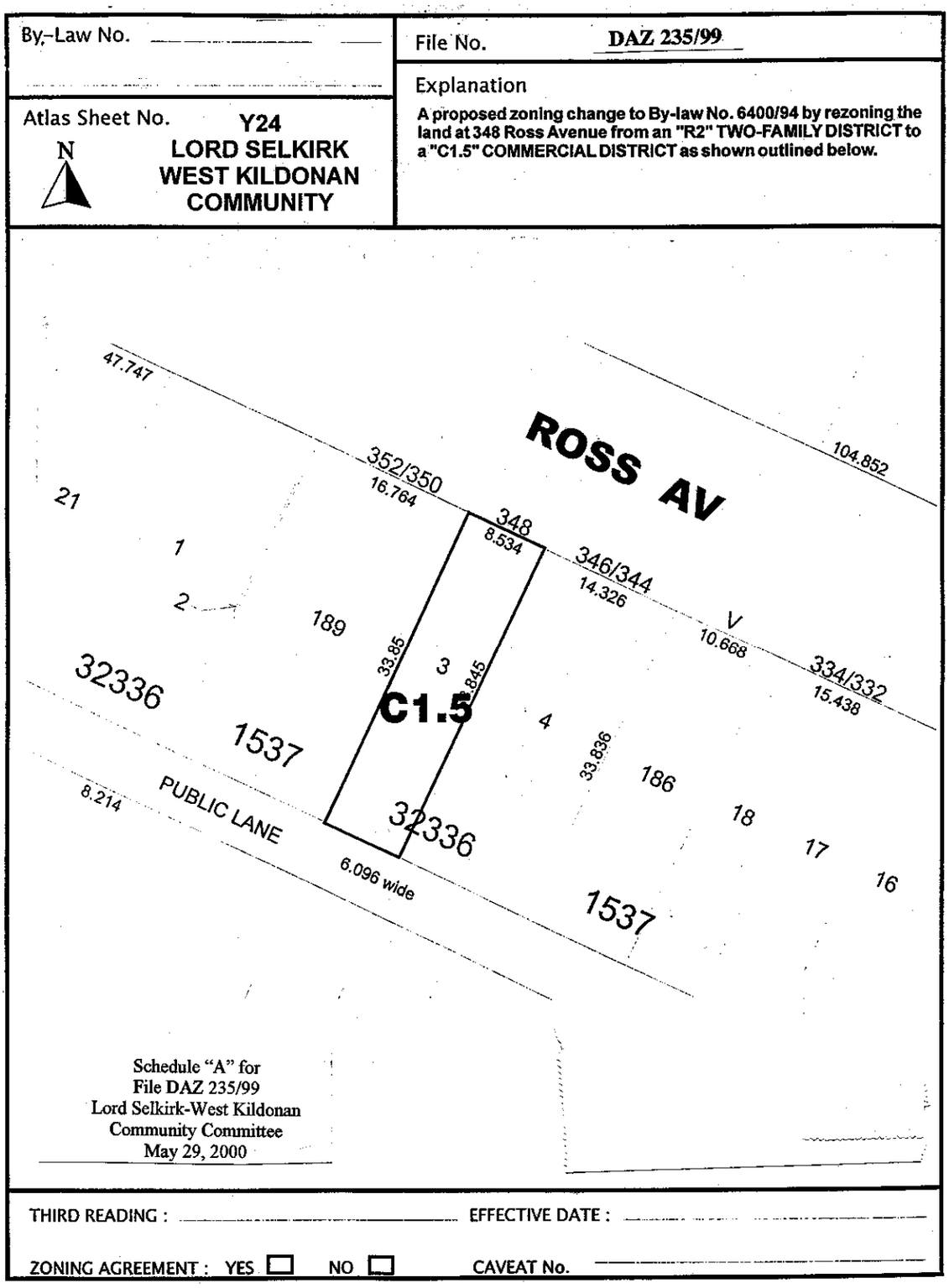
432 - Schedule "A" referred to in Clause 6 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001



