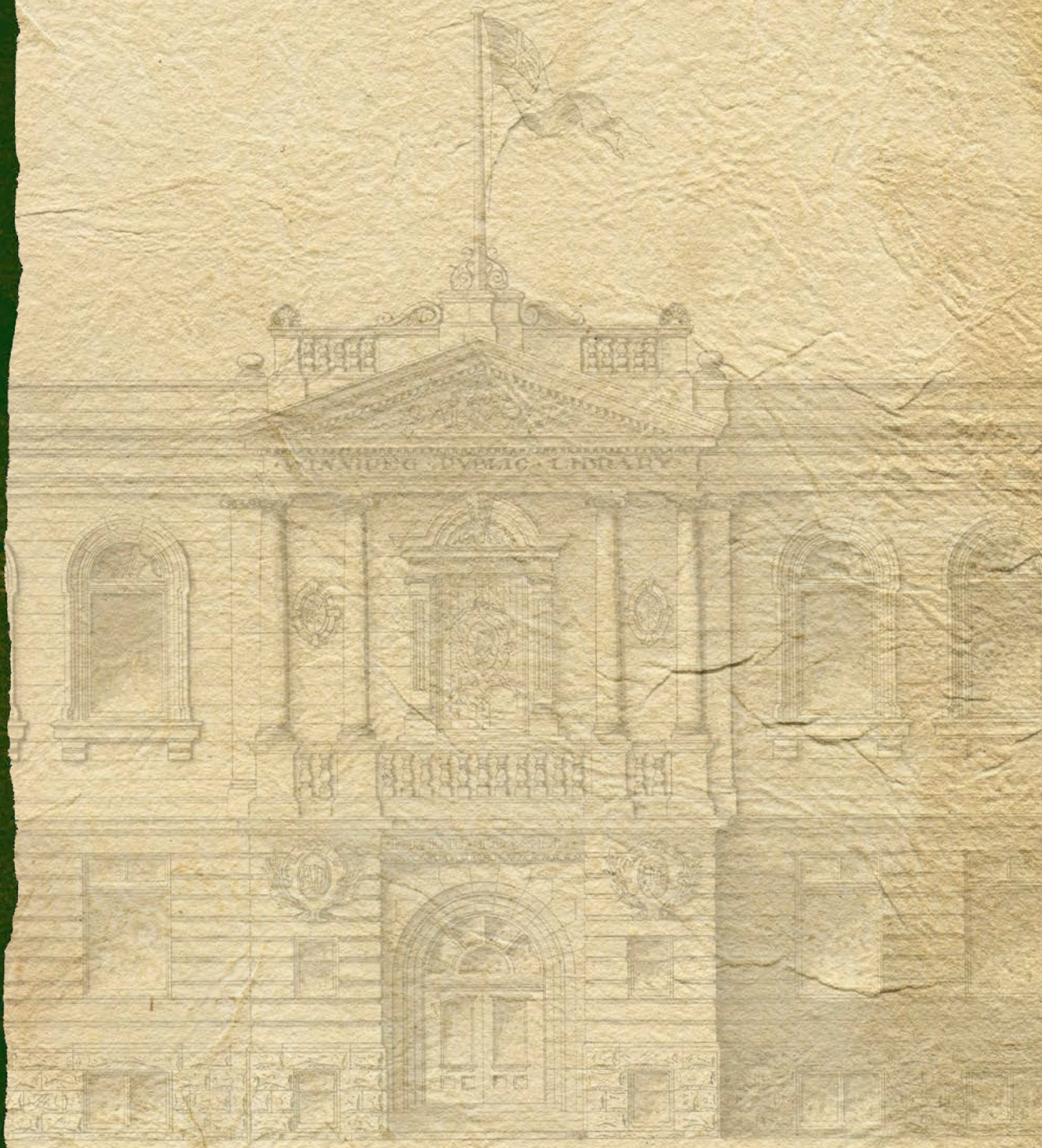
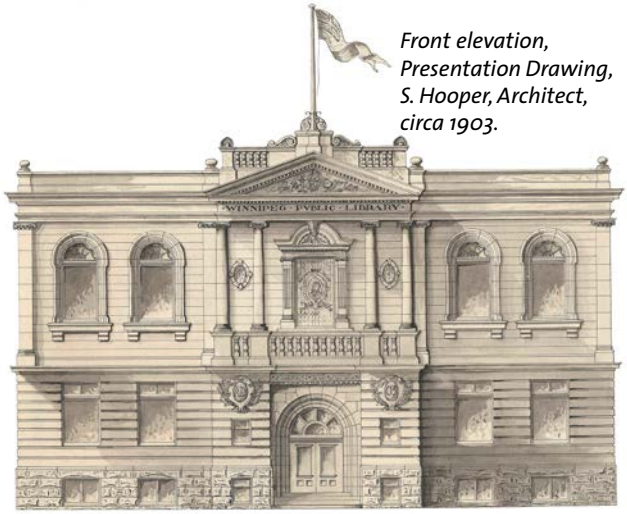
Winnipeg

City of Winnipeg Records Committee

Annual Report – 2013



About the Records Committee



Front elevation, Presentation Drawing, S. Hooper, Architect, circa 1903.

