Minutes – Executive Policy Committee – January 21, 2015

Report – Standing Policy Committee on Protection and Community Services – January 12, 2015

Item No. 3 Agreement with the Office of the Fire Commissioner – Manitoba Emergency Services College to provide MESC Students with Field Preceptorship within the Winnipeg Fire-Paramedic Service

EXECUTIVE POLICY COMMITTEE RECOMMENDATION:

The Executive Policy Committee concurred in the recommendation of the Standing Policy Committee on Protection and Community Services and submitted the following to Council:

1. That the City of Winnipeg enter into an agreement with the Office of the Fire Commissioner – Manitoba Emergency Services College (MESC) to provide MESC Primary Care Paramedic students with opportunities for field preceptorship and evaluation within the Winnipeg Fire Police Service.

2. That the Proper Officers of the City of Winnipeg be authorized to do all things necessary to affect the intent of the foregoing.

Minutes – Executive Policy Committee – January 21, 2015

Report – Standing Policy Committee on Protection and Community Services – January 12, 2015

DECISION MAKING HISTORY:

Moved by Councillor Browaty,

That the recommendation of the Standing Policy Committee on Protection and Community Services be concurred in and forwarded to Council.

Carried

STANDING COMMITTEE RECOMMENDATION:

On January 12, 2015, the Standing Policy Committee on Protection and Community Services concurred in the recommendation of the Winnipeg Public Service and submitted the matter to the Executive Policy Committee and Council.

ADMINISTRATIVE REPORT

Title: **AGREEMENT WITH THE OFFICE OF THE FIRE COMMISSIONER - MANITOBA EMERGENCY SERVICES COLLEGE (MESC) TO PROVIDE MESC STUDENTS WITH FIELD PRECEPTORSHIP WITHIN WFPS**

Critical Path: Standing Policy Committee on Protection and Community Services – Executive Policy Committee – Council

AUTHORIZATION

Author	Department Head	CFO	CAO
Chris Bruce-Smith	John A. Lane	M. Ruta	M. Jack A/COO

RECOMMENDATIONS

1. That the City of Winnipeg enter into an agreement with the Office of the Fire Commissioner – Manitoba Emergency Services College (MESC) to provide MESC Primary Care Paramedic (PCP) students with opportunities for field preceptorship and evaluation within the WFPS.
2. That the proper officers of the City of Winnipeg be authorized to do all things necessary to affect the intent of the foregoing.

REASON FOR THE REPORT

Council approval is required for the multi-year agreement between the City of Winnipeg and the Office of the Fire Commissioner – Manitoba Emergency Services College for provision of field preceptorship to MESC PCP students within WFPS.

IMPLICATIONS OF THE RECOMMENDATIONS

This will be a multi-year agreement with a third party as the term of the agreement is from the date of signing until termination by either party with 45 days written notice.

HISTORY

The Manitoba Emergency Services College (MESC) delivers a Primary Care Paramedic (PCP) Program in the Province of Manitoba, and has the need to outsource the field preceptorship component of this program to facilitate completion of the program by MESC students.

For many years the WFPS and MESC have had a cooperative working relationship and as such the MESC has requested that the WFPS enter into an agreement for the provision of field preceptorship (ambulance and patient care experience) for its students in order to meet the Canadian Medical Association's Program Accreditation Standard, and the WFPS is prepared to do this on a cost for service basis.

The provision of this service will provide for revenue generation anticipated to be approximately $100,000.00 per annum, based on the anticipated intake of 40 MESC students per year.

The agreement to be instituted outlines the responsibilities of the City (WFPS) and the MESC, the reporting requirements, financial arrangements and payment schedules, associated fees for student access, the safe guarding and confidentiality of information, ownership of intellectual property, liability and indemnity expectations as determined through the City's Risk and Liability Branch, and agreement termination requirements. Legal Services has ensured that the agreement includes such terms and conditions deemed necessary to protect the interests of the City.

This agreement will not be dissimilar to other agreements the WFPS already has in place, such as with Red River College (RRC) and the Justice Institute of British Columbia (JIBC).

FINANCIAL IMPACT

Financial Impact Statement

Date: November 19, 2014

Project Name:

First Year of Program 2015

Agreement with the Office of the Fire Commissioner - Manitoba Emergency Services College (MESC) to Provide MESC Students with Field Preceptorship within WPFS

	2015	2016	2017	2018	2019	2020 and Beyond
Capital						
Capital Expenditures Required	$ -	$ -	$ -	$ -	$ -	$ -
Less: Existing Budgeted Costs	-	-	-	-	-	-
Additional Capital Budget Required	$ -	$ -	$ -	$ -	$ -	$ -
Funding Sources:						
Debt - Internal	$ -	$ -	$ -	$ -	$ -	$ -
Debt - External	-	-	-	-	-	
Grants (Enter Description Here)	-	-	-	-	-	-
Reserves, Equity, Surplus	-	-	-	-	-	-
Other - Enter Description Here	-	-	-	-	-	-
Total Funding	$ -	$ -	$ -	$ -	$ -	$ -
Total Additional Capital Budget Required	$ -					
Total Additional Debt Required	$ -					
Current Expenditures/Revenues						
Direct Costs	$ -	$ -	$ -	$ -	$ -	$ -
Less: Incremental Revenue/Recovery	100,000					-
Net Cost/(Benefit)	$ (100,000)	$ -	$ -	$ -	$ -	$ -
Less: Existing Budget Amounts	(100,000)	-	-	-	-	-
Net Budget Adjustment Required	$ -	$ -	$ -	$ -	$ -	$ -

Additional Comments: There is no additional financial impact from this ongoing arrangement

Original signed by
John Hall, ACMA, CGMA
Controller, Finance

CONSULTATION

In preparing this report there was consultation with:

Corporate Support Services
Legal Services Department (as to legal issues)

SUBMITTED BY

Department: Fire Paramedic Service
Division: Administration
Prepared by: Chris Bruce-Smith, A/Assistant Chief Professional Development
Date: *November 19, 2014*
File No.