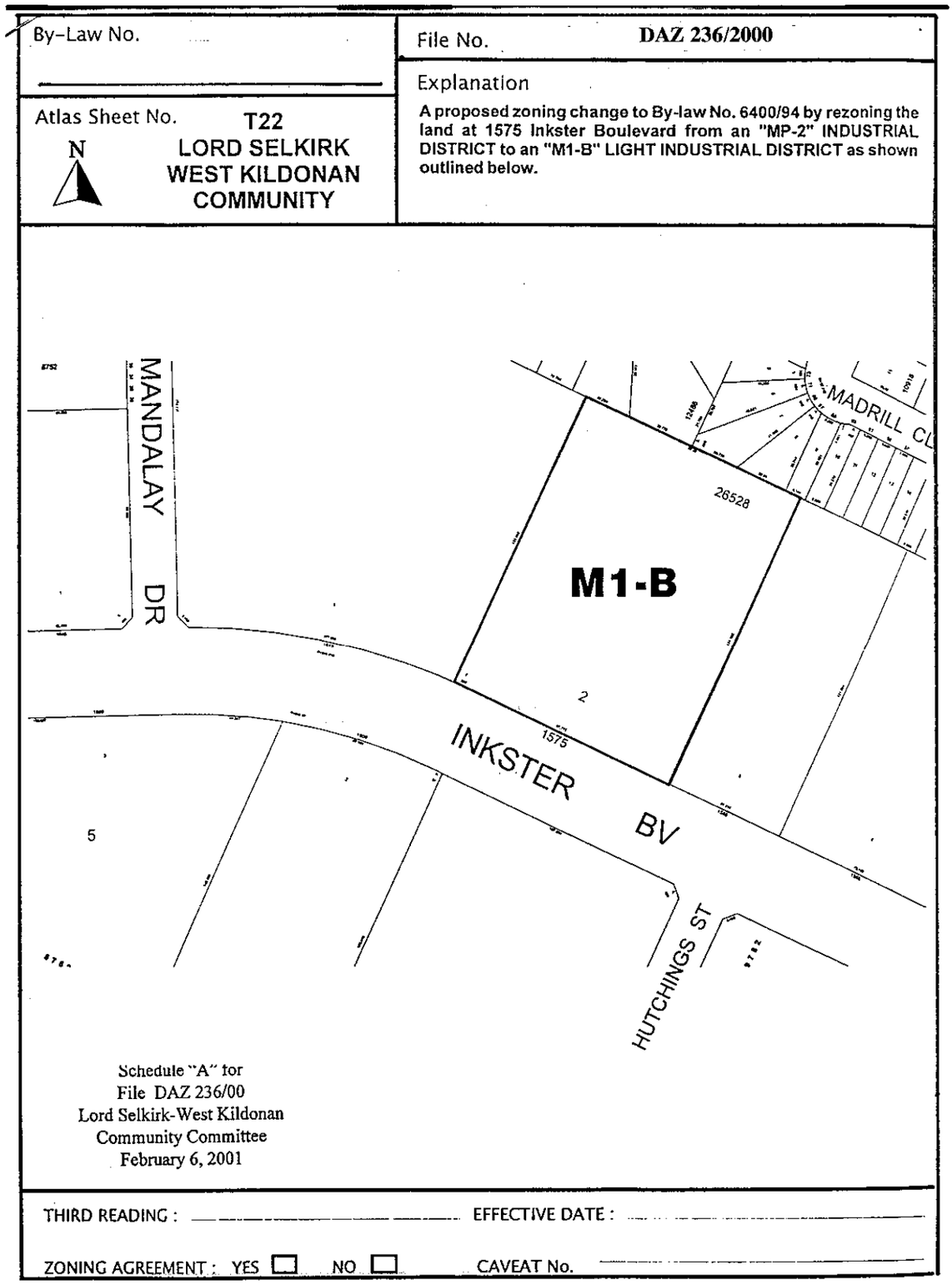
433 - Schedule "A" referred to in Clause 7 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001



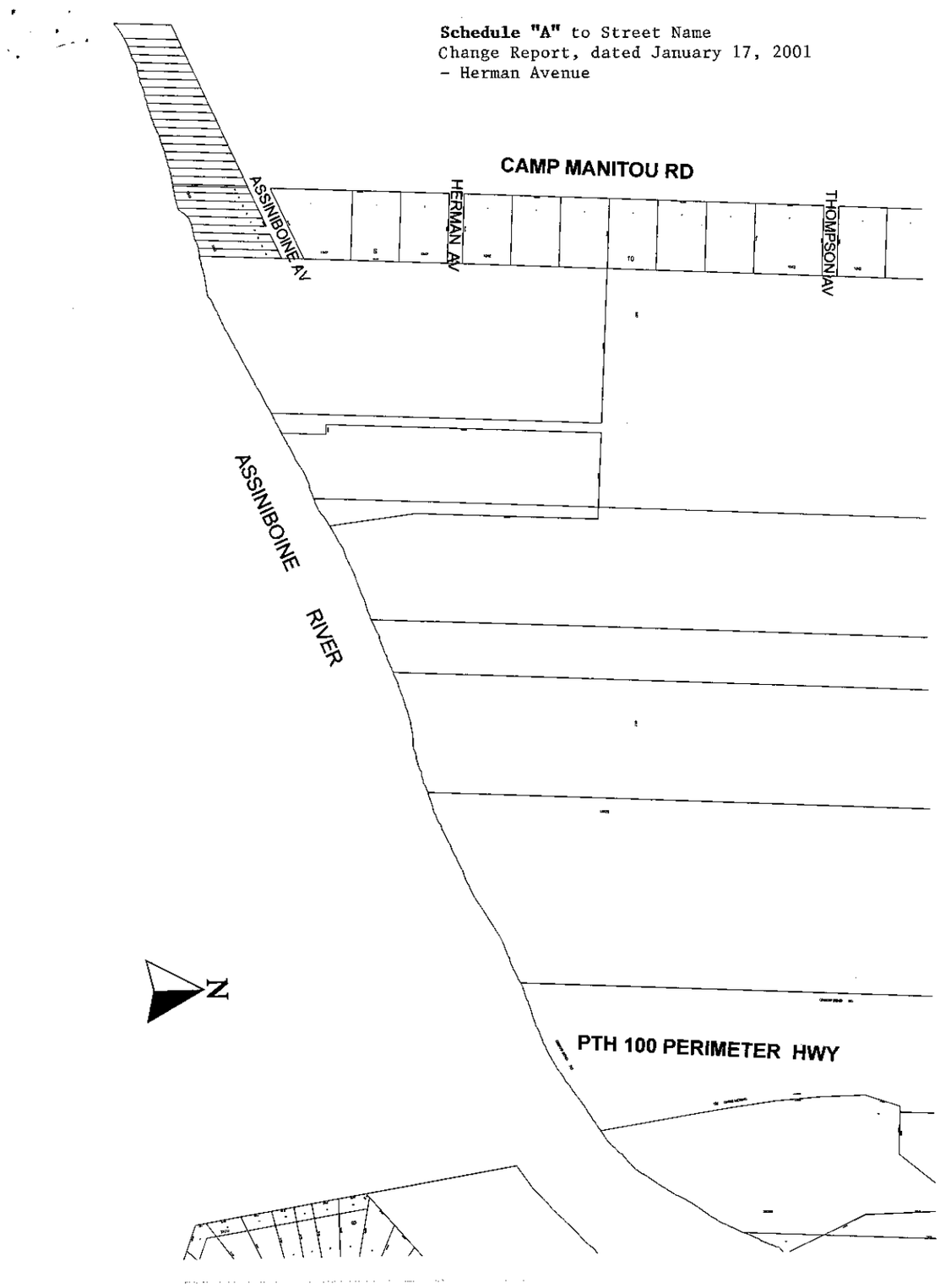
434 - Schedule "A" referred to in Clause 10 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001



