CONSIDERATION OF REPORT OF THE

COMMITTEE ON PROTECTION, PARKS AND CULTURE

The Executive Policy Committee has had before it the Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990, has concurred in the recommendations contained therein, except as noted below, and submits same to Council for approval and adoption.

On motion of Councillor Douglas, the Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990, was considered clause by clause.

North Committee Room,
Council Building, Winnipeg.
October 15th, 1990.

His Worship the Mayor and Councillors:

Your Committee on Protection, Parks and Culture submits the following Report and recommends:

Orioles Community Centre - Change in Program of Requirements and Transfer of Funds. File PR-2.

1670 - 1. Funds in the amount of $29,000.00 were allocated in the 1990 Capital Estimates, Page 195, to replace the built-up roof at Orioles Community Centre. This flat section of roof has been a severe maintenance problem for the users of this facility over the past years and the resulting damage impacted negatively on their programming. Because of the ongoing concerns expressed by the Executive of Orioles Community Centre, meetings were arranged with their representatives, the Parks and Recreation Department and the Civic Properties Department to examine and assess the problems and determine the best corrective action for this problem. At the meeting, the Executive of the Community Centre indicated a willingness to cost-share the proposal to provide a trussed roof system, which would:

i) eliminate once and for all the serious leak problems at the junction of the existing flat and peaked roofs;

ii) control ongoing and unwelcome foot traffic on the roof which could be contributing to the leak problems;

iii) significantly improve the general aesthetics of the old section of this Community Centre; and

iv) form an integral part of the recently constructed addition on the south west side.

In 1987, the Orioles Community Centre Executive contributed $100,000.00 towards the construction of a new auditorium as an addition to their Community Centre. This facility consists of the original quonset hut building plus three additions; two of the building configurations have peaked roofs and two have flat roofs. The maintenance problems arise as a result of the peaked roof draining onto the flat roofs, the flat roofs accumulating more snow due to the higher adjacent roof and wall structures, and the neighbourhood children climbing onto the flat roof. All of the above causes result in a frequently leaking roof, which in itself is relatively expensive to repair, and also results in substantial damage to the ceiling, light fixtures and walls. The best and most cost-effective correction would be to install a peaked roof structure over the three older building sections, with this peaked trussed roof to match the existing peaked roof of the Auditorium area that was recently constructed.

Additional funds are required to cover the costs resulting from changing the original roof replacement program to a trussed roof system. The total estimated cost of this proposal is estimated to cost $77,800.00.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

The following is a rationalization of the accounts:-

Funds Available for Project		
1990 Capital Estimates	$29,000.00	
Contribution from the Executive of the Orioles Community Centre	30,000.00	
Total Funds Available to date		$59,000.00
Total Estimated Expenditure for Trussed Roof System		
Estimated Cost including Contingencies and Overheads	$77,800.00	
Projected Over Expenditure Calculations		
Funds Required	$77,800.00	
Funds Currently Available	59,000.00	
Projected Budget Shortfall		$18,800.00

Both roof projects at the Fort Garry Lions Pool and the Keewatin Arena were satisfactorily completed and no further roof work is proposed for these two facilities in the immediate future. The respective managers of Parks and Recreation Department have been consulted on the proposed transfer and concurred with redirecting surplus funds to the Orioles Community Centre roof project. The Civic Properties Department and the Parks and Recreation Department recommend the transfer of funds to cover the projected budget shortfall for the proposed truss roof system at Orioles Community Centre in order to improve and enhance the overall usefulness, appearance and maintenance factors of this facility.

The Orioles Community Centre Executive have committed to contribute $30,000.00 subject to the City obtaining the additional funding required to implement this revised project.

Your Committee on Protection, Parks and Culture therefore recommends:

1. That approval be authorized to amend the 1990 Capital Project to replace the built-up roof at Orioles Community Centre with a trussed roof system over approximately 5,300 square feet at an estimated total project cost of $77,800.00.

2. That surplus funds in the amount of $4,362.00 available from Keewatin Arena Roof Project 1986 Capital Estimates, Page 237, account number 03-118XXX-5486520301 and $14,529.00 available from Fort Garry Lions Pool Roof Project 1988 Capital Estimates, Page 364, account number 03-118XXX-5488520601 be approved for transfer to Orioles Community Centre Roof Project 1990 Capital Estimates, Page 195, account 03-118XXX-5490570101.

3. That the proper officers of the City do all things necessary to implement the foregoing.

Moved by Councillor Douglas,
Adoption of the clause.

