Minutes – Executive Policy Committee – January 15, 2014

REPORTS

Minute No. 94 Access Advisory Committee – 2014 Action Plan

EXECUTIVE POLICY COMMITTEE DECISION:

The Executive Policy Committee received as information the Access Advisory Committee's 2014 Action Plan.

DECISION MAKING HISTORY:

Moved by Councillor Pagtakhan,
That the Access Advisory Committee's 2014 Action Plan be received as information.

Carried

COMMITTEE RECOMMENDATION:

On December 10, 2013, the Access Advisory Committee approved its 2014 Action Plan and submitted the matter to Executive Policy Committee for information.

ACCESS ADVISORY COMMITTEE 2014 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
1. Educational Workshops and Awareness Opportunities	1. The AAC will support the development and delivery of awareness and Educational workshops in concert with the Human Resources Department and encourage incorporation into the mandatory course streams that are offered to the City of Winnipeg Staff. The AAC will request the Executive Policy Committee to make Universal Design Education mandatory for Key Department's Middle and Upper Management and new employees. 2. As part of the overall City of Winnipeg staff awareness, the AAC will draft various articles along with the Universal Design Coordinator to promote the existence of the City of Winnipeg Universal Design Policy and insert these into department newsletters including a link to the AAC website	Education and Communication Sub Committee: **On Going**
2. Partnership Building With the Province of Manitoba	1. Coordinated through the Disabilities Issues Office of Manitoba the AAC will meet with the relevant Provincial Ministers to foster commitment for joint City/Province Activities and projects, with specific reference to supporting new and sustainable Legislation on Accessibility. 2. The AAC intends to connect with the Provincial Seniors and Healthy Aging Secretariat to outline our purpose so they are aware of our existence and that we work with the Mayor's Seniors Committee on any accessibility issues.	Chair and Coordinator: **On Going**

ACCESS ADVISORY COMMITTEE 2014 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
3. Review of the Accessibility Design Standards	1. The AAC will continue the review of the Winnipeg Accessibility Design Standards (WADS) along with all the City of Winnipeg Departments and provide input and recommendations as necessary for updating standards. 2.	Policy Sub-Committee: **On Going**
4. Input on City of Winnipeg major projects	1. The AAC will provide ongoing input on most major City of Winnipeg projects to ensure that the Accessibility Design Standards are being implemented by serving as a resource to the Universal Design Co-coordinator and responding to the various department inquiries. 2. AAC wishes to increase committee involvement in the decision making process by providing a wide scope of resources to the various project managers. These resources will represent a diverse cross disability perspective. 3. The AAC will encourage the Executive Policy Committee to consider an increase in funding for renovations and retrofits through the Accessibility Grant Program, based on the cost of construction and the large number of applications being submitted.	Whole Committee, Policy Committee and Coordinator: **On Going**
5. Website Upgrades	1. The Education and Communication sub-committee will continue to update the website to make it even more vibrant, interactive, and fully accessible. 2. The AAC will also provide much needed feedback to the City of Winnipeg to ensure their website is fully accessible and inclusive.	Education and Communication Sub-Committee: **December 2014**

ACCESS ADVISORY COMMITTEE 2014 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
	3. The AAC members will provide a personal touch by providing an insight into who they are through the uploading of their individual biographies and picture putting a face to a name.	
6. Partnership Development	1. The AAC will continue to expand its existing partnerships with a more connected role with all stakeholder groups and agencies in the City, through cooperation and sharing of information such as minutes and educational and awareness opportunities. 2. Further develop alliances already established with the staff and students of our Universities, Colleges, professional architectural firms, landscaping designers, and interior designers to create a synergy of universal design. 3. Offer individual AAC members to share ideas and make presentations to interested stake holder groups regarding the role and activities of the AAC. 4. The AAC will play a more active role with the individual City of Winnipeg Synergies Committee members to better understand how we can complement each other. These groups to include committees on seniors, active transportation, handi-transit, safety, and equity.	Whole Committee and Coordinator: **On Going**

ACCESS ADVISORY COMMITTEE 2014 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
7. Accessibility Awards Recognition	1. Celebrate through its annual awards; the outstanding local businesses, government departments, disability agencies, architects, landscape designers, and interior designers who have embraced the principals of Universal Design in their plans 2. Encourage the involvement of new and young professionals on the awards sub-committee to ensure the message is heard. 3. The AAC Awards Subcommittee will continue to consider the feasibility of establishing a scholarship program with the University of Manitoba Department of Architecture to elevate the exposure to Universal Design.	Access Awards Sub-Committee **November 2014**
8. On going Office and Resource	1. The AAC will continue to provide an office to field inquiries and requests and serve as an ongoing resource to the community. 2. The AAC will serve as a vital visible entity connecting and networking with City Hall staff, councillors, and the general public	Coordinator: **December 2014**
9. Update and Develop Conference and Workshop Exhibits	1. The AAC will update and develop a complete information based exhibit for display at trade shows, workshops, and conferences outlining the role of the committee and the importance and value of Universal Design. 2. The AAC will expand its base of information to be flexible in their message theme while participating at trade shows, workshops, and conferences.	Education and Communication Sub-Committee: **On Going**

ACCESS ADVISORY COMMITTEE 2014 ACTION PLAN		
Action Plan	**Description**	**Target Completion**
10. Community Consultation and Strategic Planning	1. The AAC will produce a report and disseminate the results and actions taken by the committee in response to the recommendations from the Community Consultation held in 2010, via our website and direct contact to our data base of participants and stakeholders in general. 2. The AAC will promote our2014 strategic plans to all of our partners and stakeholder groups in the community via the AAC website. 3. The AAC will conduct a community consultation in 2014 to revisit the progress of the committee as well as to identify current and impending accessibility issues in the community. 4.	Whole Committee and Coordinator: **November 2014**
11. City of Winnipeg "Our Winnipeg" Action Plan and Accessibility	1. The AAC will work within the "Our Winnipeg" key directives to ensure accessibility is sustainable and prevalent in our projects and programs.	Policy Committee and Coordinator: **On Going**