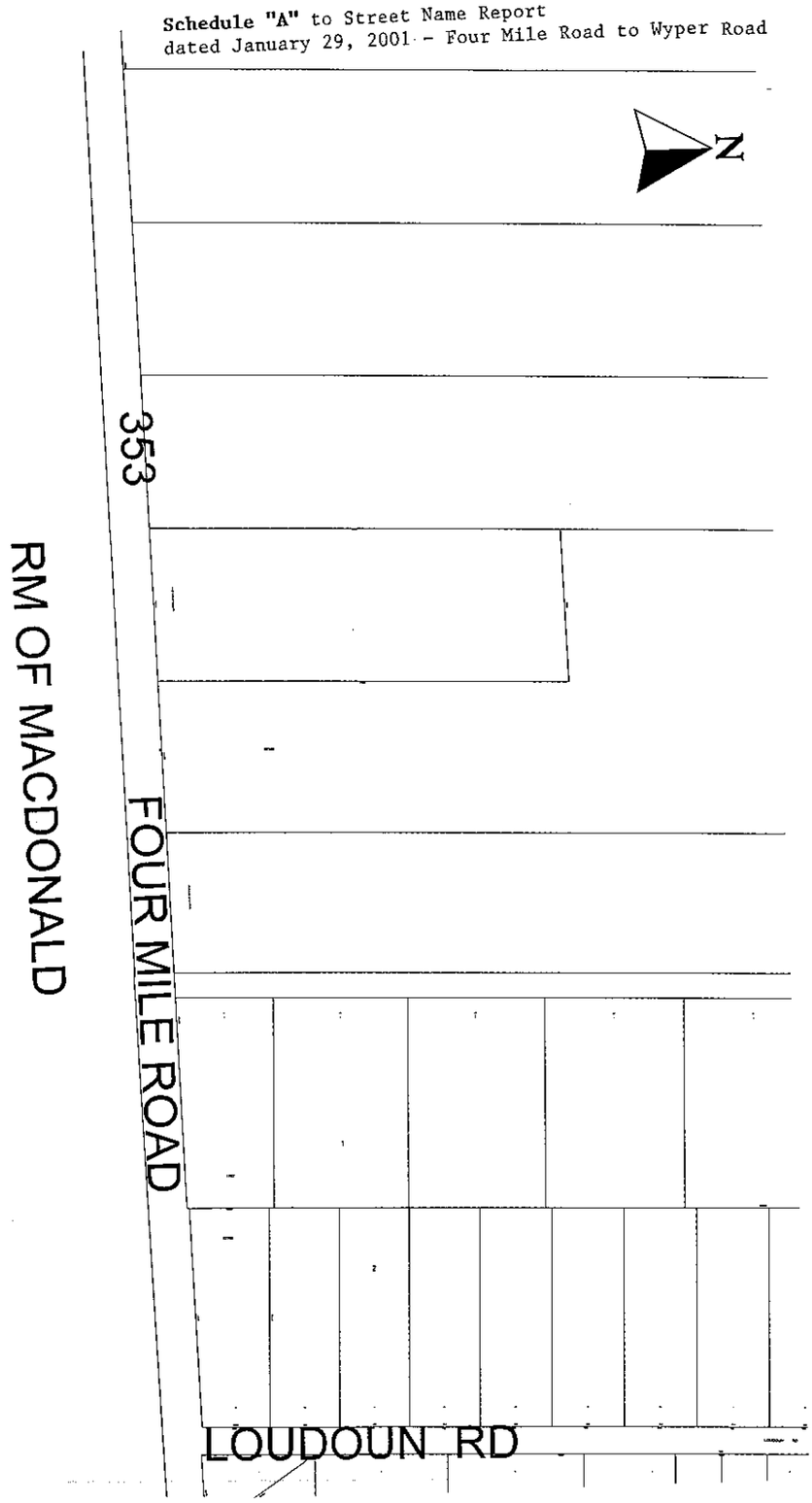
435 - Schedule "A" referred to in Clause 11 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001



436 - Schedule "A" referred to in Clause 12 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001