Carried.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

Revised Masterplan for Whittier Park - St. Boniface-St. Vital Community.
File PR-7.23

1671 - 2. Your Committee on Protection, Parks and Culture has considered a revised Masterplan for Whittier Park in conjunction with proposed lease agreements with two participating Associations, namely:- the Festival du Voyaguer and the Manitoba Softball Association.

The following information provides background and a summary of the development initiatives of the two Associations.

Festival du Voyaguer Association:-
During 1978, in conjunction with the preparation of the original Masterplan for Whittier Park, an agreement was formalized between the City and the Festival du Voyageur Association regarding the lease of a 2 acre portion of the Park to the Association for the purpose of constructing a replica of an early voyageur trading post. The plans were later expanded to that of a wooden fort with palisades.

The subsequent development of a new Area Action Plan for the North St. Boniface area altered the extent of property north of the C.N.R. Highline designated for future parks purpose, and, in so doing, rendered the Whittier Park Masterplan obsolete.

To date, only minor development, beyond that of the Festival du Voyageur Association, has occurred in the park; including a washroom building, gravel parking lot, maintenance yard, fencing along rue St. Joseph, and construction of a fitness trail (Pharmaceutical Association of Manitoba).

By memorandum dated November 16th, 1988 the Commissioner of Protection, Parks and Culture was requested by the Chief Commissioner to arrange a meeting between representatives of the Parks and Recreation Department and the Festival du Voyageur Association for the purpose of up-dating the Masterplan for Whittier Park.

Several meetings have taken place with representatives of the Festival du Voyageur Association in conjunction with the preparation of a revised Masterplan for the Park. In a letter dated December 20th, 1989 (Appendix "A"), the General Manager of the Festival du Voyaguer communicated the Association's endorsation of the Masterplan as hereafter discussed. To date, a total of $470,000.00 has been expended by the Association for the construction of a wooden fort reminiscent of the early fur trade days. Although five buildings ("bourgois house, men's house, storehouse, kitchens, stable) as well as some minor accessory features still remain to be constructed in order to complete the fort structure, there is a desire on the part of the Association to define long term development objectives for the ultimate requirements of the winter festival in the Park as well as expanding the voyageur theme to a year round program. The emphasis of such a program would still be on winter activities, culminating in the one week long "Festival du Voyageur" each year during February. The development of a major park with a focus on winter, rather than traditional summer, use would create a unique facility in the City's Regional Park system.

As illustrated on the conceptual Masterplan No. 1 (Appendix "B"), a long berm, ten feet in height is proposed to enclose a large winter Midway area to the south of the Fort. Planted heavily with spruce trees, the berm would obscure the activities on the Midway and at the Fort from view until visitors pass through the main entrance gate. Not only would such a technique enhance the atmosphere of the festival, but the berm and dense tree plantings would attenuate noise impact on the adjacent residential area. The main focus of the Midway would be a large amphitheatre, with the fort palisades as a backdrop for outdoor entertainment during festival week and folk assemble performances during the summer season.

The large berm would be extended to the west of the Midway to partially enclose a large central arrival plaza, termed "Le Centre". Designed as a formal area of the park, "Le Centre" would function primarily as a gathering area for events sponsored by the Festival du Voyageur, and include an outdoor stage, skating area, major toboggan slide and an ice sculpture court.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

In addition to providing a secondary entrance approach to the Fort and a proposed permanent Indian encampment display, "Le Centre" would also provide an attractive public approach to the proposed baseball facility. During the summer months the ice sculpture court could function as a public transit drop-off in conjunction with baseball events.

The current Agreement between the City of Winnipeg and Festival du Voyageur Association Inc. involves only a two acre site on which the Fort is situated. Accordingly, to pursue the future expanded program of the Association, the Agreement would have to be amended to that involving 6.5 acres. Essentially, under such a revised agreement, the City would agree to fund the development and maintenance of the site infrastructure (i.e. landscape development), consistent with normal park practices, whereas the Association would assume responsibility for the development, operations, and maintenance of all structures thereon; including Midway structures, Indian Encampment, Toboggan Slide, Skating Rink, Outdoor Stage/Amphitheatre, and associated lighting and electrical works.

Manitoba Baseball Association:-

By letter dated September 9th, 1988 the President of the Manitoba Baseball Association made application to the Manitoba Sports Federation for funding to improve the quality of baseball facilities in Winnipeg. The proposal included the development of a new baseball facility in the St. Boniface-St. Vital Community to serve amateur baseball needs. Whittier Park was identified as the preferred site for such a facility.

By letter dated May 8th, 1989, the Chairman of Winnipeg Sport Facility Committee advised the Manitoba Baseball Association that confirmation of a site in the St. Boniface-St. Vital area will be necessary prior to final decision being made regarding grant funding.

