Minutes – Executive Policy Committee – July 10, 2013

REPORTS

Minute No. 371 Land Dedication Reserve – Bourkevale Community Centre (St. James-Brooklands Ward)

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Assiniboia Community Committee and recommended to Council:

1. That the following eligibility criteria for the Land Dedication Reserve Fund be waived in this instance, namely:

    A. Funds may be utilized for:

        i. the acquisition of land for parks or recreation facilities;
        ii. the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
        iii. the construction or renovation of recreation facilities on parks and recreation properties.

    B. The expenditures of Reserve funds will be limited by the following exclusions for use. Specifically, funds will not be utilized for:

        i. Salaries related to the regular operation of the City's services;
        ii. Operating materials and supplies;
        iii. Regular maintenance of parks and recreation facilities or equipment;
        iv. Acquisition of equipment not directly related to the development or renovation of parks properties;
        v. Property management costs including utilities, taxes, and other related costs.

2. That funding in the amount of $8,400.00, from the Assiniboia Land Dedication Reserve (St. James-Brooklands Ward allocation), be approved to the Bourkevale Community Centre, to assist with the cost of the Ice Groomer Replacement project, subject to the following condition:

    A. Approval of final plans and specifications for the project by the City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

DECISION MAKING HISTORY:

Moved by Deputy Mayor Wyatt,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than 96 hours preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Fielding,

That the recommendation of the Assiniboia Community Committee be concurred in and forwarded to Council.

Carried

COMMUNITY COMMITTEE RECOMMENDATION:

On July 9, 2013, the Assiniboia Community Committee did not concur in the recommendation of the Winnipeg Public Service and recommended to the Executive Policy Committee:

1. That the following eligibility criteria for the Land Dedication Reserve Fund be waived in this instance, namely:

    A. Funds may be utilized for:

        i. the acquisition of land for parks or recreation facilities;
        ii. the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
        iii. the construction or renovation of recreation facilities on parks and recreation properties.

    B. The expenditures of Reserve funds will be limited by the following exclusions for use. Specifically, funds will not be utilized for:

        i. Salaries related to the regular operation of the City's services;
        ii. Operating materials and supplies;
        iii. Regular maintenance of parks and recreation facilities or equipment;
        iv. Acquisition of equipment not directly related to the development or renovation of parks properties;

DECISION MAKING HISTORY (continued):

COMMUNITY COMMITTEE RECOMMENDATION (continued):

v. Property management costs including utilities, taxes, and other related costs.

2. That funding in the amount of $8,400.00, from the Assiniboia Land Dedication Reserve (St. James-Brooklands Ward allocation), be approved to the Bourkevale Community Centre, to assist with the cost of the Ice Groomer Replacement project, subject to the following condition:

   A. Approval of final plans and specifications for the project by the City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

ADMINISTRATIVE REPORT

Issue: Land Dedication Reserve Fund – Bourkevale Community Centre Ice Groomer Replacement Project

Critical Path: Assiniboia Community Committee

AUTHORIZATION

Author	Department Head	CFO	CAO
K. MacKay	n/a		

RECOMMENDATIONS

That the application in the amount of $8,400.00, from the Assiniboia Community Committee Land Dedication Reserve Fund, to assist the Bourkevale Community Centre with the Tractor Replacement project be declined as it does not meet Council Adopted Land Dedication Reserve Program Criteria 1. and 2.

REASON FOR THE REPORT

Community Committee's approval is required on all Land Dedication Reserve Dedication applications.

IMPLICATIONS OF THE RECOMMENDATIONS

The Public Service has reviewed the subject application and has determined that does not meet Council adopted Land Dedication Reserve Fund criteria.

HISTORY

On April 23, 2008, Council adopted a consolidated policy related to the Land Dedication Reserve Fund (LDRF), including a requirement that all requests for funding from the LDRF be referred to the Director of the Planning, Property and Development Department (the Fund Manager) for an evaluation report to be submitted before final consideration of the project.

In addition, Council approved amended criteria for the LDRF as follows:

Council Adopted Land Dedication Reserve Criteria

1. Funds may be utilized for:
   a) the acquisition of land for parks or recreation facilities;

b) the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
c) the construction or renovation of recreation facilities on parks and recreation properties.

2. The expenditures of Reserve funds will be limited by the following exclusions for use. Specifically, funds will not be utilized for:
a) Salaries related to the regular operation of the City's services;
b) Operating materials and supplies;
c) Regular maintenance of parks and recreation facilities or equipment;
d) Acquisition of equipment not directly related to the development or renovation of parks properties;
e) Property management costs including utilities, taxes, and other related costs.

3. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

4.The expenditure of funds will be contingent upon the existence of the resources necessary for the ongoing operation, maintenance and support of any parks or recreation facilities which are developed or renovated through the use of Land Dedication Reserve

CONSULTATION

In preparing this report there was consultation with:

n/a

SUBMITTED BY

Department:	Planning, Property and Development
Division:	Urban Design Division
Prepared by:	Kate MacKay, Program Officer
Date:	July 2, 2013
File No.	V:\5PARKS, RIVERBANKS & COMMUNITY INTIATIVES\LAND DEDICATION RESERVE\Assiniboia\Community Committee Reports\2013\Bourkevale CC Jul02.13.doc