Following a review of City recordkeeping practices in 1995, the Records Committee was established by amendment to *The City of Winnipeg Charter*. The role and mandate of the Records Committee, specified in Section 110 (2) of the Charter, is as follows:

- to make recommendations to Council regarding the management, retention, safekeeping, disposition and destruction of records in all City departments;
- to implement policies and procedures approved by Council for the management, retention, safekeeping, disposition and destruction of records in all City departments.

The Records Committee is comprised of eight members, as follows:

- City Records Manager/Archivist (or designate), Chairperson
- City Clerk (or designate)
- Chief Financial Officer (or designate)
- City Auditor (or designate)
- City Solicitor (or designate)
- Director, Corporate Support Services (or designate)
- two citizen members appointed by Council for 3 year terms.

Members *(for the year 2013)*

Jody Baltessen, City Records Manager/Archivist

Richard Kachur, City Clerk

Elaine Waterman, Chief Financial Officer designate

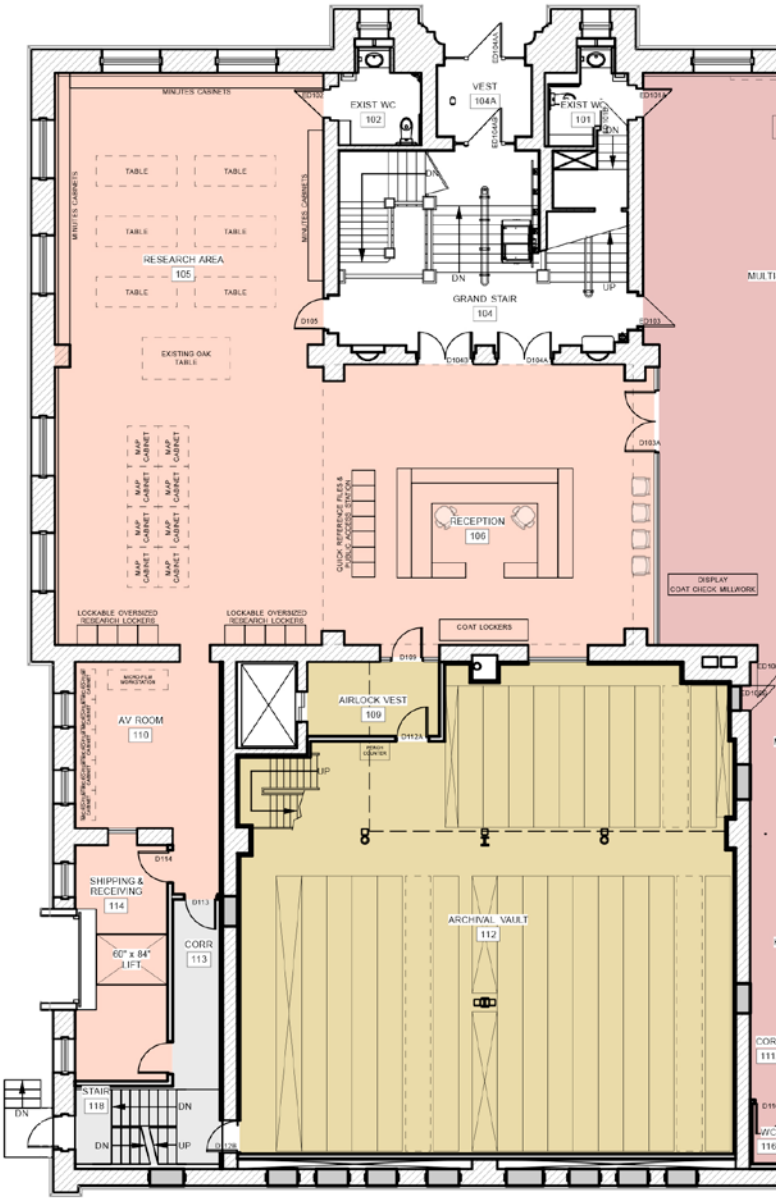
Jason Egert, City Auditor designate

Harold Dick, Solicitor, City Solicitor designate

Brian Rosenberg, Corporate Support Services designate

Citizen Members *(for the year 2013)*

Elizabeth Blight
Jody Gillis

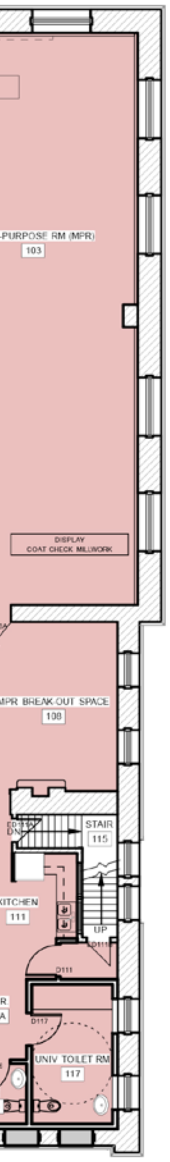


380 William, proposed renovations, showing research room and MPR, main floor vault and shipping and receiving area. Ager, Little Architects Inc., 2013.