By letter of May 12th, 1989 to the Manager of the St. Boniface Legionnaires, with copies to the Councillors of the St. Boniface-St. Vital Community Committee, the President of the Manitoba Baseball Association advised of the application to the Winnipeg Sport Facility Committee and the condition that a site in the St. Boniface-St. Vital area be selected for a new baseball facility.

By letter dated May 29th, 1989, the General Manager of Parks and Recreation was advised by the Community Clerk of the request of the St. Boniface-St. Vital Community Committee to investigate the potential for a high quality baseball facility, developed through funding by the Manitoba Baseball Association, to be situated in Whittier Park.

A high quality regional baseball facility suitable for use by Intermediate through Senior Leagues has been conceptually designed in conjunction with representatives of the Manitoba Baseball Association as the primary summer attraction of the Regional Park. Situated to the south east of "Le Centre" and to the east of the main parking area, the facility will cover approximately 4.5 acres, and include a baseball diamond with 325 foot foul lines and a 400 foot outfield, chain link fencing, dugouts, batter's cage, press box, electronic scoreboard, lighting, permanent bleachers, a clubhouse (change/washrooms) and a utility building. At a total estimated cost of $1,065,500.00 over three phases of construction, funds in the amount of $428,450.00 have been secured by the Manitoba Baseball Association for the first phase of development through the Winnipeg Sport Facility Program, pending confirmation of suitable site availability. The two subsequent phases of development, costing $172,500.00 and $464,500.00 respectively, would be implemented as funding becomes available through the Baseball Association. The Association has agreed to not only fund the development of a high quality amateur baseball facility, but to maintain and operate the facility at no cost to the City.

In a letter dated November 22nd, 1989 (Appendix "C"), the President of the Manitoba Baseball Association has endorsed the conceptual layout of the baseball facility as proposed in the revised Masterplan. Such an opportunity, as presented by the Association, is fully consistent with the recommendations of the Athletic Fields Task Force Needs Study recently prepared by the Parks and Recreation Department. The following outlines additional issues relating to the proposed revised Masterplan:-

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

On Site Parking/Roadway System:-

Situated equally convenient to both the Festival du Voyageur site and the Baseball Facility is a proposed 300 car parking lot. Such a provision is considered necessary in order to alleviate the current problem of on-street parking in the adjacent residential areas during the Festival du Voyageur, but such is also consistent with similarly sized parking lots associated with other Regional Parks in the City.

With intensive, structured use being now proposed in the western portion of the Park, it becomes desirable to develop the eastern portion for less intensive, passive use common to most regional parks in the City. However, in order to make the eastern portion of the Park more readily accessible to park users, as well as facilitate maintenance and security needs, an internal park roadway is being proposed. Although a more narrow and less obtrusive one-way road system would be preferable within the parks context, it may be necessary to develop a two-way system with a terminating turn-around unless an eastern park entrance could be established. The only opportunity readily available for such avails itself in conjunction with an existing portal through the C.N.R. Highline embankment and the former market garden property to the south of the Highline.

Pending conclusion of current negotiations with the owners of the former market garden property, the determination of need for either a one-way or a much wider two-way park roadway will be possible. As well as being a determinant for the viability of a one-way park roadway with a park entrance proximate to an existing road access at rue Notre Dame, acquisition of the former market garden property for parks and recreation purposes has two further advantages;- the first being the availability of additional land for much needed local recreational playing fields, and, the second being the availability of the well-treed riverbank portion adjacent to the Seine River for the extension of a new public pathway to the mouth of the Seine River which thereafter would link to a riverbank pathway being proposed for Whittier Park.

Scenic Drive:-

As an addendum issue in conjunction with the park road of the proposed Masterplan, consideration was given to the potential of extending the park roadway from rue St. Joseph, along the upper portions of the riverbank, and terminating at the existing road alignment of Tache Avenue at a point north of the new park on the former Tourist Hotel site; and as illustrated on the Area Context Plan No. 2 (Appendix "D"). Such a development would expand the function of the park road to that of becoming an extremely attractive "Scenic Drive" in the North St. Boniface Area; offering unobstructed picturesque views across the river of the Downtown Skyline and Historic Winnipeg. Supported by policy in Plan Winnipeg (85(1) Image Routes and Scenic Drives), a low-speed park drive would afford tourists and residents visual opportunities of the Downtown no longer available in most parts of the City.

Being conceptual in nature only, the proposed Scenic Drive anticipates the future undertaking of an area redevelopment plan for the North St. Boniface Area as well as presupposing resolution of a current development application involving riverbank property north of rue Messager. Within the parameters of the area redevelopment proposal, it is conceivable the existing street layouts in North St. Boniface may be altered; and, it is within this context that the potential for a river drive park road may assume greater viability as an effective means of separating publicly owned riverbanks from private development. Should the potential for a river scenic drive not provide viable or practical, then the internal park roadway would terminate at rue St. Joseph, as presently illustrated on the Masterplan Concept Plan No. 1 (Appendix "E").