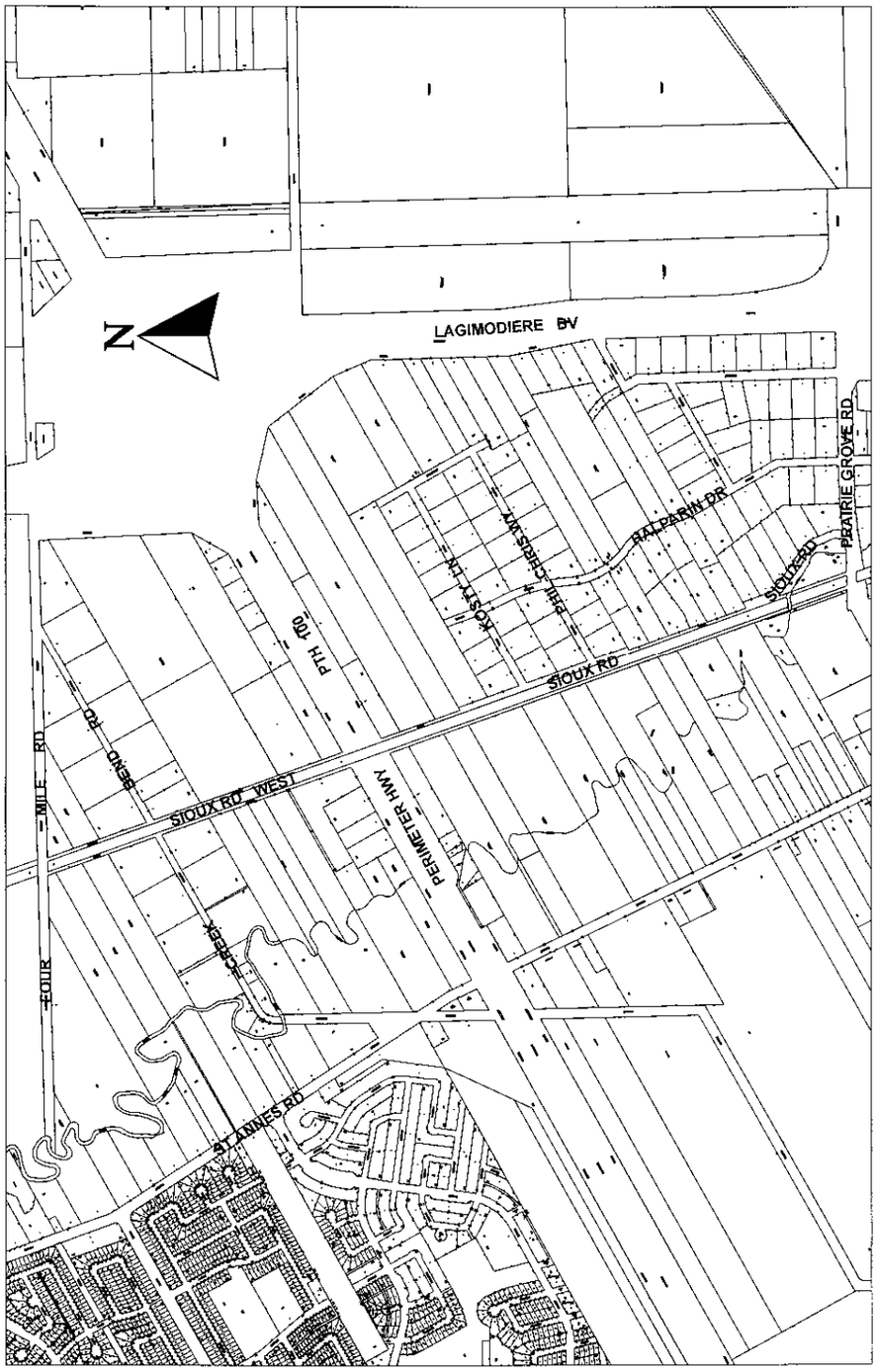


437 - Schedule "A" referred to in Clause 13 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001



438 - Schedule "A" referred to in Clause 14 of the Report of the Standing Policy Committee on Property and Development dated March 6, 2001

Schedule "A" to Street Name Report
Public Road to Sioux Road and
Sioux Road West



439 - Appendix "A" referred to in Clause 3 of the Report of the Standing Policy Committee on Protection and Community Services dated March 12, 2001

FINANCIAL IMPACT:

	2001	2002	2003	2004	2005
Capital					
Capital Expenditures Required	$	$	$	$	$
Less: Existing Budgeted Costs					
Additional Capital Budget Required	$ 0	$ 0	$ 0	$ 0	$ 0
Funding Sources:					
Debt - Internal	$	$	$	$	$
External					
Grants (identify)					
Reserves, Equity, Surplus, Other					
Total Funding	$ 0	$ 0	$ 0	$ 0	$ 0
Total Additional Capital Budget Required	$ 0				
Total Additional Debt Required	$ 0				
Current Expenditures/Revenues					
Direct Costs	$1,551,295	$2,001,040	$2,010,381	$630,901	$647,068
Net Cost / (Benefit)	$1,551,295	$2,001,040	$2,010,381	$630,901	$647,068
Less: Existing Budget Amounts	1,373,106	1,374,083	1,397,178		
Net Budget Adjustment Required	$178,189	$626,957	$613,203	$630,901	$647,068

Additional Comments:

This is to accommodate a significantly greater use of environmentally more sensitive biological insecticides beginning in 2001, and to maintain current levels of insect control.

Significant Assumptions - an Inflation Factor of 2% was used each year for Salaries, Payroll Burden & Miscellaneous Expenses; an Inflation Factor of 3% was used each year for Insecticides, Helicopter & Truck Rentals.

THIS REPORT PREPARED BY:
Finance and Administrative Services Division
R .Znamiroiwski, C.A.
File No.
March 5, 2001

Clive Wightman
Departmental Controller

440 - Appendix "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001

Winnipeg

The Councillors' Representation Allowance (CRA) Fund

Policy Requirements

Policy requirements of the Council of The City of Winnipeg to regulate expenditures from budgeted funds under the Councillors' Representation Allowance (CRA).

These policy requirements replace the Ward Communication Allowance (WCA) Fund *Policy for Expenditures* passed by Council on April 28, 1993 and further amended by the Secretariat Committee.

Adopted by the Secretariat Committee on March 20, 2001.

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

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Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

The City of Winnipeg
Councillors' Representation Allowance (CRA)
Policy Requirements

A. PURPOSE OF POLICY REQUIREMENTS

These policy requirements establish the purpose of the Councillors' Representation Allowance, clarify roles and responsibilities, and outline requirements with regard to the expenditure of budgeted funds from the Allowance.

B. PURPOSE OF ALLOWANCE

The Councillors' Representation Allowance provides funds to be used by City of Winnipeg Councillors to pay for

- Furnishings, office equipment, materials and administrative services that are required for the functioning of their offices, and
- Business expenses that are incurred in order to execute their duties, communicate with their constituents, and represent and support their wards.

The amount of the Councillors' Representation Allowance shall be as authorized by City Council from time to time.