Bourkevale CC June 25.13.pdf


Bourkevale CC Jul02.13.pdf

LAND DEDICATION RESERVE FUND APPLICATION

APPLICANT INFORMATION					
Name of Organization:	Bourkevale Community Centre				
Mailing Address:	100 Ferry Rd, Winnipeg, MB			Postal Code:	R3J1V7
Phone:		Fax No.:		E-mail address:	
Name(s) of designated representatives to be contacted about this application:	Name:	Scott Nystrom		Phone (daytime):	2042262715
	Position:	2nd Vice President		Phone (evening):	same
	Name:	Gary Kristiansen		Phone (daytime):	2042271980
	Position:	President		Phone (evening):	same
How long has the organization been in operation?	60 years				
Select Community Committee Area where project is located:	Assiniboia ☒	City Centre ☒	Riel ☐		
	East Kildonan-Transcona ☐	Lord Selkirk-West Kildonan ☐			

PROJECT INFORMATION			
Name of Project:	Ice Groomer Replacement		
Location of Project:	Bourkevale Community Centre		
Project is located on City of Winnipeg owned lands?	YES ☒	NO ☐	
Project Start Date:	February 27, 2013	Anticipated Completion Date:	November 1, 2013
Total Estimated Project Cost: $ 8400 incl tax			
Land Dedication Reserve Fund Requested Amount: $ 8400			

LIST OTHER PROJECT FUNDING SOURCES		AMOUNT	CONFIRMED
Source #1		$	YES ☐ NO ☐
Source #2		$	YES ☐ NO ☐
Source #3		$	YES ☐ NO ☐
Source #4		$	YES ☐ NO ☐
Source #5		$	YES ☐ NO ☐
	Total Project Funding	$	

DETAILED PROJECT DESCRIPTION

Provide a detailed description of the planned project, including:

- Community need/ support for the project
- Community consultation, if applicable (surveys, open houses, etc.)
- City of Winnipeg staff involved in project to date
- Scope of work
- Cost estimates/ quotes
- Project schedule

Project details, plans and supporting documentation may be submitted as attachments.

The current ice groomer was acquired over 20 years ago and is at the end of its life cycle. The search for a replacement groomer began last winter when it became clear that we could no longer maintain the current one. The cost of a new groomer is about $14500. The local distributor of the groomers, Lawson's, has a used one for just over half of that price, at $7500 plus tax. We have inspected the unit and it is in nearly new condition.

As there is only one distributor of Olympia ice resurfacers in Winnipeg we were unable to obtain other quotes. Based on pricing seen on similar units for sale in other parts of Canada in online classified ads the price for the used unit is a fair price.

Ideally we would like to take receipt of the replacement groomer this summer so that we can prepare it for use with our tractor while it is still possible to work outdoors comfortably.

APPLICANT SIGNATURES

I/We hereby certify that I/we am/are the authorized signing officer(s) for the applying organization and this application is accurate to the best of my/our knowledge.

SIGNATURE	NAME PRINTED	TITLE/POSITION	DATE
	G Kristiansen	President	May 26/13
	Scott Nystrom	2nd Vice President	May 26/13

Submit completed application to:	Planning and Land Use Division c/o Debbie Werboweski (ph: 986-4737, fax: 986-7524) Planning, Property and Development Department 15-30 Fort Street, Winnipeg, MB R3C 4X5

LAND DEDICATION RESERVE FUND
PROJECT EVALUATION FORM

APPLICANT INFORMATION						
Applicant/Organization:	Bourkevale Community Centre					
Project Name/ Description	Ice Groomer Replacement					
Community Committee:	Assiniboia	**Ward:**	St. James-Brooklands	**Councillor:**	Scott Fielding	
Project Contact:	**Name:**	Scott Nystrom	**Address:**	100 Ferry Road, R3J 1V7		
	Phone (daytime):	204-226-2715	**Phone (c):**	N/A		
City of Winnipeg Project Manager/Contact:	N/A			**Land Dedication Reserve Funding Request:**	**$8,400.00**	

COUNCIL ADOPTED LAND DEDICATION RESERVE CRITERIA

1. Funds may be utilized for:
a) the acquisition of land for parks or recreation facilities;
b) the development of properties for parks and recreation purposes including such ancillary equipment and structures as may be necessary to that development;
c) the construction or renovation of recreation facilities on parks and recreation properties.

2. The expenditures of Reserve funds will be limited by the following exclusions for use.
Specifically, funds **will not** be utilized for:

a) Salaries related to the regular operation of the City's services;
b) Operating materials and supplies;
c) Regular maintenance of parks and recreation facilities or equipment;
d) Acquisition of equipment not directly related to the development or renovation of parks properties;
e) Property management costs including utilities, taxes, and other related costs.

3. The use of funds will result in the creation or continuation of a physical legacy of parks and recreation facilities for the City of Winnipeg.

4.The expenditure of funds will be contingent upon the existence of the resources necessary for the ongoing operation, maintenance and support of any parks or recreation facilities which are developed or renovated through the use of Land Dedication Reserve

PROJECT MEETS COUNCIL ADOPTED CRITERIA ?: **YES** ☐ **NO** ☒

DEPARTMENTAL RECOMMENDATION:

That the application in the amount of $8,400.00, from the Assiniboia Community Committee Land Dedication Reserve Fund, to assist the Bourkevale Community Centre with the Tractor Replacement project be declined as it does not meet Council Adopted Land Dedication Reserve Program Criteria 1. and 2.

CRITERIA EXCEPTIONS: Describe criteria exceptions where applicable:

Prepared by:	Kate MacKay	Planning, Property and Development Department	**Date:**	Jul 02, 2013