Message from the Chairperson

Physical infrastructure is generally understood to be roads, bridges, sidewalks, water systems and the like. However, the term applies equally to the City's stock of recreational, cultural and institutional buildings. Our building – the Carnegie Library at 380 William, the City of Winnipeg Archives – is at a critical stage in its 108 years of service to the city.

In June of 2013, 380 William suffered significant water damage during a major storm. Coincident with the disaster, the Branch was evaluating proposals submitted in response to RFP No. 233-2013, PROJECT NO: 2011-185, and subsequently awarded a contract to Ager Little Architects Ltd. for design and construction of program-specific improvements to this well-worn structure – design elements include an enhanced shipping/receiving area, a climate-controlled vault to hold the City's valuable archival collection, and a multi-purpose room where staff can deliver programming focused on Winnipeg's long and storied past. Damage incurred during the storm in June will be addressed as part of this extensive renewal.



As we move forward with improvements to our physical infrastructure, improvements that enable effective care and access to records generated during the City's first century, we are mindful of the challenge presented by information in digital form. Archival principles for appraisal, description and the provision of access apply equally to records in paper or digital form – however, to manage records in electronic environments, collaboration with IT professionals and departmental partners is critical. For its part, the Branch will continue to provide vital insight regarding context, will apply risk-based analyses to ensure proactive management of key information, and will advocate for appropriate resources to preserve and deliver authentic electronic records to future generations.

While much of 2013 was spent responding to the disaster in June, the Branch made progress on a number of critical strategic initiatives. This was due exclusively to impressive staff effort in the weeks and months following the disaster. On behalf of the Records Committee, I am pleased to report on the City's archival and records management programs for 2013.

Jody Baltessen
City Records Manager/Archivist

Photos from the 2014 Archives Calendar



Year in Review

The Branch suffered a major setback in June of 2013 when water from a severe thunderstorm overwhelmed roof drains and poured through the central core of the building damaging ceilings, walls, floors and circa 450 boxes of archival records. As a result of damage to the interior of the building, Branch staff have been displaced since June – some at 510 Main in the City Clerk's Department and some at 311 Ross in the Corporate Records Centre. While we did not lose any archival material during this disaster, treatment for materials affected by water will cost approximately $150,000 and a major insurance claim to repair the building is pending.

In September, it was determined that the Branch would not return to 380 William until proposed renovations, including repairs to water-damaged areas, are complete, and so began a search for temporary space. While the Branch searches for space, staff are doing their best to respond to research enquiries and departmental requests for records, given that some materials are not accessible. Researchers who need to consult records are being accommodated at 510 Main. The move to temporary space is expected to begin in 2014.

Corporate Records Centre Program

The Corporate Records Management Program is directly affected by the disaster at 380 William, in that the need to remove records now in severely affected areas at 380 William is critical and will take up a significant portion of already limited space available to receive new departmental transfers. Identifying a solution to the dilemma at 380 William is critical.

Space Rationalization and Inventory Management

With the crisis at 380 William and space at a premium generally, Records Management staff planned for the installation of compact moveable shelving for plan boxes in an area where floor load capacity could be reinforced. The installation increased the Centre's storage capacity for small plan box storage by 2100 and for large plan boxes by approximately 230. As plan boxes are moved onto new shelving, the space they occupy will be filled with cubic foot boxes. A further 1200 boxes of records are slated for destruction early in 2014, pending approval from departments responsible for these records.

At year end, Records Management staff were transferring inventory out of compromised space at 380 William to 311 Ross. With this transfer, the Corporate Records Centre will be at capacity even with ongoing space rationalization and the addition of mobile shelving. Once the Archives Program identifies temporary space and a percentage of the research collection is moved out of 311 Ross to this site, the space crunch will be alleviated somewhat – however, it is projected that the Corporate Records Centre will be full before the end of the projected renovation period for 380 William.

Governance

Records Management staff continue to work with departmental partners to resolve recordkeeping issues, facilitate by-law implementation, and provide advice and information on corporate recordkeeping initiatives such as an upcoming revision to Administrative Standard IT-002 on Electronic Mail and Communications. This Standard is being refreshed to meet challenges posed by new and emerging technologies adopted by the City.