C. PRINCIPLES

These policy requirements are intended to reflect the following fundamental principles:

1. Councillors must be accountable for the expenditure of public funds entrusted to them.
2. An allowance should fairly reflect the costs associated with doing the job, but should not provide a pecuniary benefit to individual Councillors.
3. An allowance should provide for attendance at political functions expected as part of a Councillor's normal course of duties, but should not be used for donations to registered political parties or candidates.
4. Mechanisms should be in place to ensure that the allowance is used for its intended

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

purpose.

5. Policy requirements should balance clarity, consistency and adequate direction with flexibility to accommodate unique circumstances.

6. Processes developed to administer the policy requirements should be efficient, effective and transparent.

7. Councillors should respect the legislation, by-laws and other Council-approved policies governing the decision-making mechanisms of the City of Winnipeg.

D. REQUIREMENTS

GENERAL REQUIREMENTS

1. DOCUMENTATION

a. A Councillor must submit appropriate documentation when requesting a reimbursement for expenditures. All authorized expenditures from the CRA shall be submitted on the CRA expense form (attached as Appendix A), with appropriate receipts attached and authorization for payment by the Councillor. No payment shall be processed until appropriate documentation has been provided. Copies of appropriate receipts are to be maintained on file to support these business expenditures.

2. OVER-EXPENDITURES

a. Each Councillor is personally responsible for reimbursing any over-expenditure of his/her CRA funds. Reimbursement for any over-expenditure must be remitted to the City Clerk for return to General Revenue within 30 days of being notified of the over-expenditure by the City Clerk.

3. COMPLIANCE WITH POLICY REQUIREMENTS AND PRINCIPLES

a. If a Councillor is unsure as to whether an expenditure will comply with the policy requirements or principles, the Councillor shall obtain an opinion from the Secretariat Committee prior to incurring the expense.

b. Issues concerning policy interpretation, unusual expenditures and possible non-compliance with CRA policy requirements or principles shall be referred to the Secretariat Committee by the City Clerk or City Auditor for a decision.

c. The Secretariat Committee shall hear from the Councillor whose expenditure has been referred to the Committee prior to making a final decision.

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

d. Any member of the Secretariat Committee whose expenditure has been referred to the Committee for a decision shall not participate in the Committee's decision.

e. Except as otherwise noted under Section D.3 (f) below, a Councillor is personally responsible for any CRA expenditure that the Secretariat Committee deems non-compliant with the policy requirements or principles. Where the expenditure has already been processed, reimbursement for any non-compliant use of the CRA must be remitted to the City Clerk for return to General Revenue within 30 days of a determination by the Secretariat Committee.

f. Where the Secretariat Committee determines that the non-compliant use of the CRA did not result in any pecuniary benefit to the Councillor, the Secretariat Committee may consider other remedies, such as a corresponding reduction in the amount of CRA funds available to the Councillor, with the amount of the reduction returned to General Revenue.

4. YEAR-END

a. Each Councillor shall have until January 15 of the following year to submit all receipts for the preceding year for payment. Any authorized expenditures submitted after January 15 will be a first charge on the current year's expenses.

b. There shall be no carry over of monies from year to year. Monies not expended in the calendar year shall be returned to General Revenue at the end of the calendar year, unless specifically authorized by the Secretariat Committee for special projects. Funds appropriated for special projects shall be disclosed in the annual report referred to in Section D.5 below.

5. ANNUAL REPORT

a. An annual report by ward shall be prepared by the City Clerk, reviewed by the City Auditor and tabled by the Secretariat Committee with Council by April 30. This report shall include a list of all CRA expenditures by ward, disclose funds appropriated for special projects, and indicate the balance, if any, returned to General Revenue. The report shall use the following accounting categories:

- Office Equipment (including furnishings and computer equipment)
- Telephone
- Transportation Allowance (including car allowance, parking and taxi fares for business purposes)
- Business Meetings

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

- Travel – City Business (out of town travel)
- Ward Activities (representation expenses, including hosting events, and purchasing tickets and promotional items)
- Printing, Binding and Photocopying
- Advertising
- Postage
- Stationery and Office Supplies (including freight and messenger)
- Periodicals and Subscriptions
- Councillors' Assistants' Services (including salaries and benefits)
- Casual Services

6. PURCHASING CARDS

a. Each Councillor entering into an agreement for the use of a purchasing card shall comply fully with the terms of the agreement and the purchasing card program procedures (attached as Appendix B).

7. ELECTION YEAR

In the year of a general municipal election:

a. The incumbent Councillor shall only be authorized to expend funds for that portion of the year that the Councillor is in office.

b. A Councillor shall not use CRA funds to purchase any furnishings and/or office equipment within the 120 day period preceding the general municipal election without the prior approval of the Secretariat Committee.

c. A Councillor shall not use CRA funds to prepare and/or distribute any advertising, newsletters, etc. within the 120 day period preceding the general municipal election. However, the Councillor may communicate with his/her constituents on specific issues during this period.

d. A Councillor shall not use CRA funds to pay for any services performed in support of the Councillor's campaign for re-election.

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

SPECIFIC REQUIREMENTS

8. FURNISHINGS AND OFFICE EQUIPMENT

a. All furnishings and office equipment are and shall remain the property of the City of Winnipeg with the exceptions noted under Sections D.8 (d) and (e) below.

b. The City Clerk shall maintain a current inventory of all furnishings and office equipment for each ward, including the date each inventory item was purchased, and the description, cost and location of each item, as well as the user for all off-site items. Each Councillor shall verify the ward inventory on an ongoing basis.

c. A Councillor shall consider value-for-money practices, existing standing purchase contracts and compatibility with City of Winnipeg technological systems when purchasing furnishings and office equipment.

d. A Councillor may donate surplus furnishings and office equipment purchased by Councillors' Representation Allowance funds to the Secretariat Committee for redistribution, or to a community or non-profit organization. However, with respect to a donation to a community or non-profit organization, a Councillor must complete and submit the appropriate documentation to the City Clerk, and maintain a copy on file (using the form attached as Appendix C).

e. A Councillor who ceases to hold office shall be given the opportunity to personally purchase any or all of the furnishings and office equipment at fair market value, as determined by the City Clerk and reviewed by the City Auditor. Monies realized through any such transaction shall be returned to the balance of the CRA fund remaining for the ward in which the vacancy occurred.

f. If a Councillor who ceases to hold office does not pursue the purchase option outlined in Section D.8 (e) above, then the Councillor must return all furnishings and office equipment to the City Clerk within 30 days of ceasing to hold office. The new ward Councillor shall be given the opportunity to retain the furnishings and office equipment. If the new Councillor does not retain the furnishings and office equipment, the Secretariat Committee shall redistribute it.