Projected Development Costs:-

Exclusive of any costs associated with either the Scenic Drive concept or the former market garden property; preliminary cost estimates for implementation of the Park Masterplan identifies a total construction cost budget

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

approximating $3,000,000.00. This projected Capital cost is reflective of only the City's portion of Park development, and, does not represent the approximate $2,000,000.00 of additional development to be borne by the Manitoba Baseball Association and the Festival du Voyageur Association. Consistent wit the development of other major regional parks; development funding for the Park would occur as a series of phased construction over a prolonged period of time approximating in the order of 10 to 15 years. Currently the 5 Year Capital Program of the Parks and Recreation Department does not make provision of any development funding towards Whittier Park. Pending approval of the Park Masterplan and formalization to associated agreements with the two participating Associations, it would be necessary to amend the 5 Year Capital Budget in order to advance funding for Park development earlier than 1995, to compliment the development initiatives of the two Associations.

Your Committee on April 2nd, 1990, heard representation in support of the proposed redevelopment plan of Whittier Park from the following:-

Mr. D. Olson, President; Mr. E. Glass, Vice-President; and Mr. G. Constant, Executive Director, Manitoba Baseball Association
Mr. B. Landry, Manager, St. Boniface Legionnaires
Mr. N. Joyal, Treasurer and Mr. L. Paquin, General manager, Festival du Voyageur.

On May 22nd, 1990, the St. Boniface-St. Vital Community Committee reviewed the revised Masterplan and recommended that concerns expressed to them by the Notre Dame Recreational Centre and the Norwood Community Centre regarding the elimination of soccer fields presently located in Whittier Park, be addressed in the details of the overall park plan.

The Community Committee also recommended that the needs of all proposed user groups be addressed and to this end, suggested that dialogue with the user groups continue and that meetings with residents and representatives of the soccer and baseball associations be held to resolve any perceived problems with the proposed masterplan. The Community Committee, in conjunction with the Parks and Recreation Administration, held four public meetings, including an Open House to review the potential impact of the proposed Masterplan for the development of Whittier Park upon the provision of community-level soccer fields as well as the potential impact (noise, lighting, parking) upon the adjacent residential areas.

On September 12th, 1990, the St. Boniface-St. Vital Community Committee recommended that the revised Masterplan of Whittier Park be approved subject to the conditions as identified herein in order to ensure adequate protection of community interests.

Your Committee on Protection, Parks and Culture therefore recommends:-

1. That the revised Masterplan for Whittier Park, as herein presented and illustrated on the Masterplan No. 1 (Appendix "B"), be approved for phased development in conjunction with the City's 5 Year Capital Program, subject to the following conditions:-
   i) That prior to the dislocation of the existing soccer fields (one full-size, two mini) in Whittier Park, new alternate soccer fields be developed in the North St. Boniface Area in close proximity to Whittier Park and the Notre Dame Recreational Centre.

   ii) That potential noise emissions in conjunction with the Festival du Voyageur and the Baseball Facility Public-Address System be resolved at the design planning stage prior to implementation, and forwarded to the Community Committee for review and concurrence.

   iii) That high level lighting in conjunction with the Baseball Facility be designed not to impact upon the adjacent residential area.

   iv) That parking requirements in conjunction with the activities of Festival du Voyageur Outdoor Stage and the Baseball Facility be accommodated within the park to minimize on-street parking in the adjacent residential areas.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

v) That the current provision in the Masterplan for unstructured passive regional park open space not be further reduced to accommodate additional structured activities or facilities.

vi) That prior to implementation of any phased development in Whittier Park, the associated plans and design details are to be forwarded for the review and approval of the Community Committee.

vii) That opportunities be pursued wherever possible to acquire additional properties for the expansion of Whittier Park.

2. That the current lease agreement with the Festival du Voyageur Association be amended to reflect an expanded program of development to be funded, operated and maintained by the Association.

3. That the lease agreement be prepared with the Manitoba Baseball Association for the development, maintenance and operation of a baseball facility in Whittier Park.

4. That the Director of Land Surveys and Real Estate be instructed to prepare the required lease agreements in conjunction with appropriate representatives of the Parks and Recreation Department and with representatives of the Festival du Voyageur Association, and separately, with representatives of the Manitoba Baseball Association.

5. That the concept for a riverbank "Scenic Drive" be endorsed for further consideration in conjunction with the preparation of an area redevelopment plan for the North St. Boniface Area.

