**Agenda – Executive Policy Committee – December 4, 2013**

Moved by Councillor

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than 96 hours preceding the committee meeting, be considered by Committee.

**Report – Standing Policy Committee on Protection and Community Services – December 2, 2013**

**Item No. 2 Community Incentive Grant – Making Waves Winnipeg (St. Charles and Charleswood – Tuxedo Wards)**

STANDING COMMITTEE RECOMMENDATION:

On December 2, 2013, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Assiniboia Community Committee and submitted the following to Council:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance, namely:

    A. The project is a capital improvement or the purchase of a capital asset that will be retained for more than 1 year.
    B. The project is available for public use or will enhance public use of the space or facility.

2. That a Community Incentive Grant in the amount of $10,000.00, funded equally from the St. Charles Ward and the Charleswood-Tuxedo Ward allocations, be approved to Making Waves Winnipeg to assist with the cost of the Making Waves Winnipeg Summer Activity Camps project, subject to the following conditions:

    A. Confirmation of other funding sources;
    B. Approval of final plans and specifications for the project by the Director of Community Services; and
    C. The applicant entering into a formal agreement with The City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

**Pursuant to the Voting Requirements By-law No. 126/2003, any Community Incentive Grant that does not comply with the terms contained in the Community Incentive Grant Policy requires approval by two-thirds of the Members present at Council.**

**Agenda – Executive Policy Committee – December 4, 2013**

**Report – Standing Policy Committee on Protection and Community Services – December 2, 2013**

DECISION MAKING HISTORY:

STANDING COMMITTEE RECOMMENDATION:

On December 2, 2013, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Assiniboia Community Committee and submitted the matter to the Executive Policy Committee and Council.

COMMUNITY COMMITTEE RECOMMENDATION:

On November 5, 2013, the Assiniboia Community Committee did not concur in the recommendation of the Winnipeg Public Service and recommended to the Standing Policy Committee on Protection and Community Services:

1. That the following eligibility criteria for the Community Incentive Grant Program be waived in this instance:

    A. The project is a capital improvement or the purchase of a capital asset that will be retained for more than 1 year.

    B. The project is available for public use or will enhance public use of the space or facility.

2. That a Community Incentive Grant in the amount of $10,000.00, funded equally from the St. Charles Ward and the Charleswood-Tuxedo Ward allocations, be approved to Making Waves Winnipeg to assist with the cost of the Making Waves Winnipeg Summer Activity Camps project, subject to the following conditions:

    A. Confirmation of other funding sources;

    B. Approval of final plans and specifications for the project by the Director of Community Services; and

    C. The applicant entering into a formal agreement with The City of Winnipeg.

3. That the Proper Officers of the City be authorized to do all things necessary to implement the intent of the foregoing.

# ADMINISTRATIVE REPORT

**Title:** **Community Incentive Grant –** Making Waves Winnipeg

**Critical Path:** Assiniboia Community Committee

## AUTHORIZATION

| Author | Department Head | CFO | CAO |
|---|---|---|---|
| M. Kowal | C. Wightman | | |

## RECOMMENDATIONS

The Community Services Department recommends that the Community Incentive Grant Program (C.I.G.P.) application from Making Waves Winnipeg, for Making Waves Winnipeg Summer Activity Camps, in the amount of $10,000, be denied.

## REASON FOR THE REPORT

Public Service review of Community Incentive Grant proponent applications is required.

## IMPLICATIONS OF THE RECOMMENDATIONS

The Community Incentive Grant Program is funded under the Annual Capital Budget.

Project Name: Making Waves Winnipeg Summer Activity Camps
Amount Requested: $10,000
Total Project Cost: $30,000

The applicant is requesting funding for summer activity camps.

This application does not meet the following criteria approved by Council on July 18, 2012:

- The project is a capital improvement or the purchase of a capital asset that will be retained for more than 1 year.
- The project is available for public use or will enhance public use of the space or facility.

## HISTORY

Please refer to the attachments.

## FINANCIAL IMPACT

**Financial Impact Statement** **Date:** October 15, 2013

**Project Name: Making Waves Winnipeg Summer Activity Camps**

**First Year of Program** **2013**

Community Incentive Grant

Name of Organization: Making Waves Winnipeg

| | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|---|---|---|---|---|
| **Capital** | | | | | |
| Capital Expenditures Required | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budgeted Costs | - | - | - | - | - |
| Additional Capital Budget Required | $ - | $ - | $ - | $ - | $ - |
| **Funding Sources:** | | | | | |
| Debt - Internal | $ - | $ - | $ - | $ - | $ - |
| Debt - External | - | - | - | - | - |
| Grants (Enter Description Here) | - | - | - | - | - |
| Reserves, Equity, Surplus | - | - | - | - | - |
| Other - Enter Description Here | - | - | - | - | - |
| Total Funding | $ - | $ - | $ - | $ - | $ - |
| Total Additional Capital Budget Required | $ - | | | | |
| Total Additional Debt Required | $ - | | | | |
| **Current Expenditures/Revenues** | | | | | |
| Direct Costs | $ - | $ - | $ - | $ - | $ - |
| Less: Incremental Revenue/Recovery | - | - | - | - | - |
| Net Cost/(Benefit) | $ - | $ - | $ - | $ - | $ - |
| Less: Existing Budget Amounts | - | - | - | - | - |
| Net Budget Adjustment Required | $ - | $ - | $ - | $ - | $ - |