9. LEASED OFFICE EQUIPMENT

a. Any lease agreement to acquire office equipment that is entered into by a Councillor using CRA funds in order to execute his/her duties shall be an agreement between the individual Councillor in his/her personal capacity and the specific leasing company. Any monies due and owing under such a lease agreement, although an allocation from the CRA, shall be the personal responsibility of the individual Councillor. The City of Winnipeg shall have no responsibility for the reimbursement of a Councillor for any monies owing under such an agreement.

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

b. In no event shall a lease agreement for office equipment that is entered into by a Councillor using CRA funds extend beyond the earlier of the date that the Councillor ceases to hold office or the date that the term of the Councillor ends.

c. If a Councillor exercises a "buy-out" option under a lease agreement for office equipment in which CRA funds have been used for all or part of the payments, the office equipment will become the property of the City of Winnipeg in the event that the Councillor ceases to hold office. Section D.8 (e) above provides for a Councillor purchase option.

10. TELEPHONE ACCOUNTS

a. Each Councillor is accountable for the use and management of telephone accounts, and must provide related documentation identifying each telephone number, location, carrier and user, in accordance with the form (attached as Appendix D).

11. TRANSPORTATION ALLOWANCE

a. Councillors who use their personal vehicles for City of Winnipeg business may make car allowance claims on a monthly basis (on the form attached as Appendix E).

b. The rate per kilometre claimed for car allowance shall be the City's current rate for the "occasional use" category under the City's *Policy on Employee Transportation*.

c. Car allowance claims must not include the distance travelled to and from home and the regular work location. Where a Councillor goes directly from home to an alternate work location, the Councillor shall be reimbursed only for the additional distance travelled, beyond the regular distance from home to the regular work location. For the purposes of these policy requirements, the regular work location is defined as the City of Winnipeg's Civic Centre located at 510 Main Street.

d. Councillors who use their personal vehicles for City business must hold a valid driver's licence and carry at least $1 million of public liability and property damage insurance. Evidence of such shall be made available to the City Auditor and/or City Clerk upon request.

e. Where a Councillor uses a personal vehicle to attend a conference, seminar or business trip, and the Councillor is required to stay overnight, the claim shall be included as part of the overall request for reimbursement for the event, providing that no other funding sources are available.

f. Claims for taxi fares and parking for business purposes may be made. However, taxi fare claims must not include the distance travelled to and from home and the regular work location, and parking costs must be incurred while conducting business away

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

from the regular work location.

g. If CRA funds are used to pay for a Councillor's or a Councillor's Assistant's parking costs at the regular work location, such payments shall be made through the City's payroll and shall be subject to Canada Customs and Revenue Agency regulations.

12. BUSINESS MEETINGS AND OUT OF TOWN TRAVEL

a. A Councillor shall identify the purpose of the expenditure(s) on the appropriate documentation when requesting a reimbursement for business meetings. A Councillor shall also keep records of the participants on file, to be made available to the City Auditor and/or City Clerk upon request.

b. A Councillor shall identify the purpose of the expenditure(s) on the appropriate documentation when requesting a reimbursement for out of town travel. Out of town travel claims shall be in accordance with the City's *Policy on Travel*.

13. WARD ACTIVITIES

a. A Councillor may use CRA funds to attend and participate in community functions and to support ward and citizens' activities. This may include expenditures such as hosting events, and purchasing tickets and promotional items.

b. The purchase of tickets for community events or the donation of monies to organizations could be construed as sponsorships or donations, which are similar in nature to grants, if the amounts involved are significant. Councillors shall consider the City's policies and programs related to grants, prior to incurring such an expense under the CRA.

c. If an organization issues a charitable donation receipt for an expenditure involving CRA funds, the receipt shall be issued to the City of Winnipeg, and the Councillor shall retain the receipt on file, to be made available to the City Auditor and/or City Clerk upon request.

d. A Councillor shall identify the purpose of the expenditure(s) on the appropriate documentation when requesting a reimbursement for ward activities. A Councillor shall also keep records of the participants on file, to be made available to the City Auditor and/or City Clerk upon request.

14. COUNCILLORS' ASSISTANTS' SERVICES

a. General

i. A Councillor may engage a Councillor's Assistant(s) to assist on a full-time or part-time basis.

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

ii. Implicit in this policy is the recognition that, to a great extent, Councillors' Assistants are political appointments.

iii. A Councillor's Assistant will be governed by the *Councillors' Secretariat Code of Conduct* established and amended from time to time by the Secretariat Committee (and attached as Appendix F). A Councillor's Assistant shall advise the Councillor of any business or other personal/private interest which could represent a conflict of interest, and the Councillor shall disclose this information to the Secretariat Committee. The Councillor and his/her Assistant shall avoid any situations that may result in either a real or perceived conflict of interest.

iv. All Assistant services (either full-time or part-time) must be retained under the terms of the employment contract (attached as Appendix G, the Councillor's Assistant Agreement), and paid through the City's payroll on a bi-weekly basis. The employment contract between the Councillor and the Councillor's Assistant must be executed prior to commencement of any employment responsibilities. No authorization for payment of monies to a Councillor's Assistant shall be processed until an employment contract has been entered into in accordance with Section D 14 (e) below, and a fully-executed copy of the contract and a TD1 form has been filed with the City Clerk. Benefits are to be paid in accordance with the attached Schedule of Benefits (Appendix G) after six months of service.