RM Training/Education

As in past years, Records Management staff worked as guest trainers with Corporate Education to develop and deliver specialized training to City staff. This year, 32 participants from various departments attended the following courses:

February 26
Records Management for Leaders
8 participants

March 20
Basic Records Management
11 participants

April 25
Developing and Managing Filing Systems
13 participants

Archives Program

Control of Holdings

The Branch continues to work with partners to support preservation and archival processing projects to make our holdings accessible to the public. In May of 2013, the Branch hired an intern from the University of Manitoba's Archival Studies program. During her tenure, Sarah Ramsden completed appraisal and description of records of the Rural Municipality of Charleswood. Sarah was also involved in writing and revising web content and various other projects.

Also in 2013, the Branch received a grant from the Province of Manitoba's Heritage Grants Advisory Council. With this grant, contract archivist Jeanette Mockford was hired to appraise, describe and rehouse records in the Owen Clark Collection (received by the Archives in 2008). A longtime local jazz musician, Clark acquired an extensive collection of photographs, recordings and oral history interviews while researching the Winnipeg jazz and dance hall scene for his 2008 book *Musical Ghosts*.

Table of Grants Received, 2001-2013

Grant Source	ID/Description	Grant/Match
Carried Forward, HGAC	For details on earlier projects, see previous reports	$45,688.60/$80,252.01
HGAC, 2013	13F-H113, Appraise, Re-House and Describe Materials in the Owen Clark Collection, 1906-2006	$6,000.00/$13,728.49
Total, HGAC		$51,688.60/$93,980.50
Total, CCA*	For details on earlier projects, see previous reports	$28,589.70/$37,645.50
PP&D, Historical Buildings Committee**	Monetary Appraisal of the Core Collection, City of Winnipeg Archives	$10,000.00/na
Total of Grants/Matches		**$90,278.30/$131,626.00**

**This grant program was discontinued following federal budget cuts to Library and Archives Canada in 2012.*

***A one-time special project grant.*

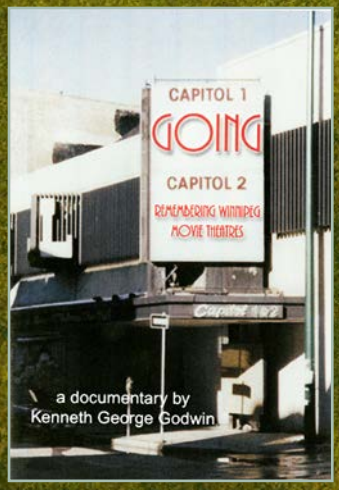
Donations from Friends of the Archives

Friends of the Archives are donors of items or collections relating to the history of Winnipeg.

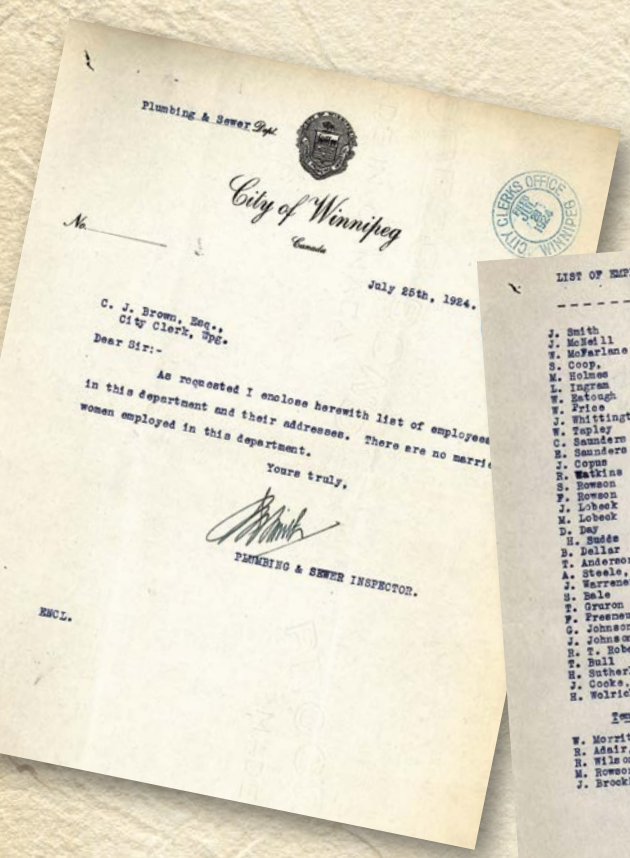
The Archives received 17 donations in 2013. Of particular note are two donations of finished works from researchers who used the Archives while working on their projects. The first is a book by Fred Headon entitled *The Railways of Winnipeg... through the demise of steam*. This publication tracks the end of an era in rail transportation as trains went from steam to diesel. The second work, a DVD entitled *Going: Remembering Winnipeg Movie Theatres*, is a documentary created by Winnipeg filmmaker Kenneth Godwin for MTS On Demand. The film recalls a time when Winnipeg had almost fifty movie theatres in operation. Other items received by the Archives include an early photograph of the Rainbow Band Shell in Kildonan Park and various views of Winnipeg.