**Additional Comments:**

**There are no financial implications associated with this report.**

"Original Signed By"
Cindy Fernandes, CMA
Manager, Finance & Administrative Services

## CONSULTATION

**In preparing this report there was consultation with:**

- Making Waves Winnipeg

## SUBMITTED BY

Department: Community Services
Division: Community Development and Recreation Services
Prepared by: M. Kowal, Recreation Technician, Community Incentive Grant Program
Date: October 17, 2013
File No.

Attachments


Application.PDF


Evaluation.PDF


Supporting Documentation.PDF

# Community Incentive Grant Program Application Form

Winnipeg — This application will be photocopied; please print in ink or type

| | | | | |
|---|---|---|---|---|
| **1. Legal name of the organization** | Making Waves Winnipeg | | | |
| **2. Permanent mailing address of the organization** | Address<br>620 Hilton Street | | City/Town<br>Winnipeg | Postal Code<br>R3R 0Y9 |
| | Organization e-mail<br>admin@makingwaveswinnipeg.org | | Phone<br>204-612-4440 | Fax |
| **3. Names of organization's representatives who will be overseeing the project** | Primary Contact<br>Cameron Krisko | | Title<br>President | |
| | Business Phone<br>204-612-4440 | Residence Phone | Email<br>admin@makingwaveswinnipeg.org | |
| | Seconcary Contact<br>Karlie Blahut | | Title<br>VP Fundraising | |
| | Business Phone<br>204-461-1397 | Residence Phone | Email | |
| **4. Year the organization was formed** | | | Year<br>2011 | |
| **5. C.I.G.P. requested amount** Up to 50% of the total project cost | | | $ $10,000 | |

**6. List other sources of project funding** including other grants, funds on hand, and proposed fund-raising. Indicate whether or not each source of funding is confirmed.

**Note:** no other City funds may be used towards the applicant's 50% share of the project cost.

| Source | Amount | Confirmed |
|---|---|---|
| 1. Annual Fundraising Golf Tournament | $ $25,000 | ■ Yes ❑ No |
| 2. Assiniboine Credit Union Grant | $ 5,000 | ❑ Yes ■ No |
| 3. Youth United Grant | $ 1,000 | ❑ Yes ■ No |
| 4. Other Potential Sponsors in Addition to Golf Tournament Profits | $ 5,000 | ❑ Yes ■ No |
| 5. | $ | ❑ Yes ❑ No |
| 6. | $ | ❑ Yes ❑ No |

| | |
|---|---|
| **7. Total project cost** Project costs should be supported by at least two contractor quotes or estimates. Enter the costs provided by the preferred contractor. | $ 30,000 |
| **8. Has this project received prior funding through the Community Incentive Grant Program?** | ❑ Yes ■ No |

**9. Project name** Assign your project an accurate, descriptive name to be used in all correspondence.

Making Waves Winnipeg Summer Activity Camps

| | | |
|---|---|---|
| **10. Project Site Address** Provide a complete, accurate indication of exactly where the project is planned. A site plan is helpful.<br>3550 Portage Avenue. West Portage YMCA-YWCA. | | Property owned by: |
| **11. Anticipated Start & End Dates** | Start Date<br>August 18, 2014 | End Date<br>August 29, 2014 |

**12. Detailed Project Description:** Attached on separate sheets or use the space on back of this form. Provide a detailed description of the project which addresses the selection criteria. Please include a description of the project objectives and how the project will accomplish those objectives, a detailed scope of work and, if possible, preliminary project plans or drawings.

**APPLICANT SIGNATURES** I/We hereby certify that I/we am/are the **authorized signing officer(s)** of the applying organization and this application is accurate to the best of my/our knowledge.

| Signature of authorized signing officer | Title/Position | Date |
|---|---|---|
| Cameron Krisko | President | September 29, 2014 |
| Signature of authorized signing officer | Title/Position | Date |
| Karlie Blahut | VP Fundraising | September 29, 2014 |

# Detailed Project Description

Attached on separate sheets or in the space below, provide a detailed description of the project which addresses the selection criteria. Please include a description of the project objectives and how the project will accomplish those objectives, a detailed scope of work and, if possible, preliminary project plans or drawings.

