Minutes – Executive Policy Committee – September 17, 2014

Minute No. 563
Report – Standing Policy Committee on Protection and Community Services – September 15, 2014

Item No. 1 Winnipeg Police Board 2013 Annual Report

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and submitted the following to Council:

1. That the Winnipeg Police Board 2013 Annual Report be received as information.

Minutes – Executive Policy Committee – September 17, 2014

Report – Standing Policy Committee on Protection and Community Services – September 15, 2014

DECISION MAKING HISTORY:

Moved by Councillor Mayes,

That Rule 10(3) of The Procedure By-law No. 50/2007 be suspended in order that the following item, which was received less than 96 hours preceding the committee meeting, be considered by Committee.

Carried

Moved by Councillor Mayes,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On September 15, 2014, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Winnipeg Police Board and submitted the matter to the Executive Policy Committee and Council.

WINNIPEG POLICE BOARD RECOMMENDATION:

On September 5, 2014, the Winnipeg Police Board recommended to the Standing Policy Committee on Protection and Community Services that the Winnipeg Police Board 2013 Annual Report be received as information.

ADMINISTRATIVE REPORT

Title: ***Winnipeg Police Board 2013 Annual Report***

Critical Path: **Standing Committee on Protection and Community Services – Executive Policy Committee – City Council**

AUTHORIZATION

Author	Department Head		
D. Norquay, Executive Director	S. Fielding, Board Chair		

RECOMMENDATIONS

That the Standing Policy Committee on Protection and Community Services accepts the Winnipeg Police Board's 2013 Annual Report.

REASON FOR THE REPORT

The Winnipeg Police Board is submitting this annual report in accordance with By-law No. 148/2012 to provide Council with a summary of its activities during its first year of operations, including the information identified by the Policy and Procedure Manual for Manitoba Police Boards as critical for reporting.

Section 22 of 148/2012, the *Winnipeg Police Board By-law*, states that "At the end of each year, the Board shall issue an annual report to Council for information through the Standing Policy Committee on Protection and Community Services, which annual report shall include a summary of the Board's activities for the year."

Furthermore, the Policy and Procedure Manual for Manitoba Police Boards developed by the Manitoba Police Commission prescribes that police boards must prepare annual reports on their work that include the following information:

a. A progress report on the strategic objectives, goals and/or tactics identified by the police board in their strategic plan;
b. Highlights of activities and achievements throughout the year;

c. A breakdown of police service spending for the year, including the total amount of honouraria paid to each police board member;
d. A reporting of the number of police board meetings held in the fiscal year including private meetings; and
e. The minutes of any regular meetings of the police board in the form of an appendix to the annual report.

IMPLICATIONS OF THE RECOMMENDATIONS

The 2013 Annual Report is the first such report prepared by the Winnipeg Police Board. Its acceptance as information by the Standing Committee on Protection and Community Services would result in the Board's fulfillment of part of its mandate. This is important to establishing the Board's legitimacy and efficacy within its first year of operations. Acceptance of this report as information will also provide the Board with necessary feedback as to whether its current reporting standard meets Council's needs, and can be used as a template for the content of future annual reports. With regard to the style and format of future annual reports, the Board intends to improve the quality of the design and layout to reflect the Board's professionalism and the significance of its mandate.

HISTORY

The Winnipeg Police Board was established by City of Winnipeg By-Law No. 148/2012, which was passed on November 28, 2012, in accordance with *The Police Services Act*, C.C.S.M. c. P94.5. The first members of the Winnipeg Police Board were appointed in 2013, and its inaugural meeting was in June, 2013. The Board's priorities for the fall of 2013 were establishing a governance framework and considering the 2014 financial requirements of the Winnipeg Police Service. It also hired an executive director. Because it was not feasible for the Board to prepare a strategic plan for the Winnipeg Police Service in 2013, the 2013 annual report does not contain a progress report on the implementation of a strategic plan. The development of a strategic plan has been a top priority for the Board in 2014, and this will be reflected in the 2014 annual report. In 2013, Board activity was focused on establishing the infrastructure necessary for the Board to function, including:

- Staff recruitment and hiring
- Acquiring office space, including temporary space while the permanent office was being renovated
- Training Board members and developing relationships with other police boards via site visits and attending conferences
- Establishing two standing committees: Budgeting and Finance, and Governance
- Preparing a draft policy and procedure manual
- Laying the groundwork for the creation of a strategic plan
- Preparing a budget for 2014
- Holding its first five Board meetings

CONSULTATION

In preparing this report there was consultation with:
Winnipeg Police Board
Winnipeg Police Service
Executive Director, Manitoba Police Commission

SUBMITTED BY

Winnipeg Police Board
Prepared by: D. Norquay
Date: 27 August 2014