Rainbow Band Shell, Kildonan Park.



The Archives is grateful to all who donated materials in 2013. Tax receipts may be issued for some donations, depending on their value. For information regarding donations, please contact the Archives at 204-986-5325.



Plumbing & Sewer Dept.

City of Winnipeg
Canada

No.

CLERKS OFFICE CITY WINNIPEG

July 25th, 1924.

C. J. Brown, Esq.,
City Clerk, Dpt.

Dear Sir:-

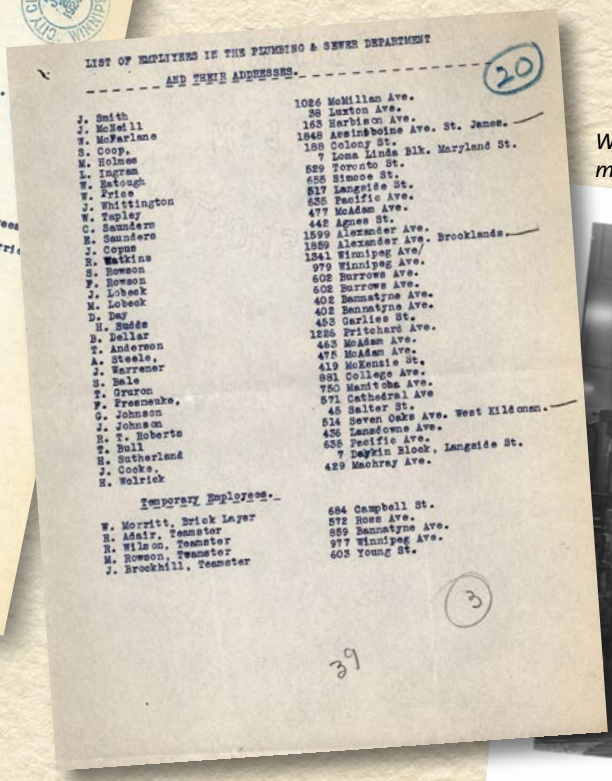
As requested I enclose herewith list of employees in this department and their addresses. There are no married women employed in this department.

Yours truly,

PLUMBING & SEWER INSPECTOR.

ENCL.

List of employees in the Plumbing and Sewer Department. Special Committee to Enquire into the Employment of Married Women, 1924.



LIST OF EMPLOYEES IN THE PLUMBING & SEWER DEPARTMENT
AND THEIR ADDRESSES.

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J. Smith	1026 McMillan Ave.
J. McNeil	58 Luxton Ave.
W. McFarlane	163 Harbison Ave.
S. Coop,	1848 Assiniboine Ave. St. James.
M. Holmes	188 Colony St.
L. Ingram	7 Lona Linda Blk. Maryland St.
W. Ratcogh	589 Toronto St.
W. Price	655 Simcoe St.
J. Whittington	817 Langside St.
W. Tapley	636 Pacific Ave.
C. Saunders	477 McAdam Ave.
E. Saunders	442 Agnes St.
J. Copus	1599 Alexander Ave.
R. Watkins	1859 Alexander Ave. Brooklands.
S. Rowson	1341 Winnipeg Ave/
F. Rowson	979 Winnipeg Ave.
J. Lobeck	602 Burrows Ave.
M. Lobeck	602 Burrows Ave.
D. Day	402 Bannatyne Ave.
H. Sudde	402 Bannatyne Ave.
B. Deller	453 Garlies St.
T. Anderson	1226 Pritchard Ave.
A. Steele,	463 McAdam Ave.
J. Warrener	475 McAdam Ave.
S. Dale	419 McKenzie St.
T. Druron	881 College Ave.
F. Freemenke,	750 Manitoba Ave.
G. Johnson	571 Cathedral Ave
J. Johnson	46 Salter St.
N. T. Roberts	514 Seven Oaks Ave. West Kildonan.
T. Bull	436 Lansdowne Ave.
H. Sutherland	638 Pacific Ave.
J. Cooke,	7 Daykin Block. Langside St.
H. Wolrick	429 Machray Ave.

Temporary Employees.

W. Merritt, Brick Layer	684 Campbell St.
H. Adair, Teamster	572 Rose Ave.
R. Wilson, Teamster	859 Bannatyne Ave.
M. Rowson, Teamster	977 Winnipeg Ave.
J. Brockhill, Teamster	603 Young St.

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Women at work, Dominion Bridge Co., munitions production line, circa 1940s.

Partnerships

Association for Manitoba Archives
Archival descriptions are now available on MAIN (Manitoba Archival Information Network), an online search tool hosted by the University of Manitoba and maintained and developed by the Association for Manitoba Archives, of which the City of Winnipeg Archives is a member institution. A link from the Archives' web pages to this online tool is currently in development.