b. Hiring Pre-qualifications

v. An individual holding an elected political office (that is, federal, provincial, municipal or school board) shall not be eligible for employment as a Councillor's Assistant.

vi. A Councillor may not employ a relative as a Councillor's Assistant. For this purpose, a relative is defined as the Councillor's husband or wife (including common-law spouse); child, parent, brother, sister (including foster or step); parent-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law; and nephew or niece.

vii. A Councillor's Assistant shall not be any person who is employed or contracted by the City of Winnipeg. If a Councillor's Assistant is involved in litigation with the City of Winnipeg, the Councillor's Assistant shall advise the Councillor, and the Councillor shall disclose this information to the Secretariat Committee. The Councillor and his/her Assistant shall avoid any situations that may result in either a real or perceived conflict of interest.

c. Duties and Limitations

viii. A Councillor's Assistant shall only perform functions related to the duties of the

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

Councillor.

ix. A Councillor's Assistant shall not substitute for the Councillor at meetings of boards, commissions or committees to which the Councillor has been appointed by Council.

x. A Councillor's Assistant shall not be eligible for selection by Council to boards, commissions, committees and authorities appointed by Council, but may accept appointments by other bodies.

d. Tenure and Employment

xi. The appointment of a Councillor's Assistant shall be at the discretion of the Councillor for a term not to exceed one year, and shall be renewable for further fixed terms not to exceed one year, subject to addition or deletion of terms as may be required by policy changes. However, in no case shall the employment contract for a Councillor's Assistant extend beyond the term of the employing Councillor.

xii. All Councillors' Assistants shall be employed pursuant to the CRA policy and shall execute the employment contract (attached as Appendix G) prior to the commencement of employment.

xiii. The employment contract shall be between a Councillor and the Councillor's Assistant. Neither the employment contract nor the CRA policy shall in any sense be construed so as to create the relationship of employer and employee between the City of Winnipeg and the Councillor's Assistant.

xiv. A Councillor's Assistant shall be issued only one office key to the Councillor's office. Upon receipt of the key, the Councillor's Assistant shall sign an acknowledgment form stating that the Assistant shall not make any copies of the key and upon termination of employment with the Councillor, the Assistant shall return the key to the City Clerk's Department. Any lost or stolen keys must be reported immediately.

xv. Access to the Councillor's office shall be limited to regular office hours and there shall be no weekend access to the building unless approval is granted by the Councillor and the City Clerk is appropriately notified.

e. Employment Contract

xvi. A written agreement, referred to in this policy as the employment contract (and attached as Appendix G, the Councillor's Assistant Agreement), and the provisions of the Employment Standards Act as amended from time to time shall govern the relationship between the employing Councillor and the Councillor's

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

Assistant, and shall include, but not be limited to, the following:

- Compensation provided – method of payment
- Terms and conditions of employment
- Termination of agreement
- Schedule of benefits.

xvii. The Secretariat Committee shall approve the basic form of the employment contract. However, the employing Councillor shall have the sole discretion in the matters relating to the following:

- Selection and employment of the Councillor's Assistant, subject to the prohibition of employing relatives as defined under Section D.14 (b) above
- Assignment of duties
- Discipline and quality of work
- Hours of work
- Termination and dismissal
- Level of remuneration.

xviii. Copies of the fully-executed agreement, referred to in this policy as the employment contract (and attached as Appendix G, the Councillor's Assistant Agreement) shall be provided to the

- Employing Councillor
- Councillor's Assistant
- Secretariat Committee
- City Clerk.

xix. In instances where two or more Councillors wish to employ the same person as a Councillor's Assistant, a separate employment contract shall be entered into with each Councillor.

xx. The basic form of the employment contract shall not be altered or amended without the written approval of the Secretariat Committee.

f. Method of Payment

xxi. On behalf of the employing Councillor, cheques will be issued directly to the Councillor's Assistant by the City of Winnipeg on a bi-weekly basis.

xxii. The City will deduct and remit the appropriate statutory deductions, such as Income Taxes, CPP and EI, as determined by the filing of a TD1 form as indicated in Section D.14 (a).

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

xxiii. Any additional remuneration, such as bonus payments, paid to Councillors' Assistants shall be processed through the City's payroll, and the City will deduct and remit the appropriate statutory deductions at that time.

15. CASUAL SERVICES

a. A Councillor may contract for casual services. The Councillor must submit appropriate documentation concerning casual services when requesting payment, and maintain copies of such documentation on file. If an "employer-employee" relationship exists as defined by the Canada Customs and Revenue Agency, then the appropriate statutory deductions must be remitted.

E. ROLES AND RESPONSIBILITIES

1. SECRETARIAT COMMITTEE

a. The Secretariat Committee is authorized to do all things necessary to implement this policy and from time to time make amendments to this policy as required. The Secretariat Committee must inform all Councillors of any amendments.

b. The Secretariat Committee is also responsible for
- Making CRA policy interpretation decisions, or decisions concerning unusual expenditures and non-compliance with CRA policy requirements or principles.
- Approving agreements and forms (or amendments to such agreements and forms) that are attached to and form part of these policy requirements and principles.
- Authorizing the use of surplus CRA funds for special projects as per Section D.4 (b).

2. CITY CLERK'S DEPARTMENT

a. The City Clerk's Department is responsible for
- Reviewing and processing CRA expenditures on an ongoing basis in accordance with this policy.
- Referring issues concerning policy interpretation, unusual expenditures and possible non-compliance with CRA policy requirements or principles to the Secretariat Committee, prior to processing any such expenditure claims.
- Providing CRA related training to Councillor's Assistants and relevant staff within the City Clerk's Department.
- Maintaining an inventory of all furnishings and office equipment for each ward, as verified by the Councillor on an ongoing basis.
- Preparing the annual report by ward of CRA expenditures.