Making Waves Winnipeg is a non-profit program that improves the health and well being of children with disabilities through our affordable one on one swimming instruction as well as our summer activity camps. The summer activity camps are the specific project we are requesting the funding for. This project is available completely for the public and the City of Winnipeg's contribution is less than 50% of the total project cost. The summer camps will be run each day from 9am-3pm at the YMCA-YWCA West Portage Branch. Each special needs child will receive their own companion for the week. The week's activities will include swimming, soccer, basketball, baseball, playing on the play structure, movies, as well as arts and crafts. During each week of the project there will be 20 children in attendance. The objective of these summer camps is to allow children the opportunity to have fun, meet new friends, develop their social skills, and to physically develop, both in and out of the water. We are excited about our new initiative for Making Waves Winnipeg and we are hopeful that we can count on your support!

Winnipeg

# COMMUNITY INCENTIVE GRANT PROGRAM
## APPLICATION EVALUATION
## REVISED

| | | | |
|---|---|---|---|
| **Applicant:** | **Making Waves Winnipeg** | Total Project Cost: | **$30,000.00** |
| **Project Description:** | **Making Waves Winnipeg Summer Activity Camps** | Grant Requested: | **$10,000.00** |
| **Date of Application:** | **October 7, 2013** | Maximum Allowed: | **$15,000.00** |
| | | % of Total Project Cost: | **33.3 %** |

| **Funding Source** | **Amount** | **Confirmed** |
|---|---|---|
| Fundraising Golf Tournament | $25,000.00 | Yes |
| Assiniboine Credit Union Grant | $5,000.00 | No |
| Youth United Grant | $1,000.00 | No |
| Other Potential Sponsors in Addition to Golf Tournament Profits | $5,000.00 | No |
| Total | $36,000.00 | |

| | **Meets Program Eligibility and Selection Criteria** | **Yes** | **No** |
|---|---|---|---|
| 1 | Organization is a non-profit community organization that contributes to the health and well being of the community. | X | |
| 2 | The project is a capital improvement or the purchase of a capital asset that will be retained for more than 1 year. | | X |
| 3 | The project is available for public use or will enhance public use of the space or facility. | | X |
| 4 | Projects must be initiated and substantially completed within two (2) years of award. | X | |
| 5 | Total City of Winnipeg contribution is 50% or less. | X | |

**Criteria Exceptions:**

This application does not meet the following criteria:
- The project is a capital improvement or the purchase of a capital asset that will be retained for more than 1 year.
- The project is available for public use or will enhance public use of the space or facility.

Note: The applicant is requesting funding support for summer activity camps.

**Department Financial Implications:**

**Departmental Recommendations:**

That this application be denied.

**Prepared By:** Community Services Department

**Date:** **October 15, 2013**

Application Evaluation Revised September 18, 2012

GETT @ RRC

Girls Exploring Trades & Technology Camps

## Girls Exploring Trades and Technology

**A summer day camp experience for Manitoba girls ages 12 - 14**

**Information for school and home**

### Background

Girls Exploring Trades and Technology introduces girls ages 12 - 14 to applied skills and technology careers and encourages them to consider a variety of career choices. The Girls Exploring Trades and Technology summer camp reinforces the importance of taking science, advanced math subjects and industrial arts in high school by stressing the impact those subjects have on career decisions.

This age is an important time for girls because they begin to make course decisions that affect future career choices. Girls Exploring Trades and Technology offers participants a unique opportunity to consider a variety of careers in an active, enjoyable summer camp program. There is no cost for participants.

### Program

The Girls Exploring Trades and Technology camp program intends to:

- Introduce girls to technical/non-technical career choices in a fun-filled and supportive five-day camp.
- Develop an awareness of the importance of course choices at the high school level.
- Promote the importance of career awareness and participation.
- Foster an appreciation of physical fitness and strength needed in all occupations.
- Introduce participants to women actively engaged in a variety of occupations.

For more information on the camp, please call:

Christina Lambert
(204)632-2067

Students selected to participate in the GETT Camp will be required to submit an application form, parental permission form, and a medical information form.

# Application Procedure

## Submissions should include:

- ❑ Application form
- ❑ Detailed project description
- ❑ Drawings if applicable/available
- ❑ Contractor quotes and cost estimates

## Submission of applications

Submit completed application forms to:
**Community Incentive Grant Program**
**Community Services Department**
**8th Floor - 395 Main Street**
**Winnipeg, Manitoba R3B 3N8**

## Application acknowledgement

Upon receipt of a completed application, the Community Incentive Grant Program office will send a letter of acknowledgement to the applicant.

## Need help? Call 986-2216

Assistance in the development of project proposals and/or assistance in the preparation of the application are available by contacting the Community Incentive Grant Program office of the Community Services Department, 8th Floor - 395 Main Street, 986-2216.

2012-11-28