Red River College
In preparation for a project with Red River College in 2014, Archives staff created a data elements dictionary to guide a team of BIT (Business Information Technology) students as they develop, test and launch a web-based application to hold the Archives' photograph collection. The RRC project will enable the Archives to better manage graphic holdings, position the Archives to acquire and make available digital images from civic departments and private donors, and deliver service to city staff and external researchers at expected standards. Staff from Corporate IT are involved as technical mentors to the student team and will receive and maintain the application once the project is complete.

Outreach
Given the state of the Branch's physical space, outreach activities were limited. Instead, Archives' staff created two new web exhibits and contributed content to the City's social media site:

Women and Work:
This new exhibit features records of a Special Committee appointed by Council in 1924 to determine how many married women were employed by the City, and sheds light on attitudes to women and work in the years following World War I – launched in October, Women's History Month in Canada.

Staff Favourites, 2013:
Selected images from our growing collection of photographs, maps and documentary art. New additions will be added bi-monthly.



Red River College
Over the last several years, the Branch has delivered an annual seminar to students in the Red River College Library Technician program to introduce them to an integrated archives and records management program. As well, the Branch hosts students for two week practicums to provide them with experience in archival and records management work. This year, two students worked at the Branch on a variety of projects aligned to our strategic goals – control of holdings and space rationalization: Amanda Gajausky and Ebony Novakowski.

The Branch also welcomed Sheila Mogg and Jasmine Ryle, students in the Administrative Assistant Certificate Program at Red River College.

All RRC students contributed significantly to Branch initiatives.

Daniel McIntyre Collegiate Institute
Grade 12 student Kim Cielos began a career exploration placement with the Archives in April. Kim is interested in a career in archives and information management, and worked three hours a week for two months on a variety of archival projects.

Ka Ni Kanichihk Inc.
Miranda Ross joined the Branch for an eight week practicum to reinforce training in the Information and Office Administrative Assistant Program at Ka Ni Kanichihk Inc.





Wet plaster ceilings, flooring and fixtures had to be removed.

After the flood, plastic covers shelter enclosed areas where industrial dehumidifiers worked overtime to reduce moisture and prevent mould from forming in waterlogged floors, ceilings and walls. Summer and Fall 2013.

Challenges Ahead

The effects of the disaster in June have been extremely hard on Branch staff. Every day, as new issues emerged and had to be addressed over and above records management and archival responsibilities, staff responded with incredible energy and belief in a positive outcome. All staff contributed to the program during these difficult months, generally under pressure and under the pall of an uncertain future. They are to be commended for this work.

Particular challenges confronting the Branch in the coming year include the task of re-establishing the Archives Program in leased space, steering forward the rehabilitation of 380 William, working with colleagues in the City Clerk's Department to plan and deliver the 2014 civic election, and working through a fairly significant revision of the City's recordkeeping by-law. All of these tasks require leadership, the flexibility to balance resources to meet departmental and Branch goals, and the capacity to manage in an environment of significant and constant change.

Freedom of Information and Protection of Privacy Act (FIPPA)

The number of enquiries under FIPPA leveled off somewhat during 2013 – a total of 784, up from 728 in 2012.

FIPPA and PHIA training courses are available to City staff through Corporate Education. In 2012, 48 employees attended these courses. City staff are also encouraged to attend a Brown Bag luncheon series offered by the Manitoba Ombudsman and to consult with the provincial government's Information and Privacy Policy Secretariat. The Secretariat provides guidance and advice to local public bodies such as the City of Winnipeg.

In May of 2013, the Manitoba Ombudsman hosted the Access, Privacy, Security and Information Management Conference and the Western Canada Health Information Privacy Symposium. Branch staff were invited to sit on the Planning Committee for these learning opportunities, and thereby ensure that the program reflected the needs and interests of City staff engaged in access and privacy work.

Facilities – 380 William

Redevelopment of 380 William is ongoing. Following a structural audit in 2005, a program evaluation in 2009, an architectural study in 2010, and award of a contract this year to Ager Little Architects Inc., the Department is on course to redevelop the facility to properly house the collection and redesign space on the main floor to deliver a public-focused program of research and community engagement on issues in Winnipeg history.



New compact, moveable shelving at 311 Ross.

Facilities – 311 Ross

The availability of records storage space is at a premium. This fall, Records Management staff oversaw the installation of compact mobile shelving on the second floor of 311 Ross – the objective was to increase capacity for plan boxes by using purpose-built shelving, and thereby free up conventional shelving for cubic foot boxes.

While the new mobile shelving met the stated objective, costs associated with reinforcement of the floor to safely accommodate the concentrated weight of boxes and shelving were much higher than estimated by City staff. This underscores Branch concerns with 311 Ross and the suitability of this facility going forward. At year-end, 311 Ross was essentially full – all available capacity having been taken up by boxes transferred out of compromised space at 380 William.