Moved by Councillor Douglas,
Adoption of the clause.

Carried.

(Note: See Minute No. 1678 for attachment, being Appendix "B". Appendices A, C, D and E referred to in the above clause are on file in the Office of the City Clerk.)

Cultural Grants Financial Analysis
File FG-1.1

1672 - 3. On January 25th, 1989, Council adopted amendments to the Policy on Grants which required grant applications to be forwarded to the City Treasurer for analysis and report. The policy also required that before any grant is approved to an organization that has a financial statement which reflects a deficit position, the application shall include an acceptable deficit reduction plan which will be referred to the City Treasurer for comment on its feasibility. Council further directed that:

"Where there is a deficit, a deficit reduction proposal by the applicant should be included. If not, the Accounting Branch must:

- Inform the appropriate Committee that the application should not be considered until further notice.

- Inform the applicant about the requirements and request submission of a deficit reduction plan.

- When received, the Accounting Branch will pass the proposal on to the Committee Clerk so that the application can be considered."

On March 7th, 1990, Council further amended the Policy on grants by dividing the existing policy into a separate policy for grants administered by the Committee on Finance and Administration and for grants administered by the Committee on Protection, Parks and Culture. The policy for grants administered by the Committee on Protection, Parks and Culture requires that:-

"(3) Applications for cultural grants shall be referred together with appropriate financial information to the City Treasurer for analysis and report.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

(4) Before any grant is approved to an organization whose financial statements reflect a deficit position, the application shall include an acceptable proposal to reduce or eliminate said deficit within a fixed time frame. This proposal shall be referred to the City Treasurer for comment on its feasibility and, where appropriate, on the past and future financial performance of the organization. Where no proposal for deficit reduction is evident, the Commissioner should advise the organization of the City's deficit policy."

On April 4th, 1990, Council authorized the following:

"1) That all administrative activities related to the Winnipeg Arts Advisory Council, including those currently carried out by the City Clerk's Department, become the responsibility of a permanent Winnipeg Arts Advisory Council administration.

2) That all expenditures for such an administrative support be drawn from the Winnipeg Arts Advisory Council's existing Administrative Account.

3) That the aforementioned Administrative Account not exceed 5% of the global cultural grants allocation.

4) That a limited term accountant be hired in order to review the 1990 cultural grants during the period October 1st, 1989 to March 31st, 1990, and that the funds required in the amount of $13,500.00 be a charge to the global cultural grants allocation."

On July 11th, 1990, Council provided approval for the Winnipeg Arts Advisory Council (W.A.A.C.) to enter into a contract with Mr. Chris Hurley to provide the necessary administrative support services to the Arts Advisory Council.

The Finance Department hired a limited term accountant to review the 1990 Cultural Grant applications. His reports were forwarded through the City Treasurer to the Commissioner of Finance and Administration who forwarded the reports to the Commissioner of Protection, Parks and Culture. The Commissioner of Protection, Parks and Culture then forwarded the reports to the Committee on Protection, Parks and Culture. This reporting procedure created a few problems. Firstly, the number of hands through which these reports had to pass created delays with the result that some reports were received by the Committee after the Committee had already dealt with the cultural grant applications. Secondly, no Finance representative was required to be present at the Committee meetings to answer any questions that the Committee may have had. At times, the reports were at variance with the findings in recommendations made by the W.A.A.C. This resulted in confusion for the Committee. A duplication of effort has also been identified in that the Finance Department and the W.A.A.C. at times were requesting the same information from the cultural organizations requesting grants.

On August 10th, 1990, Mr. Chris Hurley met with the Finance Department and discussions took place to determine the best way to coordinate the activities of the Finance Department and the Winnipeg Arts Advisory Council. The following observations and decisions were made:-

1) The Winnipeg Arts Advisory Council does extensive work in reviewing cultural grant applications, determining the artistic worth of the organizations and analyzing their funding requirements before making recommendation to the Committee. The only thing missing is the financial analysis by the Finance Department to determine the financial stability of the organization. This should form part of the total presentation made to the Committee on Protection, Parks and Culture.

2) The W.A.A.C. is in closer contact with the cultural organizations than is the Finance Department. Therefore, it was decided that the W.A.A.C. would collate all the necessary information before submitting the application to the Finance Department for analysis. If any further information would be required, the Finance Department would ask the W.A.A.C. to acquire it for the Finance Department.

Report of the Committee on Protection, Parks and Culture, dated October 15th,1990.

3) The Finance Department would communicate the results of its financial analysis to the W.A.A.C. The W.A.A.C. in turn would ensure that no application is forwarded to the Committee on Protection, Parks and Culture until the necessary financial analysis is received from the Finance Department.

