Minute No. 572
Report - Executive Policy Committee - September 3, 2003

Item No. 1 Appointment of Chief Administrative Officer
File GP-1.35

COUNCIL DECISION:

Council concurred in the recommendation of the Executive Policy Committee and adopted the following:

I. That Annitta L. Stenning be appointed to the position of Chief Administrative Officer for the City of Winnipeg, on contract for five (5) years effective September 8, 2003.

II. That the Proper Officers of the City of Winnipeg be instructed to do all things necessary to implement the intent of the foregoing recommendation.

Report - Executive Policy Committee - September 3, 2003

DECISION MAKING HISTORY:

Moved by His Worship Mayor Murray,
That the recommendation of the Executive Policy Committee be adopted.

Carried

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

On September 3, 2003, the Executive Policy Committee passed the following motion, and submitted the matter to Council:

WHEREAS Gail Stephens retired from the City of Winnipeg on May 20, 2003 after serving five years as the Chief Administrative Officer;

AND WHEREAS the Executive Policy Committee instructed the Acting Manager of Human Resource Services to facilitate the recruitment and selection process, and begin the engagement of an external Executive Search Firm;

AND WHEREAS the Executive Policy Committee directed that the Guiding Selection Process Principles be inclusive, transparent, extensive, confidential, efficient and expedient;

AND WHEREAS on April 3, 2003 the Selection Committee reviewed proposals for engagement of the consultants, and the firm of People First HR Services Ltd. was hired to conduct the search for a new Chief Administrative Officer;

AND WHEREAS the search for the new Chief Administrative Officer was conducted through advertising in local newspapers, national newspapers, through the Canadian Association of Municipal Administrators, and International City/Council Managers Association and direct sourcing;

AND WHEREAS a total of 56 applications were received for the position by People First HR Services Ltd. and the Selection Committee short-listed 6 people to be interviewed;

AND WHEREAS interviews for five of the people short-listed were completed on July 4, 2003, as one person withdrew their application;

AND WHEREAS the Selection Committee met on July 22, 2003 to make their final recommendation to the Executive Policy Committee;

Report - Executive Policy Committee - September 3, 2003

DECISION MAKING HISTORY (continued):

THEREFORE BE IT RESOLVED THE EXECUTIVE POLICY COMMITTEE RECOMMENDS:

I. That Annitta L. Stenning be appointed to the position of Chief Administrative Officer for the City of Winnipeg, on contract for five (5) years effective September 8, 2003.

II. That the Proper Officers of the City of Winnipeg be instructed to do all things necessary to implement the intent of the foregoing recommendation.