Schedule "A" referred to in Clause 1 of the Report of the Secretariat Committee dated March 20, 2001 (continued)

- Determining the fair market value of furnishings and office equipment in the event that a Councillor exercises the purchase option as set out in Section D.8 (e).

3. AUDIT DEPARTMENT

a. The Audit Department is responsible for
   - Conducting an audit to provide an opinion to the Secretariat Committee and Council on whether expenditures reported in the annual report by ward of CRA expenditures comply, in all significant respects, with the provisions of the CRA policy requirements and principles.
   - Identifying for the Secretariat Committee specific areas where control mechanisms can be improved.
   - Providing an opinion on whether the process used by the City Clerk to determine the fair market value of furnishings and office equipment under Section D.8 (e) above was fair and appropriate.

4. COUNCILLORS

a. Councillors are responsible for
   - Complying with the CRA policy requirements and principles.
   - Determining how funds will be allocated from the CRA fund for their ward, within the parameters established by these policy requirements and principles.

F. ADDITIONAL REFERENCES

Code of Conduct for Members of the City of Winnipeg Council
Policy on Employee Transportation
Policy on Purchasing Procedures and the Disposal of Surplus Supplies
Policy on Travel
Community Incentive Grant and Per Capita Grant Policies and Programs

G. APPENDICES

Appendix A: Councillors' Representation Allowance Expense Form
Appendix B: Councillors' Representation Allowance Purchasing Card Program Procedures
Appendix C: Donation of Surplus Furnishings and Office Equipment Form
Appendix D: Telephone Accounts Form
Appendix E: Car Allowance Form
Appendix F: Councillors' Secretariat Committee Code of Conduct
Appendix G: Councillor's Assistant Agreement and Schedule of Benefits

441 - Schedule “A” referred to in Clause 2 of the Report of the Secretariat Committee dated March 20, 2001

2001 REVISED
CITY OF WINNIPEG
SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS

Public Works	Property and Development	Protection and Community Services	Fiscal Issues	Executive Policy Committee	Council	Riverbank Management	Appeal Hearings **
Tuesday 9:00 a.m.	Tuesday 9:00 a.m. Thursday 9:00 a.m.	Monday 9:00 a.m.	Tuesday 9:00 a.m.	Wednesday 9:00 a.m.	Wednesday 9:30 a.m.	Thursday 1:00 p.m.	Thursday 9:00 a.m.***
January 9	January 9 January 11	January 15	January 16	January 10 January 17 January 24	January 31	January 25	January 18
February 6	February 6 February 8	February 12	February 13	February 7 February 14 February 21	February 28	February 22	February 1 February 15
March 6	March 6 March 8	March 12	March 13	March 7 March 14	March 21	March 22	March 1 March 15
April 3	April 3 April 5	April 9	April 10	April 4 April 11 April 18	April 25	April 19	April 12 April 26
May 1	May 1 May 3	May 7	May 8	May 2 May 9 May 16	May 23	May 17	May 10 May 24
May 29	May 29 May 31	June 4	June 5	May 30 June 6 June 13	June 20	June 14	June 7 June 21
June 26	June 26 June 28	*Thursday July 5	July 3	June 27 July 4 July 11	July 18	July 12	July 5 July 19
COUNCIL AND STANDING COMMITTEE MEETINGS PROROGUED - JULY 23 - AUGUST 31, 2001							
September 4	September 4 September 6	September 10	September 11	September 5 September 12 September 19	September 26	September 20	September 13 September 27
October 2	October 2 October 4	*Thursday October 11	October 9	October 3 October 10 October 17	October 24	October 18	October 11 October 25
October 30	October 30 November 1	November 5	November 6	October 31 November 14	November 7 (Organizational Meeting) November 21	November 15	November 8 November 22
November 20	November 20 November 22	November 26	November 27	November 28 December 5	December 12		December 6

* NOTE CHANGE IN DAY OF WEEK

SPRING BREAK: MARCH 26 - 30

** APPEAL BODY:
NOVEMBER 1, 2000 - APRIL 30, 2001 STANDING COMMITTEE ON FISCAL ISSUES
MAY 1, 2001 - OCTOBER 31, 2001 STANDING POLICY COMMITTEE ON PUBLIC WORKS
NOVEMBER 1, 2001 - APRIL 30, 2002 STANDING POLICY COMMITTEE ON PROPERTY AND DEVELOPMENT
MAY 1, 2002 - SEPTEMBER 30, 2002 STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES

*** OR SUCH ALTERNATE TIME AS MAY BE FIXED BY THE APPEAL BODY

2001 HOLIDAYS	CIVIC CENTRE CLOSED	2001 HOLIDAYS	CIVIC CENTRE CLOSED
New Year's - January 1	Monday, January 1	Rosh Hashanah - September 18	--
Christmas - January 7 (Julian Calendar)	--	Yom Kippur - September 27	--
New Year's - January 14 (Julian Calendar)	--	Thanksgiving - October 8	Monday, October 8
Good Friday - April 13	Friday, April 13	Remembrance Day - November 11	Monday, November 12
Easter Monday - April 16	Monday, April 16	Hanukkah - December 10 - 17	--
Victoria Day - May 21	Monday, May 21	Christmas Day - December 25	Tuesday, December 25
Canada Day - July 1	Monday, July 2	Boxing Day - December 26	Wednesday, December 26
Civic - August 6	Monday, August 6	New Year's Day - January 1	Tuesday, January 1, 2002
Labour Day - September 3	Monday, September 3		

HIGHLIGHTED ENTRIES ARE DATES THAT WERE CHANGED FROM ORIGINAL ADOPTED SCHEDULE