In view of the fact that financial analysis on the grant applications will be forwarded to the W.A.A.C. and that the W.A.A.C. will be reporting to the Committee on Protection, Parks and Culture, the need for a separate report from the City Treasurer seems redundant. It is therefore being recommended by the Administration that the City Treasurer be authorized to direct the results of his financial analysis of cultural grant applications to the Winnipeg Arts Advisory Council for inclusion in their recommendations to your Committee on Protection, Parks and Culture rather than submitting these reports to the Committee under separate cover.

The Commissioner of Finance and Administration is in agreement with this change in reporting procedure.

Your Committee has been advised that the Winnipeg Arts Advisory Council has expressed a desire to coordinate the activities of the Winnipeg Arts Advisory Council staff with existing City staff and facilities.

Your Committee on Protection, Parks and Culture is of the view that the proposed amendment to the Policy for Grants, C302, will streamline the reporting procedure and eliminate redundancy of information and duplication of effort.

Your Committee on Protection, Parks and Culture therefore recommends:-

1. That the City Treasurer be authorized to direct the results of his financial analysis of cultural grant applications to the Winnipeg Arts Advisory Council for inclusion in their reports to the Committee on Protection, Parks and Culture;

2. That the proper officers of the City do all things necessary to implement the foregoing.

Moved by Councillor Douglas,
Adoption of the clause.

Carried.

Additional Appropriation for Numbered Page Notebooks and Notebook Covers - Police Department Files GF-2 and FE-1

1673 - 4. During the recent Aboriginal Justice Enquiry it was revealed that a police officer had not produced original notes when testifying before the Inquiry, but had copied the original notes into another notebook. This information was damaging to the credibility of the notes of other officers in view of the fact that individual officers have many ways of taking notes to record events at the scene of an incident. The controversy that arose centered around the fact that notebooks used could have pages missing; that there was no way to determine that the notes made were all done at the same time. Each officer that testified subsequent to the one who had copied notes, was closely questioned on all aspects of notetaking procedures.

A further impact on this has been evident at Court hearings of recent months, as more and more defence attorneys are questioning officers closely on their notetaking practices.

The Police Department provides instruction to members on the taking of notes and periodically supervisors check notebooks to determine that the correct format is followed; however, this can only have a limited effect.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

At the present time the Department uses a standard size pocket notebook with a black coloured heavier paper cover. The notebook contains 100 pages and costs 67 cents each. There are approximately 12,000 notebooks used each year.

In order to ensure that there is no suggested lack of credibility from the officer's notes, the Department reviewed the issue of notebooks including enquiries as to use of same in other Police Departments and decided to issue all officers with numbered-page notebooks. The advantage of this type of notebook will be that all entries must be in proper sequence and that no pages could be removed without immediately requiring a full explanation. The notebooks require a serviceable cover that can be used year round to protect the condition of the notebooks under a variety of circumstances.

The majority of Police Departments in Canada do not currently use numbered-page notebooks but indications are that more of these police agencies are considering using them. As an example, Toronto, Ottawa, London, Windsor and Ontario Provincial Police use such notebooks while Regina, Calgary, Edmonton and Peel Regional do not.

The notebook to be used will have 20 lines per page and contain 200 numbered pages. There will be printed pages containing such items as:-

Charter of Rights - Notice of Arrest
Charter of Rights - Notice on Legal Counsel
Police Caution
Breathalyzer Demand
Breathalyzer Refusal
Alert Demand
Alert Refusal
Guidelines for use of Firearms
Metric height and weight conversion formula

Officers presently carry several plasticized cards containing this information but these can be frequently misplaced. The addition of this information in the notebook itself will be useful and minimize delay in processing charged persons. Notebooks will cost approximately $1.86 each. The first page will contain member's name, rank, number, division, date of first entry and name of supervisor issuing the notebook. It will also contain date of last entry and signature of supervisor who verifies this as the last entry. Police officers will only be issued one book at a time and only supervisors can sign off old books and issue new ones.

The cover will be leather cloth and will stand up to the rigors of cold weather without cracking. The notebooks are easily inserted into these covers. Cost of covers is approximately $5.15 each.

The initial order of notebook refills will be 7200 for part of a year only with the balance to be included in the 1991 estimates. All covers will be required immediately to begin the program. Start up costs are:-

1300 leathercloth notebook covers @ $5.15 plus tax -	$ 7,599.00
7200 notebook refills @ $1.85 plus tax -	$15,200.00
	$22,799.00

There are insufficient funds in the materials and supplies accounts within the current 1990 budget to accommodate this expense.

Inasmuch as your Committee is of the opinion that the acquisition of these notebooks should not be delayed until 1991, your Committee on Protection, Parks and Culture recommends:-

1. That an additional appropriation in the amount of $23,000.00 (Appendix "A") be approved for the purchase of numbered-page notebooks and notebook covers;

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

2. That the proper officers of the City do all things necessary to implement the foregoing.

Your Executive Policy Committee recommends that recommendation 1. above be deleted and the following substituted therefor:-

"1. That the Police Department be instructed to order the required notebooks and that the cost of same, estimated to be $23,000.00, be charged to the 1991 Current Estimates."

Moved by Councillor Douglas,
Adoption of the clause.

In amendment,

Moved by Mayor Norrie,
That the recommendation of the Executive Policy Committee be adopted.

Carried.

The motion for the adoption of the clause, as amended, was put and declared carried.

1991 Canada - U.S.S.R. Fit Trek
Files GC-8 and GC-2.4

1674 - 5. On September 24th, 1990, your Committee on Protection Parks and Culture submitted the following report which was referred back by Executive Policy Committee on October 3rd, 1990:-

"4. In a letter addressed to His Worship Mayor William Norrie dated August 31st, 1990, Fitness Canada advised that the Canada-U.S.S.R. Fit Trek Program will be repeated again in 1991. The project will again run in January-February, with Winnipeg being paired with its sister-city of Lviv, Ukraine.

The invitation to participate was subsequently referred to your Committee on Protection, Parks and Culture for recommendation as to Winnipeg's involvement.

Your Committee on Protection, Parks and Culture has considered the invitation by the Director of Fitness Canada as outlined in Appendix "A" and recommends that the City of Winnipeg not participate in the 1991 Canada-U.S.S.R. Fit Trek."

Your Committee has reconsidered this matter and recommends:-

1. That the City of Winnipeg participate in the 1991 Canada-U.S.S.R. Fit trek;

2. That the costs associated with this project be charged to Account No. 01-552803-001104 "Twinning With Other Cities";

3. That the proper officers of the City do all things necessary to implement the foregoing.

Your Executive Policy Committee recommends that recommendation 2. above be deleted and the following substituted therefor:-

"2. That the costs associated with this project, estimated to be $21,000.00, be charged to the 1991 Current Estimates.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

Moved by Councillor Douglas,
Adoption of the clause.

In amendment,

Moved by Mayor Norrie,
That the recommendation of the Executive Policy Committee be adopted.

Moved by Councillor Gilroy,
That the clause and proposed amendment be referred back to Committee on Protection, Parks and Culture.

Carried.

Special Grant to the Manitoba Theatre Centre File FG-1.1(M)

1675 - 6. On November 7th, 1984, Council established the Winnipeg Arts Advisory Council and delegated it with the responsibility for screening of applications, definition of criteria and recommendations as to appropriate grant levels for cultural organizations. The Winnipeg Arts Advisory Council transmits its recommendations to your Committee on Protection, Parks and Culture.

The Political and Administrative By-law No. 4444/86 delegates authority to the Committee on Protection, Parks, and Culture under Section (4)(e) of Schedule "A" which reads in part as follows:-

> "(e) The making of grants to cultural and artistic groups, in accordance with existing council policy within a global sum approved each year by Council."

The Council policy relative to cultural grants reads in part as follows:-

> "(9) The Committee on Protection, Parks and Culture shall adjudicate all applications and within the global allocation, shall have final authority to approve grants which qualify under this policy, up to an amount of $50,000.00 per individual grant. It shall submit to Council with its recommendation for approval, all requests for grants in excess of this amount."

On March 21st, 1990, Council approved a global allocation for operating grant contributions to Arts and Cultural organizations for the financial year 1990 in the amount of $1,884,105.00. The annual global allocation is divided into four separate accounts - Individual Artists Account; Project Grants Account; Administrative Account and Primary Operating Grants Account. The division of the 1990 global allocation is as follows:-

Primary Operating -	$1,681,695.00
Individual Artists -	$ 14,000.00
Special Projects -	$ 94,205.00
Administration -	$ 94,205.00
	$1,884,105.00

On April 4th, 1990, Council adopted the recommendation of your Committee on Protection, Parks and Culture for interim operating grant allocations to organizations whose funding exceeded $50,000.00 in the financial year 1990.

On May 30th, 1990, Council approved the schedule of final grant installments as outlined on Appendix "A". Funds remaining unallocated in the Primary Operating Grant Account at that time totalled $10,000.00.

On October 15th, 1990, your Committee on Protection, Parks and Culture considered a recommendation from the Winnipeg Arts Advisory Council that the Manitoba Theatre Centre receive an additional $5,000.00 towards its 1989-90

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

operations, bringing the total 1990 operating grant to the Manitoba Theatre Centre to $140,000.00.

Your Committee on Protection, Parks and Culture recommends that an additional $5,000.00 be approved to the Manitoba Theatre Centre from the Primary Operating grant account.

Moved by Councillor Douglas,
Adoption of the clause.

Carried.

Councillor Wade asked to be recorded as voting against the clause, in accordance with Section 50.7 of the Procedure By-law.

Submission to the Ministry of the Attorney General, Government of Canada on Young Offenders Act
File GF-2 and GG-1

1676 - 7. On March 7th, 1990, Council approved a membership for the City of Winnipeg in the Canadian Association of Police Boards. The Canadian Association of Police Boards is a national organization representing municipal police boards/commissions across Canada who perform civilian police governing functions in their communities. The Association was formed in late 1989 and currently represents over 50 commissions/boards governing in excess of 20,000 municipal police personnel.

Your Committee on Protection, Parks and Culture has considered a position paper on the Young Offenders Act which was adopted by the Canadian Association of Police Boards at its first Annual Meeting and Summer Conference held in St. John's, Newfoundland, in August 1990.

Your Committee on Protection, Parks and Culture recommends that the City of Winnipeg endorse the position paper referred to above, identified as Appendix "A" and urge the Federal Government to adopt the recommendations prepared by the Canadian Association of Police Boards.

Moved by Councillor Douglas,
Adoption of the clause.

Carried.

(Note: See Minute No. 1679 for attachment.)

Golf Course Revenue - File PR-6

1677 - 8. Council on October 10th, 1990, referred the following motion to your Committee on Protection, Parks and Culture, namely:- "

> WHEREAS the City of Winnipeg owns and operates six golf courses;
>
> AND WHEREAS the City of Brandon achieves greater net revenue on one golf course than the City of Winnipeg on six;
>
> THEREFORE BE IT RESOLVED THAT a complete audit on these golf courses be undertaken and recommendations be made as to how to maximize revenues and minimize expenditures. This report to be made available to Council by January 30th, 1991."

On October 15th, 1990, your Committee on Protection, Parks and Culture was provided with information pertaining to statements of revenues and expenses for 1989 and 1990 comparing the Brandon Golf Course and the five City of Winnipeg Municipal Golf Courses.

Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

The information provided to Committee is summarized as follows:-

Winnipeg Municipal Golf Courses and Brandon Golf Course Operations

Detailed budget information was received from the Brandon Superintendent of Recreation on October 17th, 1990. This information was processed and arranged such that the revenues and expenditures can be compared in a similar fashion consistent with the City of Winnipeg budget process (Appendix "A").

At the bottom of each statement, the Budget and Actual or Projected Estimates are identified for comparison. The City of Winnipeg courses favours well when comparing the two operations. With reference to 1989 Actuals, Brandon's operating surplus per hole was $3,505.00 while Winnipeg's was $6,060.00. In 1990, the estimate for operating surplus per hole is $4,933.00 for Brandon and $8,400.00 for Winnipeg.

Based on this information it would appear that Winnipeg is earning a greater profit per hole, however, the major factor which influences these figures is the very large population of golfers in Winnipeg as opposed to Brandon, and the greater variety of courses to play: 3 Regulation 18 hole courses; 1 Regulation 9 hole course and 2 Par 27 - 9 hole courses.

It should be noted that the Revenues for the Winnipeg courses were lower than estimated in both 1989 and 1990. This was largely due: to the very poor weather conditions in the early spring months of each year; the increase in green fees for 1990; and the increased competition from other courses in close proximity to Winnipeg (i.e. Selkirk, Carman, Steinbach, Cottonwood, Kingswood and St. Andrews).

When these revenue shortfalls were noticed, adjustments in expenses were instituted (mainly in staff salaries in early spring) in order to maintain the estimated surplus as outlined in the Municipal Golf Course Budgets.

Your Committee on Protection, Parks and Culture submits this data and summaries of revenue and expenditures (Appendix "A") for the information of all members of Council.

Moved by Councillor Douglas,
Adoption of the clause.

Carried.

(Note: Appendix "A" referred to in the above clause is on file in the Office of the City Clerk.)

1678 – Appendix “B” referred to in Clause 2 of the Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

SEE PAGE 2326 FOR OFFICIAL SET OF MINUTES FOR ATTACHMENT.

1679 – Appendix “A” referred to in Clause 7 of the Report of the Committee on Protection, Parks and Culture, dated October 15th, 1990.

SEE PAGES 2327-2330 FOR OFFICIAL SET OF MINUTES FOR ATTACHMENT.