Records Management staff will continue to monitor departmental demand and may need to implement a moratorium on transfers if there is a significant delay in securing temporary space for the Archives Program.

Acknowledgements

The Records Committee wishes to acknowledge the work and commitment of:

- Archives and Records Control Branch staff for their ongoing effort and achievements in 2013
- Corporate Education for administrative support and resources for all training initiatives
- St. Boniface Museum for ongoing use of display cases
- City of Winnipeg Departmental Records Officers and Freedom of Information and Protection of Privacy Act Coordinators for their participation in records management and access to information and protection of privacy services
- Planning, Property and Development staff for managing major construction projects for renewal and redevelopment of 380 William and 311 Ross, and for assistance during the crisis at 380 William.

Archives & Records Control Branch Staff (as at December 31, 2013)

City Records Manager/Archivist	Jody Baltessen
Senior Records Manager	Scott Reid
Records Manager	Don Kroeker
Senior Archivist	Vacant
Archivist	Martin Comeau
Clerk	Sallie Caufield
Clerk	Lynne Foster
Clerk	Jeanne Gobeil
Clerk	Pam Hnatowich
Clerk	Vacant

Departmental Records Coordinators (as at December 31, 2013)*

City Clerk's	Scott Reid
City Clerk's	Don Kroeker
Community Services	Maureen Purdy
Planning, Property and Development	Pam Langstaff
Public Works	Konrad Krahn
Transit	Rose LeBleu
Water and Waste	Alan Neyedly
Winnipeg Civic Employees'Benefits Board	Trinity Willetts
Winnipeg Police Service	Vacant

**Not all departments have a designated Records Coordinator.*



Rural Municipality of Charleswood Street Signs

This design was selected in 1969 by the R. M. of Charleswood for a series of street signs to be positioned at various entrances to the Municipality. The initial plan was to erect these signs at Roblin Boulevard and Chalfront Road, Grant Avenue and Chalfront Road, and Wilkes Avenue and McCreary Road. Since the Metropolitan Corporation of Greater Winnipeg (Metro) had jurisdiction over these locations, the Municipality worked with Metro's Streets & Transit Division when designing the sign and gaining approval for the plan.

The tree encircled by the letter "C" references one of Charleswood's distinguishing features, its wooded areas. According to a speech given by Mayor Arthur Moug on December 31, 1966, the dense woodlands particular to the area inspired the name "Charleswood" - "Charles" having been chosen for one of the Municipality's first Council members, Charles Kelly. Other sources suggest the Municipality was named for the Parish of St. Charles.

Service Statistics

Service statistics track operational activities undertaken by the Branch throughout the year. While useful for measuring basic levels of activity, service statistics do not reflect staff time required to prepare for and administer research visits or departmental requests for boxes, transfers or destruction orders. Nor do they communicate the value of recordkeeping to the City. In 2013, Researcher Services were severely impacted by the June disaster at 380 William. As for Records Management, 2013 saw a return to normal volumes with a slight increase in box retrieval requests from departmental partners.

*Archives Program, Researcher Services, 2009-2013****

Year	In Person Research Visits	Requests for Information/Research *(Mail, Email, Telephone and 311)*	Record Retrievals	Copies Prepared	Acquisitions**
2009	1195	686	1886	1469	4
2010	958	387	1565	658	15
2011	1367	559	2032	571	22
2012	1203	1444	4218	1302	1.1
2013	720	587	1639	1547	5.6

**Includes photocopies of records and prints of photographs and plans. Also includes scans prepared for the Red River College project.*

***In cubic feet (17 donations).*

****The Archives was forced to close in June of 2013 and remained closed at year end. As a result, Researcher Services were severely curtailed. A considerable volume of records were inaccessible at year end – either in treatment or out of reach due to remediation efforts within the building itself.*

Archives Program, Outreach Services, 2009-2013

Year	Publications	Exhibits Web & Physical	Lectures/Speaking Engagements	Archives Tours
2009	2	2	4	6
2010	2	2	7	3
2011	2	2	4	5
2012	2	2	4	5
2013	2	2	1	3

Archives Program, Control of Holdings (Archival Processing), 2013

Title	Extent	
	Meters	Volumes/ Items
Charles Goad Company (1895-1915)		434
Western Canada Fire Underwriters' Association (1917-1955)		551
McPhillips Brothers (1893-1927)		83
Rural Municipality of Charleswood (1913-1975)	23.4 M	
City of Winnipeg (1874-1971), St. James – Winnipeg Airport Commission (1930-1965)	1.25 M	
City of Winnipeg (1874-1971), Mayor's Office. City Hall Press Cards (1959-1977)	.5 cm	
City of Winnipeg (1874-1971), Special Committee to Investigate Inspection Services (1922)	1 cm	
City of Winnipeg (1874-1971), Special Committee on Organization and Administration of Civic Departments (1923-1926)	2 cm	
City of Winnipeg (1874-1971), Special Committee on Consolidation of By-Laws Defining Duties of Council and Committees and Officers of the City (1921)	1 cm	
City of Winnipeg (1874-1971), Special Committee on Arrangement of Committees for Incoming Council (1918-1922)	1 cm	
City of Winnipeg (1874-1971), Special Committee on Housing (1918-1919)	2 cm	
City of Winnipeg (1874-1971), Special Committee on Hydro Audit (1926)	.5 cm	
City of Winnipeg (1874-1971), Special Committee on Re-Establishment of Winnipeg Exhibition (1924-1930)	6 cm	
City of Winnipeg (1874-1971), Special Committee on Regulating and Licensing Motor Buses and Trucks (1928-1930)	1 cm	
City of Winnipeg (1874-1971), Special Committee on Management and Administration of City Affairs (1956-1958)	4 cm	
City of Winnipeg (1874-1971), Civic Charities Endorsement Bureau (1931-1970)	6 M	
City of Winnipeg Archives' Photograph Collection (additions)		587
City Clerks Library (additions)		70
Total		1725
Humidification/Flattening*: City of Winnipeg (1874-1971), Council Communications, 1900-1923 Town of Tuxedo (1913-1971), Agreements Total		 7974 900 8874

Service Statistics

*Corporate Records Centre Program, 2009-2013**

Year	Transfers	Box Retrievals	File Retrievals	Rush Box Retrievals	Rush File Retrievals	Boxes Reshelved	Files Refiled	Destruction	Withdrawals
2009	687	996		51			408	310	0
2010	742	953		28			721	1166	20
2011	649	536	423	14	38	533	294	690	0
2012	2313	657	278	3	43	556	110	3122	0
2013	1704	892	282	33	25	916	251	900	0

**In cubic feet.*

FIPPA Services, 2009-2013

(Internal Statistics compiled by City Clerk's Department)

	2009	2010	2011	2012	2013
Total Requests Processed*	202	342	577	728	784
Granted in Full	43	46	83	82	85
Granted in Part	80	187	256	413	511
Denied	32	59	72	100	102
Denied – Record does not Exist	20	29	101	59	52
Refused to Confirm or Deny Existence of a Record	4	0	0	1	1
Repetitive/Incomprehensible/Already Provided/Publicly Available	8	5	43	23	16
Pending	15	16	22	50	17
Appeals made under FIPPA	**23**	**38**	**11**	**8**	**13**
Appeals made under PHIA	**0**	**0**	**1**	**0**	**0**

**The City assigned tracking numbers to a total of 867 FIPPA requests in 2013, 82 of which were withdrawn and 1 of which was transferred to another public body.*

Service Statistics

*FIPPA Requests by Departments, 2009-2013**

Department	2009 Requests	2010 Requests	2011 Requests	2012 Requests	2013 Requests
Assessment & Taxation	1	10	7	7	9
Audit	1	1	1	-	-
CAO, Office of the	2	10	7	14	8
City Clerk's	9	9	7	14	15
Community Services	9	45	28	35	38
Corporate Support Services**	13	39	28	43	35
Fire Paramedic Service	36	61	62	94	106
Golf Services (SOA)	-	-	-	1	-
Legal Services	-	-	-	1	5
Mayor's Office	0	7	9	23	14
Planning, Property and Development	9	17	20	72	43
Public Works	9	23	128	33	56
Transit	8	5	18	31	23
Water and Waste	14	18	17	33	27
Winnipeg Parking Authority	-	-	1	-	7
Winnipeg Police Services	116	138	304	460	524
Total***	227	383	637	871	910

**As a result of extensive organizational change, direct comparisons can be made for 2009 – 2013 only.*

*** Includes Corporate Finance and Corporate IT.*

****Total Number of Requests includes withdrawn and transferred requests and reflects the fact that some requests are sent to more than one Department.*

FIPPA CONTACTS (as at December 31, 2013)

Assessment and Taxation	Chrispin Ntungo
Audit	Donna Woytowich
CAO	Janet Thomas
City Clerk's	Marc Lemoine
Community Services	Kathy Knudsen
Corporate Support Services	Gerry Berkowski
Fire Paramedic Services	Michelle Weimer
Legal Services	Michael Jack
Mayor's Office	Rhea Yates
Planning, Property and Development	Pam Langstaff
Public Works	Konrad Krahn
Transit	Rose LeBleu
Water and Waste	Allan Neyedly
Winnipeg Police Service	Kim Carswell
Winnipeg Parking Authority	Colin Stewart



CITY CLERK'S DEPARTMENT
Archives and Records Control

archives@winnipeg.ca
Visit our digital exhibit at: winnipeg.ca/Pathways