Minutes - Executive Policy Committee - July 16, 2003

Report - Standing Policy Committee on Protection and Community Services - July 7, 2003

Minute No. 308
Item No. 1 Award of Contract - Cellular Telephones and Airtime - Winnipeg Police Service
File GL-9

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and submits the following to Council:

1. That the Offer from Roger's AT&T Wireless be determined to be non-responsive.

2. That the contract for cellular telephones for Winnipeg Police Service general duty units be awarded to the offerer whose proposal has been determined to be the most advantageous to the City based upon the criteria for evaluation set out in the Request for Proposal as follows:

   MTS Communications Inc.
   -Thirty-six month Contract with an 18-month extension option
   -Contract duration - July 1, 2003 to July 1, 2006
   -Provision of Cellular Telephones and airtime for the Winnipeg Police Service
   -Total conditional contract amount before taxes $185,054.00

3. That the Proper Officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Report - Standing Policy Committee on Protection and Community Services - July 7, 2003

DECISION MAKING HISTORY:

Moved by Councillor Gerbasi,
That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On July 7, 2003, the Standing Policy Committee on Protection and Community Services concurred in the administrative recommendation and submitted the matter to Executive Policy Committee and Council.

RE: AWARD RECOMMENDATION FOR THE PROVISION OF CELLULAR TELEPHONES AND AIRTIME FOR THE WINNIPEG POLICE SERVICE (WPS) - RFP 76-2003

For submission to: **STANDING POLICY COMMITTEE ON PROTECTION AND COMMUNITY SERVICES**

Original report signed by: Chief Jack Ewatski
Winnipeg Police Service (WPS)

Report date: June 02, 2003

Recommendation(s):

1. **That the Offer from Roger's AT&T Wireless be determined to be non-responsive.**

2. **That the contract for cellular telephones for WPS general duty units be awarded to the offerer whose proposal has been determined to be the most advantageous to the City based upon the criteria for evaluation set out in the Request for Proposal as follows:**

   MTS Communications Inc.
   - **Thirty-six month Contract with an 18-month extension option**
   - **Contract duration – July 01, 2003 to July 01, 2006**
   - **Provision of Cellular Telephones and airtime for the Winnipeg Police Service**
   - **Total conditional contract amount before taxes $185,054**

3. **That the proper officers of the City be authorized to do all things necessary to effect the intent of the foregoing.**

REPORT SUMMARY

KEY ISSUES

- That contracts for cellular telephones and airtime for the Winnipeg Police Service be awarded to the offerer whose proposal has been determined to be the most advantageous to the City based upon the criteria for evaluation set out in the Request for Proposals

- That the proper officers of the City be authorized to do all things necessary to effect the intent of the foregoing.

Implications of the Recommendation(s):

General Implications:

ð None

ð For the organization overall and/or for other departments

ð For the community and/or organizations external to the City of Winnipeg

Ξ Involves a multi-year contract

Comment:

Policy implications:

Ξ No

ð Yes

Comment:

Environmental Implications:

Ξ No

ð Yes

Comment:

Human Resource Implications:

Ξ No

ð Yes

Comment:

Financial Implications:

Ξ Within approved <u>current</u> and/or capital budget

ð Current and/or capital budget adjustment required

Comment:

REASON FOR THE REPORT:

As the total conditional amount, including PST and GST net of rebates, to be paid by the City pursuant to the contract for purchases commits payments by the City from future operating budgets over multiple years, the award of contract must be approved by Council.

HISTORY:

Existing contract for these services were with MTS Communications Inc. and will expire on July 01, 2003. Winnipeg Police Service and Materials Management issued a Request for Proposals for these services in March of 2003, closing in April of 2003.

Final receipt of offers took place on April 10, 2003 with proposals being received from two offerers.

DISCUSSION:

RFP 76-2003 was issued for the replacement of the existing cellular and airtime contract for the Winnipeg Police Service's general duty units.

In discussions with Roger's AT&T, they required that their terms and conditions be used in the formation of a contract. Roger's AT&T Wireless's proposal should be deemed non-responsive as their terms and conditions take exception to the City of Winnipeg's Terms and Conditions limiting their liability and requesting the city indemnify them, sections 14 and 15 of their terms and conditions.

The existing telephone contract for general duty cell phones for the Winnipeg Police Service expires July 01, 2003. These cell phones allow Winnipeg Police Service general patrol unit members access to a telephone to conduct various police functions while away from the District stations. The Communications Systems Coordinator, Winnipeg Police Service, has reviewed the work of the recommended offerer and is of the opinion that they have the necessary resources to carry out the contract in accordance with its terms.

Checking with references revealed that customers are satisfied with the operation of their systems.

Offers are open for acceptance until August 08, 2003.

Funding for this project is approved in account 001 526022 224361 Class 291.

Financial Impact Statement:

Project Name: Award Recommendation for the provision of cellular telephones and airtime for the Winnipeg Police Service RFP No. 76-2003

Date: December 3, 2001 First Year of Program **2003**

	2003	2004	2005	2006	2007
Capital					
Capital Expenditures Required					
Less: Existing Budgeted Costs					
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -
Funding Sources:					
Debt - Internal	$ -				
Debt - External					
Grants (Enter Description Here)					
Reserves, Equity, Surplus					
Other - Enter Description Here					
Total Funding	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -				
Total Additional Debt Required	$ -				
Current Expenditures/Revenues					
Direct Costs	$ 38,726	$ 52,151	$ 66,451	$ 27,726	$ -
Less: Incremental Revenue/Recovery					
Net Cost/(Benefit)	$ 38,726	$ 52,151	$ 66,451	$ 27,726	$ -
Less: Existing Budget Amounts	38,726	52,151	66,451	27,726	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -

original signed by G. Hammond

		MTS Communications Inc.	Rogers AT&T Wireless
Conformance With Mandatory Requirements		Pass	Fail *
Qualifications of Offerer	20%	20.00%	-
Total Contract Cost	80%	80.00%	-
			-
	100%	100.00%	--

* - Rogers AT&T's Proposal was deemed non-responsive as they took exception to the City of Winnipeg's Terms and Conditions.

IN PREPARING THE REPORT THERE WAS CONSULTATION WITH, AND CONCURRENCE BY:

THIS REPORT SUBMITTED BY:

Winnipeg Police Service
Division 30
Prepared by: D Dane
